

# Agenda & Notes

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FC no. 6 th

2007-08: 1<sup>st</sup> Meeting

*of the*

## Finance Committee

Venue of the Meeting

Conference Room, Shastri Bhawan, MHRD

Date and Time of the Meeting

May 11, 2007 at 11.00 Hrs



PDPM  
Indian Institute of Information Technology, Design  
and Manufacturing Jabalpur

**Agenda for the 2007-08 1<sup>st</sup> Meeting of the Finance Committee**

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2007-08: 1.01	Overview Report of the Director	01
2007-08: 1.02	Confirmation of the Minutes of the Meeting held on January 03, 2007	02
2007-08: 1.03	Action Taken Report	05
2007-08: 1.04	To note the approval accorded by the Chairman on Incurring Expenditures of the Institute during 2007-08	08
2007-08: 1.05	Ratification of the approval accorded by the Chairman on the Annual Report of the Institute for the Period 2004-06	10
2007-08: 1.06	Ratification of the approval accorded by the Chairman of Recommendations of the Selection Committee for (a) Deputy Registrar and (b) Finance Officer of the Institute	12
2007-08: 1.07	Recommendations of the Building & Works Committee (B&WC)	14
2007-08: 1.08	Consideration of Revised Budget for 2006-07 and Budget Estimates 2007-08 and Recommendation to the Board for its Adoption	15
2007-08: 1.09	Tabling of the Audit Report: 2004-05 and Audit Report: 2005-06 of the Institute submitted by the AG MP (Gwalior)	22
2007-08: 1.10	Any other Item with the permission of the Chair	23

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PC 2007-08: 01.01 – Overview Report of the Director

It shall be tabled in the meeting itself.

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FC 2007-08: 01.02 – Confirmation of the Minutes of the Meeting # FC 2006-07:  
03 held on January 03, 2007

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Minutes of the Finance Committee meeting # FC 2006-07: 03, held on January 3 at  
Rajesh Bhawan, New Delhi were circulated to the members. These minutes are attached at  
page 04. The Finance Committee is requested to confirm the same.

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## MINUTES OF THE 2006-07/ 3<sup>rd</sup> MEETING OF THE FINANCE COMMITTEE

The 3<sup>rd</sup> meeting/2006-07 of the Finance Committee of the Institute was held on January 03, 2007 at 3.00 PM in the Conference Room of MHRD Shastri Bhawan, New Delhi. The following were present in the meeting:

- Shri. Sudeep Banerjee, Advisor, Minister of HRD & Chairman BOG, New Delhi
- Shri. SK Ray, Joint Secretary & Financial Advisor, MHRD, New Delhi
- Shri. NK Sinha, Joint Secretary (DL), MHRD, New Delhi
- Prof. Sanjeev Bhargava, Director, IIITDM Jabalpur
- Smt. Seema Raj, Director (T), MHRD, New Delhi
- Shri. J.P. Singh, Acting Registrar, IIITDM Jabalpur

### Special Invitee

- Prof. P. Gupta, Prof in the Department of Computer Science & Engineering, IIT Kanpur & Member of the Board of Governors of the Institute
- Prof. Aparajita Ojha, Prof at IIITDM Jabalpur & Member of the Board of Governors of the Institute

### 2006-07-3.1 Director's Overview Report

The Director informed the committee that the work of construction of campus boundary wall and its peripheral road was near its completion. It was also informed that due to low competition and high rates the tender for works of Phase-I could not be finalized in November-2006. The process of retendering was now on. In order to meet the requirements for classrooms, labs, faculty offices and accommodation for students, the Institute processes would (a) temporary rooms on the second floor of its present building, i.e. IT Bhawan of the GEC campus, Ranjhi, Jabalpur and (b) repair work of Block-8 of the Boys Hostel of GEC.

The committee agreed with the above requirements and recommended the same for approval to the Board.

### 2006-07-3.2 Confirmation of the Minutes of the 2006-07/2<sup>nd</sup> meeting of the Finance Committee held on 25-07-2006

The Finance Committee confirmed the minutes of its 2006-07/ 2<sup>nd</sup> meeting held on 25-07-2006.

### 2006-07-3.3 Approval of the Revised Budget 2006-07 and Budget Estimate 2007-08

The committee noted that in view of higher quoted rates and low completion, the tender for construction of Phase-1 could not be finalized in the month of November-2006. The Revised Budget 2006-07, as presented in the meeting, was therefore of non-relevant.

