

**PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, JABALPUR**

**BOG/2017/38TH MEETING OF THE BOARD OF GOVERNORS
SCHEDULED TO BE HELD ON 18TH NOVEMBER 2017, FROM 13.00 HOURS ONWARDS
VENUE: CONFERENCE HALL, PDPM-IIITDM JABALPUR**

AGENDA

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BOG/38/1	Opening Remarks by the Chairperson, Board of Governors.
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Will be delivered by Chairperson in the meeting itself.

BOG/38/2	Overview and Action Taken Report by the Director.
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The overview report will be presented by the Director in the meeting itself. The action taken report on the decisions of 37th meeting of the Board is placed as **BOG/38/Annexure-I**.

BOG/38/Annexure-I

Item No.	Resolution/Decision	Action Taken
BOG/37/1	Opening remarks by the chairman, BOG	As directed by the BOG a task force on NIRF has been constituted as follows: 1. Prof. Puneet Tandon [Dean (RSPC)] - Coordinator 2. Prof. V. K. Gupta (ME) 3. Dr. Prabir Mukhopadhyay (Design) 4. Dr. Asish K. Kundu (NS) 5. Dr. Ruchir Gupta (CSE) 6. Dr. Biswajeet Mukherjee (ECE) 7. Mr. Gyan Singh Yadav (PhD- CSE) (Roll No. 1220181) 8. Mr. Narendra Kumar (PhD-ME) (Roll No. 1220332)
BOG/37/2	Overview and Action Taken Report by the Director	Presented before the Board. Informative only.
BOG/37/3	Confirmation of minutes of 36 th BOG meeting	Minutes were confirmed. Informative only.
BOG/37/4(i)	To Consider the Recommendations of the 40 th Senate Meeting held on July 28, 2017. i) Award of Degrees during the 9 th Convocation of the Institute.	Informative only.
BOG/37/4(ii)	To Consider the Recommendations of the 40 th Senate Meeting held on July 28, 2017. ii) Award of Medals/Prizes during the 9 th Convocation of the Institute.	Informative only.

BOG/37/5	To Consider Group Insurance Policy for Employees of the Institute.	Implemented.
BOG/37/6	Agenda for Reporting Status Report on Utilization of Loan of Rs. 6.00 Crore.	Utilization of loan is targeted till December 2017.
BOG/37/7	To Consider Recommendation of the Committee Constituted by the BOG for Considering Applications of Faculty Members on Grade Pay Anomalies.	The decision of the Board has been notified and implemented.
BOG/37/8	To Consider Recommendation of the Committee Constituted by the BOG for Looking into Possibilities of SITC of STPs.	Dean (P&D) will present the report in the meeting.
BOG/37/9	To Consider Recommendation of the Committee Constituted by the BOG for AMC of Central AC and Lift in Functional and Non –Functional Buildings.	Dean (P&D) will present the report in the meeting.
BOG/37/10 (i)	i) Ratification of Approval given by Chairperson, BoG, on Appointments made on Recommendations of Selection Committee for Teaching Positions.	Informative only.
BOG/37/10 (ii)	ii) Ratification of approval given by Chairman, BoG, on Resignation of Dr Ruchir Gupta, Asst. Professor.	Informative only.

BOG/38/3	Confirmation of Minutes of the BOG/2017/37th meeting held on August 15, 2017.
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The minutes of 37th Board meeting were circulated to all the members. No comments were received. Board is requested to confirm the minutes. Copy of the Minutes is attached herewith as **BOG/38/Annexure-II.**

**Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

Minutes of the 37th Meeting of the BOG held on August 15, 2017 from 1530 hrs. onwards in the Conference Hall of PDPM IITDM Jabalpur.

Members present:

Dr. Kota Harinarayana	Chairperson
Prof. Pramod Kumar Jain	Member
Prof. Sankar K. Pal	Member
Shri D. M. Gupta	Member
Prof. Vijay K Gupta	Member
Prof. P. N. Kondekar	Member
Smt. Swapnali D. Gadekar	Acting Registrar & Secretary

The following members expressed their inability to attend the meeting due to prior commitments:

Prof. Janat Shah	Member
Shri Mohammed Suleman	Member
Shri Sanjiv Mittal	Member
Shri Sanjeev Sharma	Member
Prof. Harish Karnick	Member
Prof. Sudhir Kumar Jain	Member

BOG/37/1	Opening remarks by the Chairperson, Board of Governors
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The Chairman welcomed all the members and gave best wishes of the Independence Day and asked the Institute to join the mission of New India. He has suggested following points for the Institute:

- (i) The Institute ranking has to go up and in a sustainable manner. The target is to be within the rank of 50.
- (ii) For startups the Institute should open its facilities like library, testing facilities, laboratories for students, faculty, alumni etc. For startups the Institute should join hands with other academic institutions like Agricultural University, Medical University and GEC, Jabalpur and open it to all these institutions who are part of Jabalpur Academia Initiative (JAI).
- (iii) We are still facing problem regarding funding, BOG has shown its concern about the progress of funding, which is affecting studies, research and other facilities.



- (iv) He has suggested that Director should write to the Hon'ble Minister of Human Resource Development, MHRD regarding fund crunch due to which we are not able to provide basic facilities like hostel accommodation to students and also to intimate that BOG is extremely concerned over this issue.

BOG/37/2	Overview and Action Taken Report by the Director
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The Overview and Action Taken Report since the last BOG meeting was presented before the Board. The Board noted the same. The Chairperson asked to explore ways for collaboration between ISI, Kolkata and IIITDM Jabalpur in areas of IOT, Data Analytics and Artificial Intelligence.

BOG/37/3	Confirmation of Minutes of the BOG/2017/36th meeting held on May 28, 2017
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The minutes of the 36th BOG meeting held on May 28, 2017 were circulated to the Board members. No comments were received. The Board confirmed the minutes.

BOG/37/4	To consider the Recommendations of the 40th Senate Meeting held on July 28, 2017.
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(i) **Award of Degrees during the 9th Convocation of the Institute**

The names of graduating students who have completed the requirement for award of degrees during 9th Convocation of the Institute as recommended by the Senate in its 40th meeting held on July 28, 2017 was presented before the Board for approval.

The Board approved the same.

Programme/ Discipline	B.Tech.	M.Tech.	M.Des.	Ph.D.
Computer Science & Engineering	78	10	--	03
Electronics and Communication Engineering	52	--	--	08
Electronics and Communication Engineering (Microwave & Communication)	--	08	--	--
Electronics and Communication Engineering (Power & Control)	--	04	--	--
Electronics & Communication Engineering (Micro-Nano Electronics)	--	08	--	
Mechanical Engineering	85	01	--	02

Seen

Mechanical Engineering (CAD-CAM)	--	05	--	--
Mechanical Engineering (Design)	--	06	--	--
Mechanical Engineering (Manufacturing)	--	08	--	--
Design	--	--	25	--
Mechatronics	--	15	--	--
Total	215	65	25	13

(ii) Award of Medals/Prizes during the 9th Convocation of the Institute

The recommendations of the Senate in its 40th meeting held on July 28, 2017 for deciding the medals and prizes to be awarded to graduating students during the 9th Convocation of the Institute were placed before the Board for approval. The Board approved the same.

