

Date of BOG Meeting	Old Number of BOG meeting	Renumbered BOG meeting	Venue	Year	Authority
December 5, 2012	BOG/2012:04	BOG/22	PDPM IIITDM Jabalpur	2012	APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013

**Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur**

Minutes of BOG/2012/4<sup>th</sup> meeting of the Board of Governors held on December 05, 2012 from 12.00 noon onwards in the Conference Hall of PDPM IIITDM Jabalpur.

Members present:

Prof. S. V. Raghavan  
Scientific Secretary to the Office of the  
Principal Scientific Advisor, Govt. of India

Chairman

Dr. Ajay Kumar  
Joint Secretary  
Dept. of Electronics and Information Technology,  
Ministry of Communication and Information Technology,  
New Delhi

Member

Prof. Aparajita Ojha  
Director  
PDPM IIITDM Jabalpur

Ex-officio member

Prof. Puneet Tandon  
PDPM IIITDM Jabalpur

Member

Prof. Tanuja Sheorey  
PDPM IIITDM Jabalpur

Member

Shri R. P. Dwivedi  
Deputy Registrar, PDPM IIITDM Jabalpur

Actg. Secretary

Following members expressed their inability to attend the meeting due to their prior commitments or important meetings scheduled at later stages.

Shri Ashish Kumar Chauhan  
Deputy Chief Executive Officer  
Bombay Stock Exchange

Prof. U. B. Desai  
Director, IIT Hyderabad

Prof. Ashok Jhunjhunwala  
Professor, IIT Madras

Shri Amit Khare  
Department of Secondary & Higher Education,  
MHRD, Govt. of India

Prof. Pradeep Mathur  
Director, IIT Indore

Shri Hariranjana Rao,

Secretary IT and Secretary to CM,  
Govt. of Madhya Pradesh,  
Bhopal.

Prof. G. K. Sharma  
Professor, IIT Gandhinagar

Prof. R. K. Shyamasundar  
Tata Institute of Fundamental Research, Mumbai

BOG/2012:04:01	Opening remarks by the Chairman
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The Chairman, Board of Governors, Professor S. V. Raghavan welcomed all the members including the newly inducted members on the Board as Senate Nominees, namely Prof. P. Tandon and Prof. T. Sheorey. He requested the Director to present the Overview and Action Taken Report.

BOG/2012:04:02	Overview and Action Taken Report by the Director
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#### Director's Overview Report –

**Convocation 2012:** The fourth convocation of the Institute was held on August 25, 2012. Prof. Raghavan, Scientific Secretary to the Principal Scientific Advisor, Govt. of India and Chairman, BOG of the Institute delivered the convocation address.

**Students:** Four students were nominated to pursue their project based internships in Japan. Two companies, namely Canon, Japan and Mitsubishi Heavy Industries Ltd. Japan have again offered 2 internships each. Amada and Chiba Universities have also offered internships to students.

It is heartening to inform that the interest of undergraduate students in the research and development is growing and they have also started contributing significantly in the research programmes and projects of the faculty. Outcome of research of undergraduate students is being published in journals /conference proceedings of repute.

Students' placement has also been started and a few companies have visited the campus for placement.

#### Students' Activities:

1. The technical function Abhikalpan 2012 was successfully organized by the students held and was well attended by participants from various colleges/ Institutions within and outside MP.
2. A Sufi Vocal Music Programme was also organized at the Institute in which Mr. Zameer Khan and group from Rajasthan had performed under the Jabalpur Chapter of
3. Institute literary club organized a two days cultural programme in the campus, which was much appreciated by students.
4. JAGRATI club of the institute performed a series of nukkad natak for awareness of education in the nearby villages to motivate the children as well as their guardians.



**Faculty:**

Two faculty members Dr. Asutosh Shrivastava (ECE) and Dr. Rajesh Pandey (Mathematics), who were awarded Indo-US Research fellowships have proceeded to Yale University and Southern Illinois University Carbondale, USA to carry out joint research with their American Counterparts, for a period of 10 months. Further, Dr. Amarnath has proceeded for the postdoctoral fellowship of 10 months at Inha University, South Korea. Dr. N R Jena has been awarded recently, INSA Indo- Australian postdoctoral research award to work at the University of Queensland, in the month of May 2012.

