

Agenda Notes

29th Meeting
of the
Board of
Governors

Venue of the meeting

Conference Hall, PDPM IIITDM Jabalpur

Date and Time of the Meeting

May 11, 2015

at 1430 Hrs.



PDPM
Indian Institute of Information Technology,
Design and Manufacturing Jabalpur (M.P.)

PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING JABALPUR

BOG /2015/29th MEETING OF THE BOARD OF GOVERNORS
TO BE HELD AT PDPM-IIITDM JABALPUR AT 14.30 HRS ON 11TH MAY 2015

VENUE: Conference Hall

AGENDA

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BOG/29/1

Opening remarks by the Chairman

The opening remarks by the Chairman will be given by the Chairman in the meeting itself.

BOG/29/2	Overview and Action Taken Report by the Director
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The Action Taken Report on the decisions of the Board in its 28th meeting is placed at **BOG/29/Annexure-I[Page 5 - 8]**. The overview report by the Director will be presented in the meeting itself.

Item No.	Resolution/ Decision	Action Taken
BOG/28/4(i)	Revised Budget Estimates (Plan) for Rs. 9797.29 lakhs for the F.Y. 2014-15 and Budget Estimates (Plan) for 10145.99 lakhs (Plan GA) for the F.Y. 2015-16.	The Budget approved by the Board for the F.Y. 2014-15 (Revised) for Rs. 9797.29 lakhs and Budget Estimate for the F.Y. 2015-16 for Rs. 10145.99 lakhs were conveyed to the Ministry. However, the Ministry received Rs. 5805.47 lakh from the Ministry for the F.Y. 2014-15.
BOG/28/4(ii)	Adoption of Final Audit Report (Separate Audit Report) on the Annual Accounts of Pandit Dwarika Prasad Mishra Indian Institute of Information Technology Design and Manufacturing Jabalpur for the F.Y. 2013-14.	The audit report along with annual accounts and annual report were forwarded to MHRD for dissemination to the Parliament and the audit report was placed before both the Houses of the Parliament on March 11, 2015.
BOG/28/5(i)	Creation of two seats for admission under Supernumerary Quota for the Students of Jammu and Kashmir.	The Board has been informed by the MHRD, Govt. of India, dated March 24, 2015 and letter of even No. 1200/ April 8, 2015 regarding the approval by the BOG for creation of two seats for admission under Supernumerary Quota for the Students of Jammu and Kashmir.
BOG/28/6	Adoption of Annual Report for the F.Y. 2013-14 of the institute.	The Annual Report for the approval of the BOG was forwarded to MHRD Govt. of India and the same was placed before both the Houses of Parliament on March 11, 2015 and

BOG/29/Annexure- I

BOG/29/2: Overview and Action Taken Report by the Director.

The action taken report is placed below for the perusal of the members.

Item No.	Resolution/ Decisions	Action Taken
BOG/28/4(i)	Revised Budget Estimates (Plan) for Rs. 9797.29 lakhs for the F.Y. 2014-15 and Budget Estimates (Plan) for 16145.99 lakhs (Plan GIA) for the F.Y. 2015-16	The Budget approved by the Board for the F.Y. 2014-15 (Revised) for Rs. 9797.29 lakhs and Budget Estimate for the F.Y. 2015-16 for Rs. 16145.99 lakhs were conveyed to the Ministry. However the Institute received Rs. 6808.47 lakh from the Ministry for the F.Y. 2014-15.
BOG/28/4(ii)	Adoption of Final Audit Report (Separate Audit Report) on the Annual Accounts of Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing Jabalpur for the F.Y. 2013-14.	The Audit Report alongwith annual accounts and annual report were forwarded to MHRD for placement before the Parliament and the annual report was placed before both the houses of the Parliament on March 11, 2015.
BOG/28/5(i)	Creation of two seats for admission under Supernumerary Quota for the Students of Jammu and Kashmir.	The UGC has been informed by Letter No. IIITDMJ/RO/AFS/2015/4881 dated March 4, 2015 and letter of even No. dated April 8, 2015 regarding the approval by the BOG for Creation of two seats for admission under Supernumerary Quota for the Students of Jammu and Kashmir.
BOG/28/6	Adoption of Annual Report for the F.Y. 2013-14 of the Institute	The Annual Report for the approval of the BOG was forwarded to MHRD Govt. of India and the same was placed before both the Houses of Parliament on March 11, 2015 and

		approved without any observation.
BOG/28/7	Nomination of members to the Finance Committee and Building and Works Committee of the Institute.	The Finance Committee as per IIIT Act 2014 is yet to be formed and approved by the Ministry. Similarly the BWC is being proposed for approval in this Board meeting.
BOG/28/8	Adoption of policy on "Mobility of faculty and non-faculty personnel to newly established CEIs issued by MHRD, GOI vide F. No. 8-9/2008/TS.1 dated October 13, 2014.	The policy adopted by the Board on mobility of faculty and non-faculty personnel to newly established CEIs has been notified.
BOG/28/9	Approval for allocation of 84 sanctioned posts of faculty at all levels	No action required as agenda was dropped.
BOG/28/10	Regarding contribution of summer course honorarium in the professional development account of the faculty	A copy of the policy has been asked from IIT Kanpur and the same is awaited.
BOG/28/11	Request of two faculty members for grant of extension of lien	Dr. Rajib Kumar Jha, Assistant Professor (ECE)- The extension of lien granted to Dr. Rajib Kumar Jha from May 14, 2014 to June 2, 2014 to enable regularization of his services at IIT Patna w.e.f. June 3, 2014. BOG is requested to amend the approval as post-facto. Dr. M. Ravibabu, Associate Professor- The BOG approved the extension of long leave of Dr. M. Ravi Babu
BOG/28/12	Request of Dr. Rajib Kumar Jha, Assistant Professor for accepting his technical resignation on joining and absorption in IIT Patna on permanent basis as Assistant Professor	Yet to be informed

BOG/28/13	Request of Dr. Atul Gupta for 60 days leave to join back to his parent organization to apply for VRS from the services of 'Rajiv Gandhi Proudhyogiki Vishwavidyalaya (RGPV), Directorate of Technical Education, Govt. of MP	The approval of 60 days leave by BOG has been conveyed to Dr. Atul Gupta taking VRS from RGPV. The approval is to be amended stating that it is a post-facto approval.
BOG/28/14	Request of Mr. KKS Pandian, RE for extension of study leave for 12 months to complete his Ph.D.	Notification issued and conveyed to MR. KKS Pandian.
BOG/28/15	Proposal for extension of contractual services of faculty and non-faculty staff	Notification issued and intimated to the following faculty/RE : <ul style="list-style-type: none"> • Dr. Varun Bajaj, Asst. Professor • Dr. Manoj Singh Parihar, Asstt. Professor • Mr. Mohd. Sharique Hussain, RE
BOG/28/16	Proposal for confirmation of services of faculty and non-faculty staff on completion of their probation period.	The approval granted by the Board for confirmation of services of faculty members has been conveyed.
BOG/28/17	Agenda for ratification	Not action is required
BOG/28/18	Agenda for reporting	For information only. No action required.
BOG/28/19.01	Representation made by Dr. Anil Kumar, Assistant Professor for pay fixation to the Chairman, BOG and MHRD.	The decision of the MHRD on clarification of pay fixation was sought by the Institute and the same has been conveyed to Dr. Anil Kumar vide letter No IIITDMJ/RO/PF.40/2015 dated March 4, 2015. The committee formed by the Board met on April 18-19, 2015. A total number of 14 cases have come to this consideration.
BOG/28/19.02	Conversion of appointment of three faculty members from visiting faculty to Assistant Professor after the award of Ph.D. degree to	The committee has been formed and Notification issued.

	them	
BOG/28/19.03	Upgradation of Grade Pay of three Research Engineers for regularization	This matter has been referred to grievance committee constituted by the Board as per agenda No. 19.01. The report will be placed before the Board as and when received.
BOG/28/19.04	Change in the Institute's LOGO	Agenda was postponed
BOG/28/19.05	Honorarium to faculty/officers/staff for performing additional duties and beyond working hours	A committee has been constituted for recommending honorarium to faculty/ officers /staff for performing additional duties and beyond working hours. The same has been conveyed to the committee members through notification.
BOG/28/19.06	Increase in intake and introducing new programme of Bachelor of Design (B.Des.)	The decision of the Board to increase the intake to 547 for all courses has been implemented from Academic Year 2015-16.
BOG/28/19.07	Reporting item- Post facto approvals of the two PG students for award of degrees by the Chairperson, Senate	For regularization only. No action required.

