

Agenda & Notes

FC no. 11 th

2009: 1st Meeting
of the
**Finance
Committee**

Venue of the Meeting

Office of the Additional Secretary,
MHRD, Room No 120,
"C" Wing, Shastri Bhawan, New Delhi

Date and Time of the Meeting

March 23, 2009 at 11.00 AM



PDPM
Indian Institute of Information Technology, Design
and Manufacturing, Jabalpur

Agenda of the First Meeting of the Finance Committee 2009
[To be Held on March 23, 2009 at 11.00 am in New Delhi]

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FC/2009: 01.01 Opening Remarks by the Chairman

Opening Remarks by the Chairman shall be made in the meeting itself.

FC/2009: 01.02 Overview Report by the Director

Overview report of the Director shall be presented in the meeting itself.

FC/2009: 01.03 – Confirmation of the Minutes of the Finance Committee 2009: Special Meeting held on January 5th, 2009

Minutes of the Special Meeting of the Finance Committee held on 5th January 2009 were circulated to the members. No comments have been received till date. Minutes are again included herewith as **Annexure 1**. If there are no comments/suggestions from the members, **Finance Committee** is requested to confirm the minutes.

FC/2009: 01.04 – Revised Budget Estimates: 2008-09 and Budget Estimates: 2009-10

The Revised Budget Estimates for the financial year 2008-09 and the Budget Estimate for the year 2009-10 are placed as **Annexure 2** of the agenda.

The Finance Committee is requested to consider the revised Budget 2008-09 and Budget estimate for 2009-10 and give its recommendations to the Board of Governors for administrative approval and expenditure sanction.

FC/2009: 01.05 – Recommendations of the Building and Works Committee meeting held on February 18, 2009 January 5th, 2009

The 2009/1st meeting of Building and works Committee was held on February 18, 2009 to consider the outcome of tenders for (i) Electrical Supply and Management System, (ii) Triple Seated Hall of Residence 1, and (iii) Lecture Hall & Tutorial Complex. The Minutes of meeting are placed as **Annexure 3** of the Agenda. In pursuance of the decision of the B&WC, works of Electrical Supply & Management System Phase 1 and Triple Seated Hall of Residence 1 have been awarded.

Detailed Memo forwarding tender pertaining to the work of Lecture Hall & Tutorial Complex and the outcome of negotiation with the lowest tenderer M/s RSB Projects Ltd, is placed as **Annexure 4** for consideration of Finance Committee.

The Finance Committee is requested to consider the recommendations of the Building and Works Committee.

FC/2009: 01.06 – To consider extension of perks at par with the faculty to the Visiting Faculty and permanent Research Engineers/Scientists of the Institute.

The Board had approved the perks and privileges for faculty of PDPM-IIITDM Jabalpur as per MHRD order No. 23-5/96-TS-1 dated April 20, 2001 (Please see Annexure 5 –relevant part of the minutes of BOG 2006-07/3rd meeting held on January 3, 2007). These perks were not extended to the Visiting Faculty/Research Engineers/Scientists of the Institute. The Institute Advisory Group General Administration through its meeting held on 24.12.2008, recommended that the perks approved for the faculty may also be extended to the Visiting Faculty and permanent Research Engineers/Scientists of this Institute.

The matter is placed before the Finance Committee for consideration.

FC/2009: 01.07 – Honorarium to guest faculty for Lectures and lab sessions consider of the Institute.

Institute requires to invite faculty members or experts from various Institutes/organizations/industries to deliver lectures to under graduate/post graduate students or to train them in certain areas for hand on experience of students. These lectures or lab sessions are either a part of the ongoing course or special lectures/training programmes. The invited experts are provided TA/DA as per rules, local hospitality and a token honorarium. In the BOG meeting held on November 7, 2008, honoraria for faculty was decided depending on their expertise and the reputation of their parent Institutes. It is proposed to extend this rate of honorarium to experts coming from other organizations and industries also. Hence the following rates are proposed.

1. Rs. 3000/- per hour/per lab session for the Guest Faculty who have been the Director/VC/Chairman or at an equivalent post in a reputed Institute, R&D Lab or an industrial organization or a outstanding scholar of her/his field.
2. Rs. 2000/- per hour /per lab session for the Guest Faculty who is a current or a former faculty members in an IIT/IISc or any other reputed Institute and has atleast five years experience in an Industry of repute or other organization of repute.
3. Rs. 1000/- per hour / per lab session for the Guest Faculty who is a current or former faculty member of other Institute or is working in an industry / organization with less than five years of experience.

