

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

PDPM-Indian Institute of Information Technology  
Design and Manufacturing, Jabalpur

Contact No: 0761-2794045

Website: [www.http://www.iiitdmj.ac.in](http://www.iiitdmj.ac.in)

## Welcome to Online Application Form for the Non-Teaching Post

### Method of Submission of Online Application Form

STEP 1: Log on to IIITDM official website [www.iiitdmj.ac.in](http://www.iiitdmj.ac.in)

STEP 2: Go to the link "Apply Online" and open the same.

STEP 3: Fill in the Online Application Form and note down Application No.

STEP 4: Upload Scanned Images of latest Photograph and Signature(.JPEG maximum 124 KB).

STEP 5: Pay Application Fees by Online debit/credit card/internet banking.

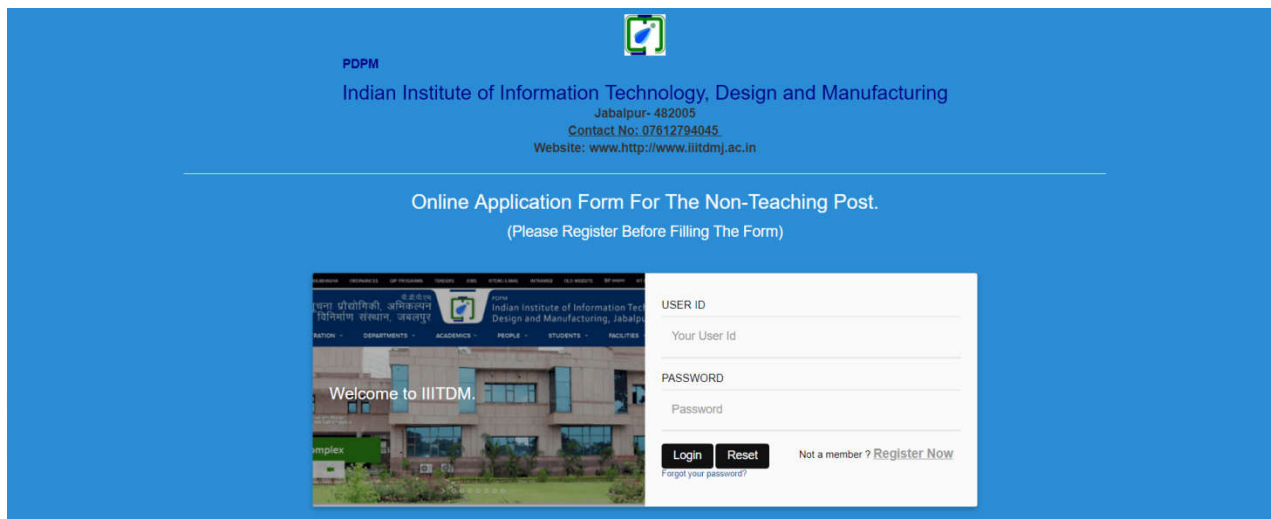
STEP 6: Check the Preview page for record and future reference.

### Registration Procedure:

The candidate applying for Non-teaching Applications is required:-

- Please go through the Advertisement carefully with the entire requirement therein.
- Please satisfy your eligibility for the post applying for.
- Submit On-line application by giving full particulars by accessing the official website [www.iiitdmj.ac.in](http://www.iiitdmj.ac.in).
- New User can Register and Complete the Application form.
- Click on Register Button and Fill the basic Details of Job Application Form
- Enter user Name like ' Ramesh' contact No.(\*\*\*\*9852) /Gender /DOB/Email id /Password (User can set Password for Login)
- After That Click on "Register Button" .
- Now User id and Password will be sent to Your Registered Email id.
- There is an Option for **Forgot Password**, you can use it in case you forget password .

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur



PDPM  
Indian Institute of Information Technology, Design and Manufacturing  
Jabalpur- 482005  
Contact No: 07612794045  
Website: www.http://www.iiitdmj.ac.in

Online Application Form For The Non-Teaching Post.  
(Please Register Before Filling The Form)

Welcome to IIITDM.

USER ID  
Your User Id

PASSWORD  
Password

Login Reset Not a member ? Register Now  
Forgot your password?

