

**Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur**

Minutes of the 32<sup>nd</sup> Meeting of the BOG held on May 20, 2016 from 11.00 a.m. onwards in the Conference Hall of PDPM IITDM Jabalpur.

Members present:

Dr. Kota Harinarayana	Chairperson
Prof. Pramod Kumar Jain	Member
Prof. Sankar K. Pal	Member
Shri M. Selvendran (Representative of Shri Manish Rastogi)	Member
Prof. V. K. Gupta	Member
Prof. P. N. Kondekar	Member
Shri Praveer Saxena (Representative of Shri Sanjeev Sharma)	Member
Shri D. M. Gupta	Special Invitee
Shri Ram Phal Dwivedi	Secretary

The following members expressed their inability to attend the meeting:

Prof. Sudhir K. Jain  
Prof. Harish Karnick  
Dr. Ajay Kumar  
Prof. Janat Shah

<b>BOG/32/1</b>	<b>Opening remarks by the Chairperson</b>
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The Chairperson welcomed all the members. In his address to the house he suggested that the next BoG meeting may be held when students are available in the Campus. This would benefit in interacting with the students and faculties. It was also decided that a calendar for probable dates of BOG are to be fixed in advance, so that the members can plan their visit accordingly. After the deliberations, members of Board agreed to the following dates provisionally for the next three meetings. Accordingly the dates of Finance Committees may also be fixed one day prior or on the day of BOG meeting as per the convenience of the members :-

33 <sup>rd</sup> BOG	-	August 19, 2016 (Friday)
34 <sup>th</sup> Bog	-	October 10, 2016 (Monday)
35 <sup>th</sup> BOG	-	February 10, 2017 (Friday)

It was decided that a progress/review report of various academic/research activities is to be presented in the BoG meetings. Review report may include items on sponsored/research projects, research publications, faculty achievements, students activities etc. It was also

proposed that a facebook page of the alumni affairs be created to interact with alumni, students, faculty, visiting faculty and ex-faculty of the institute. This would provide a platform to report happenings and achievements of the institute to the stakeholders, who may be treated as part of the alumni database.

Prof. Shankar Pal suggested that the students of the institute shall be briefed about the opportunities available under the banner of Indian National Academy of Engineering, Academy of Sciences, Indian National Science Academy, and National Academy of Sciences, Allahabad to support their internship program through fellowships.

It was proposed that Institute faculty/students should take active participation in conferences/seminars/workshops organized in the Institute. It was proposed that a faculty advisor may be appointed to coordinate/organize special lectures etc. to be delivered by the Institute faculty for the benefit of the students. One of the members suggested that those faculty/students, who attend any seminar/workshop/conference, deliver a presentation on the same topic to the Institute faculty and students.

It was informed to the Board that the IIITDMJ has been adjudged at No. 77 in National Institute Ranking Framework (NIRF). The Board emphasized that the Institute should make efforts to come within the ranking of 50 in the next assessment. For that, a concrete plan is to be prepared by a task group to identify the areas where Institute can do better to improve its NIRF ranking.

The Chairperson emphasized to modernize the kitchen in Student's Mess, especially, in the area of Dish Washing, solid Waste Management and Storage System. It was assured, this would be undertaken on priority. He suggested that action be taken to plan planting of trees.

The Chairperson stated that IIITDMJ shall strive to become a Centre of Excellence in the area of IT enabled Design and Manufacturing. Accordingly Industry-4.0 Conference may be organized with active participation of internal/external experts. The date and format of the Conference may be decided in consultation with Japanese Embassy to facilitate participation of Japanese experts in this conference.

The Chairperson expressed his happiness on the good performance of Placement Team in this year. The efforts made by Placement Team are appreciated.