Sr. No.	Name of Prize	Programme	Name of Candidate	Roll No.
1.	Chairman's Gold Medal (CGM)	B.Tech/CSE	Shubham Gupta	2013198
2.	Director's Gold Medal (DGM)	B.Tech/ECE	Aditi Sharma	2013012
		PG	None found suitable	
3.	D&M Proficiency Gold Medal	B.Tech/ME	Mayur Mishra	2013122
		PG	None found suitable	
4.	Academic Performance Proficiency Silver Medal	B.Tech/CSE	Shubham Gupta	2013198
		B.Tech/ECE	Aditi Sharma	2013012
		B.Tech/ME	Piyush Pandey	2013148
5.	IIITDM Proficiency Prize	M.Tech/CSE	Akhil Aishwarya Dwivedi	1510102
		PH.D/CSE	None Found Suitable	
		PH.D/ECE	Saurabh Kumar	1210266
		M.TECH/ECE	Pulimamidi Venkatesh	1510225
		PHD/ME	Varun Tiwari	1110365
		M.TECH/ME	None Found Suitable	
		Design (PG)	None Found Suitable	
		B.TECH/CSE	Somil Jain	2013208
		B.TECH/ECE	Aditi Sharma	2013012
		B.TECH/ME	Swapnil Shandilya	2013215
6.	Director's Silver Medals	Cultural Activities	Parantap Chakrabarti	2013145
		Games & Sports	Anuj Gulati	2013030

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BOG/37/5	To consider Group Insurance Policy for employees of the Institute.
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Secretary BOG has informed the board about the LIC Insurance Policy. Employees will get a cover of Rs. 5.00 lakhs on annual premium of Rs. 1500/- + GST. It will be a term insurance only. Board noted the same and approved.

BOG/37/6	Agenda for Reporting
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The Secretary BOG has presented a report on the utilization of loan of Rs. 6.00 crore from internal corpus of the Institute. Board noted the same and suggested to set milestone for ERP and asked the Director to undertake weekly review. A milestone of December 2017 is given by BOG to complete the tasks.

BOG/37/7	To consider recommendation of the Committee constituted by the BOG for considering applications of faculty members on pay anomalies.
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The recommendations of the Committee constituted to study the pay anomalies of the faculty members have been accepted by the Board with condition that pay will be fixed notionally and financial benefit will be considered from the date of the BOG meeting. The report of the said Committee is attached as **Annexure- I** to this minute.

It was also decided to write to MHRD for clarification on matter relating to pay anomalies of a few other faculty members (whose cases are subjudice) giving all the details to MHRD. Such reference to MHRD shall be without prejudice to the court verdict.

BOG/37/8	To consider recommendation of the Committee constituted by the BOG for looking into possibilities of SITC of STPs.
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The recommendations of the Committee have been accepted and the following three points have been suggested as Action Plan:

- (i) Actual survey at site is to be done within 15 days
- (ii) Routine maintenance to be done.
- (iii) Presently the STP which is engaged is too sophisticated. A need for simple and robust system is felt and help from IIT Roorkee or such institutions can be taken for SITC of new STP. It is to be done by December 2017.

The report of the said Committee is attached as **Annexure- II** to this minute.



BOG/37/9	To consider recommendation of the Committee constituted by the BOG for AMC of Central AC and Lift in Functional and Non-Functional buildings.
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Recommendations of the Committee have been presented before the Board. The Board accepted the same and asked the Director to take action accordingly. The report of the said Committee is attached as Annexure- III to this minute.

BOG/37/10	Ratifications
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- (i) Ratification of approval given by Chairperson, BOG on appointments made on recommendations of Selection Committee for teaching positions.

The Board noted the same.

- (ii) Ratification of approval given by Chairperson, BOG on resignation of Dr. Ruchir Gupta, Asst. Professor.

The Board noted the same.

BOG/37/11	Any other agenda with the permission of the Chair
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- (i) Award of degrees in the 9th Convocation of the Institute to students as recommended by the Chairman Senate.


The names of additional graduating students who have completed the requirement for award of degrees during 9th Convocation of the Institute as recommended by the Chairman Senate was presented before the Board for approval.

The Board approved the same.

Programme/ Discipline	M.Tech.	Ph.D.
Computer Science & Engineering	02	02
Electronics and Communication Engineering	-	02
Mechanical Engineering	-	01
Total	02	05


Prof. Pramod Kumar Jain
Director


Dr. Kota Harinarayana
Chairperson, BOG 18/8/2017


(Swapnali D. Gadekar)
Acting Registrar & Secretary

BOG/38/4	To Consider the Recommendations of the 30th Meeting of the Finance Committee Scheduled to be Held on November 18, 2017.
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(i) FC/30/4: Proposal for Revised Budget (Plan) for F.Y. 2017-18 and Budget Estimate (Plan) for F.Y. 2018-19.

The Finance Committee meeting is scheduled to be held on November 18, 2017. The recommendations of FC will be placed during the meeting itself. Proposed revised estimates (Plan) for FY 2017-18 and budget estimates (Plan) for FY 2018-19 are placed herewith as **BOG/38/Annexure-III**.

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING JABALPUR**

SUMMARY					
Revised Estimates for the FY 2017-18 & Budget Estimates for the FY 2018-19					
Rs. in Lakh					
S. N.	Particulars	Salary (OH-36)	General Expenses (OH-31)	Capital Assets (OH-35)	Total
1	BE 2017-18	2650	6000	12855	21505
2	RE 2017-18	2672	2100	11685	16457
3	BE 2018-19	3177	2475	12520	18172

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OBJECT HEAD-31 "GRANT-IN-AID GENERAL" (Recurring Expenses)

S.N.	PART-'C' -Others	Actual Expendit ure FY 2015-16	Actual Expenditu re FY 2016-17	Expenditure from 01/04/2017 to 31/10/2017	Budget Estimat es FY 2017- 18	Revised Estimate s FY 2017-18	Rs. In lakhs
							Budget Estima tes FY 2018- 19
1	Contribution to Pension fund	0	0	3.06	5	10	10
2	Contribution to New Pension Scheme	69.84	76.46	59.73	200	140	150
3	Staff Bonus	1.4	5.44	2.99	5	5	5
4	Manpower Deployment (Outsourcing)	322.58	369.63	324.24	650	600	650
5	Advertisement & Publicity	15.81	9.89	2.86	30	10	30
6	Consumable	14.38	9.2	7.56	30	15	30
7	Departmental Expenses	7.81	4.78	2.21	30	10	30
8	Electricity & Power	237.97	201.09	127.45	300	240	250
9	Student Health Facility	14.75	13.74	7.69	25	25	25
10	Honorarium	42.9	59.66	35.43	75	75	85
11	Horticulture Expenses	11.13	7.82	1.50	30	15	33
12	Hospitality Expenses	12.5	7.8	3.71	30	10	30
13	House Keeping Expenses	3.06	1.55	0.53	320	10	30
14	Rent and Maintenance	1.78	1.03	1.09	0	3	4
15	Bank Charges	0.12	0.56	1.05	0.5	1	1
16	Membership Charges	0.49	0.5	0	5	5	5
17	News Papers & Periodicals	0.35	0.63	0.28	2.5	1	2
18	Office & Misc. Expenses	10.55	5.45	1.86	25	10	15
19	Postage and Courier Charges	1.7	1.46	0.91	5	2	5
20	Printing & Stationary	13.07	9.3	4.87	40	15	20
21	Professional Charges	21.17	27.5	10.03	50	35	40
22	Repair & Maintenance	23.42	29.65	8.35	3000	40	50
23	Scholarship and Assistantship	505.03	554.81	295.78	800	650	700
24	Telephones Expenses & Internet Leased Line	27.14	32.61	7.44	64	50	70
25	Hiring of Transportation	23.89	13.32	6.43	50	25	50
26	Travelling & Conveyance (TA & DA)	33.71	26.55	13.39	65	33	45
27	Vehicles Running & Maintenance	6.99	8.12	4.15	33	15	30
28	Convocation Expenses	11.04	9.94	7.79	30	15	30
29	Workshop and Seminar Expenses	8.98	2.71	1.23	40	10	20
30	Student Support Services	27.17	15.88	9.20	60	25	30
	Total -C	1470.73	1507.08	952.81	6000.00	2100.00	2475.00