Click on Register Button



PDPM  
Indian Institute of Information Technology, Design and Manufacturing  
Jabalpur- 482005  
Contact No: 07612794045  
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Welcome to IIITDM.

USERNAME  
Your Name

PHONE  
Your Number

GENDER DOB  
 MALE  FEMALE dd-mm-yyyy

EMAIL  
Your Email Id

PASSWORD  
Password

CONFIRM PASSWORD  
Re-enter Password

I accept the terms and conditions for signing up to this service, and hereby confirm I have read the privacy policy.

Register Reset Already a member ? Login

- After Registration User can log in and Fill the non-teaching Application for different posts.
- One User can apply for more than one Post.
- After registration user can view home page
- Fill up the application form

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

The screenshot shows the PDPM application portal. At the top center is the PDPM logo and the text: "PDPM Indian Institute of Information Technology, Design and Manufacturing, Jabalpur - 482005, Contact No: 07612794045, Website: www.http://www.iitdmj.ac.in". On the left, a box labeled "Home page" points to the top left corner. On the right, a box labeled "Logout option" points to the "Logout" link in the top right corner. Below the header, the user is logged in as "Welcome kavita" with "Applicant kavita", "Email kk3556710@gmail.com", and "Mobile: 8527769881". The main content area is titled "Application Details" for "Various Non-Teaching post". It features a table with columns: "Form No", "Designation", "Payment Status", "Application Status", "Download Job Application", and "Modifications". Below the table, a note states: "Note: \* If you have not filled all details, your Application will be pending". Underneath, there is a section "Apply For Jobs" with a button that says "Click here to Apply for Non-Teaching positions". A box labeled "Enter here for applying non-teaching job" points to this button. On the right side of the table, a box labeled "Here all the information shown at end, after completing all process" points to the "Download Job Application" column. At the bottom of the page, there is a purple footer area.

After coming home page, "click here "at the end as shown as an image

Click on "Go to Application Form"

The application form will be displayed on your screen

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

Name of the post applied for : \*      Group\*      Designation\*      [Home](#)

Select      Select

---

**Personal Details**    Qualification Details    Experience Details    Contact Details    Preview

**Personal Details**

First Name\*      Middle Name      Surname\*      Upload Photo\*

XYZ      Middle Name      Last Name      Choose file No file chosen  
your Image

Father's Name\*      Mother's Name\*      Aadhar Card No.      Category\*

Father's Name      abc      Aadhar Card      OBC

Upload Category Certificate

Choose file No file chosen

Gender\*      Mobile No.\*      Email Address\*      Date of Birth\*

Male  Female  Transgender       9999999999      abc@gmail.com      06/06/1989

Marital Status\*      Religion\*      Blood Group      Nationality\*

UnMarried  Married       Hindu      A+      Indian  NRI

Ex-Service Man\* Yes  No       Choose file No file chosen

**If physically disabled, indicate the relevant particulars**

| Relevant Particulars  | If applicable, Write "Yes" | Disability of (%) | Proof Attach               |
|---|----------------------------|-------------------|----------------------------|
| Blindness or low vision   | No                         | --Select--        | Choose file No file chosen |
| Hearing impairment  | No                         | --Select--        | Choose file No file chosen |
| Locomotor disability or cerebral palsy (includes all cases of Orthopedically handicapped) | No                         | --Select--        | Choose file No file chosen |

**Fee Type**

Employee of IIITDM(\*provide P.F. No.) (Fee Exempted)     Women/SC/ST/pwd (Fee Exempted)     Applied with respect W.R.T 04/2017     Other(\*Need to pay Fee)

[Reset](#)    [Save](#)

Firstly, select your group 'which group you want'

Then click on the designation you will get the option to choose in which field do work

The application form will consist of five sections namely,

- Personal Details
- Qualification details
- Experience details
- Contact details
- Preview