The Committee opined that the funds of Rs. 1000 Lakhs as provided by the MHRD to the Institute for 2006-07 will therefore meet the requirement of the Institute. In case the Institute has requirements for more funds it will make the case to the Ministry. The committee noted that the Planning Commission is going to finalize the 11<sup>th</sup> Five Year Plan of the Government of India. Adequate funds shall be provided to the Institute to ensure the needs of its development and growth.

### 2006-07-3.4 Counting of Past Services from Government Institutions/ Autonomous Body to IIITDM Jabalpur

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The Committee opined that since the Government of India has introduced a new Contributory Pension fund Scheme replacing General Provident Fund cum Pension Scheme with effect from 01-01-2004 for new entrance to Central Government services with effect from 1-01-2004, the Institute being is currently outside the purview of GPF Scheme established in Jan-Feb 2005 (i.e. after the implementation of new scheme).

However, the Committee strongly feels that keeping new academic Institutions of higher learning which have been created after 1-01-2004 (and will be created in future also) completely outside the old GPF Scheme for those faculty members who have served in other universities/ institutes, will considerable hamper their development and growth.

The Committee took a decision to refer the above matter to the Government a favorable decision and orders.

**FCI/2006-07-3.5 Capacity Expansion requirement under XIth Five Year Plan**

The Committee noted the capacity expansion plans of the Institute as per requirements of 54% increase in students strength against OBC reservations. The Committee noted that the requirement for the faculty and the staff, as projected by the Institute in the ratio of 10:1:1.5 for students: faculty: non-academic staff was in tune with the Government guidelines. The Committee also noted the recommendations on no specific cadre ratio among faculty. The Committee recommended the following students, faculty and non-academic staff of the Institute for its approval by the Board of Governors:

Category	Projected Strength in the Year						
	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13
Students	155	356	675	1098	1517	1837	2079
Faculty/Research Staff	16	36	68	110	152	184	208
Non-academic staff	24	54	102	165	228	276	312

The meeting ended with thanks to the Chair

Sd/-  
 Director

Sd/-  
 Secretary  
 Finance Committee

Approved  
 Sd/-  
 Chairman  
 (Finance Committee)

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**FC 2007-08: 01.03 – ACTION TAKEN REPORT**

**Approval of the Revised Budget 2006-07 and Budget Estimate 2007-08**

Since the Meeting of the Finance Committee, as scheduled on March 12, 2007, could not be convened due to unforeseen reasons, the approval for incurring expenditures during the Financial Year 2007-08, pending approval from the Finance Committee and the Board of Governors, was obtained from the Chairman, Item No FC/2007-08: 1.04. Budget Estimate for 2007-08 are recast and included as Agenda Item No FC/2007-08: 1.08 of the present meeting.

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**Counting of Past Services from Government Institutions/ Autonomous Body to IIITDM Jabalpur**

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As recommended by the Finance Committee, the request has been made to MHRD to take up the matter with the Government. The letter is appended on **page 6**.

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**Capacity Expansion requirement under XIth Five Year Plan**

The capacity expansion plan, with the request of sanctioning of posts of (a) Faculty Members/Research Staff and (b) Non-Academic Staff, has been communicated to MHRD. The request made is appended on **page 7**.

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PDPM

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN & MANUFACTURING JABALPUR**

Ref No: IIITDMJ/Dir/MHRD-JS/03-07  
April 28, 2007

To: The Joint Secretary (T)  
Ministry of Human Resource Development  
Govt of India

From: The Director  
IIITDM Jabalpur

The capacity expansion plan of PDPM Indian Institute of Information Technology, Design & Manufacturing (IIITDM) Jabalpur during XI Five Year Plan was discussed by the Finance Committee and subsequently by the Board of Governors in the meetings held on January 13, 2007 at MHRD, Shastri Bhawan, New Delhi.

The Institute, at present, admits only 1/3<sup>rd</sup> of its sanctioned strength of undergraduate students which is 234. In the capacity expansion plan, the Finance Committee and the Board considered (a) achieving the admissions of the undergraduate students at the sanctioned level and (b) achieving strengths of undergraduate and postgraduate students at more or less equal level and (c) requirements of 54% increase in students strength against OBC reservations.

