

**PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN AND MANUFACTURING JABALPUR**

**Minutes of 30<sup>th</sup> Meeting of the Finance Committee held on November 18, 2017 from 1100 Hrs. in the Conference Hall, PDPM IIITDM Jabalpur**

**Members Present:**

- |    |  |           |
|----|--|-----------|
| 1. | Dr. Kota Harinarayana  | Chairman  |
| 2. | Prof. P.K. Jain<br>Director, PDPM IIITDM Jabalpur  | Member    |
| 3. | Shri D M Gupta<br>IOFS, Former DGOF  | Member    |
| 4. | Mr. Praveer Saxena<br>Under Secretary, IITs<br>(Representative of Ms. Tripti Gurha,<br>Director, IITs) MHRD, New Delhi | Member    |
| 5. | Shri Munish Malik<br>Finance Officer<br>IIT Kanpur   | Member    |
| 6. | Shri Naresh Joshi<br>Assistant Registrar (F&A),<br>PDPM-IIITDM Jabalpur  | Secretary |

Shri Anil Kumar, Director (Finance), MHRD Government of India was granted leave of absence.

FC/30/1	Opening remarks by the Chairman
---------	---------------------------------

Dr. Kota Harinarayana, the Chairperson of FC, welcomed all the members of the FC. He showed his concerns about lack of funding in recurring as well non-recurring heads. He requested MHRD representative to take up the matter of releasing of Grants-in-Aid to the Institute at appropriate level. In response MHRD representative answered in affirmative and assured to look into the matter.



The Director presented following facts and figures:

**OVERVIEW REPORT**

- (i) **Budget and Expenditure Progress** – For the FY 2017-18 budget estimates (BE) of Rs. 215.36 Crore was forwarded by the Institute to the MHRD to meet out the requirement of Capital, Salary and General Expenses. MHRD has released Rs. 10.50 Crore till date and head-wise distribution of the same is as follows:

Rs. 0.00 Crore	-	Creation of Capital Assets (OH-35)
Rs. 6.00 Crore	-	General Expenses (OH-31)
Rs. 4.50 Crore	-	Salary (OH-36)

Unspent balance of FY 2016-17 was Rs. 3.21 Crore, major portion of which was under salary head of SC & ST.

- (ii) **Expenditure Progress under General Head** – Out of the total General Expenditure of Rs. 9.46 Crore, the Institute has incurred expenditures under major heads as follows :-

a. New Pension Scheme	-	Rs. 0.60 Crore
b. Manpower Outsourcing	-	Rs. 3.24 Crore
c. Assistantship and Scholarship	-	Rs. 2.96 Crore
d. Students Support	-	Rs. 0.09 Crore
e. Electricity Charges	-	Rs. 1.28 Crore
f. Honorarium	-	Rs. 0.33 Crore
g. Repair & Maintenance	-	Rs. 0.09 Crore

- (iii) **Expenditure Progress under Salary head** – Total expenditure of Rs. 7.44 Crore have been incurred towards payment of salary.

a. Teaching Salary	-	Rs. 5.28 Crore
b. Non-teaching Salary	-	Rs. 1.69 Crore
c. Other components of Salary	-	Rs. 0.47 Crore

The Secretary informed the members that the minutes of the 29<sup>th</sup> meeting of Finance Committee held on May 28, 2017 were circulated to all the members and no comments were received. The minutes were confirmed.



<b>FC/30/4</b>	<b>To Consider Proposal for Revised Budget Estimates (Plan) for FY 2017-18 and Budget Estimate (Plan) for FY 2018-19.</b>
----------------	---

The Finance Committee after going through the details of revised estimates for FY 2017-18 (Plan) and budget estimates FY 2018-19 (Plan) proposed following changes:

To increase demand under sub-heads Repairs & Maintenance, Advertisement & Publicity and Workshop & Seminar expenses.

With above amendments revised estimates for FY 2017-18 of Rs. 16497.00 lakh and budget estimates for FY 2018-19 of Rs. 18272.00 lakh attached as Annexure A has been recommended to the Board for approval.

<b>FC/30/5</b>	<b>To Consider Separate Audit Report (SAR) on Accounts of the Institute for FY 2016-17.</b>
----------------	---

The Separate Audit Report (SAR) on the Annual Accounts of the FY 2016-17 was received from the Office of the Director General of Audit (Central Receipt), Gwalior. Finance Committee discussed over various points of the report and recommended following:

- i) Constitution of committee for looking into the matter of pending paras of expenditure audit. Committee comprises of following members:
  - a) Registrar
  - b) Head (ECE)
  - c) Assistant Registrar (F&A)
- ii) To draw a mechanism for minimum order quantity, minimum and maximum stock levels for inventories.
- iii) To conduct physical verification of assets and inventories.

