

**PDPM- INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING, JABALPUR**

EXPRESSION OF INTEREST

FOR RUNNING THE CANTEEN

IN

HALL OF RESIDENCES



PDPM

**Indian Institute of Information Technology,
Design & Manufacturing Jabalpur
Dumna Airport Road, PO: Khamaria
Jabalpur- 482005**

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PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING JABALPUR

Date: 23-06-2022

Expression of Interest

Sealed expression of interest (EOI) are invited for running the Canteen in Hall of Residences herein after known as canteen, for 24 Months as per the scope of work (Annexure 1), terms and conditions (Annexure 2). EOI in the given format (Annexure 3) with experience certificates, testimonials and documents, as applicable, along with undertaking (Annexure 4) and check list (Annexure 5) are to be dropped in the quotation box available in the Students Affairs's Office on or before **11 July 2022** by 5:00 PM.

The interested firms will be informed to come personally for an interview before a committee on **12 July 2022** from 03:00 pm onwards in the Ground floor Institute Conference Hall/Administration Block along with the originals of attached documents in support of their claim.

Registrar

Copy to:

Director, PDPM I.I.I.T Jabalpur, for kind information please.

All Deans/All Heads of Disciplines for information please.

Registrar for information please.

All Faculty

Chairman (Placement Cell)

All Wardens/ Associate Warden, for their Hall notice board.

All notice boards

In-charge website for display on the Institute's website please.

PDPM
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

1. SCOPE OF WORK

- 1.1 The selected firm shall be permitted to run the canteen in one of the Hall of Residences of PDPM-IIITDM Jabalpur for the students and visitors.
- 1.2 The period of allotment will be two years, which may be extended on satisfactory services.
- 1.3 A computerized receipt must be provided to all the customers for any sale.
- 1.4 Log of sale should be maintained and the same may be checked time to time by the committee.
- 1.5 Canteen shall open from 12:00 Noon to 01:00 AM throughout the week including Saturday and Sunday. In case of inability in opening on specific days, the selected firm should take prior written permission from the canteen committee for the same. Failing which, a warning will be given. After one warning, penalty will be imposed. The penalty will be Rs.500/- for every such occurrence.
- 1.6 The selected firm shall start running canteen within fifteen days of the offer given by the Institute. If the selected firm fails to start the canteen within stipulated time without any information, the offer will be withdrawn.
- 1.7 The selected firm shall sale and serve only such items which are approved by the committee. For addition of any new item in the list, separate approval should be taken from the committee.
- 1.8 The selected firm shall display the approved Rate List of items at the appropriate place inside the canteen premises
- 1.9 Selling price of any item in the canteen should not be more than MRP.
- 1.10 As Institute charges very nominal rent to the contractors, hence it is expected the contractor will offer subsidized rate of selling items.



2. TERMS AND CONDITONS

Whereas the PDPM Indian Institute of Information Technology Design and Manufacturing, Jabalpur herein after known as the Institute or Licensor, has agreed to give a license to licensee subject to the conditions mentioned herein after. The Licensee herein after known as the selected firm will pay a monthly license fee of Rs 3000/- (Rupees Three thousands only) for running the canteen

- 2.1 The duration of contract will be 24 months –first 03 months being on probation, on satisfaction of which the contract will automatically get extended for the remaining period. The contract may be terminated by either party after giving a notice of clear 30 days. During probation period a notice of only 15 days is required to be given by either side.
- 2.2 The selected firm should be a registered and a licenced contratctor for the said job types specified in scope of work, e.g. food license, labour license Appropriate documents / certificates issued from appropriate authorities should be enclosed.
- 2.3 The selected firm should give his/her full permanent as well as present address in the application form.
- 2.4 The selected firm shall be required to enter into an agreement with institute. The conditions of contract, the conditions of license of the selected firm and the letter of acceptance of the selected firm would form a part of the agreement to be signed. The cost of the Stamp Paper required for the agreement will be borne by the selected firm.
- 2.5 The selected firm, who's application/candidature is accepted have to sign the contract agreement and need to start canteen within 15 days from the offer date. In the event of any evasion, refusal or delay on selected firm part in signing the contract, the acceptance of his/her application may be withdrawn and decision of the canteen committee will be final in this regard.
- 2.6 All workers have to maintain hygiene & will follow all Covid Protocols.

2A. GENERAL TERMS AND CONDITIONS

- 2A.1 Selected firm needs to provide all the items on all the days as per the price decided by the canteen committee. Canteen committee will review the price list after each year.

Sobha

Kumar

Rajiv

P