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Object Head-36- Salary

S.N.	Components	Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01.04.2017 to 31.10.2017	Budget Estimates FY 2017- 18	Revised Estimates FY 2017- 18	Budget Estimates FY 2018- 19
A	SALARY						
1	Faculty	627.19	664.05	528.33	1540	1700	2000
2	Non-Faculty	228.84	245.95	168.55	480	480	500
	Total A	856.03	910	696.88	2020	2180	2500
B	OTHER COMPONENTS						
1	Leave Encashment	3.92	4.42	2.47	15	10	32
2	LTC	18.56	26.67	6.46	40	55	60
3	Children Education Allowance	9.37	10.75	0.08	35	35	40
4	Retirement Benefit	81.69	114.64	0	350	300	350
5	Professional Development Allowance (PDA)	15.45	30.95	22.80	150	62	150
6	Medical Treatment	17.85	17.87	8.99	40	30	45
	Total B	146.84	205.3	40.80	630	492	677
	Total (A + B)	1002.87	1115.30	737.68	2650.00	2672.00	3177.00

PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR

Object Head-35- Creation of Capital Assets

Construction Work (Major Projects)

Rs. In lakhs

S.N.	Account Head	A/A & E/S	Paid to CPWD	Other payments Made	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
A							
1	Hall of Residence-4	2278.04	2030	41.25	206.79	206.79	0
2	Hall of Residence-7(PG Hostel Phase -I)	1237.02	1204	39.28	0	0	0
3	Hall of Residence -7 (PG Hostel Phase II)	2369	1465	62.42	0	841.58	0
4	Hall of Residence -8 (Girls Hostel -1)	1512.05	780	36.67	0	695.38	0
5	Lecture Hall and Tutorial Complex	3731.94	3170	114.33	0	447.61	0
6	Library Cum Computer Centre	2289.7	1100	38.55	0	1151.15	0
7	Students Activity Centre-I	1816.3	700	23.58	0	1092.72	0
8	Narmada Residency-II	1598.14	1250	45.3	0	302.84	0
9	Narmada Residency-III	2203.58	1840	55.38	0	308.2	0
10	Rewa Residency -2A &2B	1440.25	1250	34.19	0	156.06	0
11	Administrative Block	1454.13	1000	38.05	0	416.08	0
12	Visitors Hostel	1185.22	950	26.64	208.58	208.58	0
13	Road and Service Network Phase -2	1926.71	1093	49.54	784.17	784.17	0
14	Technology Incubation Centre	1782.32	50	11.35	1720.97	0	1720.97
15	Multi utility Centre	1050	50	6.66	993.34	0	993.34
16	Professional Lab Complex	4641.1	0	29.53	4611.57	0	4611.44
	Total A	32515.50	17932.00	652.72	8525.42	6611.16	7325.75

Construction Work (Other Projects)							
S.N.	Account Head	A/A & E/S	Paid to CPWD	Other Payments Made	Budget Estimates FY 2017-18	Revised Estimates FY 2017-18	Budget Estimates FY 2018-19
B							
1	Mess and Dining Hall	628.4	482	18.09	0	128.31	0
2	Primary Health Centre	495.19	400	13.35	0	81.84	0
3	Type V Residential quarters	73.11	60	0	0	13.11	0
4	Security Barrack	74.91	69.98	2.11	2.82	2.82	0
5	External Sewerage System	118.79	100	1.43	0	17.36	0
6	CC Road from Security Barrack to Hall1	115.77	80	0	35.77	35.77	0
7	CC Road from Type V to Core Lab	99.67	94	0	5.67	5.67	0
8	Road Network Phase -1	255.08	240	0	15.08	15.08	0
9	Footpath, Sewerage Line, Water supply & Drains	319.89	200	8.45	0	111.44	0
10	Booster Pump set (Horizontal)	1.66	1.66	0	0	0	0
11	Electrical Networking system for Road & Service Network	728.67	100	9.69	0	618.98	0
12	Street Lighting Along Ring Road	122.6	100	1.64	0	20.96	0
13	Basket Ball Court (Indoor)	474.83	416	13.86	0	44.97	0
14	02 No. of Box Culvert Over Nallah (In Zone A & Zone B)	122.1	120	6.54	0	0	0
15	Over Head tank	41.17	40	0	1.17	1.17	0
16	RCC Sump well	28.57	13.5	0	15.07	15.07	0
17	Backside Boundary wall at Nallah	19.9	12	0	0	7.9	0
18	Institute Work department Office	99	0	0	99	0	99
19	Director's Residence	136.51	0	0.91	0	135.6	0
20	Site Development near LHTC	99.51	50	0	0	49.51	0
21	Institute Entrance Main Gate	65.98	0	0	0	65.98	0
22	Ideation Studio & 04 rooms for PG work space near LHTC	885.28	0	0	0	0	885.28
23	SITC of STP	77.32	0	0	0	77.32	0
24	Barbed Wire Fencing to raise height of existing boundary wall	46.06	0	0	0	46.06	0
25	Providing and Installation of Passenger cum Goods Lift	32.14	0	0	0	32.14	0
26	Submersible Pump at NR-II	3.3	3.3	0	0	0	0
	Total B	5165.41	2582.44	76.07	174.58	1527.06	984.28

