

Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: PDPM Indian Institute of Information Technology Design and Manufacturing Jabalpur

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Contact us section of Institute website : www.iiitdmj.ac.in	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iiitdmj.ac.in/administration/administration.php	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www.iiitdmj.ac.in	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iiitdmj.ac.in	Fully Met	1.28	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dmj.ac.in/administration/administration.php			the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iiitdmj.ac.in/administration/administrative_structure.php	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	www.iiitdmj.ac.in	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.iiitdmj.ac.in/administration/administration.php	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.iiitdmj.ac.in/people/staff.php	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	As per IIIT Act & Statutes available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.iiitdmj.ac.in/administration/administration.php	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20publication %20of%20Sta tutes%20of%2 0IIITDM%20J abalpur.pdf ht tps://www.iiitd mj.ac.in/acade mics/downloa d/Academic% 20Guidelines_ 271017.pdf			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	As per IIIT Act, Statutes & Academic Guidelines available on URL- https://w ww.iiitdmj.ac.i n/downloads/II IT%20Act%20 30_of_2014.p df https://www .iiitdmj.ac.in/d ownloads/The %20Gazette% 20publication %20of%20Sta tutes%20of%2 0IIITDM%20J abalpur.pdf ht tps://www.iiitd mj.ac.in/acade	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mics/download/Academic%20Guidelines_271017.pdf			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	As per IIIT Act, Statutes & Academic	Fully Met	1.54	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/academic/download/Academic%20Guidelines_271017.pdf			correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Please refer Institute website for details of courses offered by Instituted under ACADEMIC	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					MENU. https://www.iiitdmj.ac.in/			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	As per Academic Guidelines available on URL- https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	As per Academic Guidelines available on URL- https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	For Students: https://www.iiitdmj.ac.in/academics/download/SACS-	Fully Met	1.54	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Manual.pdf For Employees: http://172.27.16.19/download/notifications/Notification%20regarding%20Grievance%20Redressal%20Mechanism%20of%20the%20Institute.pdf			"Fully Met"
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	"As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%2	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf"			
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	271017.pdf As per IIIT Act, Statutes & Academic Guidelines available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	As per IIIT Act, Statutes & Academic Guidelines available on	Fully Met	3.85	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf			“Fully Met”
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar of the Institute	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Please refer Home menu in Institute Website : www.iiitdmj.ac.in	Fully Met	0.96	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								"Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	As per IIIT Act & Statutes available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Please refer Home menu in Institute Website : www.iiitdmj.ac.in	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Please refer Home menu in Institute Website : www.iiitdmj.ac.in	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	Please refer Home menu	Fully Met	0.96	URLs cited by the Public

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					in Institute Website : www.iiitdmj.ac.in			Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Yes	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Please refer Home menu in Institute Website : www.iiitdmj.ac.in	Not Met	0	Category Not Met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/downloads/IIITDMJ%20Telephone%20Directory.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/downloads/IIITDMJ%20Telephone%20Directory.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/downloads/IIITDMJ%20Telephone%20Directory.pdf	Partially Met	1.93	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	remuneration				dmj.ac.in/rti.p hp			the Public Authority is correct. Category "Partially Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per GOI Norms	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/rti.p hp	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/rti.p hp	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/rti.p hp	Not Met	0	Category Not Met
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiitdmj.ac.in/rti.p hp	Not Met	0	Category Not Met

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any	Partially Met	10	5.00	https://www.iiitdmj.ac.in/tend	Fully Met	10.00	URLs cited by the Public

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	thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				ers.php			Authority is correct. Category “Fully Met”
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://www.iiitdmj.ac.in/administration/FinanceCommittee.php	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Partially Met	20	10.00	https://www.iiitdmj.ac.in/annual_report.php	Not Met	0	Category Not Met
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	please refer Institute Website : www.iiitdmj.ac.in	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	As per IIIT Act, Statutes, Academic Guidelines and GOI norms available on URL- https://www.iiitdmj.ac.in	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

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					n/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/downloads/The%20Gazette%20publication%20of%20Statutes%20of%20IIITDM%20Jabalpur.pdf https://www.iiitdmj.ac.in/academics/download/Academic%20Guidelines_271017.pdf			
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	s per IIIT Act, Statutes, Academic Guidelines and GOI norms available on URL- https://www.iiitdmj.ac.in/downloads/IIIT%20Act%2030_of_2014.pdf https://www.iiitdmj.ac.in/d	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					downloads/The %20Gazette% 20publication %20of%20Sta tutes%20of%2 0IIITDM%20J abalpur.pdf htt ps://www.iiitd mj.ac.in/acade mics/downloa d/Academic% 20Guidelines_ 271017.pdf			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Please refer Academic menu on Institute Website : ww w.iiitdmj.ac.in	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			125	125		150	125	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Partially Met	9.52	4.76	Yes, Please refer Institute Website : ww w.iiitdmj.ac.in	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	Yes, Please	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					refer Institute Website : www.iiitdmj.ac.in			the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	Yes, Please refer Institute Website : www.iiitdmj.ac.in	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Yes, Please refer Institute Website : www.iiitdmj.ac.in	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Yes, Please refer Institute Website : www.iiitdmj.ac.in	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Yes, Please refer Institute Website : www.iiitdmj.ac.in	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	Yes, Please	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					refer Institute Website : www.iiitdmj.ac.in			the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Yes, Please refer Academic Menu under Institute Website : www.iiitdmj.ac.in	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	Yes, Please refer Academic Menu under Institute Website : www.iiitdmj.ac.in	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Yes, Please refer Academic Menu under Institute Website : www.iiitdmj.ac.in	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Yes, Please refer Academic Menu under Institute	Fully Met	7.14	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Website : www.iiitdmj.ac.in			"Fully Met"
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	For Students https://www.iiitdmj.ac.in/academics/download/SACS-Manual.pdf For Employees: http://172.27.16.19/download/notifications/Notification%20regarding%20Grievance%20Redressal%20Mechanism%20of%20the%20Institute.pdf	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.iiitdmj.ac.in/annual_report.php	Partially Met	2.05	URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.iiitdmj.ac.in/annual_report.php	Partially Met	2.05	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								correct. Category "Partially Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.iiitdmj.ac.in/administration/bwc.php	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.iiitdmj.ac.in/annual_report.php	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	please refer Institute website : www.iiitdmj.ac.in	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://www.iiitdmj.ac.in/rti.php	Not Met	0	Category Not Met
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iiitdmj.ac.in/rti.php	Not Met	0	Category Not Met
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iiitdmj.ac.in/rti.php	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					hp			
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.iiitdmj.ac.in/rti.php	Not Met	0	Category Not Met
Total			200	191		200	135	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.iiitdmj.ac.in/rti.php	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iiitdmj.ac.in/rti.php	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iiitdmj.ac.in/rti.php	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Category Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information	Not Applicable	0	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers							
Total			60	60		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Please refer Institute Website : www.iiitdmj.ac.in , https://www.iiitdmj.ac.in/rti.php	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			38	25		50	25	
Grand Total			663	626		742	549	