The Board noted that the requirement for the faculty and the staff, as projected by the Institute in the ratio of 10:1:1.5 for students: faculty: non-academic staff, is in tune with the Government guidelines.

The recommended strengths of (a) Faculty Members/Research Staff and (b) Non-academic Staff as a function of each year of the XI Five Year Plan are given in the following table:

Category	Projected Strength in the Year						
	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Students	155	356	675	1098	1517	1837	2079
Faculty/Research Staff	16	36	68	110	152	184	208
Non-academic staff	24	54	102	165	228	276	312

At present, the sanctioned posts for (a) the faculty/research staff and (b) non-academic staff are at the level of 30 and 30 respectively. With the beginning of (i) the construction activities at its own campus at Dumna and (ii) association of Japanese experts with the academic activities, the Institute is poised for a rapid growth now. It is requested that the recommended strengths against these posts, up to the year 2009-10, be sanctioned at the earliest.

Sd/  
(Sanjeev Bhargava)  
Director

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PDPM  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN & MANUFACTURING JABALPUR**

Ref No: IIITDMJ/Dir/MHRD-JS/04-07  
April 28, 2007

To: The Joint Secretary (T)  
Ministry of Human Resource Development  
Govt of India

From: The Director  
IIITDM Jabalpur

Sr:

PDPM Indian Institute of Information Technology, Design & Manufacturing (IIITDM) Jabalpur was established in the year 2005. Due to the new policy of the Government of India the General Provident Fund-cum-Pension Scheme has been replaced by the Contributory Pension Fund with effect from 01/01/2004. Since IIITDM Jabalpur was established after this date, it is currently outside the purview of GPF Scheme.

The newly established institutes require at least a few senior faculty members during the early phase of development who generally come from other established institutions. Without their recruitment, the growth of newly born institutes is not conceivable. The Finance Committee of the Institute discussed this matter in its meeting held on January 13, 2007. The Finance Committee strongly feels that keeping new academic Institutions of higher learning which have been created after 1/01/2004 (and will also be created in future) completely outside the old GPF Scheme for those faculty members who have served in other institutes/ universities will considerably hamper their development and growth.

It is requested that the above matter be put up to the Government for a favorable decision and orders.

Sd/  
(Sanjeev Bhargava)  
Director

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FC 2007- 08: 1.04 – To note the approval accorded by the Chairman on  
Incurring Expenditures of the Institute during 2007-08

The approval granted by the Chairman is placed on page 9. The Finance Committee  
requested to ratify the same.

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**PDPM**  
**Indian Institute of Information Technology, Design &  
Manufacturing Jabalpur**

The Chairman  
Finance Committee/ Board of Governors  
PDPM IIITDM Jabalpur

The Director  
PDPM IIITDM Jabalpur

March 30, 2007

**Subject: To consider and approve incurring expenditure during the Financial Year 2007-08 pending recommendation of the Finance Committee and approval of the Board.**

The Budget Estimates for Financial Year 2007-08 were placed before the Finance Committee in its 2006-07/3<sup>rd</sup> meeting held on January 3, 2007 in the Conference Hall, IITD, Shastri Bhawan, New Delhi. The Finance Committee, however, desired that the Institute may do some more home work and place near realistic financial requirements before the Finance Committee in its next meeting.

The next meeting of the Finance Committee, to be followed by the meeting of the Board of Governors on the same day, was scheduled to be held on March 12, 2007 in which the Institute would have presented the Budget Estimates for approval. The Institute is now going to hold its next meetings of the Finance Committee and that of the Board of Governors in near future in which the same would be placed. Necessary expenses, on the other hand, are to be incurred during financial year 2007-08 before Budget Estimates are placed before the Finance Committee for its recommendation and approval of the Board of Governors.

Approval is hereby solicited for incurring necessary expenses during Financial Year 2007-08 pending recommendation of the Finance Committee and approval of the Board, out of the Budget Estimates placed before the Finance Committee.

sd/

Sanjeev Bhargava  
Director

Approved

sd/

Chairman  
Finance Committee / Board of Governors

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FC 2007- 08: 1.05 – Ratification of the approval accorded by the Chairman on  
the Annual Report of the Institute for the Period 2004-06

The Annual Report (2004-06) of PDPM IIITDM Jabalpur was printed immediately after the last meeting of its Board of Governors which was held on January 03, 2007. The next meeting of the Finance Committee and that of the Board of Governors were scheduled to be held on March 12, 2007 which, due to unavoidable reasons, could not be convened at that time. The approval taken from the Chairman on the Annual Report of the Institute is attached on **Page 11**. The Finance Committee is requested to confirm the same.

