

FC NO - 5th

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology
Design & Manufacturing Jabalpur
(Established by MHRD, Govt. of India)

Minutes

&

Agenda
Finance Committee
2006-07/3rd Meeting

DATE : January 03, 2007
TIME : 14:00 Hours
**VENUE : Conference Hall of the MHRD,
1st Floor, 'C' Wing, Shastri Bhawan
New Delhi**

पं. द्वारका प्रसाद मिश्र भारतीय सूचना प्रौद्योगिकी अभिकल्पन
एवं विनिर्माण संस्थान जबलपुर

Pt. Dwarka Prasad Mishra Indian Institute of Information
Technology Design & Manufacturing , Jabalpur
(An Institute established by MHRD, Govt. of India)

IT Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur - 482 011 India

J. P. Singh
Acting Registrar
&
Secretary
Finance Committee

PDPM-IIITDM/2007-753

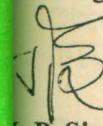
February 12, 2007

Sir,

Kindly find enclosed herewith the Minutes of the 3rd meeting (2006-07) of Finance Committee of the Institute held on January 03, 2007 in the Conference Hall of MHRD at New Delhi as approved by the Chairman (Finance Committee). If any comments, on the above are found, they must forwarded the undersigned on or before February 27, 2007.

Thanking you!

With regards,


J. P. Singh 12/02/07

PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING JABALPUR

MINUTES

2006-07/ 3rd MEETING

FINANCE COMMITTEE HELD ON JANUARY 03, 2007

(MINUTES OF THE MEETING)

The 3rd meeting/ 2006-07 was held on January 03, 2007 at 3.00 PM in the Conference Room (Chairman, BOG) of Shastri Bhawan, New Delhi

The following were present in the meeting:

Shri. Sudeep Banerjee
Advisor (Minister of HRD)
MHRD, New Delhi

Shri. S.K. Ray
Joint Secretary & Financial Advisor
MHRD
New Delhi

Shri. N.K. Sinha
Joint Secretary (DL)
MHRD
New Delhi

Prof. Sanjeev Bhargava
Director
IIITDM Jabalpur

Smt. Seema Raj
Director (T)
MHRD
New Delhi

Shri. J.P. Singh
Acting Registrar
IIITDM Jabalpur

Prof. P. Gupta
Dept of CSE
IIT Kanpur

Prof. Aparajita Ojha
IIITDM Jabalpur

Special Invitee

C/2006-07-3.1	Director's Overview Report
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The Director informed the committee that the work of construction of campus boundary wall and its peripheral road was near its completion. It was also informed that due to low competition and high rates the tender for works of Phase-I could not be finalized in November-2006. The process of retendering was now on. In order to meet the requirements of classrooms, labs, faculty offices and accommodation for students, the Institute processes to build (a) temporary rooms on the second floor of its present building, i.e. IT Bhawan of the GEC campus, Ranjhi, Jabalpur and (b) repair work of Block-8 of the Boys Hostel of GEC.

The committee agreed with the above requirements and recommended the same for approval to the Board.

C/2006-07-3.2	Confirmation of the Minutes of the 2006-07/2 nd meeting of the Finance Committee held on 25-07-2006
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The Finance Committee confirmed the minutes of its 2006-07/ 2nd meeting held on 25-07-2006.

C/2006-07-3.3	Approval of the Revised Budget 2006-07 and Budget Estimate 2007-08
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The committee noted that in view of higher quoted rates and low completion, the tender for construction of Phase-1 could not be finalized in the month of November-2006. Revised Budget 2006-07, as presented in the meeting, was therefore of non-relevant.

The Committee opined that the funds of Rs. 1000 Lakhs as provided by the MHRD for the Institute for 2006-07 will therefore meet the requirement of the Institute. In case the Institute has requirements for more funds it will make the case to the Ministry.

The Committee noted that the Planning Commission is going to finalize the 11th Five Year Plan of the Government of India. Adequate funds shall be provided to the Institute to ensure the needs of its development and growth.

C/2006-07-3.4	Counting of Past Services from Government Institutions/ Autonomous Body to IIITDM Jabalpur
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The Committee opined that since the Government of India has introduced a new Contributory Pension fund Scheme replacing General Provident Fund cum Pension Scheme with effect from 01-01-2004 for new entrance to Central Government services

with effect from 1-01-2004, the Institute being is currently outside the purview of GPF Scheme established in Jan-Feb 2005 (i.e. after the implementation of new scheme).

However, the Committee strongly feels that keeping new academic Institutions of higher learning which have been created after 1-01-2004 (and will be created in future also) completely outside the old GPF Scheme for those faculty members who have served in other universities/ institutes, will considerable hamper their development and growth.

The Committee took a decision to refer the above matter to the Government a favorable decision and orders.

C/2006-07-3.5

Capacity Expansion requirement under XIth Five Year Plan

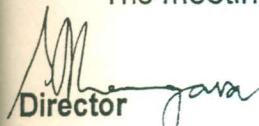
The Committee noted the capacity expansion plans of the Institute as per requirements of 54% increase in students strength against OBC reservations. The Committee noted that the requirement for the faculty and the staff, as projected by the Institute in the ratio of 10:1:1.5 for students: faculty: non-academic staff was in tune with the Government guidelines. The Committee also noted the recommendations on no specific cadre ratio among faculty. The Committee recommended the following students, faculty and non-academic staff of the Institute for its approval by the Board of Governors:

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Students	155	356	675	1098	1517	1837	2079
Faculty	16	36	68	110	152	184	208
Non-academic staff	24	54	102	165	228	276	312

C/2006-07-3.6

Any other item with the permission of chair

The meeting ended with thanks to the Chair


Director


Secretary
Finance Committee
24/01/09

Approved


Chairman
(Finance Committee)

**Indian Institute of Information Technology
Design & Manufacturing Jabalpur**
(Established by MHRD, Govt. of India)

**Agenda
Finance Committee
2006-07/3rd Meeting**

DATE : January 03, 2007
TIME : 14:00 Hours
**VENUE : Conference Hall of the MHRD,
1st Floor, 'C' Wing, Shastri Bhawan
New Delhi**

पं. द्वारका प्रसाद मिश्र भारतीय सूचना प्रौद्योगिकी अभिकल्पन
एवं विनिर्माण संस्थान जबलपुर

Pt. Dwarka Prasad Mishra Indian Institute of Information
Technology, Design & Manufacturing, Jabalpur
(An Institute Established by MHRD, Govt. of India)

Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur 482 011 India

J.P. Singh
Acting Registrar
&
Secretary
Finance Committee

Date

PDPM-IIITDMJ/2006-653

December 21,2006

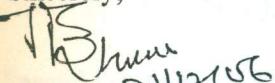
Dear Sir (s),

The 3rd meeting (2006- 07) of the Finance Committee of PDPM-Indian Institute of Information Technology, Design and Manufacturing Jabalpur is scheduled to be held on January 03, 2007 (Wednesday) at 14:00 Hrs, in the Conference Hall of MHRD, 1st Floor, 'C' Wing, Shastri Bhawan, New Delhi.

The Agenda of the meeting is enclosed for your kind perusal. Kindly make it convenient to attend the same meeting.

With regards,

Sincerely,


J.P. Singh 21/12/06

1. Shri Sudip Banerjee
Advisor (Minister of HRD)
Room No. 230
'C' Wing
Shastri Bhawan
New Delhi – 110001
2. Shri Dilip Mehra, IAS
Principal Secretary
Technical Education
Govt. of Madhya Pradesh
Bhopal

Chairman

Member

- 3 Shri Ravi Mathur, IAS
 Joint Secretary (T)
 Ministry of Human Resource Development
 C' Wing, Shastri Bhawan
 New Delhi – 110 001
 (Nominee of MHRD) Member
4. Shri S K Ray
 Joint Secretary & Financial Advisor
 Ministry of HRD
 C' Wing, Shastri Bhawan
 New Delhi – 110 001
 (Nominee of GOI) Member
5. Dr. Manoj Gaur
 Managing Director
 Jai Prakash Associates Ltd. &
 Director, JIL Info Tech Ltd.
 63, Basant Lok, Vasant Vihar
 New Delhi – 110 057 Member
6. Prof. S Bhargava
 Director
 PDPM-IIITDM Jabalpur Director Ex-officio
7. Shri J P Singh
 Acting Registrar
 PDPM-IIITD Jabalpur Secretary

Special Invitees

1. Smt. Seema Raj
 Director (Technical)
 MHRD
 Shastri Bhawan
 New Delhi
2. Prof. Aparajita Ojha
 PDPM-IIITDM
 Jabalpur

PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN & MANUFACTURING JABALPUR

Agenda
Finance Committee
2006-07/ 3rd Meeting

Table of Contents

Item No.	Item	Page No.
FC/2006-07/3.1	Director's Overview Report	01
FC/2006-07/3.2	Confirmation of the Minutes of the 2006-07/2 nd meeting of the Finance Committee held on 25-07-2006	02
FC/2006-07/3.3	Approval of the Revised Budget 2006-07 and Budget Estimate 2007-08	02
FC/2006-07/3.4	Counting of Past Services from Government Institutions/ Autonomous Body to IIITDM Jabalpur	03
FC/2006-07/3.5	Capacity Expansion requirement under XIth Five Year Plan	04
FC/2006-07/3.6	Any other item with the permission of Chair	04

FC/2006-07-3.1

Director's Overview Report

Construction of the Campus Boundary Wall and the Internal Peripheral Road

As informed in the last Finance Committee Meeting, the boundary wall of the campus is made of portions of (i) Brick Wall, (ii) RCC Wall and (iii) Ornamental Stone/Steel Grill Wall of different lengths. This is to inform the Finance Committee that

- The brick boundary wall of approximately 4 Kms in length has already been completed within the sanctioned limit of Rs. 89.58 Lakhs.
- The construction of the RCC boundary wall is likely to be completed in the month of December-06 at the estimated cost of Rs. 66.93 Lakhs.
- The construction of the ornamental boundary wall is likely to be completed in the month of December-2006 at the estimated cost of Rs. 67.36 Lakhs.
- The construction of the concrete security road along with the periphery of the Institute is likely to be completed in the month of December-2006 at the estimated cost of Rs. 64.58 Lakhs.

