

**Pandit Dwarka Prasad Mishra**  
**Indian Institute of Information Technology,**  
**Design & Manufacturing Jabalpur**

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Minutes of 30<sup>th</sup> Meeting of the Senate held on June 23, 2014 from 10.00 a.m. in the Conference Hall of PDPM IIITDM Jabalpur.

Members present:

Prof. Aparajita Ojha	Chairperson
Prof. V. M. Gadre	Member
Prof. Vijay Kumar Gupta	Member
Prof. P. N. Kondekar	Member
Prof. Tanuja Sheorey	Member
Prof. Puneet Tandon	Member
Dr. Sunil Agarwal	Member
Dr. Atul Gupta	Member
Dr. Pritee Khanna	Member
Dr. Asish Kumar Kundu	Member
Dr. Prabin Kumar Padhy	Member
Dr. Dinesh Kumar Vishwakarma	Member
Dr. Lokendra Kumar Balyan	Member
Dr. Sraban Kumar Mohanty	Member
Dr. Prabir Mukhopadhyay	Member
Shri R. P. Dwivedi	Secretary

Following members expressed their inability to attend the meeting due to their prior commitments:

Prof. V. K. Jain  
Prof. Uday Khedkar  
Dr. Parag Vyas  
Mr. S. Amane  
Dr. Prashant Kumar Jain  
Dr. M. Amarnath  
Dr. Pavan Kumar Kankar

**Senate/30/01**

**Opening remarks by the Chairperson, Senate**

The Chairperson, Prof. Aparajita Ojha welcomed all the members present in the meeting. She shared following information with the members about the Institute faculty and students.

Dr. Prashant Kumar Jain has been invited by British High Commission as a member of an Inward delegation to UK on 'Additive Manufacturing and 3D Printing' (7-10 July, 14).

Mr. Biswajeet Mukharjee has been chosen for Young Scientist Award at the 31st URSI General Assembly and Symposium to be held at Beijing during August 16-23, 2014.

A Summer Workshop was organized by Dr. Anurag Singh on Emerging Field of Complex Networks at the Institute from May 19-23, 2014.



Later members were informed that Dr K. Kasturirangan, well known space scientist and former Chairman, ISRO has consented to be the chief guest of the sixth convocation to be held on August 08, 2014. The Board had accorded its approval to confer honorary degree of doctor of science on Shri Ajai Chowdhry at the convocation. Shri Ajai Chowdhry is the founder member HCL, Chairman HCL Infosystems and Chairman Board of Governors, IIT Patna.

Members appreciated the recent developments and achievements of faculty and students with satisfaction.

<b>Senate/30/02</b>	<b>Confirmation of the minutes of 29<sup>th</sup> (SENATE/2013-14/3<sup>rd</sup>) meeting of the Senate held on May 12, 2014.</b>
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Minutes of 29<sup>th</sup> Senate meeting (SENATE/2013-14/3<sup>rd</sup>) held on May 12, 2014 were circulated to all the members and no comments were received. The minutes were confirmed by the Senate.

<b>Senate/30/03</b>	<b>Action taken report on the decision of the Senate vide 29<sup>th</sup> meeting of the Senate held on May 12, 2014.</b>
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Following action taken report was presented by the Secretary, Senate on the decisions taken by the Senate in its 29<sup>th</sup> meeting.

Agenda Item	Agenda	Action Taken
Senate/29/04	Proposal for Modification in the PBI evaluation scheme	Implemented and notified to students
Senate/29/05	Allowing students on academic break to register for forward (higher semester) courses	will be implemented from coming semester
Senate/29/06	Proposal for amendment in the rule related to thesis submission deadline for award of postgraduate degree in the convocation in any year	To be notified.
Senate/29/07	Proposal for amendment in the rules related to submission of the Thesis	To be notified
Senate/29/08	Proposal for amendment in rule related to Thesis Examination board	To be notified
Senate/29/10.1	M.Tech. program in ECE(Micro-nano electronics)	Revised proposal to be submitted
Senate/29/10.2	Allowing Mr. Hem Chand Meena (2009061) for PBI	implemented and notified to student
Senate/29/10.3	Proposal to allow the student Mr. Suyash Mishra (Roll No. 2012236) to drop the semester on medical grounds	implemented and notified to student
Senate/29/10.4	Modification in UG and PG manual	Revision in process

