

Agenda Notes

34th Meeting
of the
Board of
Governors

Venue of the meeting

Conference Hall, PDPM IIITDM Jabalpur

Date and Time of the Meeting

December 06, 2016

at 1300 Hrs.



Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design and Manufacturing, Jabalpur (M.P.)

PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, JABALPUR

BOG/2016/34TH MEETING OF THE BOARD OF GOVERNORS
SCHEDULED TO BE HELD ON 6TH DECEMBER 2016, FROM 13.00 HRS. ONWARDS
VENUE: CONFERENCE HALL, PDPM-IIITDM JABALPUR

AGENDA

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BOG/34/14	<p>Ratifications</p> <p>(i) To ratify adoption of Audit Report (Separate Audit Report) on the Annual Accounts of the PDPM-IIITDM Jabalpur for the F.Y. 2015-16.</p> <p>(ii) To ratify the approval, accorded by the Chairperson, BoG for granting a loan of Rs. 600 lakhs from the Institute's internal Corpus</p> <p>(iii) To ratify the recommendations of selection committees for faculty positions of Natural Science discipline.</p>	<p>150</p> <p>151-157</p> <p>158-159</p> <p>160-171</p>
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BOG/34/1	Opening Remarks by the Chairperson, Board of Governors.
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Will be delivered by the Chairperson, BOG in the meeting itself.

BOG/34/2	Overview and Action Taken Report by the Director.
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The overview report will be presented by the Director in the meeting itself. The action taken report on the decisions of 33rd meeting of the Board is presented and placed as BOG/34/Annexure-I (Page 05 to 07).

BOG/34/Annexure-I.

The action taken report on the decisions of 33rd meeting of Board are placed below for the perusal of the members.

Item No.	Resolution/Decision	Action Taken
BOG/33/1	Opening Remarks by Chairperson	The Chairman in his opening remarks discussed certain live issues mainly taking over of incomplete buildings from CPWD as they stopped the work for which the process is going on, progress in faculty recruitment which is also going on in full swing etc.
BOG/33/2	Overview and Action Taken Report	Presented before the Board. No action is required.
BOG/33/3	Confirmation of of 31 st and 32 nd meeting of BoG	The minutes were confirmed and action was taken and presented before the BoG by the Director.
BOG/33/4(i)	Ordinances of the Institute	The 1 st Ordinance of the Institute has been prepared and intimated to the MHRD. The same has also been uploaded on the Institute's website.
BOG/33/4 (ii)	Award of degrees during the 8 th Convocation of the Institute	Informative only.
BOG/33/4 (iii)	Award of medals/prizes during the 8 th convocation of institute	Informative only.
BOG/33/5	Proposal for extension of contractual tenure of faculty.	The decision of the Board for granting extension of one year has been conveyed to Dr. MK Panda and Dr. Neeraj Kumar Jaiswal both Asstt. Professors.
BOG/33/6	Placing of recommendations of Selection Committees for faculty posts	Appointment letters have been issued to the following selected candidates for various faculty positions in the institute on the basis of the selection committee recommendations:

		<p><u>Mechanical Engineering</u></p> <ol style="list-style-type: none"> 1. Dr. Pavan Kumar Kankar, Asst. Professor 2. Dr. M. Z. Ansari, Asst. Professor 3. Dr. Sachin Kumar, Asst. Professor 4. Dr. Samrat Rao, Asst. Professor 5. Dr. Gudipadu Venketesh, Asst. Professor <p><u>Electronics & Communication Engineering</u></p> <ol style="list-style-type: none"> 6. Dr. Sachin Kumar Jain, Asst. Professor 7. Dr. Dheeraj Sharma, Asst. Professor 8. Dr. Varun Bajaj, Asst. Professor 9. Dr. Milan Kumar Biswal, Asst. Professor <p><u>Computer Science & Engineering</u></p> <ol style="list-style-type: none"> 10. Dr. Ruchir Gupta, Asst. Professor 11. Dr. Ayan Seal, Asst. Professor 12. Dr. Neetesh Saxena, Asst. Professor 13. Dr. Manish Kumar Bajpai, Asst. Professor 14. Dr. Kusum Kumari Bharti, Asst. Professor <p><u>Design Discipline</u></p> <ol style="list-style-type: none"> 15. Dr. Sangeeta Pandit, Asst. Professor <p><u>Natural Sciences</u></p> <ol style="list-style-type: none"> 16. Dr. Manoj Kumar Panda, Asst. Professor 17. Dr. Neeraj Kumar Jaiswal, Asst. Professor 18. Dr. A. C. Mishra, Asst. Professor 19. Dr. Nihar Kumar Mahto, Asst. Professor 20. Dr. N. R. Jena, Asst. Professor <p>Out of the above, the following have joined the Institute:</p> <ol style="list-style-type: none"> 1. Dr. Pavan Kumar Kankar, Asst. Professor 2. Dr. M. Z. Ansari, Asst. Professor 3. Dr. Sachin Kumar Jain, Asst. Professor 4. Dr. Dheeraj Sharma, Asst. Professor 5. Dr. Varun Bajaj, Asst. Professor 6. Dr. Ruchir Gupta, Asst. Professor 7. Dr. Ayan Seal, Asst. Professor
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		<p>8. Dr. Manish Kumar Bajpai, Asst. Professor</p> <p>9. Dr. Kusum Kumari Bharti, Asst. Professor</p> <p>10. Dr. Sangeeta Pandit, Asst. Professor</p> <p>11. Dr. Manoj Kumar Panda, Asst. Professor</p> <p>12. Dr. Neeraj Kumar Jaiswal, Asst. Professor</p> <p>13. Dr. A. C. Mishra, Asst. Professor</p> <p>14. Dr. Nihar Kumar Mahto, Asst. Professor</p> <p>15. Dr. N. R. Jena, Asst. Professor</p> <p>The joining for the remaining 2 selected candidates is awaited.</p>
BOG/33/7	Legal/financial assistance to government servant in case of litigation while serving in official capacity	The decision of the Board has been notified for Implementation.
BOG/33/8	Proposal for approval of administrative hierarchy and financial budget for EL & ICT academy	Approved by BoG and notification issued for implementation.
BOG/33/9	Ratifications of decisions taken by the Chairman, BOG	The agenda was only for ratification.
BOG/33/10(i)	Extension of contractual appointment of Shri R. P. Dwivedi, as Registrar	Notification issued to convey the decision of the Board to grant extension of tenure of contractual service up to one year.
BOG/33/10(ii)	Extension of contractual appointment of Mrs. Swapnali D. Gadekar, as Deputy Registrar.	Notification issued to convey the decision of the Board to grant extension of tenure of contractual service up to one year.
BOG/33/10(iii)	Constitution of Research Council of the Institute	The Board constituted the Research Council (RC) and after taking the consent of the members, official notification has been conveyed to the members.

BOG/34/3	Confirmation of Minutes of the BOG/2016/33 rd meeting held on 1st September 2016.
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The minutes of 33rd Committee meeting were circulated to all the members. No comments were received. Board is requested to confirm the minutes. Copy of the Minutes is attached herewith as BOG/34/Annexure-II (Page 09 to 15).

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the 33rd Meeting of the BOG held on September 1, 2016 from 2:00 p.m. onwards in the Conference Hall of PDPM IITDM Jabalpur.

Members present:

Dr. Kota Harinarayana	Chairperson
Prof. Harish Karnick	Member
Prof. Sankar K. Pal	Member
Prof. Pramod Kumar Jain	Member
Prof. V. K. Gupta	Member
Prof. P. N. Kondekar	Member
Shri D. M. Gupta	Special Invitee
Shri R. P. Dwivedi	Secretary

The following members expressed their inability to attend the meeting:

Shri Manish Rastogi	Member
Shri Sanjeev Sharma	Member
Dr. Ajay Kumar	Member
Prof. Sudhir Kumar Jain	Member
Prof. Janat Shah	Member

BOG/33/1	Opening remarks by the Chairperson, Board of Governors
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1. The Chairperson, BOG welcomed all the members. The Chairperson expressed his concern on non receipt of funds of Capital budget from MHRD and its impact on the functioning of the institute. CPWD has given a list of buildings and works which are declared by them as completed but the institute has identified some deficiencies and defects. As these buildings are required for proper functioning of the institute, he suggested that institute should undertake these pending tasks as CPWD is not attending to these tasks inspite of repeated reminders. He suggested that cost involved in undertaking these tasks be adjusted while clearing the final bills. He suggested that institute should intimate this plan of action to CPWD.

2. For filling the posts of faculty on priority, it was agreed that the selection process be hastened. It was suggested that the interviews be conducted on quarterly basis instead of half yearly.