Construction of Campus Buildings of Phase I and Miscellaneous Facilities

The Finance Committee is informed that in the month of October-2006, the Institute had published the notice inviting tenders (NIT) for the construction of its Phase I buildings as a composite work comprising of (a) 2 boy's hostels of 408 capacity each, (b) the Lecture Hall & Class Room Complex (LHCRC), and (c) the Core Lab Complex (CLC) after seeking the administrative approval of the BOG for their construction at the PE value of Rs 35 crores. Seventeen applications were received against the NIT out of which 9 were pre-qualified on the basis of the laid down criterion. Out of them, only 8 firms collected the tender documents and only 3 filled in their tender documents.

However, due to low competition and high rates quoted by the tenderers the call of tender was cancelled. The Institute has now again published NIT for undertaking the civil construction for three separate works namely (i) Hostel I, (ii) Hostel II and (iii) Lecture Hall & Class Room Complex (LHCRC) + Core Lab Complex (CLC) by amounting to the cost of Rs 25.40 crores.

Further, the ancillary work related to the construction of overhead tank, electrical substations, sewage treatment plant, parts of the internal roads, security barracks is proposed to be taken up soon.

Temporary Construction Work in IT Bhawan of the GEC

Since the above construction activities are going to take some time, the Institute has also taken up steps to create additional space at the 2nd Floor of the IT Building, GEC Campus at Jabalpur from where the Institute has been currently operating. The space created will have asbestos roofing and shall comprise of offices for the faculty, a class room to accommodate ~ 100 students, two lab halls and a few miscellaneous purpose rooms. It is envisaged that the Institute shall be able to manage its class rooms and labs from this additional space for an extra semester, i.e. Semester I, 2007-08.

:2:

Equipment Procurement

Many of the lab equipments required for the core labs need to be imported and thus take time before their installation and the usage. Procedures pertaining to the purchase of such equipments and also those which shall be needed immediately after the construction of the Core Lab Complex (CLC) have also been initiated.

FC/2006-07-3.2	Confirmation of the Minutes of the 2006-07/2nd meeting of the Finance Committee held on 25-07-2006
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The Minutes (along with the Agenda) of Finance Committee held on July 25, 2006 were already circulated to all the members of the Committee. No comments/ suggestions have been received. A copy of the Minutes is placed in **Annexure-1**. The Finance Committee is requested to confirm the Minutes in its 2006-07/ 2nd Meeting held on 25-07-2006.

FC/2006-07-3.3	Approval of the Revised Budget 2006-07 and Budget Estimate 2007-08
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The Revised Budget 2006-07 and Budget Estimates 2007-08 have been prepared in two parts i.e. Part-1, dealing with the committed expenditure like salary and non-salary components, shown in 14 heads as specified by MHRD for the IIT's, and Part-2 dealing with development activities like construction of building, site and campus developments, purchase of equipments and certain facilities to the faculty. A view of the budget is submitted hereunder.

	Part-I	Part-II	Total Rs. (in Lakhs)
Budget Estimates 2006-07	578.00	1785.00	2363.00
Revised Budget 2006-07	578.00	1658.00	2236.00
Budget Estimates 2007-08	873.20	4225.00	5098.20

Total estimates for the Revised Budget is 2236 Lakhs and that of the Budget Estimates 5098.20 Lakhs. The copy of the Budget is enclosed as **Annexure-2**.

The Revised Budget and Budget Estimates were prepared assuming that the tenders for construction of building's of Phase I, as advertised, will materialize in time. Unfortunately, due to low competition and high rates quoted by the tenderers, the entire exercise had to be cancelled by the Institute. Hence, the time schedule for construction of works (upto Rs. 35 Crores) could not materialize. However, the Institute is trying very hard to initiate the finalization of tender for construction of two boy's hostels, the LHCRC and the CRC.

The Annual account of 2004-05 and 2005-06 have already been audited by the statutory audit of AG, MP, Gwalior in the month of November and it is expected that the

:3:

Audit Report on the accounts will be received soon. On receipt of the audited copy of Accounts of 2004-05 and 2005-06 and Audit Certificate, the same will be sent to the MHRD for laying them before the Parliament.

The Finance Committee is requested to recommend the Revised Budget 2006-07 and Budget Estimate 2006-07 for its approval to the Board.

FC/2006-07-3.4

Counting of Past Services from Government Institutions/Autonomous Body to IIITDM Jabalpur

The requests of Prof Aparajita Ojha and Dr Tanuja Sheorey (Associate Professor) for counting of their past services from autonomous body to the Institute was placed before the Board of Governors (BoG/2006.2.15) in its 2nd meeting dated August 04, 2006 (copy of their requests enclosed as **Annexure-3**), The Board considered the counting of past services in case of Prof A Ojha and Dr Sheorey, as they were already in pension scheme in their previous employment and fulfill the requirements of the Government of India norms on the same. The Board further suggested that this being a financial matter be first referred to the Finance Committee for information and advice.

In this reference, we have received a letter from the Government of India (Letter No. F-19-20/2006-1FD, dated February 22, 2006, **Annexure-4**) which states that the procedure for counting of past services on mobility of employees from the Central Government/ Central Autonomous Body to other autonomous bodies and vise versa will be regulated in accordance with DPAR's No-28/10/84 PU, dated 29-08-1984 and OM No. 28/30/2004-P&PW dated 26-07-2005.

As per this order those employees who are already in service on or before 31-12-2003 and who were governed by old GPF-cum-pension scheme will continue to be governed by the same set of rules provided that, in the event of such a transfer, the discharge of pro-rata pensionary liability will be met by the previous employers. Contribution towards the pensionary liabilities by the concerned individual in lieu of the liability to be discharged by the previous employer is not permissible and is not to be accepted in any case whatsoever.

Prof A Ojha and Dr Sheorey joined the Institute in the year 2005, after completing of more than 18 years of service approximately from Rani Durgawati University Jabalpur and Government Engineering College Jabalpur respectively. Both the faculty were governed by old pension scheme in their parent department and took up the new appointment in this Institute in 2005. Hence, their cases are governed under above referred OM numbers.

The Finance Committee is requested to kindly advice on decision of the BOG for the counting of the past service of both the faculty.

FC/2006-07-3.5

Capacity Expansion requirement under XIth Five Year Plan

Due to the limited space currently available with the Institute in the IT Bhawan of the GEC Campus, the strength of the first two undergraduate batches of the Institute is at the level of 1/3rd of its sanctioned strength, i.e. 78 against the sanctioned students strength of 234. However, in view of reservation of 27% of its seats for the OBC reservation, the Institute is required to increase its sanctioned strength level by 54% by raising the students strength of each batch to 360.

The planned increase in students strength over next 5 years is shown in **Annexure-5**. Since the present space available with the Institute does not permit it to increase students strength in the desired way, it has been trying hard to start the construction activities of the campus near Dumna Air Port. Though the planned increase in students strength was to double itself for admissions in August 2007 and thus take 2/3rd students of the sanctioned strength, the same will not be feasible due to the limitation of the size of the class rooms available in IT Bhawan. However, the Institute would increase the students strength by 54% over its current intake level. Arrangements for such an intake are being made.

The increase in students strength also requires additional faculty and the staff. The required increase in the numbers of faculty and staff, worked out as per Government guidelines, is also shown in **Annexure-5**. Details of the non-academic staff posts, required for running the Institute at the students strength level of ~ 2000 students, including undergraduate as well as postgraduate students, are shown in **Annexure-5**. In contrast, it is proposed that the faculty strength be kept as proposed without specifying the cadre ratio within it. Such an arrangement has been followed in the case of IITs and is most conducive for attracting and retaining quality faculty members in the Institute.

Institute is keeping such requirements in mind while planning its academic and residential buildings.

The Finance Committee is requested to recommend the Board for the approval the above mentioned increase in the strength of students, faculty and the non-academic staff requirements of the Institute over next five years so that the same can be proposed to the Government for seeking the necessary approvals.