FC/2009: 01.08 – Any other item with the approval of the Chair

ANNEXURE – 1
Minutes of Meeting of
Finance Committee
held on January 05, 2009

Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the
Special Meeting of the Finance Committee, 2008-09
held on January 05, 2009 in the office of the
Chairman, Board of Governors
Udyog Bhawan, New Delhi

Members Present:

- | | |
|---|-----------------|
| 1) Shri AK Singh
Chairman, Board of Governors | Chairman |
| 2) Shri S.K. Ray
Joint Secretary and Financial Advisor
MHRD, New Delhi | Member |
| 3) Prof Sanjeev Bhargava
Director, PDPM IIITDM, Jabalpur | Member |
| 4) Shri Anurag Jain
Secretary, Technical Education
Government of Madhya Pradesh, Bhopal | Member |
| 5) Prof Manoj K Harbola
Department of Physics
IIT Kanpur | Member |
| 6) Prof Aparajita Ojha
PDPM-IIITDM, Jabalpur | Special Invitee |
| 7) Prof Amit Ray
Professor Incharge Planning
PDPM IIITDM Jabalpur | Special Invitee |
| 8) Shri Raghunath Bhattacharya
Administrative Officer
PDPM IIIT DM, Jabalpur | Special Invitee |

Leave of Absence:

- | | |
|--|--------|
| Dr. Manoj Gaur
Managing Director, Jai Prakash Associates Ltd
and Director, JIL Info Tech Ltd
New Delhi-110057 | Member |
|--|--------|

FC/2008-09: 03.02 Overview Report of the Director

Chairman welcomed the members and requested the Director to proceed.

FC/2008-09: 03.02 Overview Report of the Director

The Director began by first giving a report on the progress made after the last meeting of the Finance Committee held on November 17, 2008. He mentioned the following.

- **"Deemed to be University" Status to the Institute under de novo Category.** The Expert Committee of the UGC chaired by Prof. Dhande, Director, IIT Kanpur visited the Institute during December 1-2, 2008. The Committee has submitted the report to the UGC.
- **Visits of Five Undergraduate Students to Japan.** Five undergraduate students of the Institute made a visit to various Japanese universities/ institutes and industries in December 2008. This exposure visit of students helped them understand the education and training system of Japan. The industry people also explained the students the process of getting summer internships in some of the leading industrial labs. They also got an exposure to opportunities of higher education in Japan. This visit was fully supported by Japan Govt.
- **Visits of Japanese Experts for Support in Teaching Programme of the Institute.** A schedule for visits of twelve professors / experts from Institutes/Industries of Japan has been received by the Institute.
- **Proposal of Okuma to Gift Two CNC Machines.** M/s Okuma, Tokyo had shown interest in supplying two state-of-art CNC machines to the Institute. The Institute had constituted a Committee comprising of 4 faculty members of Mechanical Engineering to look into the desirability of such machines in the Institute. The Committee has submitted its report in affirmative. The Institute has forwarded the report to Director (T) in Shastri Bhawan for information and advice. Omuka required duty etc. to be exempted by the ministry.

At this juncture some members expressed their concern on the progress of this collaboration. It was said that the exact nature of cooperation with the Japanese was still not very clear. They also expressed that instead of keeping it vague the Institute should come out with a document on the progress made in this direction and what needs to be done to further strengthen this cooperation. It was also decided that the institute will present a status report on the same in the next meeting of the Finance Committee.

FC/2008-09: 03.03 Confirmation of the Minutes of the Meeting held on November 27, 2008

Minutes of the meeting were confirmed without any change. However, members expressed concern on their circulation after a lapse of long time. They desired that their circulation must be within a reasonable time frame after conducting the meeting

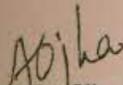
FC/2008-09: 03.04 Revised Budget Estimates of 2008-09 and Budget Estimates of 2009-10

The Finance Committee directed that the Institute should prepare its Revised Budget Estimates as per allocation of the budget by MHRD after consulting of Mr. S.K. Ray, Joint Secretary and the Finance Advisor, MHRD who informed the Finance Committee that the budget allocated to the Institute in FY 2008-09 was Rs 26.00 crores.

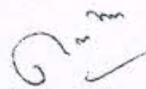
FC/2008-09: 03.05 Recommendations of the Special Building Works Committee
Meeting held on January 05, 2009

The Finance Committee approved the preliminary estimates of the Electric Supply and Management System (Phase I) proposed by B&WC and further recommended by Finance Committee. Other items could not be discussed in the Finance Committee and were deferred for discussion in the next meeting.