Construction Work Under Institute							
S.N.	Account Head	Actual Expenditure FY 2015-16	Actual Expenditure FY 2016-17	Expenditure from 01/04/2017 to 31/10/2017	Budget Estimates	Revised Estimates	Budget Estimates FY 2018-19
					FY 2017-18	FY 2017-18	
C							
1	Other Civil Misc. work	24.14	8.35	4.04	650	300	650
2	Misc. Electrical work	0	0	0	250	200	250
3	DG Set	0	0	0	0	20	0
	Total C	24.14	8.35	4.04	900.00	520.00	900.00
D	Furniture and Fixture						
1	Furniture & Fixture	88.81	2.01	7.94	700	650	700
	Total D	88.81	2.01	7.94	700.00	650.00	700.00
E	Equipment						
1	Lab Equipment	29.04	3.51	29.25	700	650	700
2	Office Equipment	12.66	6.02	5.66	350	350	350
3	Electric Installation/Air Conditioner	6.64	2.97	4.08	200	150	200
	Total E	48.34	12.50	38.99	1250.00	1150.00	1250.00
F	Computer Hardware, Software and peripherals						
1	Hardware	85.39	5.41	13.33	705	650	705
2	Software	20.27	8.34	0	300	300	300
	Total F	105.66	13.75	13.33	1005.00	950.00	1005.00
G	Library Books & Journals						
1	Books	14.6	4.17	0.06	50	24.78	50.97
2	e-journals	156.52	0	87.61	250	250	300
	Total G	171.12	4.17	87.67	300.00	274.78	350.97
H	Patent						
	Patent	0	0.39	0	0	2	4
	Total H	0	0.39	0	0	2	4
Grand Total (C+D+E+F+G+H)		438.07	41.17	151.97	4155.00	3546.78	4209.97
	Total Creation of Capital Assets				12855.00	11685.00	12520.00

BOG/38/4	To Consider the Recommendations of the 30 th Meeting of the Finance Committee Scheduled to be Held on November 18, 2017.
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(ii) FC/30/5: To Consider Adoption of Separate Audit Report (SAR) on Accounts of the Institute for FY 2016-17.

The Finance Committee meeting is scheduled to be held on November 18, 2017. The recommendations of FC will be placed during the meeting itself. The Separate Audit Report on annual accounts of the Institute for financial year 2016-17 has been received and placed as **BOG/38/Annexure-IV**. Board is requested to adopt SAR for FY 2016-17.

Office of the Director General of Audit (Central Receipt)
New Delhi, Branch-Gwalior, IV Floor, Audit Bhavan, Jhansi Road,
Gwalior - 474002 (M.P.)

No. Central/AMG-II/SAR/PDPMIITDM/2016-17/D-73

Dated:- 13.09.2017

Confidential

To,

The Director,
Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology, Design &
Manufacturing, Dumna Road, PO- Khamaria,
Jabalpur-482005

**Sub: Separate Audit Report on the accounts of Pt. DPM-IITDM,
Jabalpur for the year 2016-17.**

Sir,

Please find enclosed herewith Separate Audit Report on the accounts of Pt. D.P.Mishra-IITDM, Jabalpur for the year 2016-17. You are requested to ensure that the audited accounts are adopted by the Board of Governors before placing the same before the Parliament.

2. The date of placement of the above Report on the table of both houses of the Parliament may please be intimated and a copy of the printed material may be provided to the undersigned for information.

Kindly acknowledge receipt.

**Encl:- 1. Separate Audit Report
along with Annexures .**

Yours faithfully,


Dy. Director/Central

Separate Audit Report of the Comptroller and Auditor General of India on the accounts of Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing, Jabalpur for the year ended 31 March 2017.

We have audited the attached Balance Sheet of the Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing (IIITDM), Jabalpur as on 31 March 2017, the Income & Expenditure Account and the Receipt & Payment Account for the year ended on that date under Section 20 (1) of the Comptroller and Auditor General's (Duties, Powers & Conditions of Service) Act, 1971. The Audit has been entrusted for the period up to 2018-19. These financial statements are the responsibility of the IIITDM's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller and Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects etc. if any, are reported through Inspection Reports/ CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

(i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

(ii) The Balance Sheet, Income & Expenditure Account and the Receipt & Payment Account dealt with by this report have been drawn up in the format prescribed by Ministry of Human Resources Development, Government of India vide order No 29-4/2012-IFD dated 17 April 2015.

(iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Institute in so far as it appears from our examination of such books.

(iv) We further report that:

A. Balance Sheet

1 Application of funds

1.1 Capital work in progress (Schedule 4)- ₹ 201.65 crore

1.1.1 This includes ₹ 23.47 crore (Narmada Residency-2 & Visitor's Hostel) being the value of works completed and put to use but not capitalized. This resulted in over statement of Capital Works in progress by ₹ 23.47 crore, understatement of Fixed Assets by ₹ 23.00 crore and understatement of expenditure (depreciation) by ₹ 0.47 crore.

1.2 Investment- Others (Schedule 6)- ₹ 33.56 crore

1.2.1 This includes ₹ 33.56 crore being term deposits with banks. As per revised format of accounts issued by MHRD, term deposits with the banks are to be exhibited under 'Current Assets' and not under 'Investment'. This resulted in overstatement of Investments and understatement of Current Assets by ₹ 33.56 crore.

B. General

1 Point 3.6 of Significant Accounting Policies (Schedule-23) disclosed that depreciation is provided for the whole year on addition during the year. However, point 3.3 of Contingent Liabilities and Notes on Accounts (Schedule-24) discloses that depreciation is charged for full year on assets purchased before September and on assets purchased after September, the deprecation is charged on half yearly basis. Thus the above disclosures made by the Institute are mutually contradictory.

2 The total of Income in Income & Expenditure Account is ₹ 34,98,27,881/- instead of ₹ 34,98,27,880/- which needs correction.

Effect of audit comments

The net effect of the above comments is that the Assets were overstated by ₹ 47 lakh and Expenditure were understated by ₹ 47 lakh.

C. Grant-in-Aid

During the year, the Institute received grants in aid of ₹ 22.00 crore. In addition to the above, it had unspent balance of ₹ 2.00 crore and internal receipts (assets overvaluation) of ₹ 0.04 crore of the previous year. Thus, out of the available grants of ₹ 24.04 crore, the institute could utilize an amount of ₹ 20.83 crore leaving a balance of ₹ 3.21 crore as unutilized grant as on 31st March 2017.

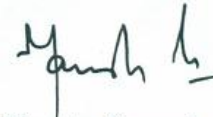
(v) Subject to our observations in the preceding paragraphs we report that the Balance Sheet, Income & Expenditure Account and the Receipt & Payment Account dealt with by this report are in agreement with the books of accounts.

(vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts and subject to the significant matters stated above and other matters mentioned in Annexure to this audit report give a true and fair view in conformity with accounting principles generally accepted in India:

- (a) In so far as it relates to the Balance Sheet of the state of affairs of the IIITDM, Jabalpur as on 31 March 2017; and
- (b) In so far as it relates to Income & Expenditure Account of the deficit for the year ended on that date.

For and on behalf of the C & AG of India

Place: - New Delhi
Date: - 13.09.2017



**Director General of Audit
(Central Receipt)**

Annexure

1. Adequacy of Internal Audit System:

Internal Audit was conducted during the year by Chartered Accountant firm.

2. Adequacy of Internal Control System:

The internal control system was found inadequate due to:

- (i) Item wise highest and lowest level of stock have not been fixed and maintained.
- (ii) The response of the management towards compliance audit objection was not effective as there were 32 paras pending pertaining to the period from 2006-07 to 2015-16.
- (iii) The physical verification of assets and inventories was not conducted.

3. System of Physical Verification of Assets:

The physical verification of assets was not conducted.

4. System of Physical Verification of Inventories:

The physical verification of inventories was not conducted.