FC/2006-07-3.6

Any other item with the permission of Chair

Annexure – 1

**Confirmation of the Minutes of the 2006-07/2nd Meeting of the Finance Committee
held on 25 July 2006**

Pt. Dwarka Prasad Mishra
Te. INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN & MANUFACTURING JABALPUR
(Established by MHRD, Govt. of India)

MINUTES

FINANCE COMMITTEE 2006/2nd MEETING

DATE : JULY 25, 2006
TIME : 16:00 Hours
VENUE : Office Chamber of the Secretary, MHRD
Dept. of Secondary & Higher Education,
Shastri Bhawan, C Wing New Delhi -01

पं. द्वारका प्रसाद मिश्र भारतीय सूचना प्रौद्योगिकी अभिकल्पन
एवं विनिर्माण संस्थान जबलपुर

Pt. Dwarka Prasad Mishra Indian Institute of Information
Technology, Design & Manufacturing, Jabalpur
(An Institute Established by MHRD, Govt. of India)

T Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur 482 011 India

No.

Date

J P Singh

Acting Registrar
&
Secretary
Finance Committee

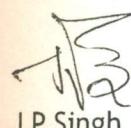
PDPMIIITDMJ/2006/५६५
August 19, 2006

Dear Sir(s),

The Agenda and Minutes of the Finance Committee 2nd Meeting 2006 held on July 25, 2006 are enclosed for your kind perusal and record. Comments, if any, may kindly be sent to the undersigned by September 05, 2006.

With regards,

Sincerely


J P Singh
19/08/06.

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. Sri Sudip Banerjee, IAS
Secretary
Ministry of Human Resource Development
Dept. of Secondary & Higher Education
'C' Wing, Shastri Bhawan
New Delhi – 110 001
(Nominated by the Govt. of India) | Chairman |
| 2. Shri Dileep Mehra
Principal Secretary
IT Education
Government of Madhya Pradesh
Bhopal
(Secretary In-charge of IT Education) | Member |

3. Shri Ravi Mathur, IAS, Member
 Joint Secretary
 Ministry of HRD
 Shastri Bhawan, 'C' Wing
 NEW DELHI – 110 001
 (Nominee of GOI)
4. Shri S K Ray, Member
 Joint Secretary & Financial Advisor
 Ministry of HRD
 Shastri Bhawan, 'C' Wing
 NEW DELHI – 110 001
 (Nominee of GOI)
5. Dr. Manoj Gaur, Member
 Managing Director
 Jai Prakash Associates Ltd.
 Director, JIL Info Tech Ltd.
 63, Basant Lok, Vasant Vihar
 NEW DELHI – 110 057
6. Prof. Sanjeev Bhargava, Member
 Director
 PDPM – IIITDM Jabalpur
7. Shri J P Singh, Secretary
 Acting Registrar
 PDPM – IIITDM Jabalpur

Special Invitee

1. Prof. S.G. Dhande
 Director
 IIT Kanpur
2. Irina Garg
 Director (Technical)
 MHRD, Shastri Bhawan
 New Delhi
3. Prof. Aparajita Ojha
 PDPM-IIITDM
 Jabalpur

**Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY DESIGN & MANUFACTURING JABALPUR**

**MINUTES
2006/2nd MEETING OF THE
FINANCE COMMITTEE**

TABLE OF CONTENTS

Item Nos.	Items	Page No.
FC/ 2006/2.1	Director's Overview Report	1
FC/ 2006/2.2	Confirmation of Minutes of the 2006/ 1st meeting of the Finance Committee held on February 13, 2006 at PDPM IIITDM Jabalpur	1
FC/ 2006/2.3	Action taken report on the 1st meeting of the Finance Committee held on February 13, 2006 at PDPM IIITDM Jabalpur	1
FC/ 2006/2.4	Appointment / Joining of Prof. Sanjeev Bhargav, Director, PDPM IIITDM Jabalpur	1
FC/ 2006/2.5	Consideration of Annual Accounts 2005-06 and recommendation to the Board for its adoption	2
FC/ 2006/2.6	Approval of recommendation of the Building and Works Committee	2
FC/ 2006/2.7	Recommendation of Research Engineer & Scientist (Grade I & Grade II) to Board of Governors	3
FC/ 2006/2.7	Any other item with the permission of chair.	3

**Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY DESIGN & MANUFACTURING
JABALPUR**

**2006/2nd MEETING OF THE
FINANCE COMMITTEE HELD ON 25 JULY, 2006
(Minutes of the Meeting)**

The following were present in the meeting :

Shri. Sudip Banerjee, Shri S.K.Ray, Prof. Sanjeev Bhargava, Prof.A.Ojha, Smt.Irina Garg, Shri J.P.Singh

FC/ 2006/2.1	Director's Overview Report
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The Finance Committee was informed that ~ 250 acres of land has already been transferred by M.P Govt. in the month of may 2006 and first phase of construction of boundary wall (partial length 4 Kms) has been completed within sanctioned limit .The tender for works of Construction of Ornamental and RCC Boundary wall and Concrete security road have been awarded. The mobilizations for above works have already begun. The academic program of second batch of B.Tech and first batch of M.Tech are going to start from August – 06. With these information the agenda of the meeting was discussed.

FC/ 2006/2.2	Confirmation of Minutes of the 2006/1st meeting of the Finance Committee held on February 13,2006 at PDPM IIITDM Jabalpur
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The Finance Committee confirmed the Minutes of its 2006/1st meeting held on February 13, 2006.

FC/ 2006/2.3	Action taken report on the 1st meeting of the Finance Committee held on February 13, 2006 at PDPM IIITDM Jabalpur
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The Finance Committee expressed satisfaction on the actions taken by Institute.

FC/ 2006/2.4	Appointment /Joining of Prof. Sanjeev Bhargava, Director, PDPM IIITDM Jabalpur
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The Finance Committee expressed happiness on appointment of Prof. Sanjeev Bhargava as Director, PDPMIIITDM, Jabalpur. The committee reposed faith that he will make the Institute an apex Institute of excellence.

FC/ 2006/2.5

Consideration of Annual Accounts 2005-06 and recommendation to the Board for its adoption

It was informed to the committee that the Annual accounts 2005-06 of the Institute is prepared on the same format as adopted by IIT Kanpur, which is prescribed by MHRD. It was also informed to the committee that the accounts are finalized within the prescribed period and the Institute desires that the audit of the accounts by statutory audit be done timely.

The Finance Committee discussed the Annual Accounts 2005-06 and recommended it to the Board for its adoption.

FC/ 2006/2.6

Approval of recommendation of the Building and Works Committee

The recommendations of Building and Works Committee were discussed at length and the following observations were made:

- (i) Conceptual Master Plan of the campus was deliberated at length and it was recommended that sufficient space should be left for future expansion with a long term future vision, so that future trends in the field of engineering and technology could be integrated to keep Institute abreast with latest development in Technology.
- (ii) The committee observed that the number of hostels proposed in Phase I may be increased to four instead of two for meeting requirements of increasing the strength of students in academic Institutions. It was suggested that construction of Guest House be taken up soon and five rooms may be earmarked for foreign/ Japanese delegates/ distinguished faculty with all modern amenities as has been provided in IIT Kanpur. The committee was informed that the next phase is being proposed shortly and provision for additional Hostels and Guest House will be included therein.
- (iii) The Finance Committee discussed the Preliminary Estimate for the Construction of two Hostels of Seating Capacity of 408 each, Teaching Labs. and Lecture Hall & Class Room Complex (LHCRC). The committee suggested that the hostels may be planned for G+4 instead of G+3. The committee viewed that the constructed area per student as well as per sqm cost of construction should be in line with that of IIT Kanpur. It was informed to the committee that the preliminary estimates are framed on CPWD , DPAR-1992 with cost enhancement applicable for Jabalpur as per standard practice. However, in case of enhancement in construction cost of proposed buildings, the same may be placed before Finance Committee.

The Finance Committee recommended the preliminary estimates for Construction of Two hostels of seating capacity of 408 each, Teaching Labs. and Lecture Hall & Class Room Complex (LHCRC) to the Board of Governors for its administrative approval and financial sanction for

- a) Constructed area per student and
- b) Cost of construction per sqm as in preliminary estimates of IIT Kanpur.

(4)

FC/ 2006/2.7

Recommendation of Research Engineer & Scientist (Grade I & Grade II) to Board of Governors

The Committee after going through the proposal for post of Research Engineer & Scientist (Grade I & II) recommended that appointment of Research Engineer & Scientist may be made in the scale of 10000- 15200 keeping in abeyance the sanctioned post of Assistant Professor or may appoint Research Engineer & Scientist in pay scale of 8000 - 13500 and fix the basic pay giving additional increments as per recommendations of Selection Committee. The Committee further suggested that the institute may project the additional requirement of faculty as well as staff in view of proposed increase in strength of student in next five years.

FC/ 2006/2.8

Any other item with the permission of chair.

The meeting ended with a vote of thanks to the Chair.

Mangana
04/08/06

J.P.Singh 04/08/06
Actg Registrar

Chairman
Finance Committee

Annexure – 2

**Revised Budget 2006-07 and Budget
Estimate 2007-08**

Pt. Dwarka Prasad Mishra Indian Institute of Information
Technology Design & Manufacturing Jabalpur

**Revised Budget Estimates
2006-07**
&
**Budget Estimates
2007-08**

With the process of operation of the Faculty and students has
been initiated to reach the target to appear 70% each year and a goal

Budgetary Notes

The Budget Estimates 2006-07, the Revised Budget 2006-07 and the Budget Estimates 2007-08 along with actual for the year 2005-06 have been submitted with details in Part – I and Part – II of the Plan. The Budget Estimates 2006-07 is for a sum of Rs. 2363 lakhs while the Revised Budget is for Rs. 2236 lakhs and Budget Estimates 2007-08 is for a sum of Rs. 5098.20 lakhs. The figure as shown in the Budget is based on actual taking some of the post which are to be filled up very recently.