BOG/29/3	Confirmation of Minutes of the BOG/28 th meeting held on January 30, 2015.
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The minutes of 28th BOG meeting were circulated to all the members for comments (Copy of minutes are placed as **BOG/29/Annexure-II**[Page 10 -21.]No comments were received from the members. Board is requested to confirm the minutes.

**Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

Minutes of the 28th meeting of the Board of Governors held on January 30, 2015 from 14.00 Hrs in the Conference Room of PDPM-IIITDM, Jabalpur

Members present:

Prof. Kota Harinarayana DS Kothari DRDO Chair-ADE Chairman, BOG, PDPM IIITDM Jabalpur	Chairman
Prof. Sankar K. Pal Distinguished Scientist and Former Director ISI Kolkata	Member
Prof. Harish Karnick IIT, Kanpur	Member
Prof. Aparajita Ojha Director PDPM IIITDM Jabalpur	Ex-officio member
Shri Alok Mishra Director(Technical) MHRD, GOI (Attended on behalf of Shri Sanjeev Kumar)	Member
Prof. V.K. Gupta Dean (Academic) PDPM IIITDM Jabalpur	Member
Prof. P.N. Kondekar HOD, ECE PDPM IIITDM Jabalpur	Member
Shri R. P. Dwivedi Registrar, PDPM IIITDM Jabalpur	Ex-officio Secretary

Following members could not attend the meeting due to their prior commitments. They were granted leave of absence by the Chairman.

- (1) Prof. Sudhir Kumar Jain
- (2) Shri D. M. Gupta
- (3) Shri Ashish Kumar Chauhan
- (4) Dr. Ajay Kumar
- (5) Shri Hari Ranjan Rao,
- (6) Dr. M.K. Hada

BOG/28/1	Opening remarks by the Chairman
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Dr. Kota Harinarayana, Chairman of the BOG, welcomed all the members. Members also placed on record the valuable contribution of former members of the Board of Governors.

The Chairman laid emphasis on intensifying research programmes of the Institute by identifying some niche areas and prioritizing research activities in those areas. He also emphasized the importance of team work and active research groups. He informed the members that the Institute completed ten years of its establishment on 24-1-2015. He also briefed the members about his meeting with faculty, students and officers of the Institute. He and other board members expressed their concern on the student-faculty ratio at the Institute. They further expressed that the ratio should be at par with IITs.

The Chairman highlighted the importance of sponsored research and consultancy projects. He also emphasized that the research programmes should be relevant to the need of the industry and the society. He particularly mentioned about the existence of ordnance factories in the city of Jabalpur and the importance of research and development for indigenous defence technologies, health monitoring systems and biomedical instrumentation. He also expressed the need to strengthen IIITDMJ-Japan relationship through research collaboration, students and faculty exchange programmes, particularly in the field of manufacturing. It was proposed to explore industry affiliate programmes for improving relations with industries.

Members of the Board also expressed their general views on collaborative and interdisciplinary research activities that help build research ethos at the Institute and agreed with the proposal of the Chairman to chalk out a future roadmap for the next ten years.

The Chairman also briefed the members about his idea of partnering with other institutions of higher learning in the city of Jabalpur to work together on certain projects for bringing a difference in the lives of people of Jabalpur.

BOG/28/2	Overview and Action Taken Report by the Director
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The Director presented a brief profile of the Institute and informed the members that the Institute would celebrate tenth anniversary of the foundation day on 7-2-2015. Directors of other centrally funded IIITs would also participate in the programme and a brain storming session on building the IIIT brand would be held on the same day. Members suggested presenting a report in a subsequent meeting on the research output of the Institute and its impact, sponsored research projects running/completed by the institute faculty and any significant achievements of students and faculty.

The action taken report was also presented before the members by the Secretary, BOG.

BOG/28/3	Confirmation of the minutes of the BOG/2014/26th meeting held on February 26, 2014.
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The Secretary informed the members that the minutes of the 27th meeting of the BOG held on July 24, 2014 were circulated to all the members and no comments were received. The minutes were confirmed.

BOG/28/4	Recommendations of Finance Committee through its 24th meeting scheduled to be held on January 30, 2015
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Following recommendations of the Finance Committee were approved by the BOG.

- (i) **Revised Budget Estimates (Plan) for Rs. 9797.29 lakhs for the F.Y. 2014-15 and Budget Estimates (Plan) for 16145.99 lakhs (Plan GIA) for the F.Y. 2015-16 subject to availability of funds as per the following table.**

Object Head (OH)	Revised Estimates (F.Y. 2014-15) (Rs. in lakhs)	Budget Estimates (F.Y. 2015-16) (Rs. in lakhs)
Salary	868.00	1266.00
General Expenses	1631.00	2104.00
Creation of Capital Assets	7298.29	12775.99
Total	9797.29	16145.99

- (ii) **Adoption of Final Audit Report (Separate Audit Report) on the Annual Accounts of Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing Jabalpur for the F.Y. 2013-14.**

The Board observed that the Separate Audit Report for the F.Y. 2013-14 from Director General Audit was received very late. As a result the same could not be forwarded to MHRD in time. The Board approved the recommendations of the

Finance Committee for adoption of the Separate Audit Report on the final statement of accounts for the F.Y. 2013-14 for onwards submission to Ministry for laying before both the houses of Parliament. It was also suggested to bring the matter to the notice of the MHRD officials so that matter may be taken up at the level of MHRD for avoiding delay in future.

(iii) On the recommendation of the FC, the Board ratified the approval of the Chairman, on the Annual Accounts for the F.Y. 2013-14 of the Institute.

(iv) Reporting Items

Following items reported to the Finance Committee (FC), were also recommended by the FC to report to the Board.

- (i) The case of Income Tax with the Commission of IT Jabalpur and appeal filed before the Honorable High Court of MP at Jabalpur.
- (ii) Arbitration award in the case of M/s Bhardwaj Brothers Vs PDPM-IIITDM Jabalpur.

The Registrar and the Director briefed the members about the cases in the meeting. The Board noted the same.

BOG/28/5	Recommendations of 32nd Senate Committee meeting held on January 09, 2015.
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- (i) Senate/32/09: Creation of two seats for admission under Supernumerary Quota for the Students of Jammu & Kashmir

The recommendation of Senate for creation of two seats for admission under Supernumerary Quota for the students of Jammu & Kashmir was approved by the Board.

- (ii) Senate/32/10 Modification in U.G. Curriculum

The agenda was withdrawn in the absence of any recommendations from the Senate.

BOG/28/6	Adoption of Annual Report for the F.Y. 2013-14 of the Institute
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The final audit report (Separate audit Report) is a part of the Annual Report. It was observed that the Annual Report was got delayed due to non-receipt of Separate Audit Report from the Director General Audit(Central Receipts), New Delhi, office at Gwalior.

After going through the Annual Report, the Board adopted the Annual Report for the F.Y. 2013-14 and approved the same to convey to the MHRD.

BOG/28/7	Nomination of members to the Finance Committee and Building and Works Committee of the Institute
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A few names were proposed by members of the Board. After discussion, the Board authorized the Director and the Chairman, BOG to identify suitable persons and nominate them.

BOG/28/8	Adoption of policy on "Mobility of faculty and non-faculty personnel to newly established CEI's" issued by MHRD, GOI vide F. No. 8-9/2008/TS.1 dated October 13, 2014
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The policy on Mobility of faculty and non-faculty personnel to newly established CEI's issued by the MHRD, GOI was adopted by the Board.

BOG/28/9	Approval for allocation of 84 sanctioned posts of faculty at all levels.
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The agenda was withdrawn in view of the flexible faculty structure implemented by the MHRD and clarification given by Shri Alok Mishra, Director (T), IITs and IIITs. The Board however advised the Institute to follow reservation policy as applicable to the centrally funded technical institutions.

BOG/28/10	Regarding contribution of summer course honorarium in the professional development account of the faculty.
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The Board deliberated on the proposal. After discussion, the Board members suggested adopting the rules / guidelines followed in IIT Kanpur which was the mentoring Institute of IIITDM Jabalpur in initial years. The same may be brought before the Board in its next meeting.