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3. The BOG was informed that Raghavan Committee has submitted its report on Harmonization of non-teaching staff. MHRD's notification is awaited.

4. The minutes of the 31st BOG meeting could not be ratified in subsequent meeting of the Board. Chairperson clarified the points raised by Prof Karnick and the action taken. After discussions, the minutes of the 31st BOG meeting were approved.

5. Chairperson BOG suggested that a regular agenda be included in every BOG meeting regarding progress of academic and research activities, extra-curricular activities, placement etc. that has impact on the ranking of the institute. He suggested that Director should conduct fortnightly review with the participation of Academic staff and administration.. Professor Karnick has suggested that honorary degrees may be conferred on distinguished persons so that the Institute may benefit with their expertise in relevant field. He also suggested that rolling advertisement should continue and Institute may conduct the selections as and when the applications of good candidates are received. Director clarified that a rolling advertisement of faculty is already on the Institute's website and they are conducting the selection committees by giving a cut of date.

6. The Board decided that Professor Karnick will be part of the *smart campus* team as a nominee of the Board to help and monitor the progress on smart campus. The team will meet every month for discussion and as required discussions can be done on video conferencing. Prof. Karnick also suggested that the Institute should make efforts to make its presence felt in the media by creating portals.

BOG/33/2	Overview and Action Report by the Director.
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Director presented an overview report of the Institute. The action taken report on the 32nd meeting was also placed before the Board.

BOG/33/3	Confirmation of Minutes of the BOG/2016/32 nd meeting held on May 20, 2016 and BOG/2015/31 st meeting held on December 7, 2015.
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- (i) The minutes of 32nd BOG meeting were circulated to all the members. No comments were received from the members. The Board confirmed the minutes.
- (ii) The minutes of 31st meeting were placed before the Board in its 32nd meeting. The Chairperson in his opening remarks discussed the points in details and the Board confirmed the minutes.



(i) **Ordinances of the Institute.**

The 1st Ordinances as recommended by the Senate were discussed by the Board. The Board advised certain additions/corrections/modifications. A copy of final Ordinances after incorporating the suggestions are placed as **Annexure-I**. The Board approved the Ordinances.

(ii) **Award of Degrees during the 8th Convocation of the Institute.**

The Board approved the recommendations of the Senate to award degrees to 247 students of B.Tech., 58 students of M.Tech., 11 students of M.Design and 10 students of Ph.D. (total 326 degrees) in the forthcoming Convocation scheduled on 2nd September 2016.

(iii) **Award of Medals/Prizes during the 8th Convocation of the Institute.**

(a) The Board approved the recommendations of the Senate to award medals and prizes to the following students and to be given to awardees in the forthcoming Convocation scheduled on 2nd September 2016.

Sr. No.	Name of Prize	Programme	Name of Candidate	Roll No.
1.	Chairman's Gold Medal (CGM)	UG	VAIBHAV JAISWAL	2012249
2.	Director's Gold Medal (DGM)	UG/ME	YASHASVI GIRIDHAR	2012260
		PG/ECE	SANGEETA SINGH	1210265
3.	D&M Proficiency Gold Medal	UG	RISHABH DABRAL (CSE)	2012195
			AYUSH KUMAR GAUD (ECE)	2012054
			ANSHUL RATHORE (ECE)	2012034
4.	Academic Performance Proficiency Silver Medal	CSE (UG)	VAIBHAV JAISWAL	2012249
		ECE(UG)	DIVYA LALWANI	2012085
		ME(UG)	PRABHAT RANJAN	2012167
5.	IIITDM Proficiency Prize	CSE (PG)	SHREELEKHA PANDEY	1120163
		ECE(PG)	SANGEETA SINGH	1210265
		ME(PG)	DEEPESH PANJWANI	1310304
		Design (PG)	VIPIN YADAV	1310407
		CSE(UG)	RISHABH DABRAL	2012195
		ECE(UG)	DEEPAK KUMAR	2012070
		ME (UG)	SIDDHARTHA KUMAR	2012227
6.	Director's Silver Medals	Cultural Activities	KARTIKEYA MISHRA (CSE)	2012115
		Games & Sports	FARAZ NADEEM (ME)	2012089

(b) The Board also discussed and approved the following additional medals to be given from the next academic year :-

- (i) Academic Performance Proficiency Silver Medal for Design (UG).
- (ii) IIITD&M Proficiency Prize for Design (UG).
- (iii) IIITD&M Proficiency Prize – For best thesis in Ph.D.