5. Regularity in payment of statutory dues:

No irregularity in payment of statutory dues was noticed.


Sr.Audit Officer (AMG-II)

BOG/38/5	To Consider Proposal for creation of posts for Non- Teaching employees.
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As per prescribed ratio of 12: 1: 1.10 [Students: Faculty: Non-Faculty] ratio. The existing strength of students of the Institute is 1465. Thereby as per the given provision and requirement of the Institute 129 positions of non-teaching [officers and staff] may be approved and sent to MHRD, GOI for sanction. The existing sanctioned strength of non-teaching is 113 and proposed requirement is 129 thereby an increase of 16 posts is proposed. The details of individual positions, existing, proposed, total requirements and net increase is given in the **BOG/38/Annexure-V.**

Strength position after implementation of RPN 2016				
Sl.No	Name of the Post	Sanctioned strength(Existing)	Proposed sanctioned strength	Net Increase/decrease
01	Registrar	01(00)	01	00
02	Deputy Registrar	03(01)	04	+1
03	Assistant Registrar	11(04)	11	00
04	Librarian	01(00)	01	00
05	Senior Medical Officer	01(00)	00	-1
06	Medical Officer	00(00)	01	+1
07	Staff Nurse	02(00)	01	-1
08	Superintendent Engineer	00(00)	01	+1
09	Executive Engineer	01(01)	01	00
10	Assistant Engineer	02(01)	02	00
11	Junior Engineer	04(01)	04	00
12	Sr. Technical Officer	01(00)	01	00
13	Technical Officer	09(04)	04	-5
14	Superintendent	01(01)	05	+4
15	Technical Superintendent	01(00)	08	+7
16	Junior Superintendent	08(06)	12	+4
17	Junior Technical Superintendent	00(00)	08	+8
18	PTI	00(00)	01	+1
19	Senior Assistant	16(09)	18	+2
20	Junior Assistant	14(07)	20	+6
21	Senior Technician	21(11)	09	-12
22	Junior Technician	14(05)	14	00
23	Driver	02(02)	02	00
	TOTAL	113	129	16

- 1) Break up of Administrative and Estate Management posts at Annexure-5A
- 2) Break up of Non-Technical posts at Annexure-5B
- 3) Break up of Technical posts at Annexure-5C

ANNEXURE-5A				
ADMINISTRATIVE AND ESTATE MANAGEMENT POSTS				
Sl. No	Name of the Post	Scale of Pay	Proposed sanctioned strength	Tentative distribution of posts in various units
01	Registrar	PB-4,37400-67000/- + GP Rs 10,000/-	01	Registrar Office
02	Deputy Registrar	PB-3, 15600-39100/- + GP Rs 7600/-	04	F&A-01; Establishment-01; GA-01; Academic-01
03	Assistant Registrar	PB-3, 15600-39100/- + GP Rs 5400/-	11	F&A-01; Establishment-01; GA-01;P&S-01; IA-01; Student Affair-01; Directorate-01; Library-01; Placement Office-01; RSPC-01; Security Office-01
04	Librarian	PB-4,37400-67000/- + AGP Rs 10,000/-	01	Library
05	Senior Medical Officer	PB-3, 15600-39100/- + GP Rs 7600/-	00	-
06	Medical Officer	PB-3, 15600-39100/- + GP Rs 5400/-	01	PHC
07	Superintending Engineer	PB-3, 15600-39100/- + GP Rs 7600/-	01	IWD
08	Executive Engineer	PB-3, 15600-39100/- + GP Rs 6600/-	01	IWD
09	Assistant Engineer	PB-2,9300-34800 + GP Rs 4600/-	02	IWD
10	Junior Engineer	PB-2,9300-34800 + GP Rs 4200/-	04	IWD
TOTAL			26	

ANNEXURE-5B				
NON-TECHNICAL POSTS				
Sl.No	Name of the Post	Scale of Pay	Proposed sanctioned strength	Tentative distribution of posts in various units
01	Superintendent	PB-2,9300-34800 + GP Rs 4600/-	05	F&A-01; Establishment-01; GA-01; IA-01; Academic-01
02	Junior Superintendent	PB-2,9300-34800 + GP Rs 4200/-	12	F&A-01; Establishment-01; GA-01; P&S-01; Directorate-01; Registrar Secretariat-01; Rajbhasa-01; Library-01; Academic-02; Student Affairs-01, RSPC-01
03	PTI	PB-2,9300-34800 + GP Rs 4200/-	01	Student Affair
04	Staff Nurse	PB-2,9300-34800 + GP Rs 4200/-	01	PHC
05	Senior Assistant	PB-1,5200-20200 + GP Rs 2800/-	18	F&A-02; Establishment-02; GA-02; P&S-02; IA-01; Academic-02; Student Affairs-02; Registrar Secretariat-01; Library-01; IWD-01;PHC-01;VH-01
06	Junior Assistant	PB-1,5200-20200 + GP Rs 2000/-	20	F&A-03; Establishment-02; GA-02; P&S-02; Academic-03; Student affairs-02; Directorate-01; Registrar Secretariat-01; Library-02; Placement Office-01;RSPC-01
07	Driver	PB-1,5200-20200 + GP Rs 2000/-	02	GA-02
	TOTAL		59	

ANNEXURE-5C				
TECHNICAL POSTS				
Sl. No	Name of the Post	Scale of Pay	Proposed sanctioned strength	Tentative distribution of posts in various units
01	Sr. Technical Officer	PB-3, 15600-39100 + GP Rs 7600/-	01	At Institute level
02	Technical Officer	PB-3, 15600-39100 + GP Rs 5400/-	04	CC-01;ME-01,ECE-01,CSE-01
03	Technical Superintendent	PB-2,9300-34800 + GP Rs 4600/-	08	Design-01; ME-01; ECE-02*; CC-01;CSE-01; 02 posts to be utilised as per future requirements. (* one for Mechatronics)
04	Junior Technical Superintendent	PB-2,9300-34800 + GP Rs 4200/-	08	Design-02;ME-02;ECE-02;CSE-02
05	Senior Technician	PB-1,5200-20200 + GP Rs 2800/-	09	Design-01; CSE-02; ME-02; ECE-02; CC-01;NS-01
06	Junior Technician	PB-1,5200-20200 + GP Rs 2000/-	14	IWD-01; Design-02; CSE-02; ME-04; ECE-03; NS-02
	TOTAL		44	

BOG/38/6	To Consider Budget Proposal of E& ICT Academy for FY 2017-18 & FY 2018-19.
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The budget estimates of E & ICT Academy for the financial year 2017-18 & FY 2018-19 have been prepared and placed as **BOG/38/Annexure-VI** for consideration. The Board is requested to approve the same.

Electronics and ICT Academy PDPM IIITDM Jabalpur

**Proposal for Summer Course Budget, Honoraria and
Draft Budget FY(2017-18) & FY (2018-19)**



**A Regional Academy
for
Madhya Pradesh, Chhattisgarh, Maharashtra
At
PDPM IIITDM Jabalpur**

**Established by the Ministry of Electronics and Information
Technology
Govt. of India**

Proposal for Summer Course Honoraria and Draft Budget FY (2017-18) & FY (2018-19)

Preamble

The Ministry of Electronics and Information Technology, Govt. of India has set up seven Electronics and ICT Academies, three at IITs, three at NITs and one at PDPM IITDM Jabalpur. The aim is to ensure quality faculty development and continuous updation of faculty in an all-inclusive manner leading to an overall improved employability of the graduates at various levels in the academic institutions. Other six academies are situated at IIT Roorkee, IIT Guwahati, IIT Kanpur, MNIT Jaipur, NIT Patna and NIT Warangal.

