

**PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING JABALPUR**

Minutes of 42nd Meeting of the e-Board of Governors held on June 26, 2020 from 03:30 pm onwards through zoom platform.

Members Present:

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| 1. | Shri Deepak Ghaisas | Chairman |
| 2. | Shri Prashant Pole | Member |
| 3. | Ms. AtreyeeBorooahThekedath | Member |
| 4. | Shri Subrahmanya S. V. | Member |
| 5. | Dr. Jaideep Kumar Mishra | Member |
| 6. | Prof. R. V. Raja Kumar | Member |
| 7. | Prof. TanujaSheorey | Member |
| 8. | Prof. P.N. Kondekar | Member |
| 9. | Prof. Sanjeev Jain | Member |

Shri Rakesh Ranjan, Additional Secretary (TE) MHRD New Delhi and Prof. Shailendra Singh, Director, IIM Ranchi were granted leave of absence. However the comments received from MHRD are taken into consideration.

The leave of absence was granted to Mrs. Swapnali D. Gadekar, Acting Registrar and Prof. Sanjeev Jain, Director of the Institute was asked to act as a secretary for this meeting.

BOG/42/1	Opening remarks by the Chairperson
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The Chairman welcomed all the members present for this first E Meeting. He expressed his satisfaction about the progress of infrastructure activities and appreciated Director and his team for getting the Institute out of the project mode by the completion of the prioritized buildings as per the MHRD mandate. He also emphasized that the Institute should make a plan for enhancement in the quality research activities and teaching learning process as per the requirement of the NIRF ranking. The Institute should conduct recruitment process for the faculty and staff on priority basis so that the proper faculty student's ratio should be maintained as per the MHRD norms. He further suggested that in view of the Covid-19



pandemic, the Institute should take utmost care of the students, faculty and staff with a proper protocol to be followed as and when student's returns back in the campus. He asked for the detailed plan for the same.

BOG/42/2	Overview and Action Taken Report by the Director
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The Director presented the overview report regarding Institute's development on various aspects and action taken report was also discussed in the meeting. He presented the Standard Operating Protocol to be followed by the students in view of Covid-19 pandemic when they return back in the Institute after lockdown, may be first week of August 2020 or as decided by the MHRD. He also presented the report regarding the NIRF ranking 2020. It has been suggested by the members that the Institute should conduct the recruitment process for Faculty positions in order to maintain the proper student, teacher ratio as per the MHRD norms.

It also presented that, the current semester was conducted through online mode as per the approval of the Senate. It has also been suggested by the members, that in order to compensate the practical part of the course, the faculty members should demonstrate the practical to the students and they may be given opportunity to conduct the same, in the next semester. Director also appreciated the efforts taken by the faculty members to conduct the online classes and examinations. He also presented that the faculty members are interested to develop a platform on which the various courses offered by the faculty members will be available to the students of the Institute. If students from other institute registered, for a particular programmed by paying the fees, than the revenue earned will be shared in the ratio of 75% to the faculty and 25% of the Institute.

BOG/42/3	Confirmation of Minutes of the BOG/2020/41st meeting held on January 8, 2020.
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The Minutes of the BOG/2020/41st meeting held on January 8, 2020 were circulated to all the members. The Board confirmed the minutes without any further comments.



BOG/42/4	To consider the recommendations of 33rd meeting of the Finance Committee
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The recommendations of the 33rd meeting of the Finance Committee held on June 26, 2020 were placed in the meeting. No comments were received. The Board confirmed the minutes.

BOG/42/5	To consider the recommendations of 44th meeting of the Academic Senate held on May 23, 2020
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The recommendations of the 44th meeting of the Academic Senate held on May 23, 2020 through online mode were placed in the meeting. The Board confirmed the minutes except the item no. Senate 44/14.3, use of CPDA for procurement of Tools and Software.

BOG/42/6	To consider the recommendations of 28th meeting of the Building and Works Committee held on June 16, 2020
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The recommendations of the 28th meeting of the Building and Works Committee held on June 26, 2020 through online mode were placed in the meeting. The Board confirmed the minutes with the directions of submission the proposal specified in B&WC item no. 28.03, 28.04, 28.05 to HEFA through MHRD and approval of the item no. 28.08, considering the area should be as per the MoUD guidelines and approved the cost based on prevailing DSR. It is also directed that for the construction activities, the tendering should be done through e-tendering only and as far as possible, the Director should award the contract to the L-1 vendor, if bidding prices is below the AES. For item no 28.05 the procurement of furniture is to be done directly from the Godrej as per the rates obtained by IIIT Lucknow or better rates, if in case the CPWD does not respond positively for the purchase of the furniture within fifteen days.