<b>BOG/32/2</b>	<b>Overview and Action Report by the Director</b>
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The Director of the Institute presented an overview/progress and action taken report before the Board covering the period since last BOG meeting held on 7<sup>th</sup> December 2015 :-



**1. Research Projects submitted**

**(a) IMPRINT (IMPacting Research INnovation and Technology)**

No. of Projects Submitted	Total Financial Outlay
35	Rs. 3511.00 Lac

**(b) Other Schemes**

No. of Projects Submitted	Total Financial Outlay
12	Rs. 385.12 Lac

**2. Research Projects Completed/Ongoing/Sanctioned**

**(a) Completed**

No. of Projects	Total Financial Outlay
10	Rs 93.69 Lac

**(b) Ongoing**

No. of Projects	Total Financial Outlay
07	Rs 283.32 Lac

**(c) Sanctioned**

No. of Projects	Total Financial Outlay
03	Rs 86.51 Lac

**3. Major projects Running in Institute**

**(a) DIETY**

- Running Since September 1<sup>st</sup>, 2015

- Total Financial Outlay: Rs. 17.50 Crore
- Number of courses organized: 05
- Number of faculty members trained: 176

**(b) Start-Up India Project (MHRD+DST)**

A new project has been sanctioned to the Institute recently to promote startup activities among the students with a financial outlay of Rs. 1.50 Crore over a period of next three years. Institute is mandated to fund 10 startups each year with a fund cap of Rs. 2.50 Lac for each one. Activities have been started by inviting the Expression of Interest (EOI) from present/past students.

**4. Faculty Achievements**

- Dr. Jawar Singh has been awarded prestigious "Building Energy Efficiency Higher & Advanced Network (BHAVAN)" Fellowship supported by the Department of Science and Technology, Govt. of India, and the Indo-U.S. Science and Technology Forum (IUSSTF) on 4<sup>th</sup> May 2016.
- Dr. Anil Kumar, Post Doc at Gwangju Institute of Science & Technology Korea for a period of one year. ( May 2016).
- Dr. Pavan Kr. Kankar, Guest Editor for the special Issue of Shock and Vibration Journal on "Fault Diagnosis and Prognosis of Critical Components." (April 2016).
- Prof. Puneet Tandon, Conference Chair, 2016 International Conference on Design, Materials and Manufacturing (ICDMM 2016), Kuala Lumpur, Malaysia, March 25-27, 2016.
- Dr. Anil Kumar, Guest Editor for the Special Issue on multirate systems for journal Mathematical problems in engineering, 15 April, 2016 .
- Prof. Puneet Tandon, Guest Editor, Design for All, (Special Issue on: "Design from Waste"), February 2016, Vol. 11, No. 2, 2016
- Prof. Puneet Tandon, awarded first Prize in IMTEX Forming 2016 on "Dieless Manufacturing" held during January 21-26, 2016 at Bengaluru, India (Organized by Indian Machine Tool Manufacturers' Association).
- UG students of ME Discipline Mr. Abhilash Mishra and Mr. Amit Gupta have been awarded for their excellent work and high level of contribution in metal fabrication field in 'The 28th Precision Sheet Metal Technology Fair' organized during March 18-April 08, 2016 at Bangkok(Thailand), for their 'abstract model of Humanoid' in the mentorship of Dr. Prashant Kumar Jain (Associate Prof at PDPM IITDM Jabalpur and Prof. Thanapandi (Adjunct Professor IITDM Jabalpur).
- Dr. Atul Gupta, Student Travel Grant Chair for 9<sup>th</sup> India Software Engineering Conference, Feb 18-20, 2016 BITS Pilani, Goa Campus, Goa, India.

**5. Workshops/Seminars etc organized**

- (1) Data Structures and Algorithms (September 19-26, 2015).



- (2) Developing Android Application for Fun and Profit (December 14-20, 2015).
- (3) Entering Adulthood (10<sup>th</sup> March 2016).
- (4) Fight against Sexual Crimes and Gender Discrimination (February 15-16, 2016).
- (5) Jabalpur Academia Initiative Meet (February 17, 2016).
- (6) Optimisation Techniques for Solving Engineering and Management Problems (March 02-06, 2016).
- (7) Computer Programming and GUI Development using MATLAB (March 18-23, 2016).

