

CERTIFICATE OF TRANSFER OF CHARGE

Certified that I/We have in the forenoon/ afternoon of -----(date) respectively handed over and taken over charge of the office of _____ in pursuance of office order ref. no.----- dated-----.

Handed over by:

Taken over by:

Signature _____

Signature _____

Name :

Name :

Designation:

Designation:

(For office use only)