For item no.28.07 the claims of the all the Architects /Consultants which are lying pending for payments with the Institute are to be scrutinized and to be communicated to the MHRD, however no payments to any of the Architects/Consultants should be made, without refereeing to the MHRD, as it is a matter under the CVC for consideration.



BOG/42/7	To consider to appoint and grant of family pension to Mrs Neha Sharma w/o late Dr.Dheeraj Sharma, Assistant Professor Grade-I on compassionate ground
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The Board approved the appointment of Mrs. Neha Sharma w/o late Dr. Dheeraj Sharma, Assistant Professor Grade-I on compassionate ground to the post of Junior Technician level-3 and the family pension on provisional basis as per the DoPT guidelines without any exception. However this is the first case in the Institute.

BOG/42/8	Introduction of self-supported certificate course and PG Diploma with a foreign University collaboration
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The Board discussed the matter in detail, and approved to start the self-supported PG Diploma programme and certificate courses with foreign universities/ research Institutions/ Industries, collaboration through online mode only. Board also asked the Director to ensure, the student to professor ratio should not be worsen due to such additional courses.

BOG/42/9	Creation of seed fund for Startup / Incubates
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The board the proposal for the creation of seed fund for startup/ Incubates from IRG.

BOG/42/10	Approval of IPR policy
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The matter was already discussed in BoG 41st and, as suggested in the previous BoG meeting, the comments received from Shri Venugopalan C M and Shri Subrahmanya S V. incorporated in the IPR Policy.

The board approved the same.

BOG/42/11	Recruitment of faculty in Design Discipline on contractual basis on consolidated salary with relaxation of PhD. qualification
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Due to shortage of faculty in Design Discipline, BoG approved on five contract positions for appointment of Faculty Associates with the consolidated pay of Rs.75,000/- per month with Master's degree in Design/Engineering with relaxation of requirement of Phd degree.



BOG/42/12**Request for paid sabbatical leaves of two years by Dr Bhupendra Gupta, Assistant Professor Grade-I**

The application of the Dr. Bhupendra Gupta for grant of sabbatical leave was considered. However there is acute shortage of the faculty, hence the grant of sabbatical leave was considered initially for six months which may be considered for further extension after the review of his presentation before the Board.

BOG/42/13**To consider the recommendation of the committee formed by the BoG for Enhancement of Honorarium of Deans/Prof. In-charge**

The Board deferred the recommendation of the committee and it is directed to prepare the enhancement of honorarium on the basis of the rules followed in the various CFTI –IITs or NITs and same to be place before BoG for consideration.

Approved the comments of MHRD and denied the enhancement of honorarium.

BOG/42/14**Conduction of selection through online medium for various teaching and non-teaching posts**

Board approved the agenda for conduction of online interviews for the posts of teaching, non-gazetted Group 'A' and 'B'. As the institute is an autonomous institution all the non-teachings employees in the Group 'A', 'B' and 'C' fall under non-gazetted category. For Group 'A' and 'B' no special skill set is to be tested hence, the selection mode for these categories are through interview only. However, the Group 'C' category requires special skill test to be tested, hence in that case no interview is to be conducted as per the DoPT guidelines. In view of the constraints resulting from COVID 19 pandemic situation and acute shortage of the faculty and non-teaching staff, Board approves to conduct the interviews through on-line mode for the non-teaching Group 'A', 'B' and Teaching posts as and when required.

BOG/42/15**Non enhancement of fees in compliance of MHRD guidelines issued in view of COVID-19 pandemic**

The Board accorded its approval to follow MHRD guidelines regarding non enhancement of fees in next Academic Session i.e. 2020-21.

BOG/42/16**Requirement of teaching and non-teaching staff keeping in view the student strength**

The Board approved the increase of sanctioned strength of teaching and non-teaching positions as per ratio of student: faculty: staff which is 12:1:1.1 as recommended by the Senate. A separate proposal of the same is to be sent to the MHRD for the consideration and approval.



BOG/42/17**Extension of lien of Shri Naresh Joshi, Assistant Registrar for one year**

The Board granted the further extension of lien of Shri Naresh Joshi, Assistant Registrar for another one year i.e. from April 24, 2020 to April 23, 2021 however if he do not join after this period, then his services will be terminated without any further communication.

BOG/42/18**Items for Rectification**

- 1) Lien of 02 years allowed to Mr Rizwan Ahmed, Assistant Registrar for joining SVNIT, Surat:

The Board ratified the same.

- 2) Proposal of collaborative dual degree (B.Tech + M.Tech) Degree

The Board ratified the recommendations of the Senate.

- 3) Ratification of the Circulating Agenda regarding the conduction of E Academic Senate meeting in Electronic form

The Board ratified the recommendations of the Senate.