Activities envisaged under the Academies are as follows –

- (i) Develop a state-of-the-art facility for training faculty and providing trained manpower to the ICTE industry.
- (ii) Develop and maintain a world class curriculum related to the ICTE industry, with inputs from both industry and academia.
- (iii) Provide specialized training to the faculty in the Engineering, Arts, Commerce & Science Colleges and Polytechnics across the State/UT.
- (iv) Provide research orientation to faculty.
- (v) Carry out research and consultancy support for industry for capacity building and courses in ICTE areas.
- (vi) Function as a Resource Centre for curriculum and faculty development for mass based HR programmes in the respective State/UT.
- (vii) Apart from the above, the Academy shall provide training to faculty and students in other emerging areas in ICTE. A close association with industry shall be maintained by the Academy so as to capture the new emerging requirements and ensure timely interventions.
- (viii) Each Academy would launch a set of training programmes and other activities to become self-sustainable. The activities could include Instruction Enhancement Programme (IEP) for faculty, Continuing Engineering Education Programme for working professionals, joint Industry attachment Programme for students, enhancing the quality of institutions by guiding them to obtain ISO standards, etc.

E&ICT Academies will be financially supported by the Department of Electronics and ICT Academy for a period of four years with reduced funding every year. After the fourth year, it is envisaged that the Academy will be self-sustained.

A report of the Faculty Development Programmes (FDPs) organized till date is given below.

As a unique initiative of six academies at IIT Roorkee, IIT Guwahati, IITDM Jabalpur, NIT Jaipur, NIT Patna and NIT Warangal, six FDPs were jointly organized using the NKN infrastructure. Participants were registered in each of the six academies and experts from these institutions were involved to organize the programmes and coordinate in preparation of the course contents and material, lab practice sessions and evaluation material. These roles were well defined in a joint meeting of all chief investigators and through emails after the meeting. Accordingly, for each course following roles were defined with the consent of all the chief investigators and officials from the Ministry of Electronics and Information Technology, GoI.

- (1) **Global coordinator:** Responsible for design of the course content, coordination with all the local course coordinators, module coordinators, finalization of the FDP schedule,

scheduling of sessions, inviting experts for delivery of lecture \ lab sessions, taking time to time update from each academy about the preparation and progress, taking feedback from academies and all other miscellaneous works.

- (2) **Module coordinator** : Responsible to content development for the course module, preparation of material for lab sessions, lecture sessions, questions and answer sheets for quiz \lab evaluation.
- (3) **Local coordinator**: Responsible to publicity of the programme and all local arrangements with respect to smooth conduction of programme. This included lecture and lab session arrangements, conduction of quiz and other evaluation session, evaluation of answer sheets. This also included organizing pedagogy and other local demonstration sessions as well.
- (4) **NKN support team** : Providing support during lecture session run through NKN. Coordinating with staff of other academies, NIC and BSNL in case of failure or for trouble shooting.

Apart from these roles support for running lab sessions was also required in which students were involved. Students' role was important in making the lab session meaningful, to provide one-to-one support to participants.

Rates of honorarium for local course coordinators were already defined earlier and were approved also by the Board. But the roles of global coordinator, module coordinator and NKN support team were newly defined for the joint FDPs. Persons involved for these programme are to be given honoraria\compensation.

It has been decided to run the joint faculty development programmes in future also. Since these programmes involve people with new roles in addition to existing roles, the following rates are proposed for joint FDPs.

S. No	Role	Proposed Honorarium for joint courses of 80 hours duration	Existing Provision / as followed in other academies
1	Global coordinator	Rs. 40,000/-	Based on the inputs from other academies
2	Local coordinator	Rs. 30,000/- If the number of participants <15, then Rs. 20,000/-	Existing provision
3	Module coordinator	Rs. 5000/- per hour If the module coordinator does not deliver lecture then Rs. 3000/- per hour	As followed in other academies
4	Lab handling faculty + teaching assistants (students or staff) (to be shared if more than one faculty /students involved)	Rs. 1000/- per hour <i>if</i> the number of participants 15, <i>Else</i> Rs. 1000/- per hour + Teaching assistants Rs. 500/- per hour	Modified from the existing provision of Rs. 2000/- per hour
5	Demo or case studies assessment	Rs. 2000/- per hour for a team of two persons (Rs. 1000/- each person)	As per the existing provision of Rs. 2000/- per hour
6	Faculty-in-charge from CC for NKN support	Rs. 3,000/- per course	Based on the inputs from other academies
7	Technical support Staff for	Rs 1,000/- per day	Based on the inputs

	NKN (shared if more than one staff)		from other academies
8	Institute staff handling accounts and miscellaneous work	Rs. 2000/- per course	Added due to staff requirement

1. Course Budget

For conducting the faculty development programmes, following budget for the courses is proposed. Compensation to faculty members for running each course is mentioned in the budget. The proposed increase from the budgets of the previous years is also shown in the table.

	Budget for 80 hours course duration					
	Item	Existing rates in Rs.	Proposed Rate in Rs.	Duration/hours	No. of participants	Total in Rs.
1	Course Coordination	30,000	40,000	80 hours		40,000
2	Honoraria	2000/- per hour	3000/- per hour (lecture)	80 hours (approximately 40 lab sessions)		Limited to 1,60,000
			1000/- per lab hour or Rs. 1500/- per lab hour (to be shared if more than one faculty /students involved)			
			Rs. 1000/- per hour (including teaching assistants) if the number of participants < 15, Else Rs. 1000/- per hour + Rs. 500/- per hour for teaching assistants (students or staff)			
3	Course material	500 /- per participant	500 /- per participant		40	20,000
4	Contingency and miscellaneous	1000/- per participant	1000/- per participant		40	40,000
5	Travel: TA, DA and related expenditure	80,000	80,000			80,000
6	Examination + certification	500/- per participant	400/- per participant		40	16,000
7	Other miscellaneous expenses including logistic support					15,000
8	Compensation to coordinators /observers nominated by the core team for outstation courses	2000 per day *	2000 per day	Maximum 10 days		20,000
	*This compensation is to meet miscellaneous living expenses including food \stay \local travel charges (if any). No separate claims will be entertained for outstation expenses.					
Total budget not exceeding						3,91,000

Note:

- (1) The amount does not include expenses towards lunch, dinner, tea + snacks and accommodation charges for participants. These are to be met by registration fee + accommodation charges.
- (2) Based on the number of participants and the nature of course re-appropriation of budget will be permitted between the heads 3, 4, 6 and 7.
- (3) The proposed honorarium for lectures is as per the rate of payment of honorarium for Institute lectures.

