

**PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR**

**Minutes of FC/2011/2<sup>nd</sup> Meeting of the Finance Committee of PDPM Indian Institute of Information Technology, Design & Manufacturing Jabalpur held on June 30, 2011 at 1400 Hrs in the C.S. Library Hall 'G' Block Ministry of Culture Shastri Bhavan, New Delhi.**

**Members Present:**

- |    |  |                 |
|----|--|-----------------|
| 1. | Shri A.K. Singh, (Retd. IAS)<br>Member, Public Enterprises Selection Board   | Chairman        |
| 2. | Prof Aparajita Ojha,<br>Director, PDPM-IIITDM Jabalpur   | Member          |
| 3. | Mr. Alex P. Thomas<br>Representative of Shri Naveen Soi<br>Director(Finance), MHRD,GOI<br>( Nominee of Director (F), MHRD) | Member          |
| 4. | Ms Prisca Mathew, Under Secretary<br>Representative of Ms Pratima Dikshit<br>Director(Technical) TS.1, MHRD, GOI           | Member          |
| 5. | Col(Retd) P.S. Sandhu<br>Registrar, PDPM-IIITDM Jabalpur   | Special Invitee |
| 6. | Shri A.K. Verma, SE<br>CPWD(CZ), Bhopal  | Special Invitee |
| 7. | Shri R.P. Dwivedi,<br>Dy Registrar, PDPM-IIITDMJ   | Secretary       |

The Chairman welcomed the members and special invitees. After deliberations on the agenda items, following recommendations were made by the Committee:-

**FC/2011 :02.01                      Opening Remarks by the Chairman, Finance Committee**

The Chairman asked the Director to begin with the progress report of the Institute.

**FC/2011 :02.02                      Overview Report by the Director**

The Director of the institute Prof Aparajita Ojha briefed the Committee members about the physical and financial progress of the Institute as follows.

The financial year 2010-11 was satisfactory in terms of financial inputs and expenditure. Institute received a Grant in Aid of Rs. 45 Crores under Plan during the F.Y. 2010-11 and made an

*Timothy P. G. S.*  
07-07.2011

expenditure of Rs. 44.55 crores keeping a balance of Rs. 44.06 lakhs at the end of Financial Year. Major expenditure were incurred on the following. Establishment expenses Rs. 489 lakhs, Academic expenses 175.74 lakhs, other administrative expenses Rs. 360.96 lakhs, deposited with CPWD Rs. 1820.00 lakhs as part of 1/3<sup>rd</sup> amount for construction of buildings, Rs 1018 lakhs for triple Seater Hostel-1, Rs. 81.92 lakhs for Hostel-1, Rs. 42.21 lakhs for Laying of HT Line, Rs. 63.98 lakhs for Misc civil works. For purchase of other capital items Institute has incurred Rs. 129.15 lakhs for Computer Peripherals and Networking, Rs. 90.62 lakhs for Software, 70.87 lakhs for furniture, Rs. 138.88 for lab and office equipment.

The final accounts of the institutes were compiled well in time. A team of CAG Gwalior visited the institute and completed the audit of accounts on 23 June 2011. The team appreciated the efforts made by the institute in streamlining the procedures and maintaining the accounts of the institute. For the F.Y. 2011-12 MHRD, GOI has allocated GIA (PLAN) OF Rs. 40/- Crores and Rs. 1000 lakhs have been released in the first qtr. Till date the institute has incurred an expenditure of Rs. 490.03 lakhs.

**FC/2011 :02.03**

**Confirmation of the Minutes of 2011/1<sup>st</sup> Meeting of the Finance Committee held on Feb 03, 2011.**

Minutes of the 2011/1<sup>st</sup> meeting of Finance Committee held on February 03, 2011 were confirmed.

**FC/2011 :02.04**

**Recommendations of Building & Works Committee 2011/1<sup>st</sup> Meeting held on June 21, 2011**

The Finance Committee deliberated on the following recommendations of Building and Works Committee and decided on each of items as mentioned below:-

- (1) **B&WC/2011:01.03 To consider Revised Preliminary Estimate for the work of Construction of Triple Seated Hall of Residence-1 (Renamed as Hall of Residence-3).**

The recommendations of the B&WC for the work of construction of Triple Seated Hall of Residence which is renamed as Hall of Residence-4 with a Revised Preliminary Estimate of Rs.2155.00/- (Rs. Two thousand one hundred fifty five lakhs only)including 22% Cost Index 1% Quality Assurance, 1% Labour Cess, 3% contingencies and 5% Architect Fee with Service Tax on Fee as applicable were further recommended to the Board of Governors for Administrative Approval and Expenditure Sanction.

- (2) **B&WC/2011 :01.04 To consider the Preliminary Estimate for the work of Construction of Library-cum-Computer Centre for PDPM IITDM Jabalpur.**

The recommendations of B&WC for cutting down Estimate from Rs. 23,59,47,000/- to Rs. 22,89,70,000/- (Rs. Twenty two Crores eighty nine lakhs and seventy thousands only) which includes 22% Cost Index 1% Quality Assurance, 1% Labour Cess, 3% contingencies, 5% GRIHA specifications and 5% Architect Fee



with Service Tax on fee as applicable were further recommended to the Board of Governors for Administrative Approval and Expenditure Sanction.

**(3) B&WC/2010 :02.05 Report Items -**

**a) Construction works taken up Institute Level.**

Noted by the Committee.

**b) To discuss the progress of the work of construction of Mess & dining Hall.**

Noted by the committee.

**(4) B&WC/2011:01:06(1) Need of Some Urgent Works at the Campus**

The Committee noted the same.

**(5) B&WC/2010 :02.06(2) Report of Committee constituted to look into the matter pertaining to Quality of Bricks used in internal construction works of Institute.**

The Committee took the opinion of Shri A.K. Verma, SE(CZ) Bhopal who stated that these bricks are being used in most of the areas in Madhya Pradesh. Since the bricks are being used as a filler material and not being used anywhere as part of load bearing walls, therefore safety of the buildings is not compromised if such bricks of 35 grade are used. Committee noted the same with satisfaction.

**FC/2011 :02.06 Agenda for Ratification.**

**(1) Ratification of Approval of Final Annual Accounts for the F.Y. 2010-11**

The Finance Committee recommended to the Board of Governors for ratification of the approval of Final Accounts of the Institute for the F.Y. 2010-11 as accorded by the Chairman, FC/BOG.

The meeting concluded with a vote of thanks to the Chairman and other members.

*Forwarded for approval please,*

*AO Jha*  
**Director** 7-7-2011

*Ximbi Kish*  
07-07-2011  
**(R.P. Dwivedi)**  
Deputy Registrar & Secretary

**Chairman, Finance Committee**

*AO Jha*  
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