

Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing Jabalpur

(An Institute of national Importance established by an Act of Parliament)

AIR TICKET BOOKING FROM BALMER LAWRIE & CO. LTD.

REQUISITION FORM

1	Name of Passenger		
2	Mobile No.		
3	E-mail		
4	Date of Birth		
5	Date & Time for inward Journey:	Date:	Time:
	Flight Details (Airline and No etc)	From:	To:
6	Date & Time for return Journey	Date:	Time:
	Flight Details (Airline and No etc)	From:	То:
7	Purpose of Visit:		
8	Requisition made by		
9	Remarks, if any		

IF PURPOSE UNDER LTC

S.No.	Name of Family Member	Relation with Employee	Date of Birth	Remark

Note: Attach all necessary documents like office order, approval etc.