2. Budget for the Academy: Financial Year 2017-18

		FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Income					
Grant from DEITY		9,25,00,000.00	0.00	0.00	0.00
Income from course fee / other programmes		3,44,952.00	4,73,018.00	0.00	0.00
Expenditure		10,84,252.00	63,04,476.00		
		Actual Expenditure	Actual Expenditure	Proposed Expenditure	Proposed Expenditure
Capital					
	Computer	0.00	0.00	25,00,000.00	5,00,000.00
	Furniture	0.00	0.00	10,00,000.00	5,00,000.00
	Lab equip	0.00	0.00	15,00,000.00	50,00,000.00
	Software	0.00	0.00	60,00,000.00	20,00,000.00
	Network Infra	0.00	12,35,323.00	20,00,000.00	20,00,000.00
	Miscellaneous	0.00	0.00	10,00,000.00	10,00,000.00
	Refurbishment / addition/alteration of existing facilities	0.00	0.00	1,00,00,000.00	50,00,000.00
Total Capital Exp.		0.00	12,35,323.00	2,40,00,000.00	1,60,00,000.00
Recurring	Course running	8,64,138.00	14,47,134.00	80,00,000.00	1,00,00,000.00
	Manpower	11,002.00	2,66,443.00	10,00,000.00	20,00,000.00
	Honoraria	0.00	13,49,999.00	9,00,000.00	9,00,000.00
	Institute overhead*	0.00	14,00,000.00	17,00,000.00	12,00,000.00
	AMC	0.00	0.00	0.00	25,00,000.00
	Leased line rental	0.00	0.00	40,00,000.00	40,00,000.00

	Consumables	15,000.00	0.00	3,00,000.00	5,00,000.00
	Travel+ Contingency + expenses on the meetings of the Advisory Board and other Committees etc.	1,94,112.00	1,93,576.00	10,00,000.00	10,00,000.00
	Advt. + Publ.	0.00	4,12,001.00	10,00,000.00	10,00,000.00
	Total Expenditure	10,84,252.00	63,04,476.00	4,19,00,000.00	3,91,00,000.00

*Institute Overhead exp. Is Rs. 1,00,000/- per month. For FY 2015-16 it was Rs.7,00,000/- (Since the Academy commenced working from Sept'15), it was paid in the FY 2016-17 along with Rs. 7,00,000/- due for the year 16-17 (on pro-rata basis up to the month of Oct'16). The remaining Rs.5,00,000/- due for the year 2016-17 were paid along with Rs. 12,00,000/- due for the FY 2017-18 in Oct'17.

BOG/38/7	To Consider Proposal for Constitution of Committee for Regularization of Pay Matters of Research Engineers.
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Institute was sanctioned 04 posts of Research Engineer by MHRD in pre-revised scale of Rs 8000-13500 vide letter No F No 26-11/2004-TS.I Dated 25/04/2005 (**Annexure-A**). As per BOG/2006.2.11 and subsequent resolution these 04 posts were bifurcated into Research Engineer Grade-I (Rs 10000-325-15200) and Research Engineer Grade-II (Rs 8000-275-13500) (**Annexure-B**). In pursuance of it Advertisement for both the posts were made and following selections were made in Research Engineer Grade-I in the scale of Rs 10000-325-15200 (**Annexure-C**) and accordingly offer letter were issued (**Annexure-D**)

- 1) **Dr Sachin Kumar Jain (currently Assistant Professor)**
- 2) **Mr A K Singh**
- 3) **Dr K K Soundara Pandian**

Meanwhile Institute got additional sanction of 03 more post of Research Engineers vide MHRD letter No F No 26-11/2004-TS.I Dated 18/05/2009 in scale of Rs 8000-13500 (**Annexure-E**). After the implementation of 6th CPC the above 03 Research Engineers Grade-I were fixed in PB-3 with AGP of Rs 6000/- with seven non-compounded increments as applicable to Assistant Professor having PhD degree.

Institute vide letter No IIITDMJ/Estt(FA)/MHRD/2012-13/193 Dated 26/04/2012 has requested MHRD to upgrade Grade pay of earlier recruited 03 Research Engineer Grade-I to Rs 6600/- (**Annexure-F**). However MHRD vide its letter F.No 26-11/2004-TS.1 Dated 26/07/2012 directed to justify the bifurcation of posts in Research Engineer Grade-I and Research Engineer Grade-II as same was not sanctioned by the MHRD (**Annexure-G**). Subsequent communications were made with the MHRD in this regard (**Annexure-H**). Finally as per MHRD letter No F.No 26-11/2004-TS.I Dated 24/10/2014 MHRD has not accepted the request for upgradation of Research Engineers Grade-I to GP Rs 6600/- and also questioned categorisation of Research Engineer as faculty post as they lack qualification and experience similar to Assistant Professor in AGP Rs 6000/- (**Annexure-I**).

Re-pay fixation for all 03 was done and 07 non-compounded increments were deducted in October 2015 (**Annexure-J**). Dr Sachin Kumar Jain and Mr Awadesh Kumar Singh are presently drawing salary as per re-fixation. However, as per the instructions of the then Director, Dr KK Soundara Pandian's revised pay fixation order was put on hold till further orders (**Annexure-K**). Thus, Dr Pandian, as on date, is drawing salary having component of 07 non compounded increments.

Further, Dr Sachin Kumar Jain and Mr AK Singh case for recovery of excess payment made to them was processed not yet recovered. Recoverable amount for the individuals is as under (**Annexure-L**)

Dr SK Jain: Salary to be recovered Rs 5,79,703/- + NPS Rs 58,765/- = Rs 6,38,378/-

Mr AK Singh: Salary to be recovered Rs 8,37,058/- + NPS Rs 76,748/- = Rs 9,13,805/-

Board is requested to constitute a committee for regularization of pay matters of Research Engineers.

(27)

Annexure A

F No 23-11/2004-TS I
Government of India
Ministry of Human Resource Development
(Department of Secondary & Higher Education)

Shastri Bhawan, New Delhi
Dated the 25th April, 2005

The Director,
Indian Institute of Information Technology
Design and Manufacturing, Jabalpur
Camp Office, IIT, Kanpur
P O Kanpur - 208013

Subject: Creation of Faculty and Non-Faculty posts for IITD&M, Jabalpur.