BOG/28/11	Request of two faculty members for grant of extension of lien.
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- (i) **Dr. Rajib Kumar Jha, Assistant Professor (ECE)** - The Board accorded its approval on the proposal of extension of leave to Dr. Rajib Kumar Jha for 18 days while maintaining lien on his post at the Institute wef May 14, 2014 to June 02, 2014 to enable regularization of his services at IIT Patna as a permanent employee wef June 03, 2014.
- (ii) **Dr. M. Ravibabu, Associate Professor** - The Director mentioned that Dr. M. Ravibabu would like to come back from IIT Ropar to rejoin the IIITDMJ and recommended that BOG may give clearance for Dr. Ravibabu to come back to IIITDMJ. After discussion the BOG approved extension of long leave by maintaining his lien on his present post upto May 25, 2015, to enable him rejoin the Institute.

BOG/28/12	Request of Dr. Rajib Kumar Jha, Assistant Professor for accepting his technical resignation on joining and absorption in IIT Patna on permanent basis as Assistant Professor.
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The Board accepted the technical resignation of Dr. Rajib Kumar Jha from his post of Assistant Professor at the Institute wef June 02, 2014(A/N).

BOG/28/13	Request of Dr. Atul Gupta for 60 days leave to join back to his parent organization to apply for VRS from the services of 'Rajiv Gandhi Proudyogiki Vishwavidyalaya (RGPV), Directorate of Technical Education, Govt of M.P.
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Dr. Atul Gupta was appointed as Associate Professor in CSE discipline and joined on March 25, 2010 by taking lien from Department of Technical Education, Govt of Madhya Pradesh. The Board accorded its approval to grant extraordinary leave of sixty days to him in order to enable him apply for voluntary retirement after the completion of twenty years of his services at Rajiv Gandhi Proudyogiki Vishwavidyalaya (RGPV), Directorate of Technical Education, Govt of M.P. and to get pensionary benefits.

BOG/28/14	Request of Mr. KKS Pandian, Research Engineer, for extension of Study Leave for 12 months to complete his Ph.D.
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The Board approved extension of study leave for 12 months to Mr. KKS Pandian to complete his Ph.D from IIT Patna wef January 01, 2015 to December 31, 2015 or till the date he submits his Ph.D thesis whichever is earlier.

BOG/28/15	Proposal for extension of contractual services of faculty and non- faculty staff.
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The Board accorded its approval on the proposal of extension of contractual services of following faculty and research engineer on existing terms and conditions for periods mentioned against their names and protecting their present pay.

Sl No.	Name and designation	Period of Extension	With effect from
1.	Dr. Varun Bajaj, Assistant Professor	01 year	March 04, 2015
2.	Dr. Manoj Singh Parihar, Assistant Professor	01 year	April 15, 2015
3.	Mohd. Sharique Hussain, Research Engineer	03 years	February 29, 2015

BOG/28/16	Proposal for Confirmation of services of faculty and non-faculty staff on completion of their probation period.
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The Board approved confirmation of services of the following faculty members wef the dates mentioned against their names.

Name & Post	Date of Joining/Date of confirmation in the present post	Date of completion of one year probation
Dr. Prabir Mukhopadhyay, Associate Professor	29-07-2013	28-07-2014
Dr. Jawar Singh, Associate Professor	29-07-2013	28-07-2014

Dr. Nihar Ranjan Jena, Assistant Professor	12-12-2012	11-12-2013
Dr. Sraban Kumar Mohanty, Assistant Professor	29-07-2013	28-07-2014
Dr. Mamta Anand, Assistant Professor	31-07-2013	30-07-2014
Dr. Sachin Kumar Jain, Assistant Professor	29-07-2013	28-07-2014
*Dr. Lokendra Kumar Assistant Professor	09-07-2012	08-07-2013

*Name of Dr. Lokendra Kumar was proposed during the meeting.

BOG/28/17	Agenda for Ratification
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The Board ratified the decisions taken by the Chairman, BOG and the Director, as per the agenda.

BOG/28/18	Agenda for Reporting
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(1) Status of following Legal/Court cases were reported to the Board.

- a) WP No. 12126/2014 - Ms. Ashima Goyal Vs PDPM- IIITDM Jabalpur & others - is pending before the Hon'ble High Court of Madhya Pradesh at Jabalpur bench.
- b) WP No. 7185/2012 - Dr. S.S. Lamba and Others Vs Union of India, PDPM-IIITDM Jabalpur and others - In final hearing before the Hon'ble High Court of Madhya Pradesh at Jabalpur bench.
- c) WA No. 26/2013 - Satyendu Mohan Vs Union of India & PDPM-IIITDM Jabalpur. The appeal against single judge decision of MP High Court is pending before the Hon'ble High Court of Madhya Pradesh at Jabalpur bench
- d) WP No. 4414/2014 - Dr. Brajesh Pandey Vs Chairman, BOG PDPM-IIITDM & others is pending before the Hon'ble High Court of Madhya Pradesh at Jabalpur bench challenging termination of his contract.
- e) WP No. 8920/2014 - Dr. Brajesh Pandey Vs PDPM IIITDM & Others and Union of India pending before the Hon'ble High Court of Madhya Pradesh at Jabalpur bench challenging the appointments of faculty and officers.

- f) WP No. 16778/2014 - PDPM-IIITDM Jabalpur Vs Income Tax Commissioner & other for stay of demand of income tax.
- g) WP No. 9986/2013 - Ms. Anamika Verma Vs Union of India and PDPM-IIITDM Jabalpur & others - disposed off in favor of Institute.
- h) WP No. 2508/2014 -M. Manoj Kumar & one other Vs Union of India and PDPM-IIITDM Jabalpur - Against the decision of Senate for termination of their programmes.

(2) Joining of the following faculty members was also reported to the Board.

- (i) Dr. Vineeta Kaur Saluja joined on August 11, 2014(F/N) as a visiting Professor.
- (ii) Mr. Aayan Seal joined on September 01, 2014(F/N) as a visiting faculty.

BOG/28/19	Any other agenda with the permission of Chair
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BOG/28/19.01	Representation made by Dr. Anil Kumar, Assistant Professor for fixation of pay to the Chairman, BOG and MHRD.
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Dr. Anil Kumar made a representation to the Chairman, Board of Governors and Director(T) (IITs/IIITs), MHRD, GOI regarding his initial pay fixation when he was offered the post of Lecturer on temporary basis in the pre-revised pay scale of 10,000-325-15200 for a period of two years. In this connection, facts related to his case were placed before the Board.

It was informed to the members that the matter of his pay fixation was referred to the MHRD, Government of India for seeking clarification. Letter No. 27-16/2014 dated 19 Dec 2014 received from the Director (T), MHRD was placed before the Board. After due consideration to the facts presented by the Institute, representations made by Dr. Anil Kumar and the clarification received from the MHRD, Government of India, the Board suggested the Institute to convey the decision of the MHRD, GOI to Dr. Anil Kumar.

It was further reported to the Board that a few other cases of pay fixation were also pending and the Institute had sought clarification from the MHRD. Case of Dr. Lokendra Kumar was also presented before the Board, who had joined the Institute before the implementation of revised pay and who was awarded PhD degree in July 2009.

After deliberation, the Board constituted the following committee to give its recommendations to the Board in order to resolve all such cases /issues.

- (1) Professor Harish Karnick, Chairman,
- (2) Professor Vijay Kumar Gupta, Member
- (3) Registrar, PDPM-IIITDM Jabalpur-Member Secretary
- (4) An Under-Secretary, MHRD, GOI dealing with IITs.

BOG/28/19.02	Conversion of appointment of three faculty members from visiting faculty to Assistant Professor after the award of PhD degree to them
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The following faculty members were appointed as visiting faculty by the Institute on contract basis for a period of three years.

- (1) Dr. Sangeeta Pandit DOJ 03-06-2013 AGP 6000 – At the time of joining, she was pursuing PhD in Design from IIT Guwahati. She has been awarded provisional degree certificate for successful completion of her PhD programme.
- (2) Dr. Aayan Seal DOJ 31-08-2014 AGP 6000 - He had submitted his PhD thesis to Jadavpur University before joining the Institute services. He has been awarded PhD degree now by Jadavpur University.
- (3) Mr. K.K. Balakrishnan DOJ 02-08-2011 AGP 6000 – At the time of joining he was pursuing PhD in Design from IIT Guwahati. He has now submitted his PhD thesis and expecting defense in near future.