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

## Fill in correct information in personal details

- Candidate's name
- Select Category, it is Mandatory Field (Required Caste Certificate).
- Enter Father's/Mother's/Guardian's Name and Gender.
- Upload Photograph (.JPEG max size 124 KB)
- Religion is Mandatory
- If Employee is ex-Service man required to upload Document in .PDF File(max size 01 MB)
- Fees Type is Mandatory for Job Application
- (if Employee of IIITDM (Applicant should be enter P.F. Number (exempted Fee)
- Applicant can select Women/SC/ST/PWD (exempted Fees)
- If Applicant applied w.r.t 04/2017 then there will Two Option displayed, (i) Deputy registrar (For Fee Exempted) & (ii) Assistant Registrar (Placement Officer ( for fee Exempted)
- Last option is other Applicants ( For other Applicants Fee of Rs. 500/- is chargeable)

## Qualification details

- Applicant should fill the Qualification Details including 10th /12th /Graduation etc Examination Pass /Board University /Passed / (%) Of Marks /Subject is Mandatory
- File is required to be uploaded and size should not be more than 01 MB in .PDF Format.
- After that Click on Save Button.
- Now Move on Next Option

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

Name of the post applied for : \*

Group\*

Designation\*

[Home](#)

Group A

Deputy Registrar

Personal Details

Qualification Details

Experience Details

Contact Details

Preview

## Qualification Details

|                                    | Examination Pass                          | Board/ University                             | Passed Year                         | Division             | Marks (%)                      | CGPA/Scale                        | Subjects Studied                     | Attachment  |
|------------------------------------|---|---|-------------------------------------|----------------------|--------------------------------|-----------------------------------|--------------------------------------|---|
| 10 <sup>th</sup> class/ equivalent | <input type="text" value="high school"/>  | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| 10+2/ equivalent                   | <input type="text" value="Intermediate"/> | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| Diploma                            | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| Bachelor's degree                  | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| Master's degree                    | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| M.Phil./ equivalent                | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| Certificate Course                 | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |
| Others                             | <input type="text" value="Course"/>       | <input type="text" value="Board/University"/> | <input type="text" value="Select"/> | <input type="text"/> | <input type="text" value="%"/> | <input type="text" value="CGPA"/> | <input type="text" value="Subject"/> | <input type="button" value="Choose file"/> No file chosen |

## Experience Details

- Applicant can fill the Experience Details one or More there is option for Add and Remove Button – This is Mandatory field
- Attached proof- it is a Mandatory Field
- Applicant can Upload Only .PDF file, Size Should be of maximum size 01MB.
- Names and complete postal addresses of 03 referees -This is a mandatory Field.
- Languages Known (This is not a Mandatory Field)- user can Add One or More Language
- Knowledge of Computers and Typing- user can Add One or More
- Seminars/ Conferences/ Workshops/ Training programmes, attended. (This is not a Mandatory Field)- user can Add One or More.
- Paper Presented in Seminars/Conferences/Workshops (This is not a Mandatory Field)- user can Add One or More
- National / International Awards /Fellowship (This is not a Mandatory Field)- user can Add One or More
- Paragraph of Self-evaluation regarding different fields of activity related to the job (This is not a Mandatory Field)
- Click on Save Button

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur



Contact No: 07612794045  
Website: www.http://www.iitdenj.ac.in

## Application Form for Non-Teaching Position

Name of the post applied for : \*

Group\*

Designation\*

[Home](#)

Group A

Deputy Registrar

### Personal Details    Qualification Details    Experience Details    Contact Details    Preview

Reverse chronological list of experience (including current position/ employment)

| Designation | Basic Pay/Consolidate | Name of employers | Address of employers | Period of Experience                       | Nature of works/ duties | Attach proof  |
|-------------|-----------------------|-------------------|----------------------|--|-------------------------|---|
| abc         | 32002                 | ABC               | Noida                | 02/02/2015<br>10/10/2018<br>3 year(s) 8 mo | 4                       | <input type="button" value="Choose file"/> No file chosen |
| XYZ         | 93721                 | HJ                | BHOPAL               | 04/25/2018<br>06/12/2019<br>1 year(s) 1 mo | 6                       | <input type="button" value="Choose file"/> No file chosen |

Names and complete postal addresses of 3 referees (The referee should be the last employers of the candidate or any other person having know-how of candidate's experiences/ knowledge and should not be related to the applicant)

| Referee Name | Email          | Phone (with STD Code) | Mobile     | Address |
|--------------|----------------|-----------------------|------------|---------|
| ABC          | abc@gmail.com  |                       | 9655241141 | Demo    |
| dsds         | bcx@gmail.com  |                       | 7972232321 | Demo    |
| Demo         | Demo@gmail.com |                       | 9645154121 | Demo    |

