

TENDER DOCUMENT

(Total No. of Pages 29)

SECURITY SERVICES AT PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING JABALPUR-2019

Tender Notice: IIITDMJ/Tender/Security/2019/52 Dated: 31/05/2019

Last Date for
Receipt of Tender Bids is up to 24/06/ 2019 up to 3.30 P.M.

Registrar
PDPM Indian Institute of Information Technology, Design and
Manufacturing Jabalpur-482005, M.P.
Tel:0761-2794021 Fax:0761-2794092

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Fact sheet accompanying the tender schedule

1.	Name and the full address of service provider to whom the schedule is issued	
2.	Date of issue of tender document	May 31, 2019
3.	Pre bid conference schedule	June 10, 2019 at 16:00 Hrs at Conference Hall of the Institute
4.	Last date for receipt of sealed tender	June 24, at 15:30 Hrs
5.	Date for opening of sealed tenders (Technical bids only)	June 24, at 16:00 Hrs at Conference Hall of the Institute
6.	Date for opening of financial bids (Only for those who qualify in technical bids)	Will be decided later and will be informed to technically qualified bidders by Email mentioned by them in the Technical bid form at Serial Number 1(a)

Registrar
PDPM IIITDM Jabalpur

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN
AND MANUFACTURING JABALPUR-482005**

No. 111.TDMS/Tendw/Security/2019/52 Dated: 31/05 | ,2019

INSTRUCTIONS FOR BIDDING

**SUBJECT: SECURITY SERVICES AT PDPM INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN AND MANUFACTURING, JABALPUR**

Sealed tenders are invited from well-established, highly reputed Government registered security agencies (must be registered under PSARA-2005), Security Agencies having a turnover of **Rupees Fifty Crore or more per annum in security services only for the last three financial years i.e. 2015-16; 2016-17 and 2017-18** for providing error free security services for one year extendable by another one year on satisfactory services at the PDPM Indian Institute of Information Technology, Design and Manufacturing Jabalpur. The agency must be registered under enclosed herewith the following:-

- A. Technical Bid Form**
- B. Financial Bid Form**
- C. Undertaking of Annual Financial Turnover (Form -C)**
- D. General Terms and Conditions**

It may be noted that tenders should be submitted in the above enclosed forms as two separate bids, i.e. **(A) Technical Bid, and (B) Financial Bid**. Both the bids should be sealed in separate covers with the clearly written identification statement on the cover **(A) TECHNICAL BID or (B) FINANCIAL BID**. Form-C should also be sealed in a separate sealed cover and duly marked as **(C) ANNUAL TURNOVER**. All these envelopes should then be enclosed in a big envelope which should also be properly sealed. At the top of this envelope, it must be stated "**Tender for Security Services at the PDPM Indian Institute of Information Technology, Design and Manufacturing Jabalpur-2019**". No Tender without these markings on the envelopes will be considered. It should be tendered at the PDPM Indian Institute of Information Technology, Design and Manufacturing Jabalpur up to 3.30 p.m. on 24/05 | 2019. The envelope should be addressed and sent to the "**Registrar, PDPM Indian Institute of Information Technology, Design and Manufacturing Jabalpur**". The annual turnover and Technical bid will be opened at 4.00 p.m. on the same day, i.e., 24/05 | 2019.

THE TENDER BIDS SHOULD BE SENT EITHER BY SPEED-POST/ COURIER TO REGISTRAR, PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING JABALPUR OR CAN BE PHYSICALLY DEPOSITED IN THE TENDER BOX LOCATED IN ADMINISTRATIVE OFFICE OF THE INSTITUTE ONLY ON THE PRESCRIBED TENDER FORMS DOWNLOADED FROM INSTITUTE WEBSITE www.iiitdmj.ac.in ALONGWITH THE BANK DRAFT (TENDER FORM COST) OF RUPEES 5000/- IN FAVOUR OF PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING JABALPUR. TENDERS RECEIVED ON ANY OTHER FORM WILL BE DEEMED REJECTED. FURTHER, EACH PAGE OF THE TENDER SHALL BE SEALED AND SIGNED BY THE BIDDER.