The Board constituted the following committee

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| (1) Director of the Institute | - | Chairperson |
| (2) Prof. Harish Karnick / One Board nominee | - | Member |
| (3) One Senate nominee/external expert | - | Member |

External expert to be nominated by the Director with the approval of the Chairman, BOG. The recommendations of the Committee would be placed in a subsequent Board meeting.

BOG/28/19.03	Up-gradation of Grade Pay of three Research Engineers for regularization.
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The Board in its meeting BOG/2006/2.11 held on August 04, 2006 approved three posts of Research Engineer and Scientist Grade-I in the pay scale of Rs. 10000-15200 in the year 2006. Accordingly three persons were appointed by the Institute. After the

implementation of revised pay in the year 2009, it was noticed that the approval of the Central Government was not taken for sanctioning these posts in the scale of 10000-15200. The matter was referred to the MHRD for upgrading the existing 03 sanctioned posts in the scale of 8000-13500 (pre-revised) in the Grade Pay of Rs. 6600/- (as per 6th CPC). MHRD has not accepted the proposal.

After discussion, the Board referred the matter to the committee constituted as mentioned in agenda item BOG/28/19.01.

BOG/28/19.04	Change in the Institute's LOGO
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The matter was deferred.

BOG/28/19.05	Decision taken by the Director for ratification by the Board
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- (1) The Director had provisionally approved payment of honorarium of Rs. 2500/- equivalent to Hostel Wardens to Prof PN Kondekar, Faculty-in-charge, Visitors' Hostel, Mr. Rizwan Ahmed, Officer-in-charge, Visitors' Hostel and Shri Prabodh Pandey, Officer-in-charge, Central Mess for performing additional duties and beyond working hours.

The Board ratified the decision of the Director.

The Board also constituted the following committee for deciding all such matters at the Institute level.

- (a) Deans (P&D) - Member
- (b) Dean(Students) - Member
- (c) Dean (Academic) - Member
- (d) Registrar - Member Secretary

BOG/28/19.06	Increase in intake and introducing new programme of Bachelor of Design (B.Des.)
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The Board discussed the recommendations made by the Senate vide item No. 32/16 for introduction of the new programme of Bachelor of Design (B.Des.) from the academic session 2015-16 with 30 seats and approved the same. The Board also approved the Seat Matrix for an intake of 547 students from the academic year 2015-16. The programme wise approved intake is given below.

Programme	Computer Science and Engineering (C.S.E.)	Electronics and Communication Engineering (E.C.E.)	Mechanical Engineering (M.E.)	Mechatronics (M.T.)	Design	Natural Science (N.S.)	Total
Under-Graduate	100	100	100	--	30	--	330
Masters	25	36	36	15	30	--	142
Ph.D.	20	20	20	--	05	10	75
GRAND TOTAL	145	156	156	15	65	10	547

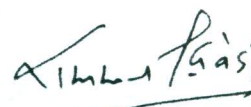
The Board further advised the Institute, not to initiate any new programme and build its strength in the existing programmes for the next 2-3 years.

BOG/28/19.07	Reporting item - Post facto approvals of the theses of two PG students for award of degrees by the Chairperson, Senate
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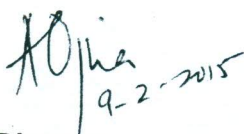
The Senate vide agenda item No. 32/18(iv) had ratified the post-facto approval given by the Chairperson, Senate on the theses of two M.Tech Students Mr. Animesh Chaturvedi and Mr. Akash Tripathi. The Board noted the same.

The meeting ended with a vote of thanks to the Chair.

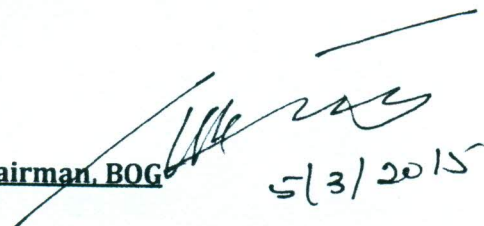
Forwarded for approval please.



(R.P. Dwivedi)
Registrar & Secretary
9-2-2015



Director



Chairman, BOG

BOG/29/4	To consider the recommendations of the 34th Senate meeting scheduled to be held on 09th May 2015.
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The Senate of the Institute is scheduled to be held on 09th May 2015. The recommendations of the Senate will be placed before the Board in the meeting itself.

BOG/29/5	To consider the recommendations of 25th Finance Committee scheduled to be held on 11th May 2015.
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The Finance Committee of the Institute will be held jointly along with the BOG meeting. The recommendations of the Finance Committee will be discussed in the Joint meeting itself by the Board.

BOG/29/6	To nominate two persons to the Finance Committee under clause 18(1)(d) of IIIT Act 2014 for re-constituting the Finance Committee.
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On the enactment of IIIT Act 2014, the Finance Committee is to be constituted. Accordingly, Board is requested to nominate two persons to the Finance Committee under clause 18(1)(d) of the Act.

BOG/29/7	To nominate one person under clause 20 (c) of IIIT Act 2014 amongst its members to re-constitute the Building & Works Committee.
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On the enactment of IIIT Act 2014, the Building and Works Committee of the Institute is to be re-constituted. The Board is requested to nominate one person amongst its members to the BWC under clause 20 (c) of the Act.

BOG/29/8	To nominate three persons from amongst educationists of repute or persons from another field related to the activities of the Institute who are not in service of the Institute, to the Senate being re-constituted after the enactment of IIIT Act 2014 under clause 16(1)(f) of the Act.
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On the enactment of IIIT Act 2014, the Senate of Institute is to be re-constituted. Accordingly, the Board is requested to nominate three persons from amongst educationists of repute or persons from another field related to the activities of the Institute who are not in service of the Institute, to the Senate under clause 16(1)(f) of the Act.

BOG/29/9	Nomination and re-nominations of Professors as Deans.
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Presently the Board has approved the nominations of three Deans and were nominated as per the following details :-

- (1) Prof Puneet Tondon, Dean (Planning & Development)- 03 years and re-nominated for 2nd term for another 3 years.
- (2) Prof. Tanuja Sheorey Dean (Students) wef July 27, 2012 – for 3 years`
- (3) Prof. V.K. Gupta, Dean (Academic) wef July 27, 2012 – for 3 years

The Board is requested to nominate/re-nominate Professors as Deans of the Institute.

BOG/29/10	Amendment in rules related to Delegation of Financial Powers.
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For fast decision making, it is proposed to decentralize the administrative and financial powers. Accordingly, modifications in the existing financial powers are being proposed and will be placed before the Board.

BOG/29/11	Proposal for regularization of employees recruited on contract through statutory selection committees against a regular sanctioned post and have completed initial period of contract successfully.
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The Institute has recruited 10 non-teaching employees [Technical Assistants, Lab Assistants, Driver and Electrician] on contract against sanctioned and regular posts. The initial period of their contract was over satisfactorily. Board is requested to consider the proposal for their regularization against the sanctioned post. The proposal is placed as **BOG/29/Annexure-III [30 – 32]** .

Sub:-Regarding people appointed on contract basis.

The name of employees listed below were appointed against sanctioned posts through regular recruitment process. However, they were offered contractual appointment for varying period.

Sl. No	PF No.	Name	Designation	Date of Joining	Tenure	Remark
1	88	Mr.Milind P Bopde	Electrician	07-12-2011	3 years	Extended for 2 Years w.e.f. 07-12-2014
2	89	Mr. Ganesh Prasad Kashyap	Driver	07-12-2011	3 years	Extended for 2 Years w.e.f. 07-12-2014
3	96	Mr.Piyush Kumar Usrethe	Technical Assistant	22-03-2012	3 years	Extended for 3 Months upto 21.06.2015
4	97	Mr.AnupBajpai	Technical Assistant	23-03-2012	3 years	Extended for 3 Months upto 22.06.2015
5	98	Mr.Jagat Singh	Lab Assistant	23-03-2012	3 years	Extended for 3 Months upto 22-06-2015
6	99	Mr.Ghanshyam Meshram	Technical Assistant	26-03-2012	3 years	Extended for 3 Months upto 25-06-2015
7	100	Mr. Robinson George Markam	Lab Assistant	26-03-2012	3 years	Extended for 3 Months upto 25-06-2015
8	101	Mr.Anup Kumar Gupta	Lab Assistant	26-03-2012	3 years	Extended for 3 Months upto 25-06-2015
9	102	Mr.Tabish Khan	Lab Assistant	27-03-2012	3 years	Extended for 3 Months upto 26-06-2015
10	103	Mr. Manoj Tigga	Lab Assistant	28-03-2012	3 years	Extended for 3 Months upto 27.06.2015

In the above table, advertisement for posts were made through Advt No 2/2011 & 7/2011. MHRD sanctioned the posts on regular basis. The advertisements were made for regular/contractual/deputation basis. However, on selection the candidates were offered appointment on contractual basis. In earlier recruitments made appointment were made on regular basis only. This is resulting in uncertainty and anxiety to the above said employees.