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PDPM  
**Indian Institute of Information Technology, Design &  
Manufacturing Jabalpur**

To: The Chairman  
Finance Committee/ Board of Governors  
PDPM IIITDM Jabalpur

From: The Director  
PDPM IIITDM Jabalpur

Sr.

Subject: **Approval of the Annual Report (2004-06) of the Institute for its tabling  
in the current session of the Parliament.**

The Annual Report (2004-06) of PDPM IIITDM Jabalpur was printed immediately after the last meeting of its Board of Governors which was held on January 13, 2007. The next meeting of the Finance Committee and that of the Board of Governors were scheduled to be held on March 12, 2007 which, due to unavoidable reasons, could not be convened at that time.

These two meetings are now scheduled to be held on May 10, 2007 and May 11, 2007 respectively. Due to the approval not yet granted by the Finance Committee and the Board, the Annual Report (2004-06) of the Institute has not been put up in the Parliament. Since the current Parliament session will be ending soon, this is to solicit your kind approval of the Annual Report (2004-06) so that the same can be tabled in the current session of the Parliament.

The same will be placed before the Finance Committee and the Board in their forthcoming meetings.

sd/

Sanjeev Bhargava  
Director

Approved

sd/

Chairman  
Finance Committee / Board of Governors

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2007- 08: 1.06 – **Ratification of the approval accorded by the Chairman of Recommendations of the Selection Committee for (a) Deputy Registrar and (b) Finance Officer of the Institute**

Though approved, the posts of (a) Deputy Registrar and (b) Finance Officer had been lying unfilled since the inception of the Institute. A large number of applications were received by the Institute against advertisement No 02/2006 for the same.

As per requirements of the Memorandum of Association, the following Selection Committee was constituted:

1. Prof Sanjeev Bhargava (Director)	Chairman
2. Prof Kripa Shanker, Deputy Director, IIT Kanpur	Member
3. Prof Vinayak Eswaran, Professor at IIT Kanpur	Member
4. Shri JP Singh, Acting Registrar	Member

The Selection Committee recommended the following candidates:

**Deputy Registrar:**

1. Shri Satyendu Mohan

**Finance Officer:**

1. Shri Shreenibas Chandra Prusty

Recommendations of the Selection Committee, as approved by the Chairman, are placed on page 12.

The Board is requested to ratify the same for the selection of (a) Shri Satyendu Mohan as the Deputy Registrar and (b) Shri SC Prusty as the Finance Officer of the Institute.

This is to inform to the Board that Shri SC Prusty has already joined the Institute as Finance Officer. Sri Satyendu Mohan has informed us that he will be joining the Institute as Deputy Registrar within this month.

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**PDPM**  
**Indian Institute of Information Technology, Design & Manufacturing Jabalpur**

April 19, 2007

As per the Memorandum of Association, the Selection Committee for the appointments of Deputy/ Assistant Registrar, Accounts/Finance Officer, Audit Officer and Medical Officer consists of:

- |  |          |
|--|----------|
| (1) Director                             | Chairman |
| (2) Two experts as nominees of the Board | Members  |
| (3) Registrar                            | Member   |

Accordingly, the following Selection Committee was constituted for the same.

- |   |          |
|---|----------|
| (1) Prof Sanjeev Bhargava, Director   | Chairman |
| (2) Prof Kripa Shanker, Deputy Director, IIT Kanpur<br>(Expert as nominee of the Board) | Member   |
| (3) Prof V Eswaran, Prof IIT Kanpur<br>(Expert as nominee of the Board)                 | Member   |
| (4) Shri JP Singh, Acting Registrar   | Member   |

The Selection Committee met at IIITDM Jabalpur on April 19, 2007. It went through the applications received by the Institute for the posts of (a) The Deputy Registrar and (b) The Finance Officer against its Advertisement No 2/2006 dated August 19, 2007. The Selection Committee agreed with the short listing criteria followed by the Institute for calling candidates for the interview. The Committee unanimously recommends that the following candidates be appointed in the Institute