FC/2008-09: 03.06 Any other item with the Permission of the Chair


Aparajita Ojha
Director




Raghunath Bhattacharya
Administrative Officer

ANNEXURE – 2

Revised Budget 2008-09 and
Budget Estimate 2009-10

a) Revised Budget Estimates: 2008-09 and Budget Estimates: 2009-10

Sl. No.	Account Head	Expenditure 2007-08 (Rs. In lakhs)	Budget Estimate 2008-09 (Rs. In lakhs)	Expenditure as on 31-12-2008 (Rs. In lakhs)	Revised Budget 2008-2009 (Rs. In lakhs)	Budget Estimates 2009-2010 (Rs. In lakhs)
Salary Component						
1	Pay & Allowances					
	a) Salary Wages & Arrears for 6th pay commission -Regular Employees	74.28	240.00	117.32	157.36	240.00
	b) Salary & Wages -Contractual Employees & Guest Faculty	29.63		40.04		
	c) Leave Salary contribution/Pension Contribution	2.31	1.00	0.00	1.48	
	d) Medical Aid & Staff Welfare	1.25	5.00	1.40	5.19	
	Total	107.47	246.00	158.76	164.03	240.00
Non Salary Component						
2	Student Scholarship(Ph.D, M.Tech., M.Des., MCM, SC/ST)	14.10	25.00	19.32	24.44	25.00
3	Administrative Expenses					
	a) Advertisement & Publicity	22.95	30.00	12.73	20.00	30.00
	b) Postage, Telephone & Communication Charges	12.50	15.00	9.54	15.00	15.00
	c) Printing & Stationary	4.71	10.00	6.47	8.50	10.00
	d) Rental charges	19.92	8.00	4.32	5.50	6.00
	e) Maintenance & Repair	41.46	10.00	5.61	7.00	8.00
	f) Traveling & Conveyance	20.04	30.00	19.50	25.00	30.00
	g) Honorarium	7.75	15.00	8.81	12.00	15.00
	h) Hospitality Expenses	2.93	6.00	3.29	5.00	5.00
	i) Insurance and Bank Charges	0.13	1.00	0.41	0.50	1.00
	j) Book Grant & Society Membership	2.35	4.00	2.10	3.00	10.00
	k) News Paper & Periodicals	0.16	0.75	0.15	0.25	0.75
	l) Consumables	3.59	6.00	5.65	7.00	8.00
	m) Work Shop/ Seminar Expenses	3.49	6.00	3.14	6.00	6.00
	n) Professional Charges	1.62	3.00	3.75	6.00	3.25
	o) Office / Miscellaneous Expenses	7.60	10.00	2.53	4.00	8.00

	<i>Total</i>	161.29	164.78	68.99	124.78	161.00
4	Departmental Operating Expenses	0.11	6.00	1.89	3.00	6.00
5	Library Services	92.32	185.00	8.00	50.00	100.00
6	Computer Consumables	1.12	5.00	3.63	5.00	5.00
7	Student Support Services	2.72	10.00	6.75	8.00	10.00
8	Hostel- Hiring charges & Infrastructure	0.00	25.00	14.25	20.00	15.00
9	Transport charges	10.12	15.00	12.15	15.00	15.00
10	Medical Expenses (Students)	0.00	2.00	1.04	2.00	2.00
11	Water & Electricity Charges	16.17	25.00	15.00	20.00	30.00
12	House Keeping	12.65	20.00	18.87	25.00	35.00
	<i>Total (Recurring)</i>	407.98	717.75	347.66	461.22	639.00

Non Recurring

Sl. No.	Particulars	Expenditure 2007-08 (in lakhs)	Budget Estimate 2008-09 (in lakhs)	Expenditure as on 31-12-2008 (in lakhs)	Revised Budget 2008-09 (in lakhs)	Budget Estimate 2009-10 (in lakhs)
1	Present Campus					
1.1	Addition/Alteration & Renovation works (Civil + Electrical Works)	0.00	1.00	1.27	1.50	0.00
	Total	0.00	1.00	1.27	1.50	0.00
2	New Campus					
	Ongoing work					
2	Students Hostels					
2.1	Hall of Residence 1 (SH: Civil & Electrical)	443.91	779.40	334.00	540.00	240.00
2.2	Core Lab Complex (SH: Civil & Electrical)	321.91	367.52	237.00	310.00	50.00
2.3	Service Block	6.96	17.00	10.33	12.50	0.00
3.0	Site Development Works					
3.1	Electrical Sub-Station I (33KVA)	0.00	70.00	0.00	70.00	450.00

2.2	External HT Line 3 Electrification	0.36	15.00	13.40	35.00	60.00
2.3	Sewage Treatment Plant & External Sewage Line	0.00	70.00	29.40	30.00	45.00
3.4	Roads, Landscaping & Storm Water Drainage	3.36	80.00	1.32	3.00	50.00
3.5	Land Contouring/ Survey & Site Development	4.22	1.00	0.75	1.00	0.00
	Total	780.36	1429.92	631.20	1003.00	885.00