As the posts are regular in nature it is proposed that the matter may be brought in notice of BOG for regularisation etc.

AR(FH.)
30/4/15

Registrar We may place the matter before BOG. This matter is also represented by the individual employees before the Grievance Committee.

Note - 4

Tenure of contract in r/o employees from Sl. No. 01 to 08 is going to be completed on dates mentioned in front of there names. APAR of all concerned are placed opposite.

Sl. No.	PF. No.	Name of Staff	Desig.	Contract Period	Tenure of Contract		APAR
					From (Dt. of Joining)	Upto	
1	96	Mr. Piyus Kumar Usrethe	T.A.	3 years	22.03.2012 (A/N)	21.03.2015	Available
2	97	Mr. Anup Bajpai	T.A.	3 years	23.03.2012 (F/N)	22.03.2015	Available
3	99	Mr. Ghanshyam Meshram	T.A.	3 years	26.03.2012 (F/N)	25.03.2015	Available
4	98	Mr. Jagat Singh	L.A.	3 years	23.03.2012 (F/N)	22.03.2015	Available
5	100	Mr. Robin G. Markam	L.A.	3 years	26.03.2012 (F/N)	25.03.2015	Available
6	101	Mr. Anup Kumar Gupta	L.A.	3 years	26.03.2012 (F/N)	25.03.2015	Available
7	102	Mr. Tabish Khan	L.A.	3 years	27.03.2013 (F/N)	26.03.2015	Available
8	103	Mr. Manoj Tigga	L.A.	3 years	28.03.2012 (F/N)	27.03.2015	Available

For perusal and orders please.

27/22
11/02/15

A.R. (Estt)

for 10²/₁₅

10/2/15

Registrar

pt. discuss

18/2/15

R-4571
14/2/15

AR (Estt)

Discussed with AR (Estt) and checked the APAR of the employees. The services of all the employees found satisfactory. Recommended for extension of contract period, for a period of 03 years on the existing terms and conditions. They will continue to avail regular increments and other service benefits during extended period.

4075
12-3-15
R-2

Director - Extension for 3 months in view of regular services to his posts

from (previous Rec)

to be put-up for BOL
for consideration works,
at the length of this
service and performance

5-
11/2/15

Recs

1. For n.a. for issue of orders for
sects
2. Pl. put up with other cases also.

11/2/15

AR(Ester)

11/3/15
11/3/15

BOG/29/12	Proposal for framing a promotion policy/career advancement scheme for non-teaching Group 'A' 'B' and 'C' employees excluding Registry cadre.
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Most of the group 'A', 'B' and 'C' employees of the Institute have been working for the last 5-10 years. Due to non-existence of any Promotion Policy/Career Advancement Scheme, the employees are not getting any progress in their career.

Board is requested to consider a suitable policy for the career advancement and motivation of the employees.

BOG/29/13	Proposal for amendment in Cumulative Professional Development Allowance (CPDA) rules and creation of Individual Professional Development Fund.
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The MHRD, GOI vide its letter F. No. 23-1/2008-TS.II dated 18 August 2009 conveyed the implementation of Cumulative Professional Development Allowance (CPDA) of Rs. 3 lakhs in a block of three years (one lakh every year) to the faculty of IITs/NITs/IIITs. The Institute has been reimbursing the CPDA of Rs. 3 lakhs any time during the block of three years. The AG, MP has raised an objection to limit the CPDA reimbursement to Rs. 1 lakh per year. Experiencing the functional difficulty, the Director has appointed a committee vide notification No. IIITDMJ/R0/2015/29/187 dated March 29, 2015 to give the recommendations. The report of the Committee will be placed in the meeting itself for consideration of the Board.

It is also proposed to have Individual Professional Development Fund (IPDF) of the faculty/officers, where a part of the earnings from Consultancy/Projects/Courses etc shall be transferred to IPDF account and the amount will be reimbursed for his/her professional development and shall not lapse till exhausted.

The relevant rules of MHRD, earlier BOG decision and AG report is placed as **BOG/25/Annexure-IV [35 – 42]**

F. No. 23-1/2008-TS.II
Government of India
Ministry of Human Resources Development
Department of Higher Education
Technical Section-II

Shastri Bhawan, New Delhi
Dated: 18th August, 2009

To

The Director,
All Centrally Funded Technical Institutions

Subject: -Revision of pay of teaching and other Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 6th Central Pay Commission (6th CPC).

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the Govardhan Mehta Committee, to revise the Pay of teaching and other staff of Centrally Funded Technical Institutions following the pay revision of the Central Government employees on the recommendation of 6th CPC. The revised pay and other service conditions as approved by the Government of India for the teaching and other staff in CFTIs are as under: -

1. For Indian Institutes of Technology (IITs), Indian Institute of Science (IISc.) Bangalore, Indian Institutes of Management (IIMs), National Institute of Industrial Engineering (NITIE), Mumbai and Indian Institutes of Science Education & Research (IISERs).

(i) **Lecturers**

- (1) Lecturers are not part of the regular faculty cadre in these Institutes. Appointment at this level may be made as Lecturer-cum-Post Doctoral Fellow on contract basis to enable bright young Ph.Ds to teach and earn experience in premier institutions.
- (2) At the entry level they may be placed in Pay Band PB-3 of Rs.15600-39100 with Academic Grade Pay (AGP) of Rs.6000/-p.m. with seven non-compounded advance increments.
- (3) To encourage fresh PhDs to join the teaching system, at least 10% of the total faculty strength should be recruited at this level of Lecturer-cum-Post Doctoral Fellow. However, relaxation in respect of educational qualifications could be given up to 25% of total Lecturers recruited. The reasons for such relaxations should be duly recorded and reported to the Board of Governors of the respective institutions.
- (4) After one year of post Ph.D experience, these **Lecturers-cum-Post Doctoral Fellows** shall be placed in the AGP of Rs.7000/-p.m.

P. Dikshit

(ii) Assistant Professors

- (1) To be appointed in PB-3 with AGP of Rs. 8000/-p.m. For direct recruits, minimum pay in the Pay Band to be fixed at Rs.30000/-.
- (2) For appointment as Assistant Professor, one should have a Ph.D with first class or equivalent in the appropriate branch with a very good academic record throughout and at least three years' industrial/research/teaching experience, **excluding however, the experience gained while pursuing Ph.D.**

(iii) Associate Professors

- (1) To be appointed in PB-4 (Rs.37400-67000) with AGP of Rs.9500/-p.m. For direct recruits, minimum pay in the PB-4 to be fixed at **Rs. 42800/-**.
- (2) For appointment as Associate Professor, one should have a Ph.D with first class or equivalent in the appropriate branch with a very good academic record throughout and a minimum of six years Teaching/ Industry/ Research experience, of which at least three years' should be at the level of Assistant Professors, Senior Scientific Officer/ Senior Design Engineer.

(iv) Professors

- (1) To be appointed in PB-4 (Rs.37400-67000) with AGP of Rs.10500/- p.m. For direct recruits, minimum pay in the Pay Band to be fixed at **Rs. 48000/-**.
- (2) For appointment as Professor, one should have a Ph.D with first class or equivalent with a very good academic record and a minimum of 10 years' experience.
- (3) Up to a maximum of 40% of the posts of Professors **at any given point of time** will be eligible for AGP of Rs. 12000/- p.m. after 6 years' of regular service in AGP of Rs. 10500/- p.m. subject to performance evaluation based on research publications, Ph.D supervision, teaching and consultancy services etc.