Part-I Plan

Part – I Plan Budget is dealing with the committed expenditure like salary and non-salary components shown in fourteen heads as specified for the IIT's by the MHRD.

Part – II Plan

Part - II Plan of the Budget is dealing with the developmental activities, mainly related to construction of the Buildings, site development, purchase of Equipments, Vehicles and others including initiative grant for the growth of the faculty (Sl. No. 11 of Part – II Budget)

A view of the budget is submitted here under:

	Part - I	Part - II	Total Rs. (in lakhs)
Budget Estimates 2006-07	578.00	1785.00	2363.00
Revised Budget 2006-07	578.00	1658.00	2236.00
Budget Estimates 2007-08	873.20	4225.00	5098.20

This is for information that the process of appointment of the faculty and non-faculty has been taken in hand by the Institute to reach the target to appoint 36 faculties and a good

(2)

number of non-faculty (54) upto 2007-08 seeing the number of students of 356 for the academic session 2007-08.

The Institute has to construct its own academic buildings, labs, lecture hall and hostels at its campus in Dumna hence requirement of fund will be of Rs. 4225 lakhs under Part - II (2007-08). Due to these reasons there is high growth in the estimate for the year 2007-08. In addition, in the same year the Institute has to fully prepare for the accommodation of 675 students for the academic session 2008-09.

Details for the growth of students and need of faculty and non-faculty positions upto 2012-13 is enclosed which is a basic guidelines for the Institute seeing the commitment of the Government (MHRD) for implementation reservation (54%) on the existing students strength.

The Institute expects that the MHRD will release the required fund i.e. Rs. 2236 lakhs in 2006-07 and Rs. 5098.20 lakhs in the year 2007-08 to meet the required need of the Institute.

Part – I (Plan)
(Salary & Non Salary Components)

Sl. No.	Particulars	Actual Budget 2005-06	Salary Component		Revised Budget 2006-07	Budget Estimate 2007-08
			Budget Estimate 2006 - 07	2006-07		
A						
1.	Pay & Allowances	29.10	102.00	102.00	258.20	
2.	GPF/CPF	0.91	25.00	25.00	40.00	
	Total	30.01	127.00	127.00	298.20	
B						
	Non – Salary Component					
3	Student Scholar Ship	-----	5.00	5.00	45.00	
4	Administrative Expenditure	86.93	50.00	50.00	70.00	
5	Department Expenses	10.02	50.00	50.00	70.00	
6	Library Services	15.56	100.00	100.00	100.00	
7	Computing Facilities Programming Labs & Computer Centre Automation	72.76	100.00	100.00	100.00	
8	Student Support Services	0.52	10.00	10.00	15.00	
9	Hiring of Hostel/ Hall Subsidy	7.83	40.00	40.00	50.00	
10	Transport Subsidy	3.41	10.00	10.00	15.00	
11	Health Facilities	0.41	20.00	20.00	20.00	
12	Water and Electricity	3.38	50.00	50.00	25.00	
13	House Keeping & Maintenance	3.26	16.00	16.00	30.00	
14	LTC/Medical Reimbursement Liveries Bonus Children Education Allowances etc.	-----	-----	-----	35.00	
	Total	204.06	451.00	451.00	575.00	
	Grand Total Rs. (in lakhs)	234.09	578.00	578.00	873.20	
	Part – I			Part – II		Total (Rs. in lakhs)
	Budget Estimates 2006-07	578.00	1785.00			2363 .00
	Revised Budget 2006-07	578.00	1658.00			7236.00
	Budget Estimates 2007-08	873.20	4225.00			5098.20

STATE OF MONGA COMBONI HIGH SCHOOL

Sl. No.	Items	(Rs. in Lakhs)			Remarks
		Actual 2005-06	Budget Estimate 2006-07	Revised Budget 2006-07	
1	Renovation of IT Building	17,75,818	Nil	Nil	Nil
2	Electrical Works in IT Building	2,93,542	Nil	Nil	Nil
3	Boundary wall of new Campus Mahagawan	54,61,642	1,00,00,000	1,30,00,000	Nil
4	Lecture Hall -1	Nil	2,50,00,000	2,00,00,000	3,50,00,000
5	Hostels	Nil	2,50,00,000	6,50,00,000	16,00,00,000
6	Guest House / Residential Buildings	Nil	1,50,00,000	-----	2,00,00,000
7	Construction of Core Lab/Research Lab/Design Labs (Electronics, Computer Science & Mechanical Engineering)	Nil	2,50,00,000	2,00,00,000	3,00,00,000
8	Campus & Site Development (Security Road, land scraping, internal roads, water supply, external sewerage system (STP), strong water drains, Over head tanks, sub station, external electrifications, higher side of Air Conditioning works etc.	46,40,000	1,00,00,000	1,78,00,000	10,00,00,000
9	Equipments & Furniture, including office equipments, lab equipments + custom/freight charges	1,30,79,606	1,50,00,000	1,50,00,000	5,00,00,000
10	Vehicles	43,601	15,00,000	25,00,000	25,00,000
11	Initiative Grant to Faculty	Nil	20,00,000	20,00,000	50,00,000
12	Construction of Buildings in New Campus + GEC Building	Nil	1,00,00,000	5,00,000	Nil
13	Construction of Girls Hostel	Nil	1,00,00,000	Nil	Nil
14	Staff Quarters	Nil	1,00,00,000	Nil	Nil
15	Campus Development Student Activities, Cafeteria, Canteen, Shopping Complex	Nil	1,00,00,000	Nil	1,00,00,000
16	Software for design / analysis and Manufactures	Nil	1,00,00,000	1,00,00,000	1,00,00,000
Total Budget Part - II		2,52,94,209	17,85,00,000	16,58,00,000	42,25,00,000

Budget Estimate 2006-07

(5)

Faculty Position

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 27%	CCA	HRA 15%	TA	Annual Total	Total of Group Post
1	Director - 1 25000/- Fixed	25000/-	12500/-	10125/-	180/-	5625/-	-----	53430 X 12 X 1	641160/-
2	Professors / Emeritus Professor / Adjunct/Visiting Faculty -3 18400-500-22400	20400/-	10200/-	8262/-	180/-	4590/-	400/-	44032 X 12 X 3	1585152/-
3	Associate Prof. - 5 16400-20,000	18200/-	9100/-	7371/-	180/-	4095/-	400/-	39346 X 12 X 5	2360760/-
4	Assist. Prof./Sr. Res. Engineer - 8 12000-18300	15360/-	7680/-	6220/-	180/-	3456/-	400/-	33296 X 12 X 8	3196492/-
5	Res. Engineer/Lecturer - 3 8000-13500 / 10000 - 15200	10750/-	5375/-	4354/-	180/-	2419/-	400/-	23478 X 12 X 3	845208/-
6	Provision for Visiting Faculty	-----	-----	-----	-----	-----	-----	-----	1500000/-
Non Faculty Position									
7	Registrar - 1 16400-22400	19550/-	9775/-	7918/-	180/-	4399/-	400/-	42222 X 12 X 1	506664/-
8	Dy. Registrar - 1 12000-420-18000	15150/-	7575/-	6136/-	180/-	3409/-	400/-	32850 X 12 X 1	394200/-
9	Finance Officer - 1 12000-420-18000	15150/-	7575/-	6136/-	180/-	3409/-	400/-	32850 X 12 X 1	394200/-
10	Assist. Registrar - 1 8000-13500	10750/-	5375/-	4354/-	180/-	2419/-	400/-	23478 X 12 X 1	281736/-
11	Assistant Engineer (Civil) -1 6500 - 10500	8500/-	4250/-	3443/-	180/-	1913/-	150/-	18436 X 12 X 1	221232/-
12	Lab Technician / Programmer - 1 6500-10500	8500/-	4250/-	3443/-	180/-	1913/-	150/-	18436 X 12 X 1	221232/-
13	Data Processing Assist. -2 5500-9000	7250/-	3625/-	2936/-	180/-	1631/-	150/-	15772 X 12 X 2	378528/-
14	Sr. Steno/Junior Engineer-1 5000-8000	7000/-	3500/-	2835/-	180/-	1575/-	150/-	15240X 12 X 1	182880/-
15	Data Entry Operator - 1 4500 - 7000	6500/-	3250/-	2633/-	180/-	1463/-	150/-	14176 X 12 X 1	170112/-

16	Account Assist. - 1 4000-6000	5000/-	2500/-	2025/-	180/-	1125/-	150/-	10980 X 12 X 1	131760/-
17	Technical Assistant - 1 4000-6000	5000/-	2500/-	2025/-	180/-	1125/-	150/-	10980 X 12 X 1	131760/-
18	Lab Assist. - 2 3200-4900	4500/-	2250/-	1823/-	180/-	1013/-	150/-	9916 X 12 X 2	239784/-
19	Sr. Information Assistant - 1 4000 - 6000	5000/-	2500/-	2025/-	180/-	1125/-	150/-	10980 X 12 X 1	131760/-
20	UDC - 2 4000-6000	5000/-	2500/-	2025/-	180/-	1125/-	150/-	10980 X 12 X 1	131760/-
21	LDC - 4 3050-4500	3775/-	1888/-	1529/-	100/-	850/-	100/-	8242 X 12 X 4	395616/-
22	Driver - 2 3050-4590	3820/-	1910/-	1547/-	100/-	860/-	100/-	8337 X 12 X2	200088/-
Total Rs.								14373844/-	