**Research Projects:**

- (1) Prof. Puneet Tandon ( PI) and Dr. Prashant Jain ( CoPI) - "*Process development for the fabrication of free form components through incremental sheet forming*" total budgetary amount of Rs. 72,45,000/-. The project has been funded by BRNS.
- (2) Dr. Rajesh Kumar Pandey (PI): "*Wavelets and operational matrix based techniques for integral and differential equations*" total budgetary amount of Rs. 10,20,000/-. The project has been funded by SERB, DST.

**Faculty members have organized following conferences or workshops in the recent past.**

- 1) Workshop on Wavelets and its applications (WoW 2012) during July 13-15, 2012 organized by Dr. Pritee Khanna from computer science Dr. Rajesh Pandey from Mathematics and Dr. Pavan Kankar from mechanical engineering
- 2) Another important Research promotion workshop on Introduction to Graph and Geometric Algorithms during November 01-03, 2012 was hosted at the Institute and was jointly organized by Prof. Ghosh of TIFR Bombay and Dr. Pritee Khanna and Dr. Sraban Mohanty of the Institute. This workshop was fully sponsored by National Board for Higher Mathematics, Department of Atomic Energy, Govt. of India.
- 3) Design Workshop (DeW 202) from December 05-07, 2012 is the second in the series which we have planned to hold every alternate year. This is being organized by Prof. Vijay Gupta and Dr. Prashant Kumar Jain. The last workshop was held in October 2010.
- 4) The first international conference on Innovations in Design & Manufacturing (InnDeM 2012) from December 05-07, 2012 is being organized by Professor Puneet Tandon, Prof. Vijay Kumar Gupta, Dr. Pavan Kankar and other colleagues.

Under a mission of Government of Madhya Pradesh to train its officers on Computer and internet usage, digital signature etc. the institute has imparted training to officers of Jabalpur division. Five sessions have been successfully organized and the response was overwhelming. Here it is worthwhile to mention another important study that the Institute has made on the impact assessment of Right to Service Act of the Govt. of Madhya Pradesh. Govt. of Madhya Pradesh has been honored with UNSCO award for implementing the right to service act.

Faculty recruitment process for the disciplines – Mechanical Engineering, Electronics and Communication Engineering, Computer Science and Engineering, Mathematics, Physics and English have been completed. Sujoy Mukherji, PhD from IISc Bangalore on smart structures, Brajesh Pandey, PhD from IIT Bombay on VLSI Design and Vinay Kumar Singh, PhD from IIT Kanpur on Microelectronics Design and Fabrication have joined the Institute. No one was found suitable in Mathematics and Computer Science and Engineering. Recommendations of the selection committee for Physics and English are being placed in this meeting for the

approval of the Board. One candidate has been recommended by each of the selection committee.

**Civil Infrastructure:** Major construction work entrusted to CPWD is likely to be completed by October 2013. A list of major construction work under progress / assigned to CPWD is as follows:

Sl. No.	Name of work	Cost Estimate (Rs. in Lacs)
<b>WORK IN PROGRESS.</b>		
1	C/o Lecture Hall and Tutorial Complex for PDPM IIITDM at Jabalpur (MP)	Rs. 3731.94 Dtd. 17.08.2010
2	C/o Narmada Residency-II (50 Nos. flats) at PDPM IIIT, Jabalpur (MP)	Rs. 1514.61 Dtd. 30.03.2010
3	C/o Narmada Residency-III (60 Nos. flats) at PDPM IIIT, Jabalpur (MP)	Rs. 2096.10 Dtd. 30.03.2010
4	C/o Basketball Court for PDPM IIITDM at Jabalpur	Rs. 219.35 Dtd. 18.07.2011
5	C/o Hall of Residence-4 (Triple seated hostel) for PDPM IIITDM at Jabalpur. <b>(Completed)</b>	Rs. 2213.07 lacs, Dtd. 17.08.2010
6	C/o Dining Hall and Kitchen Mess for PDPM IIIT, D&M Campus, Jabalpur (M.P.)	Rs. 628.00 Lacs, Dtd. 24.11.2009
7	C/O RCC Over Head Tank 2.00 Lac Liters Capacity at PDPM IIIT, JABALPUR <b>(Completed)</b>	Rs. 41.17 Lacs, Dtd. 30.08.2011
8	C/o Visitor Hostel for PDPM, IIITDM at Jabalpur including water supply, sanitary installation, drainage & internal electrical installation	Rs. 1185.22 Dtd. 17.08.2010
9	C/o CC Road from security barrack to hall of residence-1 at PDPM - IIIT DM, Jabalpur	Rs. 115.78 Lacs, Dtd. 14.10.2011
10	C/o External Sewerage System (Part phase-I) for PDPM-IIITD&M, at Jabalpur	Rs. 113.07 Dtd. 28.04.2011
11	C/o. Security Barracks <b>( Completed)</b>	Rs. 71.00 Dtd. 08.04.2010
<b>WORK SANCTIONED BUT NOT STARTED</b>		
1	C/o Library Cum Computer Center at PDPM-IIITDM, Jabalpur. (Work awarded to a construction agency)	Rs. 2289.70 Lacs, Dtd. 19.08.2011
2	C/o Development of PDPM IIITDM Campus, Jabalpur.SH:- C/o 1 No. Culvert (in Zone-A Bt'n JN A4 & A5 on 18meter road).	Rs. 61.05 Lacs, Dtd. 18.05.2012
3	C/o P.G. Hostel for P.G.Hostel for IIIT D&M at Jabalpur (M.P.). (Ph-I)	Rs. 1237.00 Lacs, Dtd. 19.08.2011
4	C/O Road Network (Phase-I) for PDPM-IIITDM, Jabalpur.	Rs. 241.67 Lacs, Dtd. 17.08.2010
5	C/o of Hall of Residence-7 (PG Hostel) (Phase-2) at PDPM IIITDM, Jabalpur.	Rs. 2248.60 Dated 14.02.2012



6	C/o Administrative Block at PDPM IITDM, Jabalpur.	Rs. 1379.15 Dated 14.02.2012
7	C/o Student Activity Centre-I at PDPM IITDM, Jabalpur	Rs. 1722.37 Dated 14.02.2012
8	C/o Hall of Residence-8 (Girls Hostel-I) at PDPM IITDM, Jabalpur	Rs. 1433.93 Dated 14.02.2012
9	C/o Rewa Residency-2A at PDPM IITDM, Jabalpur	Rs. 1365.99 Dated 14.02.2012
10	Primary Health Centre at PDPM IITDM, Jabalpur	Rs. 477.53 Dated 14.02.2012

**Action Taken Report:**

The Action Taken Report on the decisions taken in the BOG/2012/3<sup>rd</sup> meeting held on July 5, 2012 was presented by the Director. The Board expressed its satisfaction on the implementation of the Board's decision.

BOG/2012:04:03	Confirmation of Minutes of the BOG/2012/3 <sup>rd</sup> meeting held on July 5, 2012.
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Minutes of the BOG/2012/3<sup>rd</sup> meeting held on July 5, 2012 were confirmed.

BOG/2012:04:04	Hiring of EdCIL (Govt. of India Enterprise) for finalization of the Revised Draft Project Report for forwarding to the MHRD, GOI.
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The Institute plans to prepare a revised Draft Project Report (DPR) in view of the increase in student intake and its plan to expand in new directions both at undergraduate and postgraduate levels. The plan is to enhance the student strength to 6000 in order to provide opportunities of quality education to a larger number of students and to expand its undergraduate programme in two specific areas, namely Biomedical Engineering and Design. Further, specialized post graduate programmes in various areas are also being planned for strengthening its R&D activities with due focus on Design and Manufacturing. The original DPR had a plan of student strength of 1200 only. In view of the decision of the Central Govt. to provide reservation to OBC, the number of enrolled students has already been increased and by the beginning of the next year, it is going to be around 1300.