#### 6. Student Activities

- GUSTO-2016 (January 23-26, 2016).
- JENESYS-2016 (Visit to Japan; January 19-26, 2016).
- SWACHH BHARAT ABHIYAN (12<sup>th</sup> February 2016).
- ABHIKALPAN 2016 (March 12-13, 2016).
- BLOOD DONATION CAMP (March 12, 2016).
- YOGA SESSION (April 08, 2016).
- CULTURAL/ TECHNICAL TRIPS
  - Technical trip to IIT Bombay (December 26-29, 2015).
  - Cultural trip to IIM Ahmedabad (January 22-26, 2016).
  - Cultural trip to IIM Calcutta (January 29-31, 2016).
- POSTER COMPETITION, SINGING COMPETITION & PANEL DISCUSSION ORGANIZED BY SANSTHAN RAJBHASHA VIBHAG (April 20-22, 2016).

The Action Taken Report on the previous meeting (31<sup>st</sup> meeting) was presented and the Board noted the same. The comments sent by Prof Karnick were discussed by the Board and discussions have been recorded under item No. **"BOG/32/3. Confirmation of Minutes of the BOG/2015/31<sup>st</sup> meeting held on December 7, 2015"** i.e. on page No. 6.

<b>BOG/32/3</b>	<b>Confirmation of Minutes of the BOG/2015/31<sup>st</sup> meeting held on December 7, 2015.</b>
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The minutes of the 31<sup>st</sup> meeting of the Board of Governors were circulated to all the members. Comments were received only from Prof Harish Karnick. The comments were placed and discussed in the meeting and Board examined them. The comments were well taken by the Board. The Chairperson directed that follow-up action wherever required be taken on priority.

The Board authorized the Chairperson to confirm the Minutes of 31<sup>st</sup> BoG.

<b>BOG/32/4</b>	<b>To consider the recommendations of 27<sup>th</sup> Finance Committee meeting to be held on May 20, 2016.</b>
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- (i) **FC/27/4 To consider Annual Accounts for the Financial Year 2015-16.**

The recommendations of Finance Committee on Annual Accounts of the Institute for the Financial Year 2015-16 with following comments were placed before the Board :-

"The Committee examined the statements of Annual Accounts. Shri Munish Malik has suggested following changes:

Schedule 11: Income from Investment: "Financial Year 2015-16" in place of "as at 31.03.2016" and

Utilization Certificates: Uniform phrasing, re-sequencing, correction of typo error and difference of Re1 is to be corrected in Utilization Certificates."

**The Board approved the Annual Accounts for the F.Y. 2015-16 as recommended by the Finance Committee.**

- (ii) **Regarding demand raised by Income Tax Department pertaining to ongoing Income Tax (TDS) case for Financial Year 2009-10, 2010-11 and 2011-12.**

It was informed to the Board about the latest development of the income tax case pending before Income Tax Appellate Tribunal. The 50% demanded amount i.e. Rs. 21,91,684 was deposited with Income Tax department in Financial Year 2015-16 in compliance of letter F.No. ITO(TDS)2/JBP/Demand/2015-16 dated 21.03.2016 received from Income Tax Department as per order passed by CIT (Appeal) Jabalpur. It was also informed that the Income Tax Appellate Tribunal Jabalpur has granted stay on demand thereafter in its order dated 04.04.2016.

**The Board noted the same.**

<b>BOG/32/5</b>	<b>To consider the recommendations of the 22<sup>nd</sup> Building &amp; Works Committee meeting held on May 3, 2016.</b>
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- (i) **B&WC/22/6(i) – To discuss for exploring the additional construction agencies for completing the pending construction works and/or assignment of new projects**

BOG has recommended to takeover all the 19 major/minor building/works which were shown completed by the CPWD. There are lots of defects in these completed buildings/Works. The CPWD may be asked to rectify the defects and deficiencies. In case CPWD does not rectify the defects, Institute may rectify these defects at its own cost and payment shall be deducted from the amount due to CPWD. The copy of the decision may be conveyed to CPWD.

**The Board approved the recommendations of B&WC to empanel the contractors/agencies for undertaking the works directly for 'New Construction Works'**



and 'Repair & Maintenance Works' under various categories as recommended by the B&WC. However, a SOP may be evolved for this. The Chairperson directed that this may be done on priority. It has been assured that empaneling of contractors/agencies will be done on priority.