Sir,
I am directed to refer to the Indian Institute of Information Technology, Design and Manufacturing, (Jabalpur)'s proposal dated 17th January, 2005 for creation of faculty and non-faculty posts for the Institute and to convey the approval of the Government of India for the creation of thirty (30) Faculty and twenty-nine (29) Non-Faculty posts with immediate effect. The detail of Faculty and Non-Faculty posts is given below -

S No.	Name of the Post	Scale	No of the Post
Faculty Positions			
1	Professors	Rs 18,400-22,500	9
2	Associate Professor	Rs 16,400-20,000	8
3	Assistant Professor	Rs 12,000-18,000	11
4	Research Engineers	Rs. 8,000-11,500	4
	Total		30
Non-Faculty Positions			
PART-A			
5	Deputy Registrar	Rs 12,000-18,000	1
6	Finance Officer	Rs 12,000-18,000	1
7	Assistant Finance Officer	Rs 8,000-13,500	1
8	Assistant Registrar	Rs 8,000-13,500	1
9	Programmer	Rs 5,500-10,500	1
10	Data Processing Assistant Grade 'A'	Rs 5,500-9,000	2
11	Senior Steno	Rs 5,000-8,000	1
12	Data Entry Operator Grade 'B'	Rs 4,500-7,000	1
13	Deputy Accounts Assistant	Rs 4,000-6,000	1
14	Junior Steno	Rs 4,000-6,000	1
15	Lab Assistant	Rs 4,000-6,000	2
16	Driver	Rs 3,200-4,900	4
17		Rs 3,050-4,500	

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PART-B			
18	Technical Assistant	Rs 4,000-6,000	2
19	Sr. Information Assistant	Rs 4,000-6,000	2
20	LDC	Rs 4,000-6,000	2
21	LDC	Rs 1,050-4,500	2
Total			29

2 All the posts are in the scale of pay as per the III system, subject to the condition that the recruitment rules for these posts are also the same as in IITs

3 This issue in consultation with Ministry of Finance, Department of Expenditure vide their ID No 529/E Coord I/2005 dated 15.04.2005 and JS&FA (I-ED) Dy No 318 dated 15.4.2005.

Yours faithfully

Ashwani Kumar

(Ashwani Kumar)

Under Secretary to the Government of India
Telefax 33348253

Copy to i) IIT, Ministry of Human Resource Development for information
ii) PS to AS(S&HE)
iii) PS to JS(T)
iv) Director (I)

BOG/2006.2.9 Curriculum of Study of the UG Programme

The curriculum of the UG programme (4 years) have been finalized and are submitted to the Senate to be discussed in its Meeting to be held on June 24, 2006. The courses of study as recommended by the Senate will be placed on table. The Board is requested to approve the courses of studies.

BOG/2006.2.10 Appointment offers to New Faculty

The Institute being in its nascent stage urgently requires the recruitment of new faculty.

As per the Memorandum of Association, in the constitution of the Selection Committee of the experts below the scale of Professor, there are (1) two experts as nominee of the Board, (2) one expert as the nominee of the Senate.

A list of the experts for selecting as the nominees of the Board as well as the Senate, as approved by the Chairman, is enclosed in **Annexure-4** for the noting of the Senate. The Selection Committee is scheduled to meet on June 14, 2006. Recommendations of the Selection Committee shall be placed before the Board at the time of the meeting.

BOG/2006.2.11 Approval of Research Engineer and Scientist (Grade-I & Grade II)

The Institute requires the infrastructure so as to inculcate a heavy practically oriented hands-on training to its students. It therefore needs a good team of faculty members and Research Engineers. IIT Kanpur, for attracting good personals as Research Engineers, has approved the Grade I and Grade II positions of Research Engineers through its Board of Governors [**Annexure-5**]. The post of Research Engineer has already been sanctioned for this Institute in the scale of Rs 8000.00-13500.00. The Institute desires that the two Grades of the Research Engineer post, as adopted by IIT Kanpur, may be approved by the BoG.

The total number of posts for the two grades shall remain within the sanctioned limit of the post. As the Institute urgently, requires the services of the Research Engineer, the above provision of Research Engineer, kindly is approved by the Board.

BOG/2006.2.12 Adoption of Annual Accounts 2005-06 of the Institute

The Annual Accounts (2005-06) of the Institute is prepared and placed before the Finance Committee for its observation and recommendation to the Board for adoption [**Annexure 6**]. The Finance Committee recommends the Annual Accounts 2005-06 of the Institute for its adoption to the Board.

BOG/2006.2.10 Appointment offers to New Faculty

The Board ratified the approval granted by the Chairman as enclosed in Annexure – IV of the Agenda. The recommendation of the Selection Committee for the appointment of the faculty was also ratified by the Board. The Board expressed its happiness on the selection of five new faculty members of the Institute and desired that another exercise for the faculty selection be also initiated soon so that the strength of the institute faculty increases further.

BOG/2006.2.11 Approval of Research Engineer and Scientist positions (Grade-I & Grade-II)

The Board approved the recommendation of the Finance Committee regarding appointment of Research Engineer Scientist Grade I – II i.e appointment of Research Engineer & Scientist be made in the scale of 10,000 – 15,200 [Grade-I] as well as Rs. 8,000-13,500/- [Grade-II] by keeping some of the sanctioned posts of the Assistant Professor in abeyance. Alternatively, the appointment of Research Engineer and Scientist in Grade-I can be done by fixing higher basic pay by giving additional increments as per the recommendation of the selection committee.

The Board viewed that a separate request for sanction of additional posts be made to the MHRD by working out the projected students strength for the next five year and detailing out the faculty and staff requirement as per Government of India norms.

BOG/2006.2.12 Adoption of Annual Accounts 2005-06 of the Institute

The Annual Account of the Year 2005-06 (Annexure VI of Agenda), was presented. After a discussion on the same, the Board adopted the Annual Account 2005-06. The Board also suggested that the Audit of the same be done. A request to Principal Accountant General, Madhya Pradesh, Gwalior, must be made for the statutory audit of the accounts of the Institute.

BoG/2006.2.13 Appointment of the Acting Registrar in the Institute

The Board was informed that the appointment of Shri. J.P. Singh, as Acting Registrar, on contractual basis expired on July 31, 2006. The approval of the appointment on the same terms and conditions as sanctioned vide letter No. DIR/PDPM-IIITDMJ/2005-282. dated August 01, 2005, upto **March 31, 2008**, was obtained from the Chairman, which was placed before the Board.

The Board ratified the contractual appointment of Shri. J.P. Singh for a period upto **March 31, 2008**, on the same terms and conditions as mentioned in the letter dated August 01, 2005.

[Handwritten signature]

(4)

**PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN &
MANUFACTURING JABALPUR**

To: The Chairman, BOG
PDPM IIITDM Jabalpur

From: The Director
PDPM IIITDM Jabalpur

May 24, 2006

PDPM IIITDM Jabalpur is different from many other institutes in the sense that, besides the regular course work, in the disciplines of (a) Computer Science & Engineering (CSE), (b) Electronics Engineering (EE) and (c) Mechanical Engineering (ME), the Institute is expected to inculcate a heavy practically oriented hands-on training to its students. It is therefore advisable that the Institute has a good team of (a) faculty members and (b) research engineers. For attracting good personnel as research engineers, IIT Kanpur has approved the following grades of Research Engineers through its Board of Governors (BOG).

A. Research Engineer/Scientists (Grade II)

Scale: Rs 8,000-275-13,500

Minimum qualifications & experience:

Research Engineer: M. Tech. in the relevant area OR
B. Tech. + relevant experience of 2 years OR
M.C.A. + relevant experience of 4 years

Research Scientist: M. Sc. + relevant experience of 2 years OR
M. Tech. in the relevant area

B. Research Engineer/Scientists (Grade I)

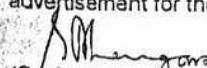
Scale: Rs 10,000-325-15,200

Minimum qualifications & experience:

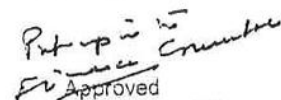
Research Engineer: M. Tech. + relevant experience of 3 years OR
B. Tech. + relevant experience of 5 years OR
