

**Detail of selection process and syllabus in respect of posts advertised vide Advt. No 03/2019 Dated 19/06/2019**

<b>Sl.No</b>	<b>Name of the Post</b>	<b>Selection Process</b>	<b>Selection criteria</b>	<b>Syllabus</b>
1	Deputy Registrar	Written test followed by interview.	The written test will be of qualifying nature only. A candidate has to secure minimum 50% marks in the written test. In addition, the number of candidates to be called for interview will depend on number of vacancies.	Written Test:- Objective type questions on English, General Awareness, Reasoning, numerical ability, Establishment, Public procurement, Finance and Accounts, Academic and Students Affairs.
2	Senior Technical Officer (CSE/IT)	Written test followed by interview.	The written test will be of qualifying nature only. A candidate has to secure minimum 50% marks in the written test. In addition, the number of candidates to be called for interview will depend on the number of vacancies.	Written Test:- Objective type questions on topics related to CSE/IT -  Computer Networks, Numerical Ability, English, Computer Fundamentals, Web Technologies, Operating System, Data Communication and Networks, Linux System Administration.
3	Technical officer (CSE/IT)	Written test followed by interview.	The written test will be of qualifying nature only. A candidate has to secure minimum 50% marks in the written test. In addition, the number of candidates to be called for interview will depend on the number of vacancies.	Written Test:- Objective type questions on topics related to CSE/IT -  Computer Networks, Numerical Ability, English, Computer Fundamentals, Web Technologies, Operating System, Data Communication and Networks, Linux System Administration.
4	Technical Officer (Design)	Written test followed by interview.	---	---
5	Medical Officer	Written test followed by interview.	---	---
6	Placement-cum-Public Relations Officer (Assistant Registrar)	Written test and Computer test (MS Office: Word, Excel, Power Point) followed by interview.	The written test will be of qualifying nature only. A candidate has to secure minimum 50% marks in the written test. In addition, the number of candidates to be called for interview will depend on the number of vacancies.	Written Test:-Objective type questions on English, Reasoning, Numerical Ability, General Awareness, Placement activities.

7	Assistant Registrar	Written test and Computer test (MS Office: Word, Excel, Power Point) followed by interview.	The written test will be of qualifying nature only. A candidate has to secure minimum 50% marks in the written test. In addition, the number of candidates to be called for interview will depend on number of vacancies.	Written Test:- Objective type questions on English, Reasoning, Numerical Ability, General Awareness and matters related to Establishment, Public procurement, Finance and Accounts, Academic and Students Affairs.
8	Junior Superintendent	Written test and Computer test (MS Office: Word, Excel, PowerPoint) including Hindi and English typing.	The written test will have weightage of 75% and computer test of 25%.	Written Test:- Objective type questions on English, Reasoning, Numerical Ability, General Awareness and matters related to Establishment, Public procurement, Finance and Accounts, Academic and Students Affairs.
9	Junior Engineer(Civil)	Written test followed by skill test.	The written test will have weightage of 75% and skill test of 25%.	Written Test:-Objective type questions on English, General Awareness, questions on matters related to theoretical and practical concepts of Civil Engineering: Building Materials, Estimating, Costing and Valuation, Surveying, Soil Mechanics, Structural Engineering.
10	Junior Engineer (Electrical)	Written test followed by skill test.	The written test will have weightage of 75% and skill test of 25%	Written Test:- Objective type questions on English, and General Awareness and on matters related to theoretical and practical concepts of Electrical Engineering: Basic concepts, Circuit law, Magnetic Fields, AC/DC Fundamentals, Measurement and Measuring instruments, Electrical Machines, Generation, Transmission and Distribution, Estimation and Costing, Utilization and Electrical Energy.

11	Staff Nurse	Written test followed by skill test.	The written test will have weightage of 75% and skill test of 25%.	Written Test:- Objective type questions on English, General Awareness and on area related to Nursing - Anatomy and Physiology, Microbiology, Fundamental of Nursing, First Aid, Community Health Nursing, Health Education and Communication Skills, Nutrition, Medical Surgical Nursing, Mental Health and Psychiatric Nursing, Computers in Nursing, Midwifery and Gynaecological Nursing, Paediatric Nursing.
12	Junior Assistant	Written test and Computer test (MS Office: Word, Excel, PowerPoint) including Hindi and English typing.	The written will have weightage of 60% and computer test of 40%.	Written Test:-Objective type questions on English, Reasoning, Numerical Ability and General Awareness.
13	Junior Assistant (Horticulture)	Written test followed by skill test.	The written test will have weightage of 75% and skill test of 25%.	Written Test :- Objective type questions on English, Reasoning, Numerical Ability, General Awareness and area related to horticulture- Principle of horticulture and plant biotechnology, Agricultural principles, Entomology and apiculture, Disease and pest management, Commercial horticulture and bio-inputs, Vegetable science and post-harvest technology, Floriculture, Medicinal and aromatic plants.
14	Junior Technician	Written test and Computer test (MS Office: Word, Excel, PowerPoint) including Hindi and English typing and skill test.	The written test will have weightage of 50%, computer test of 20% and skill test of 30 %.	Written Test:- Objective type questions on English, Reasoning, Numerical Ability and General Awareness and from area related to Mechanical Engineering, Electronics and Communication Engineering and Computer Science and Engineering.