

## Mandatory documents for arrival in the Institute.

**Step 1:** Please bring below mentioned documents:

A. Consent letter duly signed by parents with contact details of parents/ guardians (format Attached).

B. Negative RT-PCR Report (not more than 72 hrs old at the starting of journey).

C. Complete/ fully vaccinated certificate (Both doses).

Above certificates/documents are essential to give permission to get hostel accommodation.

**Step 2:** Show RT-PCR report and Vaccination certificate (Both Doses) in the main entry gate. Mention your details and time of arrival in a sheet available with the security guards. Thermal Scanning will also be done at the main gate.

**Step 3:** Go to your respective Hostel and submit above certificates/ documents to the caretakers.

**Step 4:** Caretakers will inform you Room number.

**Step 5:** Follow all Covid-19 protocols and also quarantine yourself for 3 days from the date of your arrival in the Institute Campus. Please ensure to strictly follow the same.