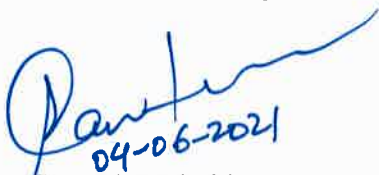


Sub: Revised Rules for Refund of Fees for UG & PG Programme

Following rules for refund of fee for UG & PG programme has been framed, these rules will supersede the previously issued refund rules dated 24/10/2019

1. For the candidates admitted through CSAB/CCMT/QIP/DASA/UCEED or other such central admitting authorities, rules framed by the concerned admitting authority will be applicable. Currently no tuition fee is refundable.
2. For the candidates admitted through direct admission process of the Institute.
 - a. If a candidate is withdrawing the programme before the closing of admission process the entire fee collected from the candidate will be refunded after a deduction of Rs.1000/-.
 - b. If the candidate leaves the programme after closing of admission process, but not later one month of commencement of classes 50% of tuition fee, caution money and remaining mess advance at the time of cancellation will be refunded. After one month of commencement of classes only caution money and remaining mess advance will be refunded.
3. Presently some of the students are transferred by the admission authority CSAB/CCMT etc. after the spot round It is proposed that in case candidates inadvertently deposits fee and goes for special round of CSAB / NSR of CCMT and does not gets admitted in the Institute. His/ her whole fee will be refunded. However, if a student is transferred after taking admission and staying at hostel. Hostel and mess fee will be charged for 15days or actual period of stay, whichever is higher.
4. If a candidate takes semester leave on medical ground within one month of start of classes tuition fees is waived for the student who is registered in that semester. If student seeks semester leave after one month of start of classes 50% tuition fee will be waived. Hostel and mess fee will be charged for 15days or actual period of stay, whichever is higher.
5. Further, in case, any student takes withdrawal of admission during the semester for any reason listed above he/she will be eligible for refund of caution money and remaining mess advance only. No other fees will be refunded to the student.


04-06-2021

Santosh Mahobia
Assistant Registrar, (Academic)