EdCIL is a Public Sector Unit established by Govt. of India under the Ministry of Human Resource Development, which has been assigned various important similar tasks by the MHRD and other Govt. /autonomous institutions fully funded by the Central Govt. These include preparation of Detailed Project Reports of newly established IIMs, IIT Guwahati and new Central Universities assigned by the MHRD.

Further, EdCIL is having specialized in-depth knowledge and experience in preparation of DPRs of educational institutes. Being a PSU under the MHRD, the Institute proposed to assign the task for preparation of the revised DPR to EdCIL.

After deliberation, the Board decided to assign the work of preparation of Revised Detailed Project Report to a consultant agency as per the norms of GFR, Govt. of India.

<b>BOG/2012:04:05</b>	<b>Adoption of Annual Report of the Institute for the year 2011-12.</b>
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The Annual Report for the year 2011-12 was placed on the table in the meeting. The Board approved the Annual Report to be forwarded to MHRD, Govt. of India for placing in both the Houses of the Parliament.

Members placed on record their appreciation for the preparation of the annual report, especially due to the annual audit report which did not contain any major audit observations.

<b>BOG/2012:04:06</b>	<b>Grant of leave for a period of two years by retaining lien of Dr. Rajib Kumar Jha, Assistant Professor (ECE discipline) to join IIT Ropar as Assistant Professor.</b>
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The Board accorded its approval to grant leave to Dr. Rajib Kumar Jha initially for a period of one year by retaining the lien at IIITDM Jabalpur and permitted him to join IIT Ropar as assistant professor in January 2013.

<b>BOG/2012:04:07</b>	<b>Extension of lien of Dr. M. Ravibabu, Assistant Professor for one more year.</b>
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The Board approved the leave by retaining the lien for one more year to Dr. M. Ravibabu w.e.f. 29<sup>th</sup> January, 2013.

<b>BOG/2012:04:08</b>	<b>Grant of long leave to Dr. N. R. Jena, Assistant Professor, for Indo-Australia Early Career S&amp;T Visiting Fellowship from 1<sup>st</sup> Jan 2012 to 31<sup>st</sup> Dec 2013.</b>
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The Board considered the request of Dr. N. R. Jena for granting him long leave for a period of 12 months to visit Australia for Indo-Australia Early Career S&T Visiting Fellowship of Indian National Science Academy. The Board approved the proposal of the institute and granted him leave for a period of 10 months.

<b>BOG/2012:04:09</b>	<b>Proposal for grant of Deputation Allowance, Leave Salary Contribution, Pension Contribution to Shri Vijay Kumar Dubey (EE-Civil) on deputation from CPWD.</b>
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After deliberation on the minutes of the meeting of Selection Committee which were approved by the Chairman, BOG, it was resolved by the members that the consent of the members of the Selection Committee held for the purpose be taken, for the proposed change to protect the salary of Mr. Vijay Dubey and other perks/benefits as per rules of the Central Govt. The matter was decided to be placed in a subsequent meeting of the Board after the consent/comments of the selection committee members are received.

<b>BOG/2012:04:10</b>	<b>Proposal for inclusion of SC/ST Category and Minority Community members in the Selection Boards/Committees.</b>
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The Board approved the proposal for adopting Government of India orders to include SC/ST category and Minority Community members to Selection Boards/Committees at all levels. The Board also approved the proposal of the Institute to amend the MOA/by-laws of the Institute accordingly and seek the consent of the Ministry of Human Resource Development for the said amendment.



BOG/2012:04:011	Implementation of Waiting List Panels prepared on the basis of selection made by the Institute for teaching and non-teaching posts.
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The Board deliberated on the proposal of the Institute to consider the Office Memorandum of the Govt. of India, Ministry of Personnel/Public Grievances and Pensions (Department of Personnel and Training) letter No. 410191/18/97-Estt-B dated 13 June 2000. Since the order was about 12 years old, it was suggested to seek a clarification from the Ministry of Human Resource Development /concerned ministry if any further orders /amendments /updates have been issued on the matter. The matter was deferred.