**Deputy Registrar**

No	Name	Post & scale of pay	Basic Pay
1	Mr S Mohan	Rs 12000-420-18300	Rs 12840/-

**Finance Officer**

No	Name	Post & scale of pay	Basic Pay
2	Mr S.C. Prusty	Rs 12000-420-18300	Rs 12840/-

Sd/ Prof. V Eswaran)	Sd/ (Prof. Kripa Shanker)	Sd/ (Shri JP Singh)
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Sd/  
Prof S Bhargava)

**Approved**

Sd/  
**Chairman, BOG**  
**PDPM-IIITDM Jabalpur**

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2007- 08: 1.07 – Recommendations of the Building & Works Committee

Recommendations of the B&WC shall be tabled during the meeting of the Finance Committee.

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**2007-08: 1.08 – Consideration of Revised Estimates for 2006-07 and Budget Estimates 2007-08 and Recommendation to the Board for its Adoption**

During the meeting of the Finance Committee held on January 03, 2007, the Institute had presented the Revised Budget 2006-07 and Budget Estimates 2007-08. The Finance Committee had desired that the Institute recasts these with more details.

The Revised Estimate for 2006-07 and Budget Estimate for 2007-08 have been prepared for Non-Plan activities in Part –I as per the specified norms by MHRD for IITs and for Plan activities in Part –II as per the requirement of setting up of the new campus of the Institute projected during the above financial years. A view of the overall summary of the budget is presented as below:

Particulars	Part- I (Non-Plan)	Part-II (Plan)	Total (Rs. In Lakhs)
Budget Estimate for 2006-07	578.00	1785.00	2363.00
Revised Estimate for 2006-07	578.00	1658.00	2236.00
Actual Expenditure 2006-07	312.56	812.71	1125.27
Budget Estimate for 2007-08	740.00	4488.00	5228.00

The revised estimate in total (both Plan & Non-Plan) is Rs.2236.00 Lakhs in 2006-07 against which the expenditure as at the end of the financial year is approximately Rs.1125.27 Lakhs. A copy of the detailed budget is annexed herewith (**pages 16-21**).

The new campus at Dumna, Jabalpur is in the process of development, major activities will be initiated in the current financial year (2007-08). The projected figures have been prepared after taking into account the actual trend and the realistic vision for the year 2007-

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Sl. No.	Particulars	Budget	Revised	Actual	Budget
		Estimate	Estimate	Expenditure	Estimate
		2006-07	2006-07	2006-07	2007-08
<b>A. Salary Component</b>					
<b>1</b>	<b>Pay &amp; Allowances</b>	<b>102.00</b>	<b>102.00</b>	<b>57.00</b>	<b>170.00</b>
a)	Faculty				
i)	Regular			33.32	65.00
ii)	Contractual			0.00	10.00
iii)	Visiting & Part Time			4.43	10.00
b)	Non- Faculty				
i)	Regular			5.05	65.00
ii)	Contractual			11.62	15.00
iii)	Part-Time			2.58	5.00
<b>2</b>	<b>Contribution to Provident/Other Funds</b>	<b>25.00</b>	<b>25.00</b>	<b>4.00</b>	<b>10.00</b>
a)	Faculty (Regular/Deputation/Lien)			3.67	6.00
b)	Non- Faculty (Regular/Deputation/Lien)			0.33	4.00
<b>3</b>	<b>Retirement/Separation Benefits (Provisioning)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>
a)	Faculty			0.00	6.00
b)	Non- Faculty			0.00	4.00
	<b>TOTAL ( SALARY COMPONENT)</b>	<b>127.00</b>	<b>127.00</b>	<b>61.00</b>	<b>190.00</b>
<b>B. Non - Salary Component</b>					
<b>4</b>	<b>Student Scholarship<sup>2</sup></b>	<b>5.00</b>	<b>5.00</b>	<b>14.44</b>	<b>30.00</b>
a)	Under- Graduate			13.29	20.00
b)	Post- Graduate			1.15	5.00
c)	Assistantship (Ph.D.)			0.00	5.00
<b>5</b>	<b>Administrative Expenses</b>	<b>50.00</b>	<b>50.00</b>	<b>107.28</b>	<b>230.00</b>
a)	Office Expenses			17.89	30.00
b)	Telephone/Mobile Charges			2.42	5.00
c)	Printing & Stationary			3.87	20.00
d)	Advertising Expenses			60.27	100.00
e)	Rent, Rates & Taxes			1.16	10.00
f)	Repair & Maintenance			0.89	10.00
g)	Travelling & Conveyance Expenses				
i)	Official Travelling			9.70	20.00
ii)	Workshops/Seminars/Conferences			3.11	10.00
iii)	BOG/FC/BWC/Other Meetings			4.11	5.00
iv)	Visitors' Travelling Expenses			1.74	10.00
v)	Candidates for Selection to Faculty/Non-Faculty			2.04	5.00
vi)	Leave Travel Concessions			0.08	5.00