BOG/33/5	Proposal for extension of contractual tenure of faculty.
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Following faculty members were recruited on contract for a period of 3 years in the PB-3 15600-39100 AGP 6000. The contract period is near to completion. Their performance was found to be satisfactory. The Board approved the proposal for extension of contract period for one year on the existing terms and conditions wef the dates as shown against their names:-

Sl. No.	Name/Design	Date of Joining	Date Completion of present contract	Date of extension of contract for one year (wef)
1.	Dr. Manoj Kumar Panda Assistant Professor(NS) (On contract)	09.09.2013	08.09.2016	09.09.2016
2.	Dr. Neeraj Kumar Jaiswal Assistant Professor(NS) (On contract)	07.11.2013	06.11.2016	07.11.2016

BOG/33/6	Placing of recommendations of Selection Committees for faculty posts.
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The selections of faculty for the Post of Assistant Professors (on contract) in AGP of 6000 and 7000 against Institute's rolling advt No. 2/2016 and Assistant Professors in AGP of Rs. 8000 as per advt No. 1/2006 and as per 4 tier flexi cadre policy were conducted. The recommendations of following selections Committee were placed before the Board and the Board approved the same:-

(a) Mechanical Engineering Discipline(date of interview 06th August 2016)

1. Dr. Pavan Kumar Kankar(General Category) PB.3(Minimum pay in pay band Rs. 30,000) + (AGP-8000)* as per 4 tier flexi cadre .

*Committee recommended (02)two non-compounded increments.

2. Dr. Mohd. Zahid Ansari (OBC Category) PB.3(Minimum pay in pay band Rs. 30,000) + (AGP-8000) as per 4 tier flexi cadre.
3. Dr. Sachin Kumar (General Category) PB.3(15600-39100) (AGP-6000)
4. Dr. Samrat Rao (General Category) PB.3(15600-39100) (AGP-6000)
5. Dr. Gudipadu Venketesh (OBC Category) PB.3(15600-39100) (AGP-6000)
[Candidates at post SI No. 3, 4 and 5 will be on contract for a period of two years from the date of joining]

(b) Electronics and Communications Engineering Discipline (date of interview 26 August 2016)

1. Dr. Sachin Kumar Jain (General Category) PB.3(Minimum pay in pay band Rs. 30,000) + (AGP-8000) as per 4 tier flexi cadre .
#Committee recommended (01) one increment.
2. Dr. Dheeraj Sharma (General Category) PB.3(15600-39100) (AGP-7000)
3. Dr. Varun Bajaj (General Category) PB.3(15600-39100) (AGP-7000)
4. Dr. Milan Kumar Biswal (General Category) PB.3(15600-39100) (AGP-6000)
[Candidates at post SI No. 2,3, and 4 will be on contract for a period of two years from the date of joining]

(c) Computer Science and Engineering Discipline (date of interview 13 August 2016)

1. Dr. Ruchir Gupta (General Category) PB.3(15600-39100) (AGP-7000)
2. Dr. Ayan Seal (General Category) PB.3(15600-39100) (AGP-7000)
3. Dr. Neetesh Saxena (General Category) PB.3(15600-39100) (AGP-7000)
4. Dr. Manish Kumar Bajpai (General Category) PB.3(15600-39100) (AGP-7000)
5. Dr. Kusum Kumari Bharti (General Category) PB.3(15600-39100) (AGP-6000)
[All the candidates will on contract for a period of two years from the date of joining]

(d) Design Discipline (date of interview 27 August 2016)

1. Dr. Sangeeta Pandit (SC Category) PB.3(15600-39100) (AGP-7000)
[On contract for a period of two years from the date of joining]

BOG/33/7	Legal/Financial assistance to Government Servant in case of litigation while serving in official capacity
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The Board approved the proposal.

BOG/33/8	Proposal for approval of administrative hierarchy and financial budget for EL & ICT Academy
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Prof. P.N. Kondekar, member BOG presented the proposal. The Board approved the proposal including increasing of budget for purchase of furniture from Rs. 10 lakhs to Rs. 25 lakhs, wef 01st September 2015.

BOG/33/9	Ratifications
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- (i) Payment of leave salary and pension contribution of Prof. P. K. Jain, appointed as Director of the Institute, to IIT Roorkee.

