

**Agenda for the 2017/1<sup>st</sup> Meeting (24<sup>th</sup> Meeting) of Buildings & Works Committee, 2017**

**to be held on 26<sup>th</sup> April 2017 (Wednesday) at 11.30 am**

**Venue: Conference Hall, PDPM IIITDM, Jabalpur**

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B&WC/2017: 24.01	<b>Opening remarks by the Chairman.</b>  Opening remarks by the Chairperson will be presented in the meeting itself.
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B&WC/2017: 24.02	<p><b>Confirmation of Minutes of 23<sup>rd</sup> meeting held on Nov 22, 2016 and action taken report.</b></p> <p>Minutes of the 23<sup>rd</sup> meeting of B&amp;WC were circulated among the members. No comments were received. Minutes may please be confirmed. The copy of the minutes is attached as <b>Annexure - B&amp;WC/2017/24/A-1 (page 04 to 07)</b>. The action taken report of the same will be placed in the meeting itself.</p>
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**Annexure- B&WC/2017/24/A-1**

**Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur**

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**Minutes of the 23<sup>rd</sup> Meeting of the Building & Works Committee**

**Held on November 22, 2016 from 1400 hrs.**

**Venue : Conference Hall of PDPM IIITDM Jabalpur**

The following members were present in the meeting:

Prof. Pramod Kumar Jain Director, PDPM IIITDM Jabalpur	Chairman
Prof. P. N. Kondekar Dean (P&D), PDPM IIITDM Jabalpur	Member
Shri Ajay Singh Chief Engineer (DRDO)	Member
Shri Dhruv Singh MPKVCL Jabalpur (Representative of Shri Anil K Pandey)	Member
Shri D. M. Gupta IOFS (Retd.) PDPM IIITDM Jabalpur	Special Invitee
Shri R. P. Dwivedi Registrar, PDPM IIITDM Jabalpur	Secretary

<b>B&amp;WC/2016:23.01</b>	<b>Opening remarks by the Chairperson, B&amp;WC.</b>
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Prof. P. K. Jain, Chairperson BWC welcomed all the members. He briefed the members about the progress of various projects executed by the CPWD. Due to paucity of funds in the year 2015 the CPWD has foreclosed the works on "as-is-where-is basis".

After the foreclosure of works, the Institute has asked the CPWD to hand over the construction projects so that the Institute can make the buildings/works functional to avoid any decay of the buildings. Despite the Institute's efforts, CPWD has not yet given any financial closure. The contract agreements, scope of work, quantity of work completed, remaining work, fund spent and remaining funds if any required for the execution of works



are still awaited. The Committee once again directed the Institute to ask these information from the CPWD on priority basis.

A comprehensive list of defects was prepared by the consultants and the same was handed over to CPWD for rectification. Despite our repeated reminders the defects are not rectified. The Committee once again reiterated that the Institute should write to the CPWD asking for number of contracts concluded and how many contracts are in balance. They should also handover the inventories as per the procedure to the Institute. While handing over the projects, the Institute should also ask the Plant Record Books of electrical works, which would be needed by the Institute for giving maintenance work at later stage.

<b>B&amp;WC/2016:23.02</b>	<b>Confirmation of minutes of 22<sup>nd</sup> meeting of the Building &amp; Works Committee (BWC) meeting held on May 3, 2016 and presentation of Action Taken Report on the same.</b>
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The members were circulated the minutes of the 22<sup>nd</sup> BWC meeting. No comments were received from any of the member. The minutes are confirmed.

The Action Taken Report on the decision of the 22<sup>nd</sup> BWC were presented before the Committee. While presenting the following was discussed:

**B&WC/2016:22.06(1):** One of the member advised that while finalizing the contracts for Institute works, the procedure given in the CVC guidelines and CPWD manuals be followed. The essential requirement such as number of works completed, experience of the contractors, turn-over etc. is to be verified by the Institute to ascertain the genuinity.

**B&WC/2016:22.06(2):** The Chairperson, BWC informed the Committee they are in the process of hiring an experienced Civil Engineer as decided in the 22<sup>nd</sup> BWC meeting. The Committee advised that the Institute should hire an experienced Civil Engineer of Superintending Engineer or equivalent level on contract basis for a period of three years which shall be extendable for a further period of two years.

**B&WC/2016:22.06(3):** The Dean (P&D) briefed the Institute about the performance of existing architects. There are some gaps found in their works given as per the agreement. They should fill up these gaps and till then no payment to the architects to be done. Architects shall be asked to perform all the tasks assigned to them in the agreement and support institute in taking over the various buildings.



**B&WC/2016:22.06(4):** It was informed to the Committee that CPWD was asked to install all the STPs. The CPWD has installed one STP but did not connect the sewerage system with that STP properly. It was experienced in the recent rainy season that rain water was flowing into the sewer lines which was accumulated at the STP and overflowed. The CPWD was asked to rectify the sewerage system, but no action has been taken till date from their side.