Sl. No.	Particulars	Budget Estimate 2006-07	Revised Estimate 2006-07	Actual Expenditure 2006-07
6	<b>Departmental Operating Expenses<sup>5</sup></b>	50.00	50.00	4.62
	a) CSE			0.19
	b) ECE			1.04
	c) ME			3.39
	d) Laboratories			0.00
	e) Others			0.00
7	<b>Library Services<sup>5</sup></b>	100.00	100.00	64.83
	a) Maintenance			0.00
	b) Online Journals			64.83
8	<b>Computing Facilities</b>	100.00	100.00	4.97
	a) Peripherals			1.15
	b) Broadband			3.82
9	<b>Student Support Services</b>	10.00	10.00	1.58
	a) Sports & Cultural Activities			1.58
	b) Industrial Tours			0.00
	c) Others			0.00
10	<b>Hiring of Hostel/Hall Subsidy</b>	40.00	40.00	19.71
11	<b>Transport Facility</b>	10.00	10.00	11.04
	a) Institute Vehicles			
	i) Fuel Expenses			0.00
	ii) Maintenance & Other Expenses			0.00
	b) Vehicles on Hire			11.04
12	<b>Health Facility</b>	20.00	20.00	1.16
	a) Out Patient			1.04
	b) Hospitalisation Expenses			0.12
13	<b>Water &amp; Electricity</b>	50.00	50.00	12.50
	a) Water Charges			0.00
	b) Electricity Charges			12.50
14	<b>House Keeping &amp; Maintenance</b>	16.00	16.00	9.43
	a) Security			9.43
	b) Cleaning			0.00
	c) Others			0.00
	<b>TOTAL (NON-SALARY COMPONENT)</b>	<b>396.00</b>	<b>396.00</b>	<b>129.84</b>
	<b>GRAND TOTAL</b>	<b>396.00</b>	<b>396.00</b>	<b>129.84</b>

Sl. No.	Particulars	Budget Estimate	Revised Estimate	Actual Expenditure	Budget Estimate	
		2006-07	2006-07	2006-07	2007-08	
					On-going Work	New Construction
1	Renovation of IT Bhawan Labs, Class Rooms and Block - 8 of GEC (Civil + Electrical Works)	100.00	5.00	7.32	8.00	25.00
1.1	Addition/Alteration in IT Bhawan, GEC (Civil + Electrical Works)			7.32	1.50	
1.2	Repair of Block - 8 of GEC				6.50	
1.3	Construction of Labs & Class Rooms at IT Bhawan, GEC					25.00
2	Boundary/Retaining Wall of New Campus, Dumna	100.00	130.00	96.12	18.00	25.00
2.1	RCC Boundary wall			40.38	18.00	
2.2	Ornamental Boundary Wall			55.76		25.00
3	Hostels : Halls of Residence 1 & 2	250.00	650.00	0.00	1050.00	863.00
3.1	Hall of Residence 1 (Civil Works)				1050.00	
3.2	Hall of Residence 1 (Electrical Works)					113.00
3.3	Hall of Residence 2 (Civil & Electrical Works)					750.00
4	Construction of Core/Research/Design Labs (Electronics, Computer Science, Mechanical Engineering)	250.00	200.00	27.00	543.00	119.00
4.1	Core Lab Complex (Civil Works)			27.00	543.00	
4.2	Core Lab Complex (Electrical Works)					96.00
4.3	Core Lab Complex (Low Side of HVAC)					23.00