Languages Known

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
|          | N       | N       | N        |

Knowledge of Computers and Typing

| Course Undertaken | Org./Institute | Year | Awarded |
|-------------------|----------------|------|---------|
|                   |                |      |         |

Seminars/ Conferences/ Workshops/ Training programmes, attended.

| Seminars/ Conferences/ Workshops/ Training programmes, attended. | Duration (No. of Days) | Attended in Year | Proof Attach  |
|--|------------------------|------------------|---|
|  |                        |                  | <input type="button" value="Choose file"/> No file chosen |

Paper Presented in Seminars/Conferences/Workshops

| Title of the Paper | National/International | Date       | Organizers & Venue | Proof Attach  |
|--------------------|------------------------|------------|--------------------|---|
|                    |                        | dd-mm-yyyy |                    | <input type="button" value="Choose file"/> No file chosen |

National / International Awards /Fellowship

National / International Awards /Fellowship (max 500 word)

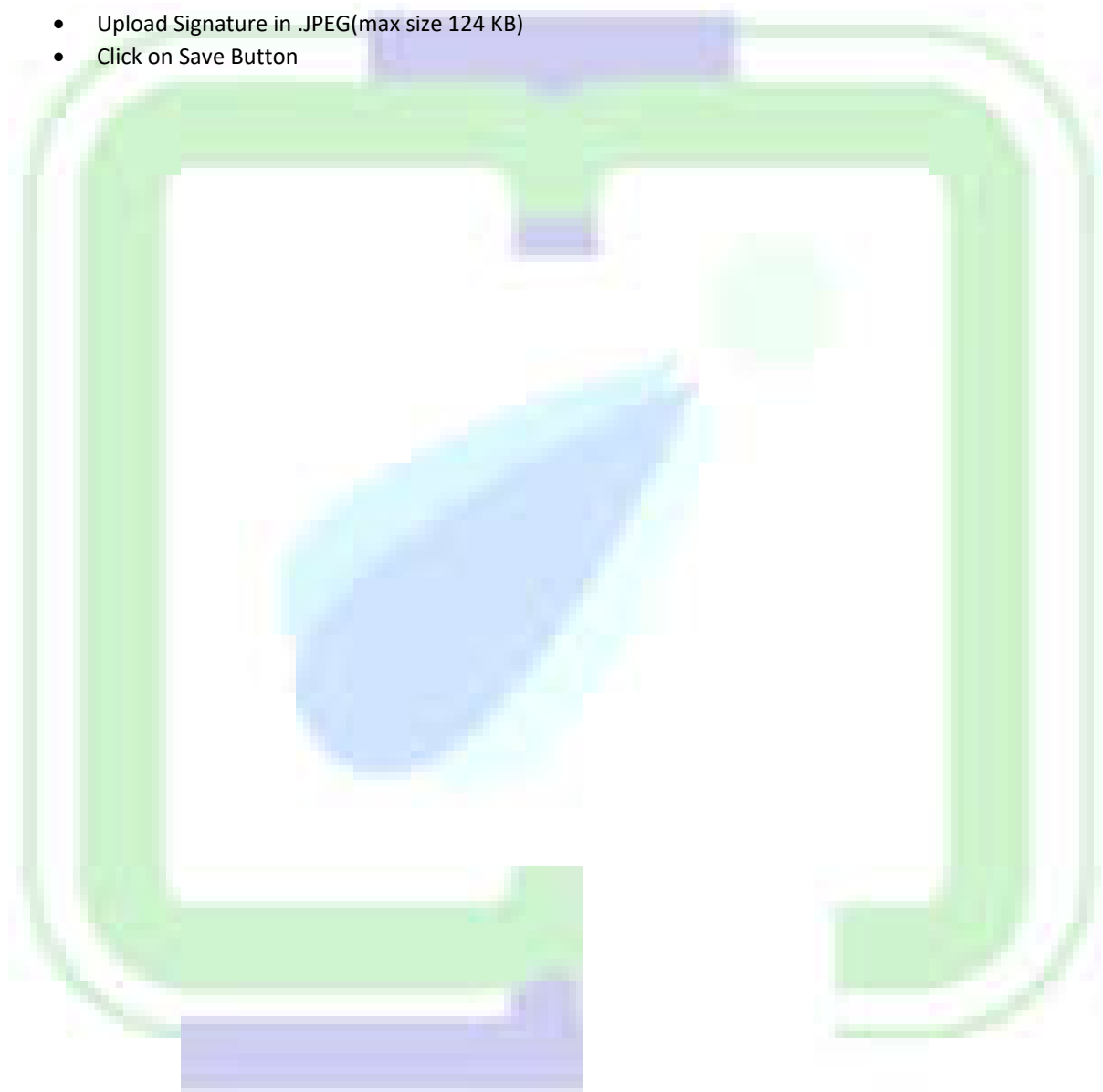
Paragraph of Self-evaluation regarding different fields of activity related to the job

