

**PDPM- INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND  
MANUFACTURING, JABALPUR**

**EXPRESSION OF INTEREST**

**FOR RUNNING PANINI HOSTEL FOOD COURT**



**PDPM**

**Indian Institute of Information Technology, Design & Manufacturing Jabalpur**

**Dumna Airport Road, PO: Khamaria**

**Jabalpur- 482005**

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29/04/22

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND  
MANUFACTURING JABALPUR**

Date: 10/05/2022

**Expression Of Interest**

Sealed expression of interest (EOI) are invited for running the Panini hostel food court (behind the PG married Hostel) for 5 years as per the scope of work (Annexure 1), terms and conditions (Annexure 2), EOI in the given format (Annexure 3) with experience certificates, testimonials and documents, as applicable, along with undertaking (Annexure 4) and check list (Annexure 5) are to be dropped in the quotation box available in the office on or before 08-06-2022 by 05:00 PM.

The interested firms are informed to come personally for an interview before a committee on 10-06-2022 from 10:00 am onwards in the Institute Conference Hall along with the originals of attached documents in support of their claim.

Registrar



**PDPM**  
**Indian Institute of Information Technology,**  
**Design & Manufacturing Jabalpur**

**1. SCOPE OF WORK**

- 1.1. The selected firm shall be permitted to run the Food Court at PDPM-IIITDM Jabalpur for the students and visitors.
- 1.2. The period of allotment will be five years, extendable on satisfactory services.
- 1.3. A computerized receipt must be provided to all the customers for any sale.
- 1.4. Food court shall open from 09:00 AM to 11:00 PM throughout the week. In case of inability in opening on specific days, the selected firm should take prior written permission from the canteen committee for the same. Failing which, a warning will be given. After one warning, penalty will be imposed. The penalty will be Rs.1000/- for every such event.
- 1.5. The selected firm shall start running Food Court within next ten days of the offer given by the Institute. If the selected firm fails to start the Food Court within stipulated time without any information, the offer will be withdrawn.
- 1.6. The selected firm shall sale and serve only such items which are approved by the committee. For addition of any new item in the list, separate approval should be taken from the committee or competent authority.
- 1.7. The selected firm shall display the approved Rate List of items at the appropriate place outside the Food Court.
- 1.8. Selling price of any item in the Food Court should not be more than MRP.





## 2. TERMS AND CONDITONS

Whereas the PDPM Indian Institute of Information Technology Design and Manufacturing, Jabalpur herein after known as the Institute or Licensor, has agreed to give a license to licensee subject to the conditions mentioned herein after. The Licensee herein after known as the selected firm will pay a monthly license fee of Rs 5000/- (Rupees Five Thousand only) for running the Food Court.

- 2.1 The duration of contract will be five years, first 06 months being on probation, on satisfaction of which the contract will automatically get extended for the remaining period. The contract may be terminated by either party after giving a notice of clear 30 days. During probation period a notice of only 15 days is required to be given by either side.
- 2.2 The selected firm should give full permanent as well as present address in the application form.
- 2.3 The selected firm shall be required to enter into an agreement with the institute. The conditions of contract, the conditions of license of the selected firm and the letter of acceptance of the selected firm would form a part of the agreement to be signed. The cost of the Stamp Paper required for the agreement will be borne by the selected firm.
- 2.4 The selected firm, whose application/candidature is accepted have to sign the contract agreement and need to start Food Court within 10 days from the offer date. In the event of any evasion, refusal or delay on selected firm part in signing the contract, the acceptance of his/her application may be withdrawn, and decision of the canteen committee will be final in this regard.

### 2A. GENERAL TERMS AND CONDITIONS

- 2A.1 Selected firm needs to provide all the items on all the days as per the price decided by the canteen committee. Canteen committee will review the price list periodically, first after one month and thereafter every three months.
- 2A.2 The canteen committee may visit and inspect the Panini Hostel canteen to check all services, material/equipment and taste the food/eatables at any point of time.
- 2A.3 The selected firm will make the arrangements for keeping all eatables in glass covered showcases, protected from flies and insects. The selected firm will also ensure to serve the eatables with Hand Gloves or with Chimti.
- 2A.4 The Institute will not be responsible for credit sales/losses or pilferage.
- 2A.5 The crockery & other serving items should be of good quality as approved by the canteen committee.

**2A.6** The selected firm is bound to maintain cleanliness conditions in and around the Food Court at his own cost. No staff member of the Institute will be engaged for the purpose.

**2A.7** The selected firm will pay necessary fee, taxes as applicable, according to the rates prescribed by the Government or any other Authority for running the canteen directly to concerned Authorities and submit the details as a proof to the Registrar.

**2A.8** In case of dispute arising between the selected firm and the Institute, the decision of the Director shall be final and binding on the Licensee.

**2A.9** All legal disputes shall be subject to the Jurisdiction of Jabalpur.

**2A.10** The selected firm should have sufficient utensils; crockery and other infrastructure to run the Food Court.

**2A.11** The selected firm should have minimum number of four employees in the Food Court. The time of service usually is 15 minutes maximum. The selected firm should ensure that the service time should not exceed on frequent basis.

**2A.12** The selected firm should take all safety measures while running Food Court and will keep a First Aid Box duly updated/replenished from time to time. Selected firm will also be responsible for the safety of the manpower engaged by him.

**2A.13** It is the responsibility of the selected firm to get the verification of age, character and antecedent of the employees, employed by the selected firm.

**2A.14** The selected firm shall not employ in the Food Court any person suffering from any contagious or infectious disease and will ensure their personal hygiene from time to time.

**2A.15** The selected firm shall not sublet a part or whole of the premises to any other agency for any purpose what so-ever.

**2A.16** The selected firm shall not indulge himself in carrying out activities other than the purpose stipulated here under.

**2A.17** The selected firm shall keep the Institute indemnified against any or all claims for damages, which may be caused to any workman of the selected firm.

**2A.18** The selected firm shall provide identity cards and uniform to its employees at its own cost within one month, approved by the members of the canteen committee.

**2A.19** After the expiry of the contract period or termination of the license to run the Food Court, the selected firm shall wind up its business and vacate the Food Court. In case he fails to vacate the Food Court, the Institute reserves the right to remove his items at the risk and cost of selected firm.