Salary Component

Pay & allowances	89.44 lakhs
GPF/CPF	
T. A.	5.00 lakhs
OT & Honorarium/ LTC	4.00 lakhs
Medical Allowances	3.00 lakhs
Other allowances	1.00 lakhs
Total	102.44 Lakhs

Faculty Position 2007-08

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 29%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total of Group Post
1	Professors 18400-500-22400	-5 20400/-	10200/-	8874/-	180/-	4590/-	400/-	3947/-	48591 X 12 X 5	2915460
2	Associate Prof. 16400-450-20,000	-8 18200/-	9100/-	7917/-	180/-	4095/-	400/-	3522/-	43414 X 12 X 8	4167744
3	Assist. Prof. 12000-420-18300	-19 15150/-	7575/-	6590/-	180/-	3409/-	400/-	2932/-	36236 X 12 X 19	8261808
4	Res. Engineer 8000-275-13500	-4 10750/-	5375/-	4676/-	180/-	2419/-	400/-	2080/-	25880 X 12 X 4	1242240
Total		36								16587252

Total Faculty Rs. 1,65,87,252
 Total Non Faculty Rs. 92,33,184

Grand Total Rs. 2,58,20,436

Non Faculty Position

2007-08

2007-08								
Sl. No.	Name of Post	BP	DP	DA 29%	CCA 15%	HRA 15%	TA	CPF/GPF 10%
1.	Registrar - 1 16400-22400	18200/-	9100/-	7917/-	180/-	4095/-	400/-	3522/-
2.	Dy. Registrar - 2 12000-420-18300	14100/-	7050/-	6134/-	180/-	3173/-	400/-	2728/-
3.	Dy. Librarian - 1 12000-420-18300	14100/-	7050/-	6134/-	180/-	3173/-	400/-	2728/-
4.	Assistant Registrar / Assist. Finance Officer - 3 8000-275-13500	9375/-	4688/-	4078/-	180/-	2109/-	400/-	1814/-
5.	Assist. Librarian - 1 8000-275-13500	9375/-	4688/-	4078/-	180/-	2109/-	400/-	1814/-
6.	Executive Engg. - 1 10000 – 325 – 15200	11625/-	5813/-	5057/-	180/-	2616/-	400/-	2250/-
7.	Assistant Engineer -2 (Civil 1 + Elect. 1) 6500 – 200 – 10500	7500/-	3750/-	3263/-	180/-	1688/-	400/-	1451/-
8.	Junior Engineer - 3 (Civil – 2 + Elect. 1) 5500 – 175 – 9000	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
9.	Office Secretary - 2 5500 -175- 9000	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
10.	Superintendents - 2 5500 -175- 9000	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
11.	UDC - 6 4000-100 – 6000	4500/-	2250/-	1958/-	100/-	1013/-	75/-	871/-
12.	LDC - 8 3050 – 75 – 4590	3425/-	1713/-	1490/-	65/-	770/-	75/-	663/-

PDPM-III TDM JABALPUR

B.Tech STUDENT STRENGTH	YEAR												
	2006-07		2007-08		2008-09		2009-2010		2010-11		2011-12		
2005-06	68	2005-06	68	2005-06	68	2006-07	77	2007-08	156	2008-09	234	2009-10	361
2006-07	77	2006-07	77	2006-07	77	2007-08	156	2008-09	234	2009-10	361	2010-11	361
		2007-08	156	2007-08	156	2008-09	234	2009-10	361	2010-11	361	2011-12	361
TOTAL (A)	145		301		535		828		1112		1317		1444
Master's Level													
2005-06	Nil	2006-07	10	2007-08	40	2008-09	85	2009-10	150	2010-11	200	2011-12	250
2006-07	10	2007-08	40	2008-09	85	2009-10	150	2010-11	200	2011-12	250	2012-13	300
Total (B)	10		50		125		235		350		550		550
PhD													
Nil	Nil	2007-08	5	2007-08	5	2007-08	5	2007-08	5	2008-09	10	2009-10	20
				2008-09	10	2008-09	10	2008-09	10	2009-10	20	2010-11	20
						2009-10	20	2009-10	20	2010-11	20	2011-12	20
								2010-11	20	2011-12	20	2012-13	25
Total (C)			5		15		35		55		70		85
Total Strength (A+B+C)	155		356		675		1098		1517		1837		2079
Faculty: Student (required Faculty Strength 1:10)	16		36		68		110		152		184		208
Faculty:Staff Strength (required staff strength 1:1.5)	24		54		102		165		228		276		312

(W)

Space Requirement - Plinth Area (in sqm)

Details	Year	Plinth area					
		2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Student Strength		356	675	1098	1517	1837	2079
Academic Complex							
Academic cum Administrative Building	-		5000	5000	5000	5000	5000
Lecture Hall Complex (includes some Tutorial Rooms)	3000	5000	7000	7000	7000	7000	
Laboratory Complex (includes some Tutorial Rooms)	5000	5000	10000	10000	10000	10000	
Computer center (Analysis Lab)	-	5000	5000	5000	5000	5000	5000
Common Workshop	-	2000	2000	2000	2000	2000	2000
Conference Centre / Auditorium Complex	-	5000	5000	5000	5000	5000	5000
Activity center	-	2500	2500	2500	3000	3000	
Library	-	3000	3000	5000	5000	5000	
Sub total	8000	32500	39500	41500	42000	42000	
ADDITIONAL SPACE REQUIRED	8000	24500	7000	2000	500	0	
Design Studio Park							
Virtual Realization and Design	-		2000	2000	2000	2000	
Computer Integrated Manufacturing	-	2000	2000	2000	2000	2000	
Product Evaluation & Analysis	-	6000	4000	4000	4000	4000	
Advanced Technologies	-		5340	5340	5340	5340	
Sub total	-	8000	13340	13340	13340	13340	
ADDITIONAL SPACE REQUIRED		8000	5340	-	-	-	
Residential Complex							
Students Hostel with Common Facilities (200 seats)	22150	22150	33225	55375	66450	88600	
Faculty & Staff Housing	-	(150 units)	(150 units)	(250 units)	(350 units)	(500 units)	
-	12000	12000	30000	42000	60000		
Transit Hostel for Faculty / Scholars	-	(25 units)	(25 units)	(50 units)	(75 units)	(100 units)	
-	2000	2000	4000	6000	8000		
Visitors Hostel	-	(25 units)	(50 units)	(75 units)	(75 units)	(100 units)	
-	1500	2500	4500	4500	6000		
Community Centre	-		2500	2500	2500	3750	
Commercial Centre	-	1000	2500	3750	3750	5000	
Sub total	22150	38650	52225	100125	155200	171350	
ADDITIONAL SPACE REQUIRED	22150	16500	42725	47900	55075	16150	
Utilities							
Services (E.S.S, A.C Plant, U.G.T)	250	1670	1670	1670	1670	1670	
Water Head Tank	140	140	140	140	140	140	
Sub total	390	1810	1810	1810	1810	1810	
ADDITIONAL SPACE REQUIRED	390	1420	-	-	-	-	
Total Additional Space Requirement	30540	50420	55065	49900	55575	16150	
Total Space Requirement	30540	80960	106875	156775	212350	228500	

FUND REQUIREMENT

(Rs. In Lacs)

Items	2007- 2008	2008- 2009	2009- 2010	2010-2011	2011-2012	2012-2013
Building in Academic Facilities Area	1160	3895.5	1225	-	106	-
Building in Design studio park	-	1272	934.5	-	-	-
Building in Residential Area	2436.5	1996.5	5682.425	6993.40	8867.075	2858.55
Internal Roads & Path/ strom water drains, landscaping and horticulture operations	80	100	100	-	-	50.00
Lighting	96	50	50	-	-	50.00
Water supply(water tank & distribution , treatment and sewerage system	54	50	50	-	-	50.00
Boundary wall	140	-	-	-	-	-
Higher Side of AC work	-	200.00	-	50.00	-	50.00
Fund Requirement	3966.5	7564	8041.93	7043.4	8973.075	3058.55

Cost of construction for 2007-2008 has been tentatively taken as Rs. 11000/- per sqm for residential building and Rs 14502/- per sqm for Academic buildings. Escalation @ of 10% has been taken on year on year basis.

Annexure – 3

**Counting of Past Services from
Government Institutions/Autonomous
Body**

Annex - 3

August 1, 2006

To,
The Director,
PDPM IIIT DM,
Jabalpur

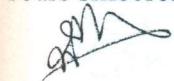
Subject: For counting of my past services for the retirement and pension benefits.

Sir,

With due respect, I wish to state that at the time of joining this Institute as Associate Professor, I had completed 19 years of service at Jabalpur Engineering College, Jabalpur, where my services were under pension scheme. It is requested that my past services be counted in the Institute for retirement and pension benefits.