*(Handwritten mark)*

The Conveners PGCS, SACS, SPACS and Head Counseling Services presented their reports before the Committee. Dean Academic presented the report of UGCS on behalf of the convener, UGCS who was on leave. Dean Academic briefed the members that following members have been coopted in the UGCS –

- a. Dr. Sraban Kumar Mohanty
- b. Dr. Amresh Chandra Mishra
- c. Dr. Gautam Dutta
- d. Dr. Prabin Kumar Padhy

He informed that two student members will be soon nominated by the Dean, Students. He further presented the following before the members –

- (i) 180 out of 218 students of the 6<sup>th</sup> batch of UG programme (2010 batch) have completed their requirement for the award of degree. Average CPI of the batch is 7.3.
- (ii) Ms. T. M. S. K. Alekhya (2011231) of 2011 batch has obtained an SPI of 10 in the last semester.
- (iii) Summer Term has started from May 15, 2014 and 11 courses are offered in the summer term, 2014.
- (iv) PBI for the VII semester has started from May 19, 2014 and 41 groups have registered for external PBI.

The Senate placed on record its appreciation on the achievement of Ms. Ms. T. M. S. K. Alekhya.

The Dean, Academic also presented the Academic Performance Evaluation Report (APER) for Semester II, 2013-14 undergraduate programme with following details.

- (a) 2013 batch: 33 students are placed on Academic Improvement
- (b) 2012 batch: 8 students are placed on warning, 09 on academic improvement and 09 students are placed on academic break (AB) (02 names appear for the first time in AB). Further, 03 are on academic drop.
- (c) 2011 batch: Only 04 students are placed on academic improvement. Out of 10 students on AB, 06 are under academic drop while 03 have resumed their regular terms and one student is in academic improvement.

The Senate expressed its concern on the decline in the performance of some of the students who were on AI/AB. It was suggested to have continuous monitoring of students performances and to mentor them from time to time in order to help them improve their performances.

**Convener PGCS** presented the following report.

- (i) Following faculty members have been coopted as members of PGCS.

- a. M.Des. – 17 students have taken admission so far. Other three from the waiting list have been offered admission.
- b. Ph.D. (CSE) - 01 students has taken admission
- c. Ph.D. (ECE) – 04 students have taken admission
- d. Ph.D. (ME) – 04 students have taken admission

No students have been offered admission in Ph.D. (Des), Ph.D. (Mathematics), Ph.D. (Physics).

(iii) Thesis Defended:

- a. M.Tech. – 04 M.Tech. students have defended their theses successfully.
- b. Ph.D. – 01 student has successfully defended his thesis.

(iv) Dual Degree Conversion

Proposals of two students (one from ECE and one from ME) for conversion of their M. Tech. degree programme to dual degree (M.Tech.+Ph.D.) programme have been approved.

**Note: The report presented by the Convener SACS was declared confidential.**

Convener SPACS informed the members that SPACS report was presented in the last Senate meeting and there is no further development after that.

Head, Counseling services informed the members that counseling is working for the betterment of the students. He also informed that new student coordinators and counselors have been appointed after a thorough discussion and selection process.

Senate/30/05	Recommendation of names of students for award of degree during the 6 <sup>th</sup> convocation.
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Dean Academic briefed the Senate about the special approval sought for the following:

- The Course ES101 was erroneously counted as 4 credit course in place of 5 credit course for 2010 batch due to some oversight. Perhaps it was inadvertently done after the revision of the curriculum from the batch 2010. As per the UG manual, minimum credit requirement for completion of undergraduate degree programme is 170 credits whereas the total credits turn out to be 169 for the 2010 batch of students, due to the facts presented above. Senate deliberated on the issue and accorded its approval for minimum credits requirement of 169 credits for the 2010 batch only as a special case.
- Courses on Automobile Engineering and Professional Lab IV (ME) ran in Semester II, 2013-14 without the approval of the course contents, due to certain internal reasons. Head ME presented the course contents as taught in the classes. The Senate accorded its post-fact approval on the course contents as a special case for 2010 batch. Further, the Senate also constituted a committee consisting of Head ME, Prof. Tanuja Sheorey and Dr. Sujoy Mukherjee to review the course contents and submit the revised course proposal to the Chairperson Senate for approval.