The Board ratified the decision taken by the Chairperson, BOG.

- (ii) Grant of Sabbatical Leave to Dr. Anil Kumar and Dr. Jawar Singh.

The Board ratified the decision taken by the Chairperson, BOG.

- (iii) Grant of Study leave to Mr. D. S. Ramteke for pursuing Ph.D. programme in IIT Indore.

The Board ratified the decision taken by the Chairperson, BOG.

- (iv) Acceptance of Technical Resignation of Dr. Ravibabu M. Associate Professor w.e.f. January 1, 2012 on absorption at IIT Ropar.

The Board ratified the decision taken by the Chairperson, BOG.

- (v) Extension of service contract of Dr. Nihar Kumar Mahato, Assistant Professor (Contract) for one year w.e.f. 30th August 2016.

The Board ratified the decision taken by the Chairperson, BOG.

- (vi) Design of degree certificate. **[CONFIDENTIAL]**

BOG/33/10	Any other agenda with the permission of the Chair.
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- (i) **Extension of Contractual appointment of Shri R.P. Dwivedi, as Registrar**

Shri R.P. Dwivedi, was appointed as Registrar on contract for a tenure of 3 years on 12th October 2013. The contractual tenure is going to be over on 11th October 2016. On the recommendations of the Director, the Board approved the proposal to extend his tenure of contract up to one year subject to review after MHRD notifies the policy based on the recommendations of Raghavan Committee.

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- (ii) **Extension of Contractual appointment of Mrs. Swapnali Gadekar, as Deputy Registrar.**

Mrs. Swapnali Gadekar jointed as Deputy Registrar on contract against leave vacancy w.e.f. 11th August 2014, Her tenure is going to over on 11th October 2016. On the recommendations of the Director, the Board approved the proposal to extend her tenure of contract up to one year subject to review after MHRD notifies the policy based on the recommendations of Raghavan Committee.

- (iii) **Constitution of Research Council of the Institute.**

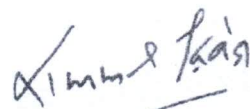
As per Section-22(1) of IIIT Act 2014 the Institute shall establish a Research Council to organize, promote research and to achieve objectives as given in Section 22(2) of the Act. In view of the same a proposal was placed before the Board. The Board approved the names of following persons as members of the 1st Research Council of the Institute:-

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| (1) Prof Pramod Kumar Jain,
Director-PDPM-IIITDMJ | Convener |
| (2) Prof N. Ramesh Babu,
IIT Madras | Member |
| (3) Prof P. Vyas,
Director, NID Ahmedabad | Member |
| (4) Director General Ordinance Factory
Board & Chairperson or his Nominee | Member |
| (5) Prof Harish Hirani,
Director, CMRI, Durgapur | Member |
| (6) Dr K.M. Rajan,
Director, ARDE Pune | Member |
| (7) Dr Anita Topkar
BARC Mumbai | Member |

(The tenure of the members would be three years w.e.f. the date of 1st meeting. The consent of members at Sl. No. 5,6,7 is to be obtained by the Institute.)

The meeting ended with thanks to the Chair.

Submitted for approval pl.



(Ram Phal Dwivedi)
Registrar/Secretary, BOG
05-09-2016

Prof P.K. Jain, Director

Dr Kota Harinarayana
Chairperson, BOG

BOG/34/4	To consider the recommendations of the Finance Committee.
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The meeting of Finance Committee is scheduled to be held on 5th December 2016.

The recommendations of the FC will be placed before the Board in the meeting itself.

BOG/34/5	To consider the recommendations of the Building & Works Committee.
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The meeting of Building & Works Committee is scheduled to be held on 22nd November 2016. The recommendations of the Building and Works Committee will be placed before the Board in the meeting itself.

BOG/34/6	Placing of Report of Raghavan Committee for adoption
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A committee was constituted by the MHRD, GOI for harmonizing of Uniform, Non-faculty structure for all the IIITs under MHRD.

The Report of the Committee, under the Chairmanship of Prof. S.V. Raghavan was submitted and approved by the IIIT Council and conveyed to the Institute by the MHRD, GOI vide letter F. No. 51-2/2016-TS.I dated 12th September 2016 for necessary action. A copy of the report is placed herewith as BOG/34/Annexure-III (Page 19 to 95)

The Report is placed for the perusal of Board and adoption of same for implementation.