Paragraph of Self-evaluation regarding different fields of activity related to the job (max 500 word)

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

## Contact Details

- Applicant can fill the Permanent Address with Country/State/District etc.
- Select self-Attested List of Document minimum 03 Document Selection is Must.
- Upload Signature in .JPEG(max size 124 KB)
- Click on Save Button





# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

Personal Details
Qualification Details
Experience Details
Contact Details
Preview

**Permanent Address**

Country:  State:  District:  Pin Code:

Phone No.:  Address:

Auto fill Correspondence As Permanent  No Selection

**Correspondence Address**

Country:  State:  District:  Pin Code:

Phone No.:  Address:

List of self-attested testimonials attached(original to be produced at the time of interview). Please tick atleast 3 applicable

| S. No. | Document Name  | Select                              |
|--------|--|-------------------------------------|
| i      | Date of Birth Certificate / Matriculation mark-sheet                 | <input checked="" type="checkbox"/> |
| ii     | Intermediate marksheet/ certificate                                  | <input checked="" type="checkbox"/> |
| iii    | Bachelor's (Final) mark-sheet/ degree                                | <input checked="" type="checkbox"/> |
| iv     | Master's (Final) mark-sheet/ degree                                  | <input type="checkbox"/>            |
| iv     | Master's (Final) mark-sheet/ degree                                  | <input type="checkbox"/>            |
| v      | M.Phil. degree   | <input type="checkbox"/>            |
| vi     | Ex-serviceman certificate  | <input type="checkbox"/>            |
| vii    | NET, UGC-JRF, CSIR-JRF Award Certificate                             | <input type="checkbox"/>            |
| viii   | Caste Certificate issued by the Competent Authority (OBC/SC/ST/etc.) | <input type="checkbox"/>            |
| ix     | Experience certificates (s)  | <input type="checkbox"/>            |
| x      | Recommendation letter(s)   | <input type="checkbox"/>            |
| xi     | Award (s) /Fellowship (s)  | <input type="checkbox"/>            |
| xii    | Publication (s)  | <input type="checkbox"/>            |
| xiii   | PwD Certificate  | <input type="checkbox"/>            |
| xiv    | Diploma Certificate  | <input type="checkbox"/>            |

Have you ever been convicted by a Court of law or there is any criminal case/disciplinary /vigilance engagement pending againsts you? If yes please specify.

No  Yes

**Declaration**

I, son/daughter of hereby declare that all the entries made by me in this application are true, to the best of my knowledge and belief. No disciplinary / vigilance case has ever been held or contemplated or is pending against me. If anything is found false or incorrect at any stage, my candidature /appointment can be cancelled by the Institute without assigning any reason thereof.


Date: 26/06/2019

Signature of the applicant:  
 No file chosen

**Application Charge :- Payment Exempted /-**

After That Click on Save Button, it automatically goes to Dashboard

# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur



PDPM  
Indian Institute of Information Technology, Design and Manufacturing  
Jabalpur- 482005  
Contact No: 07612794045  
Website: www.http://www.iiitdmj.ac.in