4 New Works						
4.1	Core Lab Complex (SH: Low Side of HVAC)	0.00	25.35	0.00	00.00	25.00
4.2	Workshop	0.00	0.00	0.00	00.00	35.00
4.3	Triple Seated Hall of Residence 1 (SH: Civil & Electrical)	0.00	400.00	0.00	160.00	750.00
4.4	Girls Hostel Phase 1	0.00	100.00	0.00	0.00	100.00
5.0	Lecture Hall & Tutorial Complex					
5.1	LH & TC (SH: Civil & Electrical)	6.89	350.00	0.00	100.00	1080.00
5.2	LH & TC (SH: Low side of HVAC)	0.00	0.00	0.00	00.00	10.00
6	Security Barrack 1	0.00	25.00	0.00	00.00	28.00
7	Mess & Dining Hall 1	0.00	250.00	0.00	00.00	250.00
8	Design Studio (Phase 1)	0.00	0.00	0.00	00.00	150.00
9	Students Activity Center		100.00	0.00	00.00	150.00
10	Convocation & Convention Hall					
10.1	C & CH (SH: Civil & Electrical)	0.00	200.00	0.00	00.00	500.00
10.2	C & CH (SH: Low side of HVAC)	0.00	0.00	0.00	0.00	10.00
	Total	6.89	1450.35	0.00	260.00	3088.00
11	Equipment	370.61	300.00	110.00	598.00	300.00
12	IT Infrastructure Development					
12.1	Computer Hardware & Networking	26.40	100.00	6.00	80.00	120.00
12.2	Computer Software	7.72	50.00	10.47	25.00	60.00
	Total	404.73	450.00	126.47	105.00	180.00
13	Furniture & Fixture	43.23	150.00	29.00	70.65	150.00
	Total	43.23	150.00	29.00	70.65	150.00
14	Vehicle	0.00	5.00	0.00	0.00	10.00
	Total	0.00	5.00	0.00	0.00	10.00
	Grand Total	1235.21	3486.27	827.26	2497.87	5252.00

ANNEXURE – 3
Recommendations of
B&WC held on Feb 18, 2009

Page No. 1
Page 1 of 1

MINUTES OF THE 2009/1st MEETING OF THE BUILDING AND WORKS COMMITTEE
HELD ON FEBRUARY 18, 2009 AT SHASTRI BHAWAN
MINISTRY OF HRD, NEW DELHI

Present:

- | | |
|---|------------------|
| 1. Prof. Aparajita Ojha
Director
PDPM IIITDM Jabalpur | Chairperson |
| 2. Mrs. Seema Raj
Director (Technical)
Ministry of HRD. | Member |
| 3. Mr. P. S. Manglani
Ex-Superintending Engineer
Irrigation, Jabalpur | Member |
| 4. Shri B K Nema
Ex-Superintending Engineer
PWD, Jabalpur | Member |
| 5. Shri Raghunath Bhattacharya
Deputy Registrar
PDPM IIIT DM Jabalpur | Acting Secretary |
| 6. Prof Amit Ray
PDPM IIIT DM Jabalpur | Special Invitee |
| 7. Mrs. Alice Chacko,
Ministry of HRD. | Special Invitee |
| 8. Shri T S Anand
AE, PDPM IIIT DM | Special Invitee |

B&WC/ 2009:1. 01

Opening remarks by the Chairperson, B&WC

The Chairperson welcomed all the members of the B & WC and the Committee paid condolences on the untimely death of Prof. Sanjeev Bhargava, former Chairman, B&WC and also paid tribute to him for his tremendous efforts and dedication for the development of the Institute. The Chairperson reassured the Committee about the Institute's commitment to build this Institute, a centre of excellence.

The Chairperson informed all the members on the developments made after the previous meeting of the B&WC. She informed the members that design of two new buildings namely- Mess & Dinning Hall (MDH) and Students Activity Center (SAC) is in progress and a conceptual design has been finalized for MDH. These designs are based on the recommendations of Campus Advisory Committee of the Institute. The MDH has been conceptualized with following specifications (a) to cater to 2000 students, (b) to be two storied in order to save footprint, (c) have provision of independent kitchen on each floor. The Committee took note of it and expressed its satisfaction.

Institute is also working on the site development and will bring the campus road layout in the next B&WC. One of the members emphasized the need and urgency of such development works. The Chairperson appraised the Committee on the developments made on the front of roads, sewerage system and the arrangements made/planned to cater to water requirement of the Institute.

B&WC/2009:1.02 Confirmation of Minutes of the 2009 Special Meeting of the B&WC held on January 05, 2009

Minutes of 2009 Special meeting of the B&WC held on January 05, 2009 were confirmed. Copy of minutes is placed on pages 3- 5 of the Agenda.

B&WC/2009:1.03 To consider tenders received for the work of Electrical Supply & Management System Phase 1

The Committee considered the memo forwarding tenders pertaining to the work. The Committee expressed satisfaction on broad participation in tender process. The Committee took note of outcome of the tender placed on page 8 to page 12 of the agenda.

The B&WC accepted to award the work of Electric Supply & Management System Phase 1 to M/s Rohini Industrial Electricals Ltd, Mumbai at 16% (sixteen percent) below amounting to Rs. 4,52,15,811/- (Rupees Four crore fiftytwo lac fifteen thousand eight hundred eleven only) at estimated cost put to tender. The cost is 22.87 % less than the amount Rs. 5,86,24,547 approved by BOG for the tendered component of work.

B&WC/2009:1.04 To consider tenders received for the works of Triple Seated Hall of Residence 1

The Committee considered the memo forwarding tenders pertaining to the work and the outcome of the negotiation held with lowest tender M/s RSB Projects Ltd, Haryana placed on pages 18 - 19 of the agenda. The Committee was requested to read the figure of Rs. 9,97,526.33 instead of Rs.9,97,52,633.69 on page 18. The Committee discussed the outcome of tender and the lowest negotiated per sqm cost of Rs.13,660.76. The Committee expressed their satisfaction on reasonableness of quoted amount.