BOG/42/19**Reporting Items**

1. Information regarding selection of faculty in various disciplines

The Board was informed the selections of faculty positions in the month of February and subsequently offers of appointment were issued to following persons:

ECE Discipline		
Sl.No	Name	Post offered and Pay level/AGP
1.	Dr Pankaj Sharma	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
2.	DrNavjeetBagga	Assistant Professor Grade II(on contract) in level-10/AGP Rs 6000/-
3.	Dr Kaushik Dutta	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
4.	Dr Amit Vishwakarma	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
5.	DrPushpaRaikwal	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
6.	Dr Dip PrakashSamajdar	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
7.	DrIrshad Ahmed Ansari	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-

8.	Dr.Atul Kumar	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
ME Discipline		
1.	DrBishweshwarBabu	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
2.	Dr Manu Shrivastava	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
3.	Dr R Seetharam	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
4.	Dr Saurabh Pratap	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
5.	Dr Harpreet Singh	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
6.	DrShivdayal Patel	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
7.	DrTusharChoudhary	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
8.	Dr Ashish Kumar Rajak	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-
CSE Discipline		
1.	DrDurgesh Singh	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
2.	DrNeelamDayal	Assistant Professor Grade-II(on contract) in level-10/AGP Rs 6000/-
3.	DrKusumKumari Bharti	Assistant Professor Grade-II(on contract) in level-11/AGP Rs 7000/-

Of the above all the selected have joined the Institute. Dr_Navjeet_Bagga and Dr Kaushik Dutta in ECE discipline and Dr. Rakesh Kumar Jha will be joining shortly as they have requested extension due to COVID-19 environment. However if they do not join by the August 14, 2020 there appointment will be automatically cancelled.

The Board noted the same.

BOG/42/20	Any other Agenda with the permission of the Chair
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BOG/42/20 (i) : To Consider the MHRD letter dated 4.7.2019 regarding services of Mr V K Dubey, Executive Engineer (Civil), at the Institute.

The MHRD letter dated 04.07.2019 was received to the Institute on the above subject matter. A copy of representation dated 02.02.2018 of Mr. Dubey was also received along with. The above representation was submitted by Mr Dubey against the Institute letter dated 02.02.2018 and MHRD letter dated 25.01 2018, which were issued for repatriation of Mr Dubey to his earlier organization CPWD. The issues mentioned in the MHRD letter dated 04.07.2019 were examined as per Institute records, considering the contents in the representation dated 02.02.2018 of Mr V K

Dubey. The fact finding on the issues has been communicated to the MHRD vide Institute letter dated 20.02.2020. Further, an e-mail dated 20.04.2020 has been received from the MHRD. The relevant documents are cumulatively attached in the agenda.

1. It was also mentioned in the MHRD letter dated 04.07.2019 to bring before the BoG an appropriate proposal on the subject matter.
2. In the above examination, it has been observed that as per letter F No 8-9/ 2008-TS-1 dated 28.12.2011 issued by the MHRD, the faculties/ officers who were working on deputation, in the new CEIs on the date of approval of the above proposal were allowed to work on deputation for a period up to 10 years, at a stretch without seeking any specific approval on case to case basis. The above letter of the MHRD was issued in compliance of the Cabinet (GoI) decision dated 11.08.2011. Mr Dubey had been working at the institute on deputation since 02.12.2009. Accordingly, the separate approval was not required for 5th year of deputation of Mr V K Dubey, prior to his permanent absorption at the Institute, as mentioned in the MHRD letter F No 27-13/2014-TS-1 dated 25.01.2018. However, it is also observed that the reference of MHRD letter F No 8-9/ 2008-TS-1 dated 28.12.2011 was not mentioned, while approving the proposal of permanent absorption of Mr V K Dubey by the BoG.
3. The BoG is requested to reconfirm the permanent absorption of Mr V K Dubey in light of the MHRD letter F No 8-9/ 2008-TS-1 dated 28.12.2011, which was issued in compliance of the Cabinet (GoI) decision dated 11.08.2011.

The BoG considered the representation of Mr. V K Dubey and in view of the letter the letter of **MHRD letter F No 8-9/ 2008-TS-1 dated 28.12.2011**, which clearly states that *"the faculties/ officers who were working on deputation, in the new CEIs on the date of approval of the above proposal were allowed to work on deputation for a period up to 10 years, at a stretch without seeking any specific approval on case to case basis"* to be considered for non-requirement of the specific approval in case of Mr V K Dubey on deputation for fifth year by the Institution from MHRD, BoG approved the same.

The meeting ended with thanks to the Chair and members present.



Shri Deepak Ghaisas
Chairperson, BoG



(Sanjeev Jain)
Director & Secretary (BoG)