



Corrigendum

August 14, 2020

Name of Work : “EOI for the Communication & Personality Development Training”.

This is for the information to all

1. This EOI is only for offline mode. However, due to COVID-19, Institute may ask to offer some courses online.
2. Financial years for turnover in Form ‘A’ should be read as 2016-17, 2017-18, 2018-19.
3. The minimum duration of courses will be 20 hours. The courses will be conducted in batches and preferred strength of each batch would be 60 students. The details of the courses are indicative only.
4. The payment will be made after successful completion of each course.
5. Rest of all the terms and conditions of the Tender documents remain unchanged.

Thanking you,
(Pritee Khanna)

Responses to Pre-bid Queries

A. Right Management, Gurgaon

(1). UG

The 90 min. session will have the practice/presentation session by students or over and above. If over and above, what time duration to be considered per student/batch.

Reply: Each course duration is a minimum of 20 hours. Professional Development Course being a credit based course, would include sessions from the instructors and evaluations (including, but not limited to Quizzes, Assignments, Exercises, Mock-sessions), over and above the sessions, just like any other credit based course.

(2). PG

Page 7, Point B. 4

Page 7, Point B. 5

Page 7, Point B. 6

Page 7, Point B. Note

Few more questions related to scheduling, mode of delivery, travel/stay (if required), scoring and assessment criteria, feedback mechanism,

Replies:

Page 7, Point B. 4: These courses will be conducted in batches and preferred strength of each batch would be 60 students.

Page 7, Point B. 5: Kindly see the reply in response to the query (A). Each course will be offered for a minimum of 20 hours. Preferred strength of each batch would be 60 students.

Page 7, Point B. 6: Instructors are supposed to share a note with us on the performance of the student which is possible with the continuous observations of the performance of the student. Later, grades need to be assigned to the students against the course credits. Service provider inputs will be required for the same.

Page 7, Point B. Note: Based on the need of the Institute, the service provider may be asked to help us in the related context.

(3). How is the distribution of 1200 students is done?

Reply: These students belong to 4 years undergraduate programme and two years postgraduate programme.

M. Zaidi

[Handwritten signature]

[Handwritten signature]
(Dr. V. I. Sanyal)

Puiter
11/8/2020

B. SMART Training Resources India Private Limited, Chennai

(1). Is this tender bidding only for Offline or it includes Online Training as well (due to COVID 19 Curfew)??

Reply: This EOI is only for offline mode. However, due to COVID-19, Institute may ask to offer some courses online.

(2). Is Credit courses your part of curriculum?? Do we have to conduct any examination for each year??

Reply: Yes, the credits for these courses are a part of the curriculum. For this, the examination/assessment has to be done. We follow a continuous evaluation process. Professional Development Course being a credit based course, would include sessions from the instructors and evaluations (including, but not limited to Quizzes, Assignments, Exercises, Mock-sessions), over and above the sessions, just like any other credit based course.

(3). Can the performance analysis for each student be through Assessments Tests as well??

Reply: Yes

C. Skill-Up Tech India Private Limited, Noida

(1). Page 3, Overview, In the context that there is a lockdown and in foreseeable future, in order to prevent spread of COVID-19 virus across geographies, conducting face to face sessions will be inviting risk. Also, in the context that the learning is moving towards virtual platforms, it is imperative to have an alternate method of delivery.

Reply: This EOI is only for offline mode. However, due to COVID-19, Institute may ask to offer some courses online.

(2). Page 4, Broad scope of work, Relevant course material shall be provided by the instructor

Page 7, (B)7, Relevant course material shall be provided by the instructor

Page 8, 5, A softcopy and a hardcopy of the course materials along with suggestions...

M. Zaid

[Signature]

Puuln
11/8/2020

[Signature]
(Dr. V. I. (C) (a. i))

Request: The course material to be provided in PDF Format.

Reply: Relevant course material shall be provided in a softcopy and a hard copy. The institute may ask for separate rates for soft/hard copy of material in the financial bid.

- (3). Page 7, 3.4 For final year student: workshops and sessions: workshops and sessions, Various Workshops are being proposed in this section. However, the mode of delivery of the workshop is not defined.

Reply: These courses are intended to be run in offline mode. However, due to COVID-19, some workshops and sessions may be offered online. The institute will decide and communicate course wise.

- (4). Page 7, (B) Contradictory No. of Hours for Personality Development Section. Point no 3 - 25 hours and Deliverable - Point no 1 - 20 hours, Which one is correct? 25 / 20 hours?

Reply: Each course will be of minimum 20 hours.

- (5). Page 8, 4. Eligibility, Annual Turnover Criteria – Rs. 50 Lakhs Each Year

Reply: The said turnover should be from conduction of such Training courses/implementations only. Along with the personality development courses, this also includes technical Workshops on programming skills, workshops on stress management, workshops on current affairs, sessions on company-specific preparation etc.

- (6). Page 9, 4. Eligibility, Qualification Criteria - 05 projects of training in communication and personality development.

Reply: The bidder should have successfully executed at least 05 projects of training in communications and personality developments with similar scope of work in any Centrally Funded Technical Institute /Government Educational Institute / Educational Institute of repute. Successful conduction certificate to be enclosed.

- (7). Page 9, 4. Eligibility, 5 years' experience, This clause will disqualify us to BID as we are operational for last 4 years in India. This clause may please be altered, else we will not be able to BID and IIITDM may deprive self from an opportunity to assess the proposal from a worthy vendor.

Reply: The said clause cannot be changed now.

- (8). Page 9, 4. Eligibility, 10 Experienced Resources, Apart from Master Degrees, Doctorates and PG should be included in the criteria as well.

M. Zaid

Jain

Pooja
11/8/2020

(Dr. V. C. Jain)

Reply: There must be at least 10 experienced resource persons (full-time or otherwise) with at least a master's degree. Qualification higher than the master's degree will be appreciated.

- (9). Page 11, 6. Payment, 100% payment will be made after successful completion. In our understanding the training methodology make this a long duration program. Most of the learning partners will not be able to sustain the costs of training as investment for a long period. Please alter the payment release for sessions conducted successfully per Quarter.

Reply: The payment will be made after the successful completion of each course.

- (10). Page 12, 9. General Terms and Conditions, b. There is no business guarantee / commitment to appointed empaneled agencies. Since this is a tender and expected to be awarded to a single party, please explain what are appointed empaneled agencies. Does this mean that IIITDM will award the tender in split to multiple agencies? In such a case how will the consistency of content be maintained?

Reply: This is an expression of interest and not a tender. The shortlisted companies will be asked for a financial bid. In case of empanelment of service providers, the institute will ensure their participation.

- (11). Page 13, Form A, Contradictory in financial years for turnover proof.

Reply: Financial years for turnover in Form 'A' should be read as 2016-17, 2017-18, 2018-19.

(D). Queries asked during the meeting held on August 10, 2020

- (1). Format for providing students' feedback.

Reply: A sample will be shared with the tender document. However, the final feedback form would be floated in consultation with the service provider.

- (2). Format for submitting Financial bid to ensure uniformity.

Reply: Currently, we are processing the expression of interest. The format of the financial bid will be shared with the tender document.

M 22/8/20

Dr. V. K. Jain
11/8/2020