The B&WC accepted to award the work of Triple Seated Hall of Residence 1 to M/s RSB Projects Ltd, Haryana at 23.39% (Twenty three point three nine percent) above, amounting to Rs 16,25,31,380/- (Rupees Sixteen crore twentyfive lac thirtyone thousand three hundred eighty only), an percentage arrived at after negotiations and being within ten percent of sanctioned amount for the work.

B&WC/2009:1.05 To consider tenders received for the works of Lecture Hall & Tutorial Complex

The Committee considered the memo forwarding tenders pertaining to the work. The Committee took note of low participation in the tender. The Committee pondered the reasons for difference in the approved amount and quoted amount. The Committee was appraised that since the building was specialized building having large quantum of electrical component, Large spans with low repetitions, provision for building automation including automation for Low side of HVAC etc leading to difference in the percentage quote for both the works. During course of discussion the Committee was also informed of similar results. In the first call it was 34% above (with HVAC) and in second call it was 27.7% above sanctioned cost (without HVAC and electrical) for Lecture Hall Complex. The estimate was then put up for revision with small alteration in building also, and in the subsequent call it was 34% above approved cost of work. The work could not be awarded in view of higher rates.

Meanwhile with Govt. of India directives of increase in strength the lecture hall complex was re-designed and fresh bids were invited after taking due approval from competent authorities.

In view of the above observations, B&WC decided to constitute a sub committee of (i) Prof A Ray, (ii) Mr P S Mangalani, (iii) Mr B K Nema, (iv) Mr Raghunath (v) Mr T S Anand to negotiate with the lowest contractor M/s RSB Projects Ltd, Haryana and give its recommendations to the Chairperson.

The B&WC authorized the Chairperson to take on its behalf, decision based on the outcome of tender after negotiation.

B&WC/2009/1.06

Any other item with the permission of the chair

The meeting ended with vote of thanks to the Chair.

Sd/-
(Aprajita Ojha)
Chairperson
Building and Works Committee

Sd/-
(Raghunath)
Acting Secretary

ANNEXURE – 4
Out come of Tender of
Lecture Hall and Tutorial
Complex

Outcome of Tender of Lecture Hall and Tutorial Complex

and

Subsequent Negotiations as per the Directives of B&WC

Content

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MEMO FORWARDING TENDERS TO BUILDING & WORKS COMMITTEE

(Reference Para 20.4.2 of C.P.W.D Manual Volume II)

1. Name of Work: Construction of Lecture Hall & Tutorial Complex

2 Reference to Administrative Approval and Expenditure Sanction:

Administrative approval & Expenditure sanction for the work of Construction of Lecture Hall & Tutorial Complex (SH: Civil & Electrical) is Rs.2409 lacs/- (Rs. Twentyfour crore nine lac only) recommended by the B &WC in its meeting held on 13-10-2008 and accorded by the BOG. The approval is inclusive of Civil works, Electrical works, Architect fees, PMC Charges and lump sum contingencies.

The corresponding provision for the Work is Rs. 22,41,61,148/- (Rs. Twentytwo crore fortyone lac sixtyone thousand one hundred fortyeight only) including labour cess without contingencies taken from competent authority.

3 Reference to Technical sanction

Technical sanction of the detailed estimate for work amounting to Rs.21,02,01,723 = 00 (Rs. Twentyone crore two lacs one thousand seven hundred three only) without contingencies is as per following details.

Estimated Cost based on SR items	Rs. 6,77,34,471=76
Premium over SR rates	Rs nil
MR items	Rs 14,24,67,251=24
Grand Total	Rs. 21,02,01,723=00

4 Scope of work for which tenders have been invited:

- i) Civil work including sanitary and plumbing
- ii) Fire Fighting work
- iii) Electrical Work

A items omitted from the sanctioned estimate

- i) item no 53,59, at Pg 14 & 15 respectively
- ii) item no 1,2,3,4,& 5 of SH14(i) at Pg 55 &56

5 Details of Advertisement:

5.1 An advertisement for enlistment of agencies was published in the following newspaper:

Sl no	News Paper	Edition	Date of publication
1	Times of India	All India Editions	26.10.08
2	Navbharat	All MP Editions	25.10.08

5.2 The Notice was displayed on website www.iiitdm.in

5.3 In response to said advertisement sixteen agencies submitted their application for issue of tender document

5.4 The applications of agencies were scrutinized on the basis of criteria mentioned in Notice the following nine agencies were found eligible for issue of tender document.