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Welcome sanjeev Logout

**Applicant:** sanjeev      **Email:** sanjeev04aug@gmail.com      **Mobile:** 9650744993

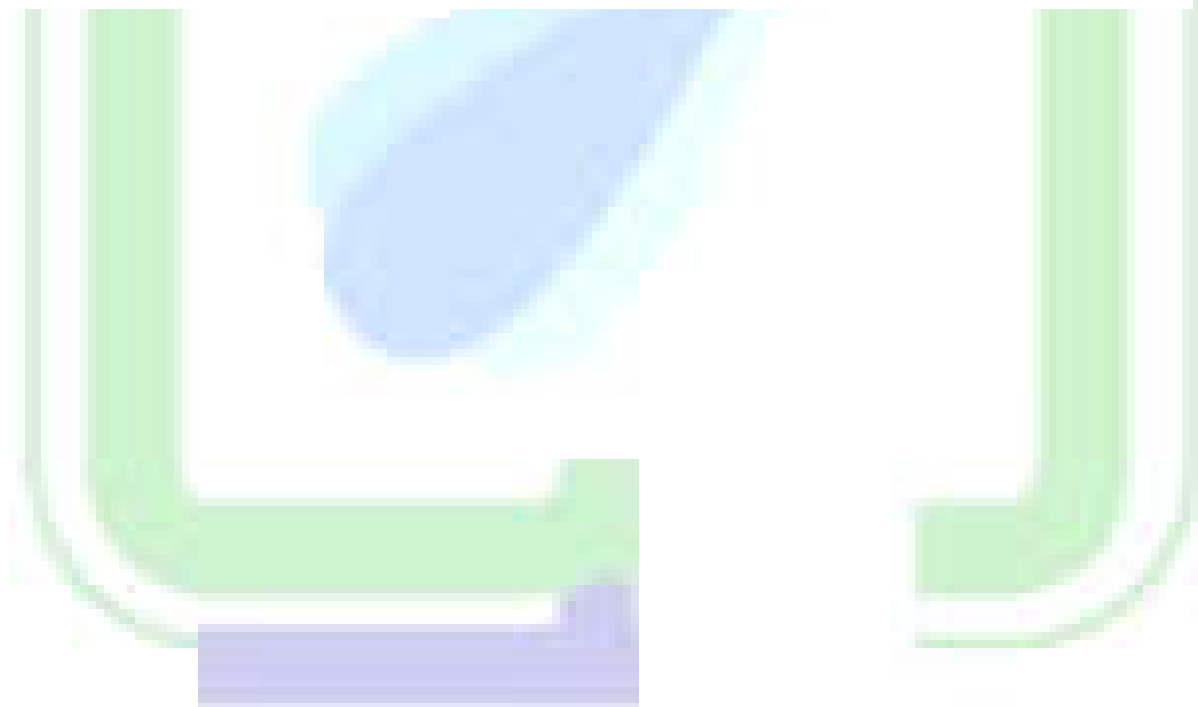
---

Application Details New Position open for Various

| Form No                  | Designation      | Payment Status | Application Status      | Download Job Application | Modifications        |
|--------------------------|------------------|----------------|-------------------------|--------------------------|----------------------|
| IIITDM2019/Group A/00027 | Deputy Registrar | Fee Exempted   | Fee Exempted            | <a href="#">Download</a> |                      |
| IIITDM2019/Group A/00022 | Deputy Registrar | Pending        | <a href="#">Pay Fee</a> |                          | <a href="#">Edit</a> |


**Note:**  
\* If you have not filled all details, your Application will be pending

Apply For Jobs  
[Click here to Apply for Non-Teaching positions](#)



# PDPM-Indian Institute of Information Technology Design and Manufacturing, Jabalpur

- Different Mode of Payment
- Through Credit Card /Online /Net banking /Debit Card etc.



**Client Code :** PDPM1  
**Payee Name :** XYZ  
**Amount :** 500.00 INR

DEBIT CARDS

CREDIT CARDS

NET BANKING

CASH

NEFT/RTGS

Enter Your Debit Card Details

---

**Enter Your Debit Card Number**





**Name on Card**

**Expiry Date**      **CVV**

**Total Invoice Details**

Total Amount        
INR

Your payment details are secured via 128 Bit encryption by Verisign.    



Payment Summary

---

**Client Code :** PDPM1  
Payee Name : XYZ

**Total Amount :** ₹ 522.00

I accept the payment terms and conditions | [Terms and Conditions](#)

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