Sl. No.	Particulars	Budget Estimate	Revised Estimate	Actual Expenditure	Budget Estimate	
		2006-07	2006-07	2006-07	2007-08	
					On-going Work	New Construction
5	<b>Campus &amp; Site Development</b>	100.00	178.00	53.54	0.00	450.00
5.1	Over-head/Under-ground Tank					50.00
5.2	External Water Supply (Phase - II)					50.00
5.3	Electrical Sub-Station (33KVA)					80.00
5.4	External Electrification					80.00
5.5	Sewage Treatment Plant & External Sewage Line					70.00
5.6	Roads, Landscaping & Storm Water Drainage			53.54		100.00
5.7	Playground, Courts					20.00
6	<b>Library Books/Journals/Softwares</b>	0.00	0.00	27.73	0.00	650.00
6.1	Books & Journals			25.53		
6.2	Automation Softwares			2.20		
7	<b>Lecture Hall &amp; Classroom Complex (Phase - I)</b>	250.00	200.00	0.00		584.00
8	<b>Construction of Library/Computer Centre</b>	150.00	0.00	0.00	0.00	200.00
9	<b>Equipment &amp; Furniture including Office Equipments, Lab Equipments + Custom/freight Charges</b>	150.00	150.00	525.26	0.00	700.00
10	<b>Vehicles</b>	15.00	25.00	24.74	0.00	25.00
11	<b>Initiation Grant to Faculty</b>	20.00	20.00	0.00	0.00	200.00
12	<b>Software for Design, Analysis &amp; Manufacturing</b>	100.00	100.00	25.43	0.00	100.00

Sl. No.	Particulars	Budget Estimate 2006-07	Revised Estimate 2006-07	Actual Expenditure 2006-07	Budget Estimate	
					2007-08	
					On-going Work	New Construction
13	Architect Fees	0.00		24.61	85.00	120.00
14	Land Contouring	0.00		0.96	2.00	5.00
15	Construction of Security Block 1	0.00	0.00	0.00	0.00	25.00
16	Construction of Administrative Block (SH:Civil Works)	0.00	0.00	0.00	0.00	27.00
17	Construction of Dinning Hall 1 (400 seating capacity)	0.00	0.00	0.00	0.00	170.00
18	Furniture & Fixture of Hall 1, Lecture Hall and Classroom Complex (Phase - I), Core Lab Complex, Dinning Hall, Equipments (Kitchen & Cleaning etc.)	0.00	0.00	0.00	0.00	200.00
19	Student Activities etc.	100.00	0.00	0.00	0.00	0.00
20	Staff Quarters	100.00	0.00	0.00	0.00	0.00
21	Construction of Girls Hostel	100.00	0.00	0.00	0.00	0.00
	<b>GRAND TOTAL</b>	<b>1785.00</b>	<b>1658.00</b>	<b>812.71</b>	<b>1706.00</b>	<b>4488.00</b>

Sl. No.	Particulars	Projected	Actual	Projected
		Income	Income	Income
		2006-07	2006-07	2007-08
1	Student Fee		31.65	54.78
2	Interest Earning		26.37	30.00
3	Other Incomes		1.13	2.00
	Total Income		59.15	86.78

**FC 2007- 08: 1.09 – Tabling of the Audit Report: 2004-05 and  
Audit Report: 2005-06 of the Institute submitted by the AG MP (Gwalior)**

The Audit Reports shall be tabled during the Meeting.

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2007- 08: 1.10 – Any other Item with the Permission of the Chair

ANNEXURE II

PDPM

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR**

**MINUTES OF 2007-08/ 1<sup>st</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON 11<sup>th</sup> May, 2007 AT 11.00 AM**

Venue - Conference Room (MHRD) Shastri Bhawan, New Delhi

Members Present:

Sri. Sudeep Banerjee Advisor (Minister of HRD), MHRD, New Delhi	Chairman
Sri. S.K. Ray Joint Secretary & Financial Advisor, MHRD, New Delhi	Member
Sri. Ravi Mathur Joint Secretary (T), MHRD, New Delhi	Member
Prof. Sanjeev Bhargava Director, IIITDM Jabalpur, Jabalpur	Member
Sri. S. C. Prusty Finance Officer & Officiating Registrar IIITDM Jabalpur, Jabalpur	Secretary

Members Absent:

Sri. Dilip Mehra, IAS,  
Principal Secretary, Technical Education, Government of Madhya Pradesh, Bhopal