Finance Committee recommended adoption of the Separate Audit Report (SAR) of the Institute for FY 2016-17 to the Board.

FC/30/6

Any other item with the permission of the Chair

**i) Order of Hon'ble High Court of Madhya Pradesh for Payment of Rs. 37.00 Crore for construction works under CPWD.**

It was intimated to the finance committee that M/s P.D. Agrawal has filed three writ petition i.e. WP 14731/2017, 14734/2017 and 14740/2017 for making payment for construction works of Narmada Residency-II, Lecture Hall and Tutorial Complex and Administrative Block respectively. On November 02, 2017 the Institute received order of Hon'ble High Court of Madhya Pradesh dated October 09, 2017 for making payment of Rs. 37.00 Crore.

Finance Committee recommended the matter to BOG for ratification of review petition filed and to look into possibilities of filing of Special leave petition.

No other agenda was placed and the meeting ended with vote of thanks to the Chairperson and members.



(Naresh Joshi)  
Assistant Registrar (F&A)  
Secretary Finance Committee

  
Director

Chairperson, Finance Committee

FC/30/6	Any other item with the permission of the Chair
---------	---

1) Order of Hon'ble High Court of Madhya Pradesh for Payment of Rs. 37.00 Crore for construction works under CPWD.

It was intimated to the finance committee that M/s P.D. Agrawal has filed three writ petition i.e. WP 14731/2017, 14734/2017 and 14740/2017 for making payment for construction works of Narmada Residency-II, Lecture Hall and Tutorial Complex and Administrative Block respectively. On November 02, 2017 the Institute received order of Hon'ble High Court of Madhya Pradesh dated October 09, 2017 for making payment of Rs. 37.00 Crore.

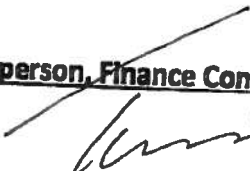
Finance Committee recommended the matter to BOG for ratification of review petition filed and to look into possibilities of filing of Special leave petition.

No other agenda was placed and the meeting ended with vote of thanks to the Chairperson and members.

(Naresh Joshi)  
Assistant Registrar (F&A)  
Secretary Finance Committee

Director

Chairperson, Finance Committee

  
21/11/2017.

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING  
JABALPUR**

<b>SUMMARY</b>				
Revised Estimates for the FY 2017-18 & Budget Estimates for the FY 2018-19				
				Rs. in Lakh
S. N.	Particulars	Salary (OH-36)	General Expenses (OH-31)	Capital Assets (OH-35) Total
1	BE 2017-18	2650	6000	12855 21505
2	RE 2017-18	2672	2140	11685 16497
3	BE 2018-19	3177	2575	12520 18272

*[Handwritten Signature]*

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR**

**Object Head-36- Salary**

S.N.	Components	Rs. In Lakhs						
		Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01.04.2017 to 31.10.2017	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19	
<b>A</b>	<b>SALARY</b>							
1	Faculty	627.19	664.05	528.33	1540	1700	2000	
2	Non-Faculty	228.84	245.95	168.55	480	480	500	
	<b>Total A</b>	<b>856.03</b>	<b>910</b>	<b>696.88</b>	<b>2020</b>	<b>2180</b>	<b>2500</b>	
<b>B</b>	<b>OTHER COMPONENTS</b>							
1	Leave Encashment	3.92	4.42	2.47	15	10	32	
2	LTC	18.56	26.67	6.46	40	55	60	
3	Children Education Allowance	9.37	10.75	0.08	35	35	40	
4	Retirement Benefit	81.69	114.64	0	350	300	350	
5	Professional Development Allowance (PDA)	15.45	30.95	22.80	150	62	150	
6	Medical Treatment	17.85	17.87	8.99	40	30	45	
	<b>Total B</b>	<b>146.84</b>	<b>205.3</b>	<b>40.80</b>	<b>630</b>	<b>492</b>	<b>677</b>	
	<b>Total (A + B)</b>	<b>1002.87</b>	<b>1115.30</b>	<b>737.68</b>	<b>2650.00</b>	<b>2672.00</b>	<b>3177.00</b>	