**(ii) B&WC/22/6(ii) Proposal to hire external consultant to supervise and advice for Civil Construction Projects.**

The Board noted that fee being paid is higher than the norms followed. It has been decided that the Director may explore and appoint a senior level experienced Civil Engineer to help in execution of pending works.

<b>BOG/32/6</b>	<b>Discussion on the report of Grievance Committee.</b>
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Considering the Grievance Committee report and comments of Prof. Karnick on the Minutes of 31<sup>st</sup> BOG meeting. The Board decided the following:-

(a) The matter of faculty who have filed the case and matter is subjudice before the honorable High Court of Madhya Pradesh Jabalpur, action may be taken after the judgment of the High Court. However, Institute Counsel shall be instructed to expedite and get the cases finalized on priority basis.

(b) Those faculty who have grievance related to anomaly in their pay fixation etc, a Committee has been constituted by the Board. The committee will be having following members :-

- (i) Shri DM Gupta, Member, BOG
- (ii) Prof. Surendra Kumar, IIT Roorkee
- (iii) Shri Praveer Saxena, Under Secretary, IITs, MHRD, GOI.

**The committee is requested to submit the report within 4 weeks' time.**

(c) The Director briefed about the progress of the faculty selection process. It was informed that the advertisements were published and applications are received. The 1<sup>st</sup> scrutiny of applications has already been completed. A final security is likely to be completed in the first week of June 2016. The Institute is planning to conduct the interviews in the month of June and July 2016 for the post of Assistant Professors and Associate Professor respectively.

The Board noted the same and authorized the Chairperson, BOG to approve the minutes of Selection Committees without waiting for the next Board meeting. However, the approval given by the Chairperson is to be placed in the next BOG meeting for ratification.

<b>BOG/32/7</b>	<b>To consider the proposal for adoption of villages situated in the vicinity of the IIITDMJ Campus under various GOI Schemes</b>
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The Board agreed with proposal of adoption of nearby villages in the vicinity of the IIITDMJ Campus. Dr. Mukesh Roy is already liaising and working with the nearby villages. Chairperson suggested that Institute should form a team consisting of Faculty, Admin Staff and Students for working on various social schemes. The Chairperson emphasized that Institute should make use of various GOI Schemes such as Swachh Bharat, Unnat Bharat, Skill Development, National Adult Literacy etc. The Institute may also approach the State Govt. for taking help for some of the Projects.

<b>BOG/32/8</b>	<b>Nomination of Deans</b>
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The Board approved the nomination/re-nomination of following faculty as Deans w.e.f. 01 June 2016 (or from the date of approval of minutes, whichever is later) for a period of 3 years :-

- |       |                         |   |   |
|-------|-------------------------|---|---|
| (i)   | Prof. Puneet Tandon     | - | Dean (Research, Sponsored Projects & Consultancy) |
| (ii)  | Prof. P. N. Kondekar    | - | Dean (Planning and Development)                   |
| (iii) | Dr. Prabin Kumar Padhy  | - | Dean (Academic)                                   |
| (iv)  | Dr. Prashant Kumar Jain | - | Dean (Students)                                   |

The services rendered by outgoing Deans Prof. Tanuja Sheorey, Dean(Students) and Prof V.K. Gupta, Dean(Academic) who had handed over the charge to Dr. P.K. Padhy while going abroad, Prof. Puneet Tandon, Dean (Planning & Development) were appreciated by the Board and to be placed on record.

<b>BOG/32/9</b>	<b>Proposal for Extension of Contract of Services.</b>
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The proposal for extension of service of following faculty members was considered by the Board in view of their satisfactory performance report. The Board approved the extension of contract period for a period of one year with effect from the dates as mentioned against their names with existing terms and conditions :-

Name	Designation	Date of Expiring of contract	Date of Extension
Dr. Sangeeta Pandit	Assistant Professor (on contract) AGP 6000	02 <sup>rd</sup> June 2016	3 <sup>rd</sup> June 2016
Mr. Shekhar Chatterjee	Assistant Professor (on contract) AGP 7000	02 <sup>rd</sup> June 2016	3 <sup>rd</sup> June 2016

<b>BOG/32/10</b>	<b>Ratification of decision taken by the Chairperson, BOG</b>
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**The Board ratified the following decisions taken by the Chairperson BOG**

(i) Resignation of Prof Akio Haga, Professor of Japanese Language wef 01 February 2016(A/N).