BOG/2012:04:12	Proposal for delegation of additional powers to the Deans/Head of Disciplines.
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Due to increasing strength of students, volume of academic administration and management of students' affairs is also increasing. In view of this, the Director proposed to delegate some of her administrative and financial powers to the Dean (Academic) and Dean (Students), Head of the Disciplines or faculty in charge of the unit, as per the Annexure BOG/2012/04/Annexure -IX on page 49 of the Agenda. The Board accorded its approval on the proposal.

BOG/2012:04:13	Proposal for ad-hoc promotion to Shri Prabodh Pandey, Assistant Registrar.
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The matter was deferred.

BOG/2012:04:14	Proposal for change of Nomenclature and Grade Pay of all ministerial posts in Group 'C' cadre.
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The proposal of the Institute to change the nomenclature and grade pay of all ministerial posts in group 'C' was approved by the Board for forwarding the matter to the MHRD, Govt. of India.

BOG/2012:04:15	Items for ratification
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**BOG/2012:04:15.01 - Annual Audit Report for 2011-12:**

The Board deliberated on the observations made by the Principal Auditor General, Gwalior and Action Taken Report (ATR) presented by the Director. The Board expressed its satisfaction on the ATR and ratified the decision of the Chairman to approve the Audit Report for onward communication to the MHRD.

**BOG/2012:04:15.02 - Grant of study leave to Ms. Bharti Kewat (TA) for M.Tech programme.**

The Board ratified the decision taken by the Director for granting two years study leave to Ms. Bharti Kewat (TA) for pursuing M.Tech programme on regular basis.

**BOG/2012:04:15.03 - Approval of Appointments/Resignations.**

**(a) Appointments:**

(i) The Board ratified the approval given by the Chairman, BOG on the recommendations of the Selection Committees for the post of Assistant Registrar /Executive Engineer (Civil). The following candidates were selected:

For the post of Assistant Registrar:

1. Mr. Santosh Mahobia (Under SC Category)
2. Mr. Naresh Joshi (UR)
3. Mr. Ravi Kumar Gundavarapu (UR)
4. Mr. Rizwan Ahmed (UR)

Wait-listed candidates:

1. Mr. Sunil Kumar Suryawanshi (Under SC Category)
2. Mr. Rahul Gulati (UR)

For the post of Executive Engineer (Civil)

Shri V. K. Dubey (UR) on deputation basis (from CPWD).

(b) Resignation:

The Board ratified the decision of the Chairman on accepting the resignation of Mr. Ravi Kumar Gundavarapu, Assistant Registrar w.e.f. 9 August 2012 (A/N).

BOG/2012:04:16	Any other item with the permission of the Chairman.
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BOG/2012:04:16.01 - Address of the Institute.

At the time of registration of Indian Institute of Information Technology Design & Manufacturing Society under Madhya Pradesh Societies Act, the office address under Article 2 was given as Commissioner's Office, South Civil Lines, Jabalpur, Madhya Pradesh (India). As the Institute has shifted to its permanent location, it was proposed to make the change in the address of the Society's office as follows - Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur, Dumna Airport Road, PO: Khamaria, Jabalpur - 482 005, Madhya Pradesh (India). The Board approved the proposal for seeking the consent of the MHRD to make the change in the address, as proposed.

The meeting ended with a vote of thanks to the Chair.

*Ram Phal Dwivedi*  
Ram Phal Dwivedi  
Acting Secretary, BOG

Recommended for approval please.

*AQ*  
29-12-2012  
Aparajita Ojha, Director

*Approved*  
*R*  
02/01/2013  
Prof. S. V. Raghavan, Chairman, BOG

*Acting Secretary (BOG)*

*Please circulate the minutes to the members*

*AQ*  
2-1-2013