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR**

**OBJECT HEAD-31 "GRANT-IN-AID GENERAL" (Recurring Expenses)**

S.N.	PART-'C' -Others	Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01/04/2017 to 31/10/2017	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
1	Contribution to Pension fund	0	0	3.06	5	10	10
2	Contribution to New Pension Scheme	69.84	76.46	59.73	200	140	150
3	Staff Bonus	1.4	5.44	2.99	5	5	5
4	Manpower Deployment (Outsourcing)	322.58	369.63	324.24	650	600	650
5	Advertisement & Publicity	15.81	9.89	2.86	30	20	50
6	Consumable	14.38	9.2	7.56	30	15	30
7	Departmental Expenses	7.81	4.78	2.21	30	10	30
8	Electricity & Power	237.97	201.09	127.45	300	240	250
9	Student Health Facility	14.75	13.74	7.69	25	25	25
10	Honorarium	42.9	59.66	35.43	75	75	85
11	Horticulture Expenses	11.13	7.82	1.50	30	15	33
12	Hospitality Expenses	12.5	7.8	3.71	30	10	30
13	House Keeping Expenses	3.06	1.55	0.53	320	10	30
14	Rent and Maintenance	1.78	1.03	1.09	0	3	4
15	Bank Charges	0.12	0.56	1.05	0.5	1	1
16	Membership Charges	0.49	0.5	0	5	5	5
17	News Papers & Periodicals	0.35	0.63	0.28	2.5	1	2
18	Office & Misc. Expenses	10.55	5.45	1.86	25	10	15
19	Postage and Courier Charges	1.7	1.46	0.91	5	2	5
20	Printing & Stationary	13.07	9.3	4.87	40	15	20
21	Professional Charges	21.17	27.5	10.03	50	35	40
22	Repair & Maintenance	23.42	29.65	8.35	3000	70	110
23	Scholarship and Assistantship	505.03	554.81	295.78	800	650	700
24	Telephones Expenses & Internet Leased Line	27.14	32.61	7.44	64	50	70

Rs. In lakhs



S.N.	PART-'C' -Others	Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01/04/2017 to 31/10/2017	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
25	Hiring of Transportation	23.89	13.32	6.43	50	25	50
26	Travelling & Conveyance (TA & DA)	33.71	26.55	13.39	65	33	45
27	Vehicles Running & Maintenance	6.99	8.12	4.15	33	15	30
28	Convocation Expenses	11.04	9.94	7.79	30	15	30
29	Workshop and Seminar Expenses	8.98	2.71	1.23	40	10	40
30	Student Support Services	27.17	15.88	9.20	60	25	30
	<b>Total -C</b>	<b>1470.73</b>	<b>1507.08</b>	<b>952.81</b>	<b>6000.00</b>	<b>2140.00</b>	<b>2575.00</b>

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR**

Object Head-35- Creation of Capital Assets

Construction Work (Major Projects)

		Rs. In lakhs					
S.N.	Account Head	A/A & E/S	Paid to CPWD	Other payments Made	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
A							
1	Hall of Residence-4	2278.04	2030	41.25	206.79	206.79	0
2	Hall of Residence-7 (PG Hostel Phase -I)	1237.02	1204	39.28	0	0	0
3	Hall of Residence -7 (PG Hostel Phase II)	2369	1465	62.42	0	841.58	0
4	Hall of Residence -8 (Girls Hostel -1)	1512.05	780	36.67	0	695.38	0
5	Lecture Hall and Tutorial Complex	3731.94	3170	114.33	0	447.61	0
6	Library Cum Computer Centre	2289.7	1100	38.55	0	1151.15	0
7	Students Activity Centre-I	1816.3	700	23.58	0	1092.72	0
8	Narmada Residency-II	1598.14	1250	45.3	0	302.84	0
9	Narmada Residency-III	2203.58	1840	55.38	0	308.2	0
10	Rewa Residency -2A &2B	1440.25	1250	34.19	0	156.06	0
11	Administrative Block	1454.13	1000	38.05	0	416.08	0
12	Visitors Hostel	1185.22	950	26.64	208.58	208.58	0
13	Road and Service Network Phase -2	1926.71	1093	49.54	784.17	784.17	0
14	Technology Incubation Centre	1782.32	50	11.35	1720.97	0	1720.97
15	Multi utility Centre	1050	50	6.66	993.34	0	993.34
16	Professional Lab Complex	4641.1	0	29.53	4611.57	0	4611.44
	<b>Total A</b>	<b>32515.50</b>	<b>17932.00</b>	<b>652.72</b>	<b>8525.42</b>	<b>6611.16</b>	<b>7325.75</b>