With best regards,

Yours sincerely,



(Tanuja Sheorey)

Annex-3

August 1, 2006

To,
The Director,
PDPM IIIT DM,
Jabalpur

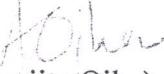
Subject: For counting of my past services for the retirement and pension benefits.

Sir,

With due respect, I wish to state that at the time of joining this Institute as Professor, I had completed 21 $\frac{1}{2}$ years of service at R.D. University, Jabalpur, where my services were under pension scheme. It is requested that my past services be counted in the Institute for retirement and pension benefits.

With best regards,

Yours sincerely,


(Aparajita Ojha)

Annexure – 4

F. No. 9-10/2005 – TS.I
Government of India
Ministry of Human Resource Development
Department of Secondary & Higher Education
Technical Section – I

Shastri Bhavan, New Delhi
Dated: 8th March, 2006

To,

The Director,
Indian Institutes of Technology,
Bombay, Delhi, Kanpur, Kharagpur, Madras, Guwahati & Roorkee

The Director,
Indian Institute of Science,
Bangalore

The Director
Indian Institute of Information Technology,
Devghat, Jhalwa
Allahabad – 211 012

The Director,
ABV-Indian Institute of Information Technology & Management,
Morena Link Road,
Gwalior – 474 003

The Director,
PDPM-Indian Institute of Information Technology, Design & Manufacturing,
IIT Kanpur,
Kanpur – 208 016.

To: Mr. JP Singh

S

17/3

Subject: Instructions/clarifications regarding grant of Pensionary benefits such as switch over from CPF to Pension, counting of past services, New Pensions Scheme etc., in respect of employees of various autonomous Bodies under the Ministry of HRD.

Sir,

I am directed to forward herewith a copy of the letter No. F. 19-20/2005 – IFD dated 22nd February, 2006 received from Integrated Finance Division, Ministry of Human Resource Development on the subject mentioned above for information and compliance.

Yours faithfully,

(Parveen Jargar)
Section Officer
Telefax: 2338 8253

Encl.: As above.

Ministry of HRD

No. F.19-21/2003-I(FD)

Government of India

Ministry of Human Resource Development
Department of Secondary & Higher Education
(Integrated Finance Division)

234-C, Shastri Bhawan
New Delhi-110001

22nd February, 2006.

The Heads of all Autonomous Bodies under the Ministry of HRD.

Subject:- Instructions/clarifications regarding grant of Pensionary benefits such as switch over from CPF to Pension, counting of past services, New Pension Scheme etc., in respect of employees of various Autonomous Bodies under the Ministry of HRD

Madam,

I am directed to say that instances have come to the notice of this Ministry where certain autonomous bodies under the Ministry of HRD in contravention of Government orders have allowed its employees to switch over from CPF Scheme to GPF-cum-Pension Scheme. In certain cases, even switch over from CPF Scheme to Pension Scheme has been allowed by taking contribution from individual employees in lieu of the pro rata pension contribution from the previous employees. Meanwhile, as the various autonomous bodies including the Central Universities are aware, Government has introduced the new Pension Scheme in lieu of the old GPF-cum-Pension Scheme in respect of those joining the service on or after 1.1.2004. The new Pension Scheme is applicable to the autonomous bodies including the Central Universities who were earlier covered under the old GPF-cum-Pension Scheme. In response to queries whether employees appointed on or before 31.12.2003 who were governed by old Pension Scheme will be eligible for counting of their past service in the situation where such employees submitted technical resignation on or after 1.1.2004 to take up new appointment in another Ministry/ Department/Central Autonomous Bodies, the Department of Pensions and Pensioners Welfare have issued certain clarifications vide their O.M. No.28/30/2004-P&PW(B) dated 26.7.2005. To sum up, the important points clarified by the Department of Pensions and Pensioners' Welfare are as under:-

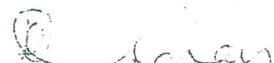
- i) Those employees who were already in service on or before 31.12.2003 and who were governed by the old GPF-cum-Pension Scheme will continue to be governed by the same set of rules;

- (ii) The employees who entered into service on or after 31.12.2000 and is governed by the CPF Scheme are not eligible for switch over to the GPF Comm. Pension Scheme. They will continue to be governed by the CPF Scheme.
- (iii) The procedure for counting of past service on mobility of employees from Central Government/Autonomous Bodies to other Autonomous Bodies and vice versa will be regulated in accordance with the DPAR's OM No.28/10/84-PU dated 29.8.84 as amended from time to time. The service rendered in a Public Sector Undertaking and/or in a Private Institution will not be counted for the purpose of pension.
- (iv) The discharge of pro-rata pensionary liability in the event of such transfer will be met by the previous employer. Contribution towards the pensionary liability by the concerned individual in lieu of the liability to be discharged by the previous employer is not permissible and is not to be accepted in any case whatsoever.

For further details, the O.Ms quoted above and other relevant orders issued by the Department of Pension and Pensioners' Welfare and the Ministry of Finance, which are available in their website (<http://persmin.nic.in>) and (www.finmin.nic.in), respectively may be referred to.

These instructions may be placed before the Finance Committee, Executive Committee/BOG etc., and strictly followed.

Yours faithfully,



(D. Sudhakaran)

Deputy Secretary to the Govt. of India

Tel.No.23384235

Copy forwarded for information and necessary action to:-

1. All Divisional Heads in the Department of S & HE and the Department of EE & L. They are requested to forward copy of this letter to all the autonomous bodies under their administrative control and also ensure that there is no violation of instructions by any of the autonomous bodies under them.
2. Director (F), S & HE/ EE&L/ WCD
3. PS to FA
4. All Officers in IFD.



(D. Sudhakaran)

Deputy Secretary to the Govt. of India

5. This issues with the approval of Ministry of Finance *vide* their I.D. No. 486/E.V/2002, dated 2-8-2002 and with the concurrence of Office of Comptroller and Auditor-General of India *vide* their I.D. No. 233-Audit (Rules/51-2001, dated 26-11-2002).

[G.I., Dept. of P. & P.W., O.M. No. 28/19/2002-P&PW (B), dated the 19th February, 2003.]

Counting of past service on mobility of employees from Central/State Government Department to Central/State Autonomous Bodies — acceptance of belated options for counting of past service

The concept of counting of past service on mobility of employees from Central Government Departments to Central Autonomous Bodies and vice versa came into existence *vide* order issued under DP & AR's O.M. No. 28/10-84-PU, dated 29-8-1984. The above orders were made applicable to the Employees of State Autonomous Bodies moving over to Central Government Department/Central Autonomous Bodies and employees of State Government and employees of State Government Department to Central Autonomous Bodies and employees of State Government Department to Central Autonomous Bodies and vice versa. Department of Pension and Pensioners' Welfare O.M. No. 28/10/84-P & PW/Vol. II, dated 7-2-1986 and subsequent orders issued on the dates, various State Governments agreed to the reciprocal arrangement. Under the provisions of above orders, employees who were absorbed prior to 31-3-1987 were required to exercise option for counting of past service within one year of absorption or within one year of the issue of orders, as the case may be. Despite the clear instructions contained in above orders which were widely circulated to all Ministries/Departments, Department of Pension and Pensioners' Welfare is receiving large number of representations from individuals who want to get their past service counted by surrendering *pro rata* pensionary benefits already drawn by them although they did not opt for counting of past service within the stipulated time period and the usual excuses are that, they were not aware of the orders.

2. Ignorance of Rules could not be an acceptable reason for reopening of a case after years. It has now been decided that Department of Pension & Pensioners' Welfare may consider only such selective cases where it is established that the Government orders with regard to options were not circulated to the field formations/offices by the Administrative Ministry where applicant had been working. In such cases, Administrative Ministry concerned should clearly record a certificate to that effect and also certify that the lapse regarding non-circulation is being investigated and action is being taken by them to fix

(iv)

In cases of mobility of personnel between Government and ABs, and vice versa, *pro rata* pensionary liability is to be discharged by the parent organization, on permanent absorption of employees who opt for pensionary benefits based on combined service

With reference to this Department's O.M. No. 28/10/84-Pension Unit dated 29-8-1984 [Order (1) above] and No. 28/10/84-P. & P.W. (Vol. II), dated 7-2-1986 [Order (7) in this Appendix], on the subject mentioned above, enquiries have been made to the effect whether it would be necessary for the parent Government Department or the Autonomous Body to discharge *pro rata* pensionary benefits in cases in which the employee has rendered less than 5 years of qualifying service and is not entitled to any terminal benefits on the date of his permanent absorption in the Autonomous Body/Government.

2. The matter has been considered in consultation with the Ministry of Finance (Department of Expenditure). It is clarified that discharge of *pro rata* pensionary liability by the parent organization is necessary in all cases of mobility of personnel from Government to Autonomous Bodies and vice versa, if the employee opts for the pensionary benefits based on combined service in accordance with the above-mentioned Office Memorandum. The settlement of payments of *pro rata* pension, etc., is required to be made between a Government department and an Autonomous Body and not between Government and individuals. The question of employee's actual entitlement at the time of such mobility is not relevant. The amount should appropriately be calculated *pro rata* based on length of service rendered and would comprise of the terminal gratuity or service gratuity or pension, as the case may be, and retirement gratuity for the employees on pensionable establishments.