Sri. Manoj Gaur  
Managing Director, Jai Prakash Associates Ltd &  
Director, JIL Info Tech Ltd, 63, Basant Lok, Vasant Vihar, New Delhi-110057

**FC/2007-08: 1.01 Director's Overview Report**

The Director informed the Committee that the work of construction of campus boundary wall and its peripheral road was near its completion. It was also informed that due to low competition and high rates the tender for works of Phase-I could not be finalized in November-2006. The process of retendering was on. In order to meet the requirements of classrooms, labs, faculty offices and accommodation for students, the Institute processes to build (a) temporary rooms on the second floor of its present building, i.e. IT Bhawan of the GEC campus, Ranjhi, Jabalpur and (b) repair work of Block-8 of the Boys Hostel of GEC.

The Committee agreed with the above requirements and recommended the same for approval to the Board.

**FC/2007-08: 1.02 Confirmation of the Minutes of the 2006-07/3<sup>rd</sup> meeting of the Finance Committee held on 03-01-2007**

The above minutes was circulated to the members of the Committee earlier and as there was no points of objection raised by any member in the meantime, the Finance Committee confirmed the minutes of its 2006-07/ 3<sup>rd</sup> meeting held on 03<sup>rd</sup> January, 2007 unanimously.

**2007-08: 1.03 Action Taken Report**

**Approval of the Revised Estimate 2006-07 and Budget Estimate 2007-08**

The Committee took note of the action taken on above.

**Counting of Past Services from Government Institutions/Autonomous Bodies to IITDM, Jabalpur**

The Committee recommended to refer the circular issued by the DOPT in the above regard and respond accordingly. The copy of the circular No.28/30/2004-P&PW (B), Dt:- 25<sup>th</sup> July, 2005 is annexed herewith.

**Capacity Expansion requirement under XIth Five Year Plan**

The Committee took note of the action taken on above.

**2007-08: 1.4 To Note the approval accorded by the Chairman on incurring Expenditure of the Institute during 2007-08**

The Committee took note of the approval of the expenditure of the Institute for 2007-08 by the Chairman.

**2007-08: 1.5 Ratification of the approval accorded by the Chairman on the Annual Report of the Institute for the Period 2004-05 and 2005-06**

The Committee accepted the reasoning provided by the Director for combining Annual Report for 2004-05 and 2005-06 into one and confirmed the approval thereof.

**2007-08: 1.6 Ratification of the approval accorded by the Chairman of Recommendations of the Selection Committee for (a) Deputy Registrar and (b) Finance Officer of the Institute**

The Committee confirmed the appointment of Deputy Registrar and Finance Officer as approved by the Chairman duly recommended by the Selection Committee.

**2007-08: 1.7 Recommendation of the Building & Works Committee**

The Committee accepted the recommendation of the 2006-07:2<sup>nd</sup> B&WC meeting held on 09<sup>th</sup> February, 2007 at IITDM, Jabalpur and 2007-08: 1<sup>st</sup> B&WC meeting held on 10<sup>th</sup> May, 2007 at Conference Room, Shastri Bhawan, MHRD, New Delhi which was tabled in the meeting.

**2007-08-1.8 Consideration of Revised Estimates for 2006-07 and Budget Estimates for 2007-08 and Recommendation to the Board for Adoption**

The revised estimate of 2006-07 (amounting to Rs.2236 Lakhs) and budget estimate of 2007-08 (amounting to Rs.5228 Lakhs) were approved by the committee. It was informed by Mr. S. K. Ray, Financial Adviser MHRD that as the Institute is in project mode, all the allotment of the budget is under Plan head of the Ministry. As such the budget format have been modified accordingly and annexed herewith.

**2007-08-1.9 Tabling of Audit Report : 2004-05 and 2005-06 of the Institute submitted by the AG MP (Gwalior)**

The audit report for the above period was tabled in the meeting and the Committee took note of the same. The Committee was of the view that the reply to the said report should be settled in the next audit.

**2007-08-1.10 Any other item with the Permission of the Chair**

There being no other item for discussion the meeting ended with a vote of thanks to the chair.

Sd/-  
Director

**Sd/-  
Secretary  
Finance Committee**

Approved

**Sd/-  
Chairman  
(Finance Committee)**