

**Minutes of HR meeting jointly held with HEC on 27-Feb-2017 at Reading  
Room of Hall-1**

**In the casual visit of Warden Dr. Biswajeet Mukherjee along with Caretaker Mr. Man Chand, following issues are raised:**

1. Warning letter (PF to students) is issued to **Sai Charan Putla (2013158)**, **Amar (2013226)** and **Vinod Kumar (2011174)**, and they are subjected to do community services for three days with two hours each, on March 3, 2017 (Friday) from 6-8pm and on March 4-5, 2017 (Saturday-Sunday) from 9-11am. The quantum of work consists:

- To paint the frames.
- To complete a work of polishing and dusting in the hostel.
- Gardening.

**NOTE:** Amar and Vinod Kumar are resident of Hall-3. The required information is given to Warden of Hall-3 for necessary action based on the recommendation of the SACHR decision of Hall 1.

2. **Suhas Ram (2013052, F-402)** and **Akash (2013091)** are instructed to shift their beds at the earliest. Also warning letter is issued to them that if caught again, the necessary actions will be taken by the authority.

3. **Mandapati Pruthvi (2013116)** is directed to show the medical approval from institute CMO before Wednesday. If unable to show proper evidence, he will be charged a fine of Rs. 1000/- only.

4. Warning letter is issued to **Kaushtav Dutta (2013101)** also.

Warden (Hall-1)  
(Dr. Biswajeet Mukherjee, ECE. Discipline)

Hall Representatives  
(Nidhi Gupta, Lalit Kumar)

**Members present during meeting:**

1. Dr. Biswajeet Mukherjee, Warden, Hall-1
2. Dr. Sangeeta Pandit, Associate warden, Hall-1
3. Dr. Deepmala, Associate Warden, Hall-1
4. Ms. Nidhi Gupta, Girls HR Executive Member
5. Mr. Lalit Kumar, Boys HR Executive Member