2. For other Centrally Funded Technical Institutions.

The pay structure and designations for all other Centrally Funded Technical Institutions will generally be the same as per the scheme of revision of pay of teachers, etc in Universities, etc. as notified by the Ministry of HRD vide letter No.1-32/2006-U.II/U.I (i) dated 31st December, 2008 and clarification issued thereon from time to time. However, **in the case of National Institutes of Technology (NITs), Indian School of Mines University (ISMU), Indian Institutes of Information Technology (IITs) and Schools of Planning & Architecture (SPAs)**, the following accelerated promotional benefits will be given while maintaining the UGC Pay Structure and designations:

- (a) Seven non-compounded advance increments shall be admissible at the entry level of recruitment as Assistant Professor to persons possessing the degree of Ph.D awarded in the relevant discipline.

P. Oikhet

- (b) (i) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.6000/- p.m. shall be eligible for moving to AGP of Rs.7000/-p.m.
- (ii) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.7000/- p.m. shall be eligible for moving to AGP of Rs.8000/- p.m.
- (iii) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.8000/- p.m. shall be eligible for moving to AGP of Rs.9000/- p.m., and re-designated as Associate Professor.
- (c). Associate Professor completing 4 years' of regular service in the AGP of Rs.9000/- and possessing a Ph.D degree in the relevant discipline shall be eligible to be appointed and designated as Professor, subject to other conditions of academic performance as laid down by the UGC and by the university, if any. No teacher other than those with a Ph.D shall be promoted, appointed or designated as Professor. The Pay Band for the post of Professors shall be Rs.37400-67000 with AGP of Rs.10000/- p.m.
- (d) Up to a maximum of 20% of the sanctioned post of Professors shall be placed in PB-4 in the AGP of Rs.12000/- p.m. after regular service of 6 years' as Professor in the AGP of Rs 10000 and the minimum pay in the Pay Band will be fixed at Rs.48000/- p.m.. Other eligibility conditions will be as laid down by the UGC.
- (e) All promotions will be based on performance evaluation and subject to fulfillment of other conditions laid down by MHRD letter No.1-32/2006-U.II/U.I (i) dated 31st December, 2008.
3. Existing faculty of IITs and ISMU, Dhanbad shall be given the replacement pay being proposed for IITs, as personal to them. Revised pay, as given in Para 2 above will be applicable for those recruited on or after the date of issue of these orders.
4. **Directors:** As regards the Directors of the Centrally Funded Technical Institutions (CFTIs), it was decided to follow a two-tier structure as in the case of faculty positions, as under:-
- (a) For Directors of IITs, IIMs, IISc Bangalore, IISERs, NITIE ,Mumbai, a fixed pay of Rs.80,000/- p.m.
- (b) For Directors of NITs, IITs, ISMU, Dhanbad, NIFFT, Ranchi, SPAs, SLIET, NERIST, CIT, NITTTRs, pay of Rs.75,000 plus Special Allowance of Rs.5000/- p.m. as applicable to Vice Chancellors of Universities.
5. **Cadre of Librarians and Directors of Physical Education** will be given the revised pay and other benefits as notified vide MHRD letter No. 1-32/2006-U.II/U.I (i) dated 31st December, 2008. The qualifications and the age of superannuation (60 years) will remain unchanged.

P. Dikshit

6. The revised pay of **Scientific Officers/Design Staff** shall be mapped into the normal replacement pay of 6th CPC. However, if the Scientific Officers / Design Staff are doing teaching work, their revised pay as approved for the teaching staff shall be applicable.

7. **Faculty Structure:** The flexible faculty structure will continue in those institutions where it is already in operation. However, institutions like ISMU/IITs which were earlier under the IIT pay structure will have the same faculty structure as in UGC scheme except for the accelerated promotions as provided under Para 2 above. The Ministry of Human Resource Development (MHRD) will devise suitable academic criteria for those institutions which may like to change over to a four-tier flexible faculty structure.

8. **Other service conditions:**

(i) Annual increment will be at the rate of 3% of the pay as per the CCS (RP) Rules, 2008 (pay in the pay band plus applicable AGP).

(ii) Pay in the pay band and Academic Grade Pay shall not exceed the limits set in the CCS (RP) Rules, 2008 i.e. Rs.80000/-.

(iii) A cumulative Professional Development Allowance for Rs.3 lakhs for every block period of 3 years (Rs. One lakh per year) may be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

(iv) Revised pay scales will be effective from 1.1.2006 and other allowances from 1.9.2008 and pay of existing incumbents will be fixed as per the formula given in the CCS (RP) Rules, 2008 and the Fixation Table given in Annex-I of Ministry of Finance OM No.1/1/2008-IC dated 30th August, 2008. This is further subject to the proviso that the revised pay of existing incumbents as on 1.1.2006 will not be less than the minimum pay at the entry level for direct recruits in each category in the case of **IITs, IIMs, IISc, IISERs and NITIE**. This would effectively mean that:

a) Assistant Professors in the pre-revised scale of Rs.12,000 - Rs.18,300 with basic pay ranging from Rs.12,000/- to Rs.15,780/- p.m. will be placed at the minimum of Rs.30,000/- p.m. For those incumbents with pre-revised basic pay of more than Rs.15780/-, their revised pay will be determined by multiplying the existing pay as on 1.1.2006 by a factor of 1.86 and rounding off the multiple figure to the next multiple of 10 as given in Rule 7 (1)(a)(i) of the CCS (RP) Rules, 2008.

b) In the case of Associate Professors in the pre-revised scale of Rs.16,400 - Rs.20,000 with basic pay ranging from Rs.16,400/- to Rs.18,200/- p.m., the minimum will be fixed at Rs.42,800. For those incumbents with pre-revised pay of more than Rs.18200/-, the revised pay will be as per Fixation Table corresponding to pre-revised pay scale of S-26 as given in Annexure-I of Ministry of Finance's O.M.No.1/1/2008-IC dated 30th August, 2008.

P. Dikshit

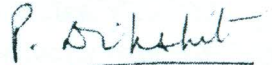
c) In the case of Professors in the pre-revised scale of Rs.18400-22400 with basic pay ranging from Rs.18400 to Rs.20400 p.m. will be placed at the minimum of Rs 48000/-. For those incumbents with pre-revised pay of more than Rs.20400/-, the revised pay will be as per Fixation Table corresponding to pre-revised pay scale of S-29 as given in Annexure-I of Ministry of Finance's O.M.No.1/1/2008-IC dated 30th August, 2008.

(v) In respect of other categories of institutions, pay fixation will be made as per CCS (RP) Rules, 2008 and the Fitment table issued by MHRD for UGC funded institutions vide letter No.3-1/2009-U.I dated 4th June, 2009, which is available on the web-site of MHRD.

9. **For Registrars, Dy. Registrar, Asstt. Registrar.** UGC pay scales will apply to Registrar, Dy Registrars, Assistant Registrars of IITs, IISERs, NITs, IISc and Deemed to be Universities subject to they possessing the qualifications and experience as prescribed by UGC from time to time. For others, normal replacement scale as per CCS (RP) Rules, 2008 will apply. Age of superannuation will, however, continue to be 60 years.

10. Anomalies, if any, in the implementation of this order may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development.

Yours faithfully,


(Pratima Dikshit)
Director (TC)

Copy to: -

1. Principal Secretary to Prime Minister, South Block, New Delhi.
2. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
3. Secretary, Department of Expenditure, North Block, New Delhi.
4. Secretary, Department of Personnel & Training, North Block, New Delhi.
5. Secretary, Department of Agriculture Research and Education, Krishi Bhawan, New Delhi.
6. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhawan, New Delhi.
7. Acting Chairman, All India Council for Technical Education, New Delhi.
8. Secretary, University Grants Commission, New Delhi.
9. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.


(Pratima Dikshit)
Director (TC)

Part-II

A- Serious Irregularities

Para 01:- Irregular utilisation of CPDA for reimbursement of purchase of computers, peripherals and other assets by faculty members Rs. 8.31 lakh and excess reimbursement of Rs. 8.57 lakh in one year against scheme.