The Dean presented before the Senate names of 220 students who have completed all the requirements for the award of degrees in various disciplines and programmes as given in **Annexure A**. He also presented the following summary on the number of students qualified in each discipline and programme.

#### **Bachelor of Technology (B.Tech.)**

Computer Science Engineering (CSE) - 72

Electronics and Communication Engineering (CSE) - 68

Mechanical Engineering (ME) - 71

#### **Post Graduate –**

##### **Master of Technology (M.Tech.)**

Computer Science Engineering (CSE) – 04

Electronics and Communication Engineering (ECE) – 01

Mechanical Engineering (ME) - 01

Mechatronics – 02

Ph.D. – 01

Further, the Dean Academic briefed the members that a few more students may also complete their requirement for the award of degrees after the summer term or after they successfully defend their PG theses.

The Senate recommended names of all the students who have completed the requirement of award of degrees to the Board of Governors as per **Annexure A**. The Senate also authorized the Chairperson, Senate to recommend names of students who may complete the requirement for award of degree before the next convocation to be held on August 8, 2014.

Senate/30/06	Recommendations of the names of students for various medals and prizes during the 6 <sup>th</sup> convocation.
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**Confidential:**



Senate/30/7

Confidential: Recommendation of new format for degree

<b>Senate/30/08</b>	<b>Introducing flexible degree programme for undergraduates students</b>
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After due consideration on the proposal for a flexible degree programme for undergraduate students, the Senate approved the following –

- A student can be permitted to drop a course any time during the semester but at the most one week before the start of end semester exam.
- Such students will enter into the flexible degree programme.
- Students once entered in the flexible degree programme will not be eligible for getting award/ prizes which are solely based on CPI (or based on only CPI).
- Dropping will not be allowed in case attendance of a student falls below the requirement. In such case clause 4.1.9 of UG manual shall be applicable.

The Senate also approved the proposal that courses for a summer term may be announced well in advance preferably before the mid-semester exam of the Semester I of the year to enable students decide which courses may be dropped.

The Senate also noted the following guidelines related to summer term courses.

- A course of a discipline will run in the summer semester only if a faculty is available to run the course.
- This would be decided by each discipline well in advance. For example, to run a course in the summer of Year 2015, discipline will send name of the faculty(s) who would run the course before the mid-semester examination of Semester 1, academic year 2014-15.
- Names of the courses would be sent to the academic office.
- Dean Academic shall be the final authority to decide the courses to be run in the summer term.

<b>Senate/30/09</b>	<b>Modification of rules related to Academic Dishonesty</b>
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The Senate approved the following amendments in the rules related to Academic Dishonesty.

Existing Clause	Modified Clause
6.3.2 (ii) Level IV: Instructor may refer a more serious case to SACS, providing there is	6.3.2 (ii) Level IV: Instructor may refer a more serious case to Dean Academic, provided there is sufficient and clear evidence of use of unfair means. Claims by the