3. In the case of an employee of Autonomous Body, with CPF benefits, the Autonomous Body will have to pay to the Government the employer's contribution together with interest for the period of service rendered by him in the said body irrespective of fact whether or not the employee is actually entitled to receive benefits at the time of his absorption.

4. Ministry of Defence, etc., are requested to clarify this position to all concerned authorities under their administrative control.

Annexure – 5

**Capacity Expansion requirement under XIth
Five Year Plan**

		YEAR						2012-13
		2006-07	2007-08	2008-09	2009-2010	2010-11	2011-12	
B.Tech	STUDENT STRENGTH	2005-06 68	2005-06 68	2005-06 68	2006-07 77	2007-08 77	2008-09 156	2009-10 234
		2006-07 77	2006-07 77	2006-07 77	2007-08 156	2008-09 234	2009-10 361	2009-10 361
			2007-08 156	2007-08 156	2008-09 234	2009-10 361	2010-11 361	2010-11 361
	TOTAL (A)	145	301	535	828	1112	1317	1444
Master's Level								
	2005-06 Nil	2006-07 10	2007-08 40	2008-09 85	2009-10 150	2010-11 200	2011-12 200	2011-12 250
Total (B)	2006-07 10	2007-08 40	2008-09 85	2009-10 150	2010-11 200	2011-12 250	2012-13 300	550
PhD								
	Nil	2007-08 5	2007-08 5	2007-08 5	2007-08 5	2007-08 5	2008-09 10	2009-10 10
			2008-09 10	2008-09 10	2008-09 10	2008-09 10	2009-10 20	2010-11 20
				2009-10 20	2009-10 20	2009-10 20	2010-11 20	2011-12 20
Total (C)		5	15	35	55	70	85	
Total Strength (A+B+C)	155	356	675	1098	1517	1837	2079	
Faculty: Student (required Faculty Strength 1:10)	16	36	68	110	152	184	208	
Faculty:Staff Strength (required staff strength 1:1.5)	24	54	102	165	228	276	312	

Faculty Position 2007-08

Sl. No.	Post No. Scale	Basic Pay	DPA 29%	DA 29%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total of Group Post
1	Professors 18400-500-22400	-5 20400/-	10200/-	8874/-	180/-	4590/-	400/-	3947/-	48591 X 12 X 5	2915460
2	Associate Prof. 16400-450-20,000	-8 18200/-	9100/-	7917/-	180/-	4095/-	400/-	3522/-	43414 X 12 X 8	4167744
3	Assist. Prof. 12000-420-18300	-19 15150/-	7575/-	6590/-	180/-	3409/-	400/-	2932/-	36236 X 12 X 19	8261808
4	Res. Engineer 8000-275-13500	-4 10750/-	5375/-	4676/-	180/-	2419/-	400/-	2080/-	25880 X 12 X 4	1242240
Total		36								16587252

Faculty Position 2008-09

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 39%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total Group Post
1	Professors 18400-500-22400	-10 20400/-	10200/-	11934/-	180/-	4590/-	400/-	4253/-	51957 X 12 X 10	6234840
2	Associate Prof. 16400-450-20,000	- 12 18200/-	9100/-	10647/-	180/-	4095/-	400/-	3795/-	46417 X 12 X 12	6684048
3	Assist. Prof. 12000-420-18300	- 30 15150/-	7575/-	8863/-	180/-	3409/-	400/-	2932/-	38509 X 12 X 30	13863240
4	Res. Engineer 8000-275-13500	- 16 10750/-	5375/-	4676/-	180/-	2419/-	400/-	2080/-	25880 X 12 X 16	4968960
Total		68								3,17,51,088

Faculty Position 2009-10

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 49%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total of Group Post
1	Professors 18400-500-22400	-12 20400/-	10200/-	14994/-	180/-	4590/-	400/-	4559/-	55323 X 12 X 12	7966512
2	Associate Prof. 16400-450-20,000	- 15 18200/-	9100/-	13377/-	180/-	4095/-	400/-	3795/-	49147 X 12 X 15	8846460
3	Assist. Prof. 12000-420-18300	- 53 15150/-	7575/-	11135/-	180/-	3409/-	400/-	3386/-	41235 X 12 X 53	28204740
4	Res. Engineer 8000-275-13500	- 30 10750/-	5375/-	7901/-	180/-	2419/-	400/-	2403/-	29428 X 12 X 30	10594080
Total		110								5,56,11,792

Faculty Position 2010-11

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 59%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total Group	Total of Post
1	Professors 18400-500-22400	20400/-	10200/-	18054/-	180/-	4590/-	400/-	4865/-	58689 X 12 X 15	10564020	
2	Associate Prof. 16400-450-20,000	18200/-	9100/-	16107/-	180/-	4095/-	400/-	4341/-	52423 X 12 X 25	15726900	
3	Assist. Prof. 12000-420-18300	15150/-	7575/-	13408/-	180/-	3409/-	400/-	3613/-	43735 X 12 X 77	40411140	
4	Res. Engineer 8000-275-13500	10750/-	5375/-	9514/-	180/-	2419/-	400/-	2564/-	31202 X 12 X 35	13104840	
Total		152									7,98,06,900

Faculty Position 2011-12

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 69%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total of Group Post
1	Professors 18400-500-22400	-20 20400/-	10200/-	21114/-	180/-	4590/-	400/-	5171/-	62055 X 12 X 20	14893200
2	Associate Prof. 16400-450-20,000	- 35 18200/-	9100/-	18837/-	180/-	4095/-	400/-	4617/-	55429 X 12 X 35	23280180
3	Assist. Prof. 12000-420-18300	- 84 15150/-	7575/-	15680/-	180/-	3409/-	400/-	3840/-	46234 X 12 X 84	46603872
4	Res. Engineer 8000-275-13500	- 45 10750/-	5375/-	11126/-	180/-	2419/-	400/-	2725/-	32975 X 12 X 45	17806500
Total		184								10,25,83,752

Faculty Position 2012-13

Sl. No.	Post No. Scale	Basic Pay	DPA	DA 79%	CCA	HRA 15%	TA	CPF 10%	Annual Total	Total of Group Post
1	Professors 18400-500-22400	-30 20400/-	10200/-	24174/-	180/-	4590/-	400/-	5477/-	65421 X 12 X 30	23551560
2	Associate Prof. 16400-450-20,000	- 50 18200/-	9100/-	21567/-	180/-	4095/-	400/-	4887/-	58429 X 12 X 50	35057400
3	Assist. Prof. 12000-420-18300	- 76 15150/-	7575/-	17953/-	180/-	3409/-	400/-	4068/-	48735 X 12 X 76	44446138
4	Res. Engineer 8000-275-13500	- 52 10750/-	5375/-	12739/-	180/-	2419/-	400/-	2886/-	34749 X 12 X 52	20849400
Total		208								12,39,04,498

2007-08

Sl. No.	Name of Post	BP	DP	DA 29%	CCA 15%	HRA 10%	TA	CPF/GPF 10%	Total
1.	Registrar 16400-22400	- 1	18200/-	9100/-	7917/-	180/-	4095/-	400/-	3522/-
2.	Dy. Registrar 12000-420-18300	- 2	14100/-	7050/-	6134/-	180/-	3173/-	400/-	2728/-
3.	Dy. Librarian 12000-420-18300	- 1	14100/-	7050/-	6134/-	180/-	3173/-	400/-	2728/-
4.	Assistant Registrar / Assist. Finance Officer 8000-275-13500	- 3	9375/-	4688/-	4078/-	180/-	2109/-	400/-	1814/-
5.	Assist. Librarian 8000-275-13500	- 1	9375/-	4688/-	4078/-	180/-	2109/-	400/-	1814/-
6.	Executive Engg. 10000 - 325 - 15200	- 1	11625/-	5813/-	5057/-	180/-	2616/-	400/-	2250/-
7.	Assistant Engineer (Civil 1 + Elect. 1) 6500 - 200 - 10500	- 2	7500/-	3750/-	3263/-	180/-	1688/-	400/-	1451/-
8.	Junior Engineer (Civil - 2 + Elect. 1) 5500 - 175 - 9000	- 3	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
9.	Office Secretary 5500 -175- 9000	- 2	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
10.	Superintendents 5500 -175- 9000	- 2	6375/-	3188/-	2773/-	100/-	1434/-	200/-	1234/-
11.	UDC 4000-100 - 6000	- 6	4500/-	2250/-	1958/-	100/-	1013/-	75/-	871/-
12.	LDC 3050 - 75 - 4590	- 8	3425/-	1713/-	1490/-	65/-	770/-	75/-	663/-

	Processing Assistant	- 4	4500/-	2250/-	1958/-	100/-	1013/-	75/-	871/-	10767 X 12 X 4	516816
14.	Technical Assistant	- 4	4500/-	2250/-	1958/-	100/-	1013/-	75/-	871/-	10767 X 12 X 4	516816
15.	Care Taker	- 4	4500/-	2250/-	1958/-	100/-	1013/-	75/-	871/-	10767 X 12 X 4	516816
16.	Lab Assist.	- 6	3625/-	1813/-	1577/-	100/-	816/-	75/-	702/-	8708 X 12 X 6	626976
17.	Driver / Mechanics	- 4 (Driver-1 + Mech. 3)	3425/-	1713/-	1490/-	65/-	770/-	75/-	663/-	8201 X 12 X 4	393648
		54								Total Rs.	9233184