The MHRD in their letter No. 23-1/2008-TS11, Dated 18.08.2009 has provided for A cumulative Professional Development Allowance (CPDA) for Rs. 3.00 lakhs for every block period of 3 years (One lakh per year) may be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

According to rule 96 under section III of Receipt and Payment Rules, the term contingent charges or contingencies means and includes all incidental and other expenses which are incurred for the management of or office or for the working of technical establishment such as laboratory, workshop, industrial installation, store depot and the like but other than expenditure which has been specifically classified as falling under some other head of expenditure eg, Works, tools and plants.

Further according to Rule 90 of General financial Rule 2005, Capital Expenditure: Significant expenditure incurred with the object of acquiring tangible assets of a permanent nature (for use in the organization and not for sale in the ordinary course of business) or enhancing the utility of existing assets, shall broadly be defined as Capital expenditure. Subsequent, charges on maintenance, repair, upkeep and working expenses, which are required to maintain the assets in a running order as also all other expenses incurred for the day to day running of the organization, including establishment and administrative expenses, shall be classified as Revenue expenditure. Capital and Revenue expenditure shall be shown separately in the Accounts.

During scrutiny of records of Institute (PDPMIITDM), it was noticed that during April 2012 to May 2014, out of Rs. 78,55,106/- spent by the Institute for CPDA, Rs. 8,31,212/- (10.58 per cent) was reimbursed for purchase of computers, peripherals and other assets, by covering such reimbursement under 'Contingent expenses' of CPDA.

Further it was also noticed that contrary to MHRD order during this period excess amount of Rs. 857026/- was reimbursed in 12 cases out of 52 cases, which is beyond their reimbursement limit of Rs. 1.00 lakh per year. Needs recoverable from concerns, details are given below:-

Sl.No.	Name of faculty	Amount reimbursed in first year of block period of three years.	Excess of reimbursed amount beyond limit of Rs. 1.00 lakh in one year.
1.	Mr. K.K. Soundra Pandian	276664	176664
2.	Dr. Bhupendra Gupta	213826	113826
3.	Dr. Prabin Kumar Padhy	115469	15469
4.	Dr. Anil Kumar	194342	94342
5.	Dr. Lokendra Balyan	156422	56422
6.	Prof. Puneet Tandon	103344	3344
7.	Dr. Pritee Khanna	200492	100492
8.	Prof. A. Ojha	177836	77836
9.	Dr. H. Chellandurai	199545	99545
10.	Dr. Mamta Anand	102454	2454
11.	Mr. K.K. Balakrishana	207495	107495
12.	Prof. T. Sheorey	109137	9137
		Total	857026/-

The institute had framed regulation without obtaining clarification from MHRD regarding purchase of computer peripherals under contingencies and expenditure more than Rs. 1.00 lakh per year reimbursed to faculty under CPDA.

Such distortion of the scheme means for professional development of the faculty thorough attending national and international conferences, paying the membership fees of various professional bodies and contingent expenditure, for reimbursement of purchase of computers/peripherals/other asset items was irregular. Further in ur opinion, component of contingent expenditure under a particular scheme meant contingent expenditure under overall framework of that scheme only and cannot be construed to distort the main scheme.

On being pointed out in it was replied that the reimbursement from is done upto Rs. 3.00 lakh in a block period of 3 years without any annual ceiling.

Reply was not acceptable in audit, because The MHRD in their letter No. 23-1/2008-TS11, Dated 18.08.2009 had clearly stipulated that A cumulative Professional Development Allowance (CPDA) for Rs. 3.00 lakhs for every block period of 3 years (One lakh per year) may be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

(B) - Other Irregularities

Para 02:- Tardy progress of work

Director, Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing (PDPM IITDM) Jabalpur was established in the year 2005 at Jabalpur, Madhya Pradesh by the Ministry of Human Resources, Development of Higher Education in the year 2005. The Institute was started under the Indian Societies Registration Act. The Society was registered on January 24, 2005 with the Registrar of Societies at Jabalpur under Madhya Pradesh Societies Registration Act 1973. For this purpose a piece of

Post	Pay scale and the Grade Pay	Number
Associate Professor	Rs.37400-67000/- AGP Rs. 9500/9000	06
Assistant Professor	Rs.15600-39100/- AGP 8000/7000/6000	16
Total		22

The Board of Governors suggested the Institute to rework the requirement for non-teaching staff. The matter for creation of non-teaching posts was deferred with the above suggestion.

BOG/2013:01:11

Proposal for the Approval of Recruitment Rules for Teaching and Non- Teaching positions

After considering the proposal for recruitment rules for teaching and non-teaching positions, the Board constituted a sub-committee consisting of the following members to give its recommendation to the Board for approval:

- (i) Prof. Pradeep Mathur
- (ii) Shri D. M. Gupta
- (iii) Shri Amit Khare
- (iv) *Dr UB Desai or his nominee*

The Director will be convening the meeting(s) for the purpose.

BOG/2013:01:12

Proposal for amendments in the CPDA utilization rules.

The Board approved the proposal for utilization of the Professional Development Allowance of the faculty for the following purposes.

Attending national/international conference for oral presentation of paper /chairing a session/ delivering an invited talk/ contributory talk.

- (i) Attending workshops
- (ii) Membership of professional societies (limited to Rs. 50,000/-)
- (iii) Purchase of books for the purpose of teaching /research
- (iv) Purchase of stationery (limited to Rs. 50,000/-)
- (v) Purchase of new laptop, tablet, hard disk, flash memory for academic purposes

The Board also approved the proposal to credit 25% of the amount payable to a faculty for teaching a summer course to his/her CPDA account and remaining 75% to be directly paid to the faculty.

Faculty would require taking prior approval of the Director for the expenditure.

BOG/29/14

Matter related to deduction of TDS on honorarium paid to faculty for taking classes during summer vacation.

In summer term, courses are run for the benefit of students. The faculty is paid honorarium for conducting these courses. This honorarium will be paid to the faculty in full, subject to the deductions applicable for Income Tax.

However, if the faculty desires, part of the honorarium of faculty will be directly credited to the IPDF and will not be counted as the income of the faculty. Faculty will have to declare on the desired part to be credited to PDF at the beginning of the summer course.

BOG/29/15	Proposal to amend rules for financial assistance to bear the expenses of U.G. and P.G. (M.Tech and Ph.D) students for attending the National and International Conferences to present the research papers.
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The Board in its 18th meeting vide agenda No. BOG/2011/: 02.04(c) approved the rules for assistance to the students of U.G. and P.G. (M.Tech and Ph.D) students for re-imbusement of expenses for attending National and International Conferences to present the research papers. A copy of approved rules is placed as **BOG/29/Annexure-V [Page No. 45]**. Presently, there is no limit to the re-imbusement of both National and International conference for presenting papers.

Board is therefore requested to approve a reasonable limit of financial assistance on re-imbursable basis subject to availability of funds under the approved budget by the Board.

	Board approved the same with modifications.	
BOG/2011:01:12	Application of Dr. PriteeKhanna for eight months leave for post-doctoral research in Japan under JSPS programme. Application of Dr. Pritee Khanna for eight months leave for post-doctoral research in Japan under JSPS programme was approved by the Board.	Complied

BOG/2011 :02.03	Confirmation of the Minutes of BOG/2011/1st Meeting held on March 21, 2011
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The Minutes were confirmed by the Board.

BOG/2011 :02.04	Recommendations of Senate through its SENATE/2010-11/2ND MEETING HELD ON June 17, 2011
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- (a) The Board of Governors approved the names of students who were recommended by the SENATE for award of Degrees, Medals and Prizes for the year 2010-11. The Board also authorized the Chairman, BOG for approving the names of students for remaining medals/prizes whose cases would be recommended by the Chairperson, Senate at a later stage for the year 2010-11.
- (b) The Board of Governors accorded the Post-Facto approval to Seat Matrices for the Academic Sessions from 2005-06 to 2010-11 and gave approval for Seat Matrix of Academic Session of 2011-12.
- (c) **Recommendations of SENATE for providing financial assistance to students whose papers are accepted for oral presentation at National/International Conferences:-**

After deliberation, the Board approved the following.

- (i) To provide financial assistance to a student for participating in a national /international conference if his/her paper is accepted for oral presentation only in a reputed conference. A student will get support only if he has good academic record and his work is outstanding. Students seeking financial assistance will be required to apply to the Coordinator, Academic Affairs. The amount of financial assistance may vary based on the nature and location of the conference and will be solely on the discretion of the Director. An undergraduate student can avail financial assistance only once during his/her programme whereas a post graduate student can avail financial support upto two times during his programme.