- a) M/s Ramky Infrastructural Ltd, Hyderabad
- b) M/s RSB Projects Ltd, Faridabad
- c) M/s BLK infra, New Delhi
- d) M/s IVRCL Infrastructural & Projects Ltd,
- e) M/s Uttar Pradesh Rajkiya Nirman Nigam Ltd, Lucknow
- f) M/s Unity Infraprojects Ltd, Mumbai
- g) M/s Consolidated Construction Consurtium Ltd, Chennai
- h) M/s Maytas Infra Ltd, Hyderabad
- i) M/s Jacon Infrastructural Ltd, New Delhi

6 Reference to approval of NIT

- i) Authority : Director
- ii) Date : 15.12.08

7 Details of present call

- i) Date of issue of tender : 29.12.08 (up to 1700 Hours)
- ii) No. of tenders sold : Five (5) nos
- iii) Date of Receipt of tender : 27.01.09 up to 11:00 hours
- iv) No. of tenders received : Two (2) nos
- v) Name of lowest tenderer : M/s RSB Projects Ltd, Faridabad
- vi) Percentage of lowest tender : 47% (Forty seven percent) above

- vii) Members of Committee who opened the tender
 Dr. Amit Ray Professor, PDPM IIT DM
 Mr Raghunath Deputy Registrar PDPM IIT DM
 Mr. T. S. Anand, Assistant Engineer, PDPM IIT DM
- viii) Contractors and their representatives present at the time of opening of tenders
 a) M/s RSB Projects Ltd, Faridabad Mr Suresh
 b) M/s Gupta Enterprises Mr.S Singla
 c) M/s BLK & Sons Ltd Mr. S Singh
- viii) Names and designation of any other person present: Nil
- ix) Have all the contractors, if not exempted, deposited
 earnest money in Proper form : Yes

8. (i) Comparative position of tenders who tendered for the job :

A Estimated Cost on SR + Market Rates: Rs 18.00 Crores

Sl. No.	Tender No.	Name of Tenderer	Tendered Percentage With rebate, if any	% above/ below administrative approval and expenditure sanction
2	2/2	M/s RSB Projects Ltd, Faridabad	47.00% Above	18.04 % Above
3	2/2	M/s BLK & Sons Ltd	70.00% Above	36.51 % Above

- (ii) Condition in the tender : Nil
- 9 Period of validity of tender : 60 (sixty) days
- 10 Justification of tender

The tender of lowest tenderer M/s RSB Projects Ltd, Faridabad is 47 % (fortyseven percent) above the SR + market rate items. The tender is 18 % above the approved administrative approval & expenditure sanction for the entire component of work The recommendation/ justification note submitted by the Architect M/s Architects Atelier, Chandigarh is attached.

11 Remarks of the Assistant Engineer/ EE:

- i) Availability of site : Site is available
- ii) Availability of stipulated materials : No material is stipulated
- iii) Is this first call of tender? : Yes
- iv) If not, mention the call of tender : NA
- v) Approval of drawing : Approved drawing is available
- vi) Approval of Building plans and clearance from local body : under process
- vii) Comments on the capability of three lowest tenderer including their financial resource : All tenders are technically sound & financially capable
- viii) Availability of funds : Available.

12 **Recommendation of the Assistant Engineer / EE:**

The lowest tenderer M/s RSB Projects Ltd, Faridabad is registered PWD Class-I Contractor. He is technically and financially sound to execute the work. The lowest tender of M/s RSB Projects Ltd, Faridabad which is 47% Above the estimated cost put to tender amounts to Rs. 26,46,00,000=00/- (Rs. Twenty six crore forty six lacs only). The quoted amount is (Eighteen point zero four percent) above approved administrative and financial sanction for the work. The cost per sqm works out to be Rs. 27247. The lowest tender is a high rated tender. They may be invited for negotiation for reduction in their quoted rates up to the extent possible.

Sd/-

T.S. Anand
PDPMIITDM Jabalpur

Sd/-
DIRECTOR
PDPMIITDM Jabalpur

2) Outcome of the Negotiations

Negotiations were done on February 18, 2009 at 5.30 pm in New Delhi by the Sub Committee constituted by B&WC with M/s RSB Projects Limited, Faridabad. The following were present

1. Prof. Amit Ray , Emeritus Fellow, PDPM IIIT DM Jabalpur
2. Mr. B.K. Nema, Member, B&WC and former SE, M.P. P.W.D.
3. Mr. Raghunath Bhattacharya, Acting Secretary, B&WC and DR, PDPM IIIT DM Jabalpur
4. Mr. T.S. Anand, AE, PDPM IIIT DM Jabalpur
5. Mr. Vijay Raitani, RSB Projects Limited, Faridabad

The Committee took note of the reasons explained by Mr Raitani viz. larger quantum of electrical component, being a specialized building, provision of wiring for building automation etc. leading for difference in the percentage quote for both the works. After detailed discussions, Mr Vijay Raitani agreed to reduce their quoted percentage to 41.2% above the estimated cost (EC) put to tender. Their letter no. RSB/PDPM-IIITDM/LECTUREHALL/Neog/01/2009 dated 18.02.09 is attached herewith. The result of negotiations is as follows:

	Amount (in Rupees)
Amount on Quoted percentage of 47% above the EC	26,46,00,000
Amount as per reduced percentage of 41.2% above the EC	25,41,60,000
Total discount /rebate	1,04,40,000
Cost per sqm before negotiation	27247.00
Cost per sqm after negotiation	26170.74

The Chair person is requested to consider the offer and take a decision.