2008-09

Sl. No.	Name of Post	BP	DP	DA 39%	CCA	HRA 15%	TA	CPF/ GPF 10%	Total
1	Registrar - 1 16400-22400	18200/-	9100/-	10647/-	180/-	4095/-	400/-	3795/-	46417 X 12 X 1 557004
2	Librarian - 1 16400 - 22400	18200/-	9100/-	10647/-	180/-	4095/-	400/-	3795/-	46417 X 12 X 1 557004
3	Dy. Registrar /F, O 12000-420-18300	14100/-	7050/-	8249/-	180/-	3173/-	400/-	2940/-	36092 X 12 X 2 866208
4	Dy. Librarian - 1 12000-420-18300	14100/-	7050/-	8249/-	180/-	3173/-	400/-	2940/-	36092 X 12 X 1 433104
5	Assistant Registrar / Assist. Finance Officer (2 + 1) - 3 8000-275-13500	9375/-	4688/-	5485/-	180/-	2109/-	400/-	1955/-	24192 X 12 X 3 870912
6	Assist. Librarian - 2 8000-275-13500	9375/-	4688/-	5485/-	180/-	2109/-	400/-	1955/-	24192 X 12 X 2 580608
7	Executive Engg. - 1 10000 - 325 - 15200	11625/-	5813/-	6801/-	180/-	2616/-	400/-	2424/-	29859 X 12 X 1 358308
8	Assistant Engineer - 3 (Civil 2 + Elect. 1) 6500 - 200 - 10500	7500/-	3750/-	4988/-	180/-	1688/-	400/-	1564/-	20070 X 12 X 3 722520
9	Junior Engineer - 4 (Civil - 2 + Elect. 2) 5500 - 175 - 9000	6375/-	3188/-	3730/-	100/-	1434/-	200/-	1329/-	16356 X 12 X 4 785088
10	Office Secretary - 4 5500 -175- 9000	6375/-	3188/-	3730/-	100/-	1434/-	200/-	1329/-	16356 X 12 X 4 785088
11	Superintendents - 6 5500 -175- 9000	6375/-	3188/-	3730/-	100/-	1434/-	200/-	1329/-	16356 X 12 X 6 1177632
12	UDC - 12 4000-100 - 6000	4500/-	2250/-	2633/-	100/-	1013/-	75/-	938/-	11509 X 12 X 12 1657296
13	LDC - 16 3050 - 75 - 4590	3425/-	1713/-	2004/-	65/-	770/-	75/-	714/-	8766 X 12 X 16 1683072

Sl. No.	Name of Post	BP	DP	DA 49%	CCA	HRA 15%	TA	CPF/ GPF 10%	Total
1	Registrar 16400-22400	- 1	18200/-	9100/-	13377/-	180/-	4095/-	400/-	49420 X 12 X 1 593040
2	Librarian 16400 - 22400	- 1	18200/-	9100/-	13377/-	180/-	4095/-	400/-	49420 X 12 X 1 593040
3	Dy. Registrar / F.O (l+1)- 3 12000-420-18300	14100/-	7050/-	10364/-	180/-	3173/-	400/-	3151/-	38418 X 12 X 3 1383048
4	Dy. Librarian 12000-420-18300	- 1	14100/-	7050/-	10364/-	180/-	3173/-	400/-	3151/- 461016
5	Assistant Registrar / Assist. Finance Officer 8000-275-13500	9375/- - 6	4688/-	6891/-	180/-	2109/-	400/-	2095/-	25738 X 12 X 6 1853136
6	Assist. Librarian 8000-275-13500	- 3	9375/-	4688/-	6891/-	180/-	2109/-	400/-	2095/- 926568
7	Executive Engg. (Civil 1) 10000 - 325 - 15200	- 1	11625/-	5813/-	8545/-	180/-	2616/-	400/-	2598/- 31777 X 12 X 1 381324
8	Assistant Engineer (Civil 2 + Elect. 1) 6500 - 200 - 10500	- 3	7500/-	3750/-	5513/-	180/-	1688/-	400/-	1676/- 20707 X 12 X 3 745452
9	Junior Engineer (Civil - 2 + Elect. 2) 5500 - 175 - 9000	- 4	6375/-	3188/-	4686/-	100/-	1434/-	200/-	1425/- 17408 X 12 X 4 835584
10	Office Secretary 5500 -175- 9000	- 6	6375/-	3188/-	4686/-	100/-	1434/-	200/-	1425/- 17408 X 12 X 6 1253376
11	Superintendents 5500 -175- 9000	- 10	6375/-	3188/-	4686/-	100/-	1434/-	200/-	1425/- 17408 X 12 X 10 2088960
12	UDC 4000-100 - 6000	- 20	4500/-	2250/-	3308/-	100/-	1013/-	75/-	1006/- 12252 X 12 X 20 2940480
13	LDC 3050 - 75 - 4590	- 20	3425/-	1713/-	2518/-	65/-	770/-	75/-	766/- 9332 X 12 X 20 2239680

Sl. No.	Name of Post	BP	DP	DA 59%	CCA	HRA 15%	TA	CPF/ GPF 10%	Total
1	Registrar 16400-22400	- 1	18200/-	9100/-	16107/-	180/-	4095/-	400/-	4341/-
2	Librarian 16400 - 22400	- 1	18200/-	9100/-	16107/-	180/-	4095/-	400/-	4341/-
3	Dy. Registrar Exco ^(2 + 1) - 3 12000-420-18300	14100/-	7050/-	12479/-	180/-	3173/-	400/-	3363/-	40745 X 12 X 3
4	Dy. Librarian 12000-420-18300	- 1	14100/-	7050/-	12479/-	180/-	3173/-	400/-	3363/-
5	Assistant Registrar / Assist. Finance Officer - 6 8000-275-13500	9375/-	4688/-	8297/-	180/-	2109/-	400/-	2236/-	27285 X 12 X 6
6	Assist. Librarian 8000-275-13500	- 3	9375/-	4688/-	8297/-	180/-	2109/-	400/-	2236/-
7	Executive Engg. (Civil 1) 10000 - 325 - 15200	- 1	11625/-	5813/-	10288/-	180/-	2616/-	400/-	2773/-
8	Assistant Engineer (Civil 2 + Elect. 1) 6500 - 200 - 10500	- 3	7500/-	3750/-	6638/-	180/-	1688/-	400/-	1789/-
9	Junior Engineer (Civil - 3 + Elect. 2) 5500 - 175 - 9000	- 5	6375/-	3188/-	5642/-	100/-	1434/-	200/-	1521/-
10	Office Secretary 5500 -175- 9000	- 8	6375/-	3188/-	5642/-	100/-	1434/-	200/-	1521/-
11	Superintendents 5500 -175- 9000	- 12	6375/-	3188/-	5642/-	100/-	1434/-	200/-	1521/-
12	UDC 4000-100 - 6000	- 30	4500/-	2250/-	3983/-	100/-	1013/-	75/-	1073/-
13	LDC 3050 - 75 - 4590	- 30	3425/-	1713/-	3031/-	65/-	770/-	75/-	817/-

Sl. No.	Name of Post	BP	DP	DA 69%	CCA	HRA 15%	TA	CPF/ GPF 10%	Total
1	Registrar 16400-22400	-1	18200/-	9100/-	18837/-	180/-	4095/-	400/-	4614/-
2	Librarian 16400 - 22400	-1	18200/-	9100/-	18837/-	180/-	4095/-	400/-	4614/-
3	Dy. Registrar/ ^{Ex. Co} ⁽²⁺¹⁾ 12000-420-18300	-3	14100/-	7050/-	14594/-	180/-	3173/-	400/-	3574/-
4	Dy. Librarian 12000-420-18300	-1	14100/-	7050/-	14594/-	180/-	3173/-	400/-	3574/-
5	Assistant Registrar / Assist. Finance Officer 8000-275-13500	-9	9375/-	4688/-	9703/-	180/-	2109/-	400/-	2377/-
6	Assist. Librarian 8000-275-13500	-3	9375/-	4688/-	9703/-	180/-	2109/-	400/-	2377/-
7	Executive Engg. (Civil 1) 10000 - 325 - 15200	-1	11625/-	5813/-	12032/-	180/-	2616/-	400/-	2947/-
8	Assistant Engineer (Civil 2 + Elect. 1) 6500 - 200 - 10500	-3	7500/-	3750/-	7763/-	180/-	1688/-	400/-	1901/-
9	Junior Engineer (Civil - 3 + Elect. 2) 5500 - 175 - 9000	-5	6375/-	3188/-	6598/-	100/-	1434/-	200/-	1616/-
10	Office Secretary 5500 -175 - 9000	-8	6375/-	3188/-	6598/-	100/-	1434/-	200/-	1616/-
11	Superintendents 5500 -175 - 9000	-18	6375/-	3188/-	6598/-	100/-	1434/-	200/-	1616/-
12	UDC 4000-100 - 6000	-35	4500/-	2250/-	4658/-	100/-	1013/-	75/-	1141/-
13	LDC 3050 - 75 - 4590	-35	3425/-	1713/-	3545/-	65/-	770/-	75/-	868/-

