



## AIR TICKET BOOKING FROM BALMER LAWRIE & CO. LTD.

### REQUISITION FORM

1	Name of Passenger		
2	Mobile No.		
3	E-mail		
4	Date of Birth		
5	Date & Time for inward Journey:	Date:	Time:
	Flight Details (Airline and No etc)	From:	To :
6	Date & Time for return Journey	Date:	Time:
	Flight Details (Airline and No etc)	From:	To :
7	Purpose of Visit:		
8	Requisition made by		
9	Remarks, if any		

### IF PURPOSE UNDER LTC

S.No.	Name of Family Member	Relation with Employee	Date of Birth	Remark

**Note:** Attach all necessary documents like office order, approval etc.

**Name and Signature**