The Committee also asked the Institute to demand contract agreement of sewerage system with drawings.

The Committee also advised the Institute to ask the CPWD all the contract agreements with drawings and the execution of works and the remaining works.

<b>B&amp;WC/2016:23.03</b>	<b>To discuss the status of construction projects of campus assigned to the CPWD and other matters such as providing of drawings, detailed expenditure statements alongwith completion certificate duly vetted by the Institute's Consultants.</b>
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Consequent to the serving of notice of foreclosure of construction works undertaken by the CPWD, the Institute has asked the following information related to works completed in detail, amount deposited, amount spend, amount remaining and quantities of the works incomplete. These information are still awaited from CPWD to start the work to make these buildings/works functional. Firstly, the CPWD is to hand over these building to the Institute amicably. The Institute's architectural consultants will certify the quantity of works completed by the CPWD thereafter the Institute will make the buildings functional by providing/constructing small amount of works.

The Committee recommended that a performance audit of works which are incomplete with regard to quality of the work, actual amount spent etc may be assigned to appropriate authority, it required as last option.

<b>B&amp;WC/2016:23.04</b>	<b>To discuss rates of power tariffs to be charged from the employees residing in Institute's residential accommodation.</b>
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The Committee discussed the agenda at length and recommended to the Board as follows:

"The power tariffs to be charged from the residents who are living in the campus as applicable to the domestic consumers of MPPKVCL in different slabs."



B&WC/2016:23.05	To consider the reporting items.
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The Committee has gone through the list of minor works for which A& ES was given during the period May 1, 2016 – October 20, 2016. While going through the works, the Committee asked about the status of the works at Sr. No. 16, 17 and 18. The Committee was informed that the works at Sr. No. 16 and 17 are already completed now and work at S. No. 18 will be completed tentatively by January 15, 2017.

B&WC/2016:23.06	Any other items with the permission of the Chair.
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- (i) Award of Arbitration against construction works of Hall of Residence-IV.

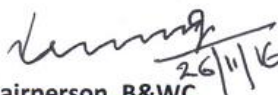
The CPWD has informed to the institute vide letter No. 55(1)/EE/JPD/2016-17/932 dated 27<sup>th</sup> August 2016 that in an arbitration case No. ARB/RK/CZ/163/2015 that Rs. 81,42,047/- are required to be deposited to CPWD by the institute.

The Committee resolved that the CPWD may be asked to send the legal opinion of the Ministry of Law and Justice on the arbitration award.

The meeting ended with thanks to the Chair.

Submitted for approval by.  26.11.2016

(Ram Phal Dwivedi)  
Registrar & Secretary

  
Chairperson, B&WC

B&WC/2017: 24.03	<p><b>To discuss the issue related with the consultancy charges of the Institute Consultants hired for the Institute Construction Projects.</b></p> <p>The Institute has hired three numbers of Consultants for comprehensive consultancy for its Construction Projects. The consultancy charges for all the consultants are 5% of the Project Cost. A substantial amount of consultancy has already been paid to the consultants against each Project. According to the present status of the Institute Projects all the works are lying incomplete and contains several defects/deficiencies. CPWD is not taking Interest in completing the works and defect rectification even after repeated communications. The consultants are expected to represent the Institute so as to make all works fruitful to the Institute.</p> <p><b>The committee is requested to deliberate on the issue and give its recommendations/suggestions</b></p>
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B&WC/2017: 24.04	<p><b>To discuss the issue related with the Annual Maintenance Contracts (AMC) for VRV Air-Conditioning System.</b></p> <p>The normal warranty period of VRV Central AC systems installed at different institute buildings is 2 years only. The A/A and E/S is to be accorded from the competent authority for continuing the AMC for next five years for the smooth operation of this advanced type of AC System.</p> <p><b>The committee is requested to deliberate on the issue and give its recommendations.</b></p>
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B&WC/2017: 24.05	<p><b>To discuss the issue related with the amounts deposited to the CPWD against the Projects which are not yet started by the CPWD.</b></p> <p>There are few projects for which some amounts have been deposited to CPWD but the same have not yet started. The Institute needs to take action on such deposits.</p> <p><b>The committee is requested to deliberate on the issue and give its recommendations</b></p>
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B&WC/2017: 24.06	<p><b>To discuss the issue related with the taking over from the CPWD, the Institute projects, which are in an “incomplete stage” and contains a lot of defects.</b></p> <p>The CPWD has stopped the Institute works at an incomplete stage for all the projects. There are several defects in the work done against each of the Project. The CPWD is now asking to take over the works on “as is where is” basis, as they have foreclosed the works. The Institute has made request to its consultant to prepare the estimate for defect rectification and for completing the incomplete works, so as to define exact status of work done and the actual payable amounts thereof. The CPWD is neither taking interest in defect rectification nor providing requisite documents to the consultants, as desired by them for completing the task of above estimation.</p> <p><b>The committee is requested to deliberate on the issue and give its recommendations</b></p>
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B&WC/2017: 24.07	<p><b>To discuss the issue related with the action initiated by the DG, CPWD, New Delhi in respect of the Institute Projects.</b></p> <p>The DG CPWD has made request to CVC for making technical examinations of the Institute Projects against the continuous follow-up to DG CPWD in respect of the pathetic situations of the Institute projects. The further action is to be decided from Institute end, on this issue.</p> <p><b>The committee is requested to deliberate on the issue and give its recommendations</b></p>
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B&WC/2017: 24.08	<p><b>To consider the reporting items:</b></p> <p><b>The works taken up at Institute level since 23<sup>rd</sup> meeting of B&amp;WC held on Nov 22, 2016:</b></p> <p>A list of minor works executed / under execution at the Institute level with status for which the A/A &amp; E/S have been accorded by the Director / Dean P&amp;D is placed as <b>Annexure-B&amp;WC/2017/24/A-2 (Page 14 to 15).</b></p>
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**Annexure- B&WC/2017/24/A-2**