(ii) Reimbursement of legal charges to Prof. A. Ojha, former Director of the Institute. The approval given by the Chairperson for reimbursement of legal charges to Prof A. Ojha, former Director in a legal case, No. MCRC/20305/2015 filed before the Honorable High Court of MP at Jabalpur by Dr. Brajesh Pandey (ex-faculty on contract) is ratified by the Board.

(iii) The proposal to reimbursement of legal charges to employees during the course of official duty: - The Board discussed certain issues related to eligibility of employees for the legal assistance/reimbursement of legal charges. It was discussed that there are Govt. of India rules related to legal assistance/reimbursement of legal charges. The Board advised that the agenda may be reframed in harmony with Govt. of India rules and to be placed in the next Board meeting.

BOG/32/11	Agenda item with the permission of the Chairperson, BOG
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**(i) Proposal for approval of Statues of IIITs**

The draft Statutes of IIITs received from MHRD, were discussed in the IAG-GA meeting. The Committee gave few suggestions/comments. The same were sent to the Chairperson for approval and sent to MHRD. The same are placed before the Board for ratification. The Board ratified the decision of the Chairperson on the draft Statues with the comment that the Statues should be in harmony with the statutes of IITs. The same shall be communicated to the MHRD.

**(ii) Report of the Committee constituted to report pending/defective/incomplete works undertaken by CPWD.**

The report of the Committee could not be discussed in this meeting. This may be placed in the next BOG meeting.

**(iii) Recommendations of the Senate**

**The Senate in its 37<sup>th</sup> meeting held on 16 May 2016 recommended the following:-**

**(a) Senate/37/8 – Convocation 2016**

The Board agreed with the provisional date i.e. 20<sup>th</sup>/21<sup>st</sup> August 2016 of Convocation 2016. The Board also discussed the names of dignitaries including as proposed by the Senate as the probable Chief Guest on Convocation. The Board authorized the Chairman, BOG to approve the name of dignitary as Chief Guest and invitation may be sent accordingly.

To have presence of Board members in the Convocation, the Board decided to schedule a meeting one day prior to the date of convocation. The Board authorized, Chairperson, BOG to approve the award of degrees and medals. The approval of the Chairperson will be placed in the next BOG for ratification.

**(b) Decision of the Senate for reporting to the Board.**

**(1) Senate/37/5 – Proposal for new course structure and contents for B. Des programme.**

The decision of the Senate was noted by the Board.

**(2) Senate/37/05 – Restructuring of UG Curriculum**

The decision of the Senate on Course curriculum was noted by the Board.

**(3) Senate/37/10(3) – Renaming of all the Discipline as Departments**

The Board did not agree with the decision of the Senate.

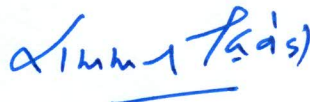
**(4) Senate/37/10(4) – Offering of Course under GIAN, MOOCs, NPTEL Schemes.**

The Board asked to place the item in the next Board meeting with a proposal.

**(iv) Proposal for approval of Administrative Hierarchy and Financial Budget of EL & ICT Academy for approval of Board.**

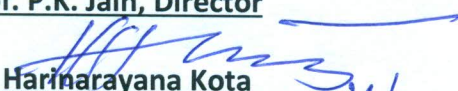
Professor P.N. Kondekar was asked in the last meeting of the Board to propose a structure in harmony with other Institution such as IITs. He placed a proposal before the Board. The Board asked CI/Co-CIs of the academy to discuss various models with the Director and prepare proposal/guidelines for smooth functioning of the academy.

The minutes are placed for approval pl.



(Ram Phal Dwivedi)  
Registrar & Secretary,  
22-05-2016

  
Prof. P.K. Jain, Director

  
Dr. Harinarayana Kota  
Chairperson, BOG