

# Online reporting Process for Semester-I, 2020-21

## (BTech/BDes Program)

Candidates who are admitted to the Institute are required to upload the following documents at the time of online reporting in the institute between Nov 25 – Dec 01, 2020.

- The downloaded Document Verification-cum-Seat Acceptance letter issued by the VC in charge and Latest Provisional Seat allotment letter.
- Class X (High School) Board Certificate as proof of date of birth and name (in case of any mismatch an affidavit is to be uploaded along with the X certificate). If class X certificate does not have date of birth, any supporting document such as birth certificate is to be uploaded. All the documents must be in single PDF file.
- Class XII Mark sheet and Certificate
- JEE Main/UCEED Score Card
- Transfer, Character & Migration certificate. In case due to lockdown you are unable to collect it upload an request application for late submission of the documents. You are required to submit original document at the time of Physical reporting.
- Certificate of category (OBC / SC / ST /EWS), if applicable, issued by the competent authority. (OBC/EWS certificate must be issued on or after April 1, 2020 in central Govt. format) as per JOSAA/CSAB/UCEED). Candidates of Maharashtra State need to submit the caste validity certificate issued by the competent authority or the declaration as on JoSAA website.
- Certificate for Persons with Disabilities (PWD), if applicable. It must be issued by a medical board as per the Government rules.
- Good quality passprt photograph (front facing)
- Receipt for balance fees payment

**Additionally, at the time of Physical reporting you should bring the following duly filled-in forms, downloadable from the Institute website (at the time of Physical reporting).**

- Medical Certificate of fitness from the doctor, not below the rank of Senior Medical Officer in prescribed format.
- Anti-Ragging Affidavit on Stamp Paper of Rs. 50/- by the student & Anti-Ragging Affidavit on Stamp Paper of Rs. 50/- by the Parents/Guardians. prescribed format (at the time of Physical reporting)
- Online fee Receipt (Balance Institute Fees)

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## (BTech/BDes Program)

1. All Students are required to fill the [Online reporting form](#) for online reporting. Before filling the google form, you have to pay balance fee through online mode only using link given below. It is mandatory to fill this google form between **Nov 25-Dec 01, 2020** and upload required document for registration for semester I, 2020-21. Please check your email regularly for further update.

### Details of Balance Fee for B.Tech Program

Category	Total Fee in the First Semester	Fee deposited by Fresh Candidate registered in CSAB Special rounds	Fee deposited by Candidates who have retained/upgraded their seat in CSAB special rounds	Fee deposited by Candidates who had withdrawn/cancelled after document verification their seat in JoSAA rounds and got allotted a seat in CSAB special round (after deducting Rs. 2000/- as registration by CSAB)	Balance Fee Payable to institute for Fresh Candidate on or before institute reporting (Nov 25- Dec 01, 2020).	Balance Fee Payable to institute for Candidates who had withdrawn/cancelled after on or before institute reporting (Nov 25- Dec 01, 2020).
General/EWS/OBC	80,040/-	73000/-	73000/-	71000/-	7040/-	9040/-
PWD Students	20,750/-	33000/-	33000/-	31000/-	NIL (Extra amount will be adjusted in next semester fee)	NIL (Extra amount will be adjusted in next semester fee)
SC/ ST. Whose family annual income is more than Rs. 2 lakh	20,750/-	33000/-	33000/-	31000/-	NIL (Extra amount will be adjusted in next semester fee)	NIL (Extra amount will be adjusted in next semester fee)
SC/ ST. Whose family annual income is less than Rs. 2 lakh (with income certificate)	15,500/-	33000/-	33000/-	31000/-	NIL (Extra amount will be adjusted in next semester fee)	NIL (Extra amount will be adjusted in next semester fee)

### Payment online link:

Subpaisa Bank portal ([https://services.sabpaisa.in/pages/iitdm.html#ChildVerticalTab\\_12](https://services.sabpaisa.in/pages/iitdm.html#ChildVerticalTab_12))

### **Note:**

1. All students are advised to attend online classes from 23/11/2020 positively. You will receive instructions about the same.
2. For further update visit website regularly. ([www.iiitdmj.ac.in](http://www.iiitdmj.ac.in) and [admission.iiitdmj.ac.in](http://admission.iiitdmj.ac.in))