Construction Work (Other Projects)							
S.N.	Account Head	A/A & E/S	Paid to CPWD	Other Payments Made	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
B							
1	Mess and Dining Hall	628.4	482	18.09	0	128.31	0
2	Primary Health Centre	495.19	400	13.35	0	81.84	0
3	Type V Residential quarters	73.11	60	0	0	13.11	0
4	Security Barrack	74.91	69.98	2.11	2.82	2.82	0
5	External Sewerage System	118.79	100	1.43	0	17.36	0
6	CC Road from Security Barrack to Hall1	115.77	80	0	35.77	35.77	0
7	CC Road from Type V to Core Lab	99.67	94	0	5.67	5.67	0
8	Road Network Phase - 1	255.08	240	0	15.08	15.08	0
9	Footpath, Sewerage Line, Water supply & Drains	319.89	200	8.45	0	111.44	0
10	Booster Pump set (Horizontal)	1.66	1.66	0	0	0	0
11	Electrical Networking system for Road & Service Network	728.67	100	9.69	0	618.98	0
12	Street Lighting Along Ring Road	122.6	100	1.64	0	20.96	0
13	Basket Ball Court (Indoor)	474.83	416	13.86	0	44.97	0
14	02 No. of Box Culvert Over Nallah (In Zone A & Zone B)	122.1	120	6.54	0	0	0
15	Over Head tank	41.17	40	0	1.17	1.17	0
16	RCC Sump well	28.57	13.5	0	15.07	15.07	0
17	Backside Boundary wall at Nallah	19.9	12	0	0	7.9	0
18	Institute Work department Office	99	0	0	99	0	99
19	Director's Residence	136.51	0	0.91	0	135.6	0
20	Site Development near LHTC	99.51	50	0	0	49.51	0
21	Institute Entrance Main Gate	65.98	0	0	0	65.98	0
22	Ideation Studio & 04 rooms for PG work space near LHTC	885.28	0	0	0	0	885.28
23	SITC of STP	77.32	0	0	0	77.32	0
24	Barbed Wire Fencing to raise height of existing boundary wall	46.06	0	0	0	46.06	0
25	Providing and Installation of Passenger cum Goods Lift	32.14	0	0	0	32.14	0
26	Submersible Pump at NR-II	3.3	3.3	0	0	0	0
	<b>Total B</b>	<b>5165.41</b>	<b>2582.44</b>	<b>76.07</b>	<b>174.58</b>	<b>1527.06</b>	<b>984.28</b>

**Construction Work Under Institute**

S.N.	Account Head	Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01/04/2017 to 31/10/2017	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
C							
1	Other Civil Misc. work	24.14	8.35	4.04	650	300	650
2	Misc. Electrical work	0	0	0	250	200	250
3	DG Set	0	0	0	0	20	0
	<b>Total C</b>	<b>24.14</b>	<b>8.35</b>	<b>4.04</b>	<b>900.00</b>	<b>520.00</b>	<b>900.00</b>
D	<b>Furniture and Fixture</b>						
1	Furniture & Fixture	88.81	2.01	7.94	700	650	700
	<b>Total D</b>	<b>88.81</b>	<b>2.01</b>	<b>7.94</b>	<b>700.00</b>	<b>650.00</b>	<b>700.00</b>
E	<b>Equipment</b>						
1	Lab Equipment	29.04	3.51	29.25	700	650	700
2	Office Equipment	12.66	6.02	5.66	350	350	350
3	Electric Installation/Air Conditioner	6.64	2.97	4.08	200	150	200
	<b>Total E</b>	<b>48.34</b>	<b>12.50</b>	<b>38.99</b>	<b>1250.00</b>	<b>1150.00</b>	<b>1250.00</b>
F	<b>Computer Hardware, Software and peripherals</b>						
1	Hardware	85.39	5.41	13.33	705	650	705
2	Software	20.27	8.34	0	300	300	300
	<b>Total F</b>	<b>105.66</b>	<b>13.75</b>	<b>13.33</b>	<b>1005.00</b>	<b>950.00</b>	<b>1005.00</b>
G	<b>Library Books &amp; Journals</b>						
1	Books	14.6	4.17	0.06	50	24.78	50.97
2	e-journals	156.52	0	87.61	250	250	300
	<b>Total G</b>	<b>171.12</b>	<b>4.17</b>	<b>87.67</b>	<b>300.00</b>	<b>274.78</b>	<b>350.97</b>
H	<b>Patent</b>						
	Patent	0	0.39	0	0	2	4
	<b>Total H</b>	<b>0</b>	<b>0.39</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>4</b>
	<b>Grand Total ( C+D+E+F+G+H)</b>	<b>438.07</b>	<b>41.17</b>	<b>151.97</b>	<b>4155.00</b>	<b>3546.78</b>	<b>4209.97</b>
	<b>Total Creation of Capital Assets</b>				<b>12855.00</b>	<b>11685.00</b>	<b>12520.00</b>