**List of Minor Works for which A/A & E/S**  
**Accorded by the Director & Dean (P&D) PDPM-IIITDM, Jabalpur**  
**During the period 20 October, 2016 to 20 April, 2017**

Sl. No.	Name of Works / Projects	Amount A/A. & E/S. (Rs.)	Status of Work
1	Procurement of 5HP submersible motor pump set for Hall-I	30,000	Completed
2	Purchase of cement grouting machine (hand operated) for repairing of leakage seepage work at Core Lab Complex	5,880	Completed
3	SITC of 01 No. 1250A 33KV AB switch near old main gate and maintenance of 01 No. 33KV 1250A Isolator at power house	85,500	Completed
4	Repairing of Airconditioner fixed at central mess and L7 computer lab	44,600	Completed
5	Making of 05 Nos. Computer Table and 01 No. Centre Table for de-LOGIC Lab	36,186	Completed
6	P/F Galvanised sheet for basketball court partition work.	80,838	Completed
7	P/F hard drawn steel wire fabric with M.S. frame to close the opening at Basket ball	96,494	Completed
8	Providing and fixing M.S. Barrier and Berricades for main gate.	91,690	Completed
9	P/F Aluminium door with ventilator at Visitors' Hostel & mirror at Core Lab Complex	39,633	Completed
10	Supply Installation Testing and Commissioning of 10HP open well motor pump set at STP.	54,550	Completed
11	Procurement of 02 Nos. submersible motor pump	94,120	Completed
12	Cleaning of overhead water storage tank and sump well at NR-II	15,000	Completed
13	Providing and fixing of glass mirror at Hall of Residence-I	98,280	Completed
14	SITC of 01 No. 630Amp, 36KA and 01 No. 400Amp, 36KA microprocessor based MCCB	88,125	Completed
15	Making M.S. door at stair, aluminium door at lift and chain link fencing to close one entrance of NR-II	65,829	In Progress
16	Providing and fixing of collapsible steel shutter at basement of LHTC for Racing workshop.	37,525	In Progress

*Dr. Sandhu has mail to  
Report for the BWC  
meeting.*

*24/4/17*



Sl. No.	Name of Works / Projects	Amount A/A. & E/S. (Rs.)	Status of Work
17	P/F granite on platform for sitting at Hall of Residence-III of PDPM IIITDM Jabalpur	1,29,258	Tender in process
18	Purchase of HDPE pipe to extend the existing line from Mess & Dining Hall to Type-V to use treated water (new STP) for gardening purpose	48,300	In Process
19	To extend the existing chain link fencing at substation to cover both DG set (1000 KVA & 250 KVA) for safety purpose	2,63,843	Tender in process
20	P/F hard drawn steel wire febric with M.S. frame to close the window at Gym at Hall of Residence-III	22,430	Tender in process
21	Making shade with percolated G.I. sheet for disposing of garbage near BSNL tower at IIITDM Jabalpur	4,97,834	Tender in process
22	Providing and fixing of shade for 2 Nos. windows of guest room and shade for washing machine	20,587	Tender in process
23	SITC of 04 Nos. 18 inch Cooler complete for Hexagonal canteen.	42,000	Tender in process
24	Laying of LT cable from CSS-3 to Security barrack.	99200	In Process
25	Complete maintenance and servicing of 250KVA DG Set at power house.	47845	In Process
26	Supply of 02 no batteries for 1000KVA DG Set at power house.	20400	In Process
27	Supply and fixing of automation panel for water level controll at NR-ii.	26000	Completed
28	Providing of 04no pedestal fan to CC Lab 1st floor.	15200	Completed
29	Dismantaling,shifting and fixing of existing pole from the back side of Hall-iii to Boundry wall near main gate.	90400	In Process
<b>Total Amount (Rs.)</b>		<b>22,87,547</b>	

B&WC/2017: 24.09	<b>Any other Item with the Permission of the Chair.</b>
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**(R.P. Dwivedi)**  
**Registrar &**  
**Secretary (B&WC)**

**Chairman, B&WC**