<p>sufficient and clear evidence to demonstrate the serious use of unfair means. Claims by the student not to have understood the nature of unfair means, to have included the material unintentionally, or to have personal mitigating circumstances, should not be accepted as good reason for the case to go unreported. These may be significant issues for the student not the facts of the case.</p>	<p>student not to have understood the nature of unfair means, to have included the material unintentionally, or to have personal mitigating circumstances, should not be accepted as good reason for the case to go unreported. These may be significant issues for the student, not for the facts of the case.</p>
<p>6.3.2 (iii) In case, the case is referred to SACS, SACS will investigate it. Student will be called in person to be interviewed by the committee. The SACS will take a decision on the same and will inform to the Academic section.</p>	<p>6.3.2 (iii) In case, the case is referred to Dean Academic, either investigation will be done by himself/herself or a committee may be constituted by him/her to investigate the case. Student will be called in person to be interviewed by the Dean Academic/ committee.</p> <p>In case committee is constituted it will submit its recommendation to Dean Academic.</p> <p>The Dean Academic will forward/submit its recommendation to the Chairperson Senate.</p> <p>Final decision will be taken by the Chairperson Senate</p>
<p>--</p>	<p>The following points should also be noted:</p> <ul style="list-style-type: none"> <li>• It is normal practice for a student to be allowed to continue on their programme of study and sit in the examination until the outcome of any disciplinary hearing and subsequent appeal is known.</li> <li>• Student(s) shall have the right to appeal against an advice. All appeals for reconsideration of the case shall be addressed to the Chairperson Senate.</li> </ul> <p>The appeal may be for reconsidering the entire advice or for reducing the punishment envisaged in the advice. The Chairperson Senate, after examining the appeal, shall have the right to dispose it off or mark the same to the Dean Academic for reconsidering the advice. The case may be reopened if new set of evidences pertaining to the case have been given with the appeal. The mere fact that an appeal has been filed against the advice shall not be the reason to hold the implementation of the advice.</p>

Senate/30/10

Confidential – Appeal of students against the decision of the Chairperson on recommendation of the SACS.

Senate/30/11

Decision taken by Chairperson Senate - Ratification.

Decisions taken by the Chairperson, Senate on following matters were placed before the Senate and were ratified.

<b>Approvals accorded by the Chairperson Senate</b>		
S. No.	Particulars	Date of Approval
New Course Approval		
30/11/i	<b>685b:</b> Human Resource Development	03/02/2014
	<b>684e:</b> Money Banking and Finance	
	<b>687a:</b> Social Psychology (Equivalent to two EMF)	
	<b>681c:</b> Introduction to organizational Behaviour (Equivalent to two EMF)	
30/11/ii	EN 621b Filter Bank for Subband coding	06/02/2014

30/11/iii	EM666d Nanophotonics and Optical MEMS	06/02/2014
30/11/iv	EC309a Analog IC Design	06/02/2014
30/11/v	EM594c Safety and Human Factors	11/02/2014
30/11/vi	EM594a Occupational Ergonomics	11/02/2014
30/11/vii	EM 684f Value Engineering	26/02/2014
	EM 658c: Operations Management	
	EM 658b: Applied Operation Research	
30/11/viii	EMF "EM675d Multimedia Information Processing"	25/03/2014
Course dropped by students		
30/11/ix	2011084 (Course Drop NS103)	09/04/2014
	2011115 (Course Drop ME 309e)	09/04/2014
	2011127 (Course Drop CS631)	09/04/2014
30/11/x	2011074 (Course Drop ME 309b)	24/04/2014
	2011209 (Course Drop ME 309e)	24/04/2014
	2011058 (Course Drop ME 309e)	24/04/2014
	2011102 (Course Drop ME 309a)	24/04/2014

S. No.	Particulars	Date of approval
30/11/xi	Special request for cancellation of registration of a course	25/02/2014
30/11/xii	Senate Resolution by circulation on appeals of remaining cases of academic drop	03/03/2014
30/11/xiii	Internship board for 2014 -15	03/03/2014
30/11/xiv	Permission to drop the course ME411f 'Energy Conversion Devices'	05/03/2014
30/11/xv	Grade of Ms. Sweta Gupta from 'D' to 'C'	09/04/2014
30/11/xvi	Change of grade due to error at the instructor end	05/05/2014
30/11/xvii	Approval for Summer Term 2014	05/05/2014
30/11/xviii	Permission for allowing four students having short attendance to appear in make-up examination	06/05/2014
30/11/xvix	M. Tech Specialization	14/03/2014
30/11/xvxx	Approval for modified evaluation guidelines of PBI	13/05/2014

<b>Senate/30/12</b>	<b>Items for reporting</b>
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UG and PG Manuals have been amended and implemented as per the decisions of the Senate time to time.

<b>Senate/30/13</b>	<b>Agenda with the permission of Chairperson</b>
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(1) Adding and dropping of courses during summer term

Following was proposed to amend the rules related to Summer Term:

- Adding/dropping of the courses can be allowed during the summer term.