BOG/29/16	Request of Dr. Atul Gupta, for absorption as Associate Professor(CSE) on lien from Rajiv Gandhi Proudyogiki Vishwavidyalaya, Department of Technical Education , Govt of Madhya Pradesh, Bhopal since 25th March 2010.
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Dr. Atul Gupta was selected as Associate Professor against a regular and sanctioned post. He joined the Institute on 25th March 2010 by retaining lien in his parent organization i.e. Rajiv Gandhi Proudyogiki Vishwavidyalaya, Department of Technical Education , Govt of Madhya Pradesh. He was granted extension of lien upto 19th March 2012. Thereafter, the Institute wrote many letters for further extension of lien, but there was no response from the Department of Technical Education , Govt of MP. Now he has requested for absorption in the services of PDPM-IIITDM Jabalpur as Associate Professor. Copy of his request is placed as **BOG/29/Annexure-VI [47 – 57]**

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Dr. Atul Gupta vide his application dated 11/03/2015(F/*) placed opposite has requested for absorption in the Institute. The brief of the Dr. Gupta's case is as below:-

- 1) Joined PDPM-IIITDMJ from RGPV, MP Technical Education and Skill Development, wef 25/03/2010 in the post of Associate Professor on lien for a period of 01 year.
- 2) Lien period extended from 19/03/2011 to 19/03/2012 for a period of one more year.
- 3) Institute vide letter dated 08/02/2013 requested Technical Education and Skill Development to extend the lien for a further period of 02 years w.e.f 24/03/2012.
- 4) As response was not received from Technical Education and Skill Development Department. Institute vide letter dated 04/03/2014 requested the Director University Institute of Technology to either extend the lien or to relieve him.
- 5) Institute again sent letter to the Director University Institute of Technology and the Principal Secretary Technical Education and Skill Development Department on 28/04/2014 and 13/05/2014 respectively requesting them to extend the lien or relieve the employee .However, no communication has been received. Further, BOG vide its 28th meeting has granted 60 days EOL to Dr Gupta for enabling him to apply for VRS after completing 20 years of service in his parent department.

As far as lien period is concerned as per GoI guidelines it is for maximum period of 02 years and in exceptional condition can be extended to 01 more year (F/#).

As far as request of Dr. Gupta is concerned for absorption can be process if any line of confirmation is received from his parent department.

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29/04/15

R-383
29/04/15

Registrar

Forwarded pl.

Director

29/04/15
AR (Estt.)

29/04/15

No.28020/1/2010-Estt(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)


North Block, New Delhi
Dated the December 26th, 2013

OFFICE MEMORANDUM

Subject: Consolidated Instructions on Technical Resignation and Lien-regarding.

The undersigned is directed to refer to the subject mentioned above and to say that various instructions have been issued by the Government from time to time regarding Technical Resignation, and the service conditions under which a lien of a post of Government employee can be a retained, terminated or transferred. All such instructions issued till date have been consolidated under easily comprehensible headings for the facility of reference and placed as Annexure to this O.M. All Ministries/ Departments are requested to bring the above guidelines to the notice of all concerned.

2. Hindi version will follow.


(J.A. Vaidyanathan)
Director (Establishment)
Telefax: 23093179

To
All Ministries /Departments.

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Registrar General, the Supreme Court of India, New Delhi.
7. The Registrar, Central Administrative Tribunal, Principal Bench, New Delhi.
8. The Comptroller and Auditor General of India, New Delhi.
9. The Secretary, Union Public Service Commission, New Delhi.
10. The Secretary, Staff Selection Commission, New Delhi.
11. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
12. National Commission for Scheduled Castes, New Delhi.
13. National Commission for Scheduled Tribes, New Delhi.
14. National Commission for OBCs, New Delhi.
15. Secretary, National Council (JCM), 13, Ferozeshah Road, New Delhi.
16. Establishment Officer & A.S.
17. All Officers and Sections in the Department of Personnel and Training.
18. Facilitation Center, DOP&T (20 copies)
19. NIC (DOP&T) for placing this Office Memorandum on the Website of DOP&T.
20. Establishment Section (100 copies).

Contd..P.2/4

Annexure to DOPT O.M.No.28020/1/2010-Estt(C) dated December 26th, 2013

LIEN AND TECHNICAL RESIGNATION

LIEN

Lien represents the right/title of a Government employee to hold a regular post, whether permanent or temporary, either immediately or on the termination of the period of absence. The benefits of having a lien in a post/service/cadre is enjoyed by all officers who are confirmed in the post/service/cadre of entry or who have been promoted to a higher post declared as having completed the probation where it is prescribed, or those who have been promoted on regular basis to a higher post where no probation is prescribed under the rules, as the case may be.

2. The above right/title will, however, be subject to the condition that the junior-most person in the cadre will be liable to be reverted to the lower post/service/cadre if at any time the number of persons so entitled is more than the posts available in that cadre/service. For example, if a person who is confirmed or whose probation in a higher post has been declared as having been completed or one who is holding a higher post for which there is no probation on a regular basis, reverts from deputation or foreign service and if there is no vacancy in that post/service/cadre to accommodate him, the junior-most person will be reverted. If, however, this officer himself is the junior-most, he will be reverted to the next lower post/service/cadre from which he was earlier promoted.

[O.M. No. 18011/1/86-Estt.(D) dated 28.03.1988]

LIEN ON A POST

3. A Government servant who has acquired a lien on a post retains a lien on that post—
- (a) while performing the duties of that post;
 - (b) while on foreign service, or holding a temporary post or officiating in another post;
 - (c) during joining time on transfer to another post; unless he is transferred substantively to a post on lower pay, in which case his lien is transferred to the new post from the date on which he is relieved of his duties in the old post;
 - (d) while on leave; and
 - (e) while under suspension.
4. A Government servant on acquiring a lien on a post will cease to hold any lien previously acquired on any other post.

RETENTION OF LIEN FOR APPOINTMENT IN ANOTHER CENTRAL GOVERNMENT OFFICE/ STATE GOVERNMENT.

5. If a permanent employee is selected on the basis of his application for posts in other Central Government Department/Offices/ State Government, his lien may be retained in the parent department for a period of 2 years. If the employee concerned is not permanently absorbed within a period of 2 years from the date of his appointment in the new post, he should immediately on expiry of the period of 2 years either resign from the service or revert to his

Contd..P.3/4

parent cadre. An undertaking to abide by this condition may be taken from him at the time of forwarding of his application to other departments/offices.

6. When a Government servant has joined a department/office where he is not confirmed within a period of 2 years due to some reasons, he may, in exceptional cases, be permitted to retain the lien in the parent department/ office for one more year. While granting such permission, a fresh undertaking similar to the one indicated above may be taken from the employee.

7. Timely action should be taken to ensure extension/ reversion/ resignation of the employees to their parent cadres on completion of the prescribed period of 2/3 years. In cases, where employees do not respond to instructions, suitable action should be initiated against them for violating the agreement/ undertaking given by them as per (3) and (4) above and for termination of their lien. Adequate opportunity may, however, be given to the officer prior to such consideration.

8. Temporary Government servants will be required to sever connections with the Government in case of their selection for outside posts. No lien will be retained in such cases.

[O.M. No. 8/4/70-Estt(C) dated 06.03.1974]

TERMINATION OF LIEN

9. A Government servant's lien on a post may in no circumstances be terminated even with his consent if the result will be to leave him without a lien upon a permanent post. Unless his lien is transferred, a Government servant holding substantively a permanent post retains lien on that post.

10. A Government employee's lien on a post shall stand terminated on his acquiring a lien on a permanent post (whether under the Central Government or a State Government) outside the cadre on which he is borne.

11. No lien of a Government servant shall be retained:

- (i) where a Government servant has proceeded on immediate absorption basis to a post or service outside his service/ cadre/ post in the Government from the date of absorption; and
- (ii) on foreign service/ deputation beyond the maximum limit admissible under the orders of the Government issued from time to time.

[Notification No. 28020/1/96-Estt.(C) dated 09.02.1998]

TRANSFER OF LIEN

12. The lien of a Government servant, who is not performing the duties of the post to which the lien pertains, can be transferred to another post in the same cadre subject to the provisions of Fundamental Rule 15.

[Notification No. 28020/1/96-Estt.(C) dated 09.02.1998]

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