Sd/-
(Raghunath Bhattacharya)

Chairperson
B & WC

The proposal may be put up before the Finance Committee for consideration.

Sd/-
(Aparajita Ojha)
Chairperson
B & WC



RSB PROJECTS LIMITED

(ENGINEERS & CONTRACTORS)

RSB Plaza SCO 30-31, Sector - 16 Faridabad (Haryana)

Phone: 0129-4116661, Fax: 0129-4012726

e-mail: rsbprojects@gmail.com

Ref no: RSB/PDPM-IITDM/Lecture Hall/02/02/2009

Dt: 18-02-09

To
The Director
PDPM-IITDM
Jabalpur.

Sub: construction of Lecture Hall & Tutorial complex

Dear Sir,

This has reference to the discussions held with the tender committee for the above work. We informed you that the prices of all the essential materials have increased after the submission of the tender. But, keeping in mind our good relations with the institute, we, hereby, revise our quoted percentage to 47.2% (forty one point two percent) above the estimated cost put to tender against our previous offer of 47% (forty seven percent) above the estimated cost. Now, we hope that our revised offer is very competitive and reasonable and would enable you to place your valuable order with us. Also, there is no further scope of any reduction in rates/percentage.

Thanking you,

Yours faithfully,
Raj, RSB Projects Ltd.
Rajbani
(Authorised signatory)

ANNEXURE – 5

Relevant Part of Minutes of
Meeting of 2006-07/3rd
Meeting of BOG
held on January 3, 2007

Facility Rates for Faculty

Board approved the following perks and privileges for the faculty of U.P. J.K. University of Science and Technology, Jabalpur as per MHRD order No. 23-5/96-TS-1 dated April 20, 2001, and subsequent orders with further modifications of the same announced from time to time. These are as follows:

1. Contingency grant for books, stationary, local travel etc. shall be Rs. 4000/- per year.
2. Full funding to attend one International Conference once in three year with financial assistance up to Rs. 1.00 Lakh per slot subject to faculty presenting a paper or chairing a session in the International Conference.
3. Reimbursement of telephone bills to the professors up to a ceiling of Rs. 750/- per month.
4. Facility of loan (on such interest rate and conditions as applicable in Government) for purchase of computer/ accessories for the faculty.
5. Reimbursement of 75% of membership fee of one international professional society.
6. Full funding for attending one national conference per year by each faculty on condition that the concerned faculty is either presenting a paper or is invited to chair a session.

M. Mangam

Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the
Second Meeting of the Finance Committee 2009
held on July 20, 2009 at 2.30 pm in the Conference room,
First floor, C Wing MHRD, Shastri Bhawan, New Delhi

Members Present:

- | | | |
|----|---|----------------------------|
| 1. | Shri A.K. Singh
Chairman, Board of Governors,
PDPM-IIITDM Jabalpur | Chairman |
| 2. | Professor M.K. Harbola,
Professor, I.I.T. Kanpur | Member |
| 3. | Shri Anurag Jain,
Secretary to CM and
IT Secretary, Govt. of M.P., Bhopal | Member |
| 4. | Shri S. Mohan,
Director (Finance)
MHRD, New Delhi | (representing FA,
MHRD) |
| 5. | Professor Aparajita Ojha,
Director (in charge), PDPM-IIITDM
Jabalpur | Member |
| 6. | Shri R. Bhattacharya,
DR, PDPM-IIITDM Jabalpur | Actg. Secretary |
| 7. | Shri T.S. Anand,
AEE, PDPM-IIITDM Jabalpur | Special Invitee |

FC/2009: 02.01

Opening Remarks by the Chairman

Chairman welcomed the members and requested the Director to commence the meeting.

FC/2009:02.02

Overview Report by the Director

The Director greeted the members of the Finance Committee and presented the following overview report.

1. **Performance of the Institute in terms of Grant utilization (2008-09):**
The Institute received an amount of Rs. 2392 lakhs in the year 2008-09 as plan

grant from the Ministry of Human Resource Development, Government of India. Other internal income of the Institute during 2008-09 was Rs. 54.65 lakhs. With an unspent balance of Rs. 55.96 lakhs of previous year, the total available fund was Rs. 2502.61 lakhs. Out of this amount, the Institute incurred an expenditure of Rs. 2448.84 lakhs in the year 2008-09. Major items on which expenditure was incurred were (i) Civil works (ii) equipment. Since several committed expenditure were required to be cleared, a request for release of next installment of grant was made along with the utilization certificate in April, 2009. Ministry of Human Resource Development (MHRD) has released an amount of Rs. 525 lakhs as the first installment of the grant for the year 2009-10. Soon the Institute will send the utilization certificate with another request for release of grant for the next quarter.

2. Deemed University conferment to the Institute on June 24, 2009 by MHRD on the recommendation of the UGC.

The Central Government has declared the Institute as a 'Deemed-to-be-University' under the De-Novo category provisionally for a period of five years, with effect from academic year 2005-06 subject to compliance of certain conditions (Please see **Annexure FC/2009/2-1**).

- **First batch passed out in 2009.** First batch of undergraduate students admitted in July-August 2005 has passed out in the month of May, 2009.
- **IIIT Japan collaboration.** MHRD has sent a letter to Japan Embassy accepting their conditions of gift of OKUMA CNC machines with transportation cost, custom duty and other expenses to be borne by the Institute. The budget would be accordingly modified and placed before the next meeting of the Finance Committee for its approval. Seven students' internships in Japanese companies Hitachi, Toshiba and Amada have been successfully completed. Prof. Aparajita Ojha and Prof. Puneet Tandon have been invited by the Japan Govt. to hold discussions on academic matters and participate in the consortium meeting during July 25-31, 2009.
- **Shifting to the New Campus.** Institute is presently running from the premise of Jabalpur Engineering College. Since the Core Lab Complex (CLC) has been constructed and two wings of one hostel are nearing completion, the Institute has planned to shift to its own campus by July 27, 2009. As an ad-hoc arrangement false partitions have been created in CLC for lecture halls, labs, library, faculty offices and administrative offices.
- **Campus Construction Work:** Triple seated Hall of Residence - 2 has been started from March 2009 and the progress is satisfactory. However, the construction work of the first hostel - Hall of Residence 1, which was to be completed in January 2008, has been extremely slow and presently the contractor is able to finish and handover only two wings out of six. This had led to a chaotic situation and the Institute has decided to continue with the present arrangement of accommodating students in four other hostels

outside the campus, in addition to utilizing the two wings of the Hall of Residence - I. For transport, buses will be operated on hired basis. Further, the work of electric substation will be completed in July, 2009, as informed by the Institute Engineer Shri Anand.

FC/2009:02.03

Confirmation of the Minutes of the meeting held on March 23, 2009

The committee confirmed the minutes of the meeting held on March 23, 2009 (Please see Annexure FC/2009/2-II).

FC/2009:02.04

Recommendation of the Building & Works Committee Meeting held on July 18, 2009.

The Committee took note of the recommendations of the meeting of B&WC held on July 18, 2009. It was opined that the Institute should get the work done at an accelerated pace. It was also suggested that the Institute may take services of Government agencies/departments such as CPWD for future works. The Preliminary estimate for Mess and Dining Hall amounting to Rs. 628 Lakhs was approved (Please see Annexure FC/2009/2-II).

The Finance Committee recommended to the Board of Governors to accept the recommendations of Building and Works Committee.

FC/2009:02.05

Budget Estimates 2009-2010

The Committee took note of the Revised Budget Estimates which were circulated along with the Agenda Notes. The Committee suggested that in view of the plan for constructing new buildings, the figures presented in the Budget Estimates 2009-10 may require corrections/revision. The Committee gave its approval, in principle, to the Budget Estimates 2009-2010 (Please see Annexure FC/2009/2-II).

FC/2009:02.06

Purchase Manual

The Committee discussed the manual at length and it was decided that a sub committee comprising of Shri Ashok Thakur, Prof Aparajita Ojha and Shri S. Mohan (Director, Finance, MHRD) be constituted to go through the manual and place it before the Committee after making suitable amendments, if required. It was further suggested that while framing the manual, guidelines and directives as laid down in General Financial Rules of Government of India should be kept in mind (Please see Annexure FC/2009/2-II).

FC/2009:02.07

Implementation of Sixth Pay Commission's perks for Faculty

The proposal was discussed and one of the members informed the Committee that the issue was already under consideration by the MHRD (along with the

The proposal was discussed and one of the members informed the Committee that the issue was already under consideration by the MHRD (along with the implementation of recommendations of Sixth Pay Commission) and it would be announced soon. Therefore the Committee decided to postpone the issue at this juncture. (Please see Annexure II).

FC/2009:02.08

To consider and recommend to the Board the Medical Attendance and Treatment Policy of the Institute.

Some of the members suggested adapting a Medical Insurance Scheme in place of going in for a comprehensive medical policy. Such a method is being followed in various other institutes. The Committee was informed that due to relatively small size of the Institute in terms of number of students, faculty and staff members same might not be feasible at this juncture at low cost. After deliberation, it was decided to explore the possibility of having a medical insurance scheme. The matter would be placed before the FC again after these possibilities are explored and accordingly the Medical Attendance and Treatment policy document has been modified.

FC/2009:02.09

Annual Account of the Institute for the financial year 2008-09.

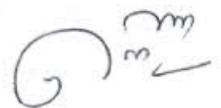
Finance Committee accepted the Annual Accounts of 2008-09 and recommended the same to the Board for adoption.

FC/2009: 02.10

Any other item with the permission of the Chair

None of the items beyond those listed in the agenda was discussed.

Meeting concluded with a vote of thanks to the Chair.

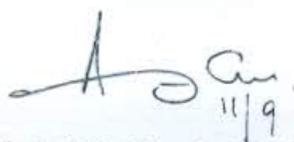


Raghunath Bhattacharya
Acting Secretary

Ajha
9-9-2009

Aparajita Ojha
Director (in charge)

Approved



(Shri A.K. Singh, Chairman)