



Minutes of the 1<sup>st</sup> Meeting of Student Senate held at 4:30 pm on  
Saturday, 12 August, 2017 at the Conference Hall.

## Agenda

- 1.01 Welcome of new senate members by dean students
- 1.02 Selection of convener and co- convener of the student senate
- 1.03 Finalisation of reimbursement of Medical bills of the students who were admitted in hospitals in the city
- 1.04 Services made available in Hostels
- 1.05 Finalisation of PHC and Transportation committee
- 1.06 Proposal for CCTV cameras in lower and upper mess
- 1.07 Any other matter with permission of the chair

## Minutes

### Members Present:

Dr. Prashant Kumar Jain  
Mr. Ashok Kumar  
Mr. Sandeep Awasthi

Dean, Student Affairs  
Superintendent  
Jr. Superintendent

Alish Pamnani  
Amit Taparia  
Ankit Nayak  
Ankit Yadav  
G. Arun Kumar  
Jatin Prakash  
Md. Almas Hasan  
Meru Vashisht  
Neetesh Raghuvanshi  
Prajwal Singh  
Priyanka Agarwal  
Roshan Bharti  
Saurabh Chaurasia  
Segu Balaji  
Sonam Maurya  
Sourabh Chasta  
Tatini Sri Pavan Teja  
Yagyesh Kumar

### Members Absent:

Akashdeep Gupta  
Anil Kumar  
Garima Karnwal  
Kyvs Priyanka  
Mohit Kota  
Nikhil Kumar Agarwal  
Pragati Saini  
Rishabh Bajpai  
Uns Jaya Pandit  
Uppula Harshith



### **1.01 Welcome of new senate members by dean students**

1.01.01 At the outset, Dr. Prashant Kumar Jain, Dean, Students' Affairs welcomed all newly elected members of students' senate and elaborated the functioning of student senate and expectations from every member in the smooth running of gymkhana and its events throughout the year.

### **1.02 Selection of convener and co- convener of the student senate**

Dean students called for the nominations for convener and co-convener for the session 2017-2018. The senate proposed the name of Gundu Arun Kumar for the post of convener and he was selected convener unopposed. The Senate proposed the names of Meru Vashisht and Prajjwal Singh for the post of co-convener and both were selected unopposed for the post.

### **1.03 Finalisation of reimbursement of Medical bills of the students who were admitted in hospitals in the city**

The matter pertains to reimbursement towards expenses made during the hospitalisation of students by Mr. Aman Chetani, Student Coordinator of Counselling Services. It was decided that expenses will be reimbursed from the central mess account and bills will be submitted to the faculty in charge of Central Mess.

### **1.04 Services made available in Hostels**

1.04.01 It was finalised that each hall care taker is supposed to have a well equipped first aid kit and the hall executive committee is supposed to verify that.

1.04.02 Each Hall will have a plumber, electrician and carpenter for itself.

1.04.03 The water cleaners are to be cleaned at regular interval and it should be monitored by the Hall Executive committee (HEC). The HEC should inform the caretaker when any of them is available to supervise and inspect the cleaning. It is the responsibility of the HEC to put up the notice regarding when it got cleaned and when it will be cleaned next.

### **1.05 Finalisation of PHC and Transportation committee**

1.05.01 It was informed to the house that two students should be nominated in Primary Health Centre (PHC) Committee and Transport Committee, respectively. The Convener was given the responsibility to nominate the students for this purpose.

1.05.02 The PHC committee and PHC will have the contact number of an alternative vehicle which will be available during an emergency when the ambulance is



unavailable. The PHC committee will use its jurisdiction and tell the PHC to send the ambulance if the committee feels it's a valid case.

#### 1.06 Proposal for CCTV cameras in lower and upper mess

1.06.01 It was requested that CCTV cameras should be installed in the kitchen areas of both the lower mess and the upper mess. This could ensure the monitoring of cooking and cleaning activities in the kitchen and also keep a check on the mess staff. The recording could be played for evidence if and when the need arises.

#### 1.07 Any other matter with permission of the chair

1.07.01 It was proposed that labs and Design studio should remain open even after 5:30pm so that students can continue working uninterrupted. The HODs may be requested to do so such that students may take advantage of lab even after office hours.

1.07.02 The mail for all senate meetings in the future will be sent in advance by the Convenor or Co-Convenors, along with the agenda. The Convenor can invite any student relevant to the agenda to attend the meeting.

1.07.03 It was decided that members of the student senate can attend meetings held by the different committees like mess, PHC and hall executive committees, with prior intimation to the Chairman of the meeting.

1.07.04 Dean Students added that all clubs should work throughout the year with the same passion and frequent club events should be proposed and organised.

Meru Vashisht  
Co-Convenor  
Student Senate

G. Arun Kumar  
Convenor  
Student Senate

Prajwal Singh  
Co-Convenor  
Student Senate

Dr. Prashant Kumar Jain  
Dean, Student Affairs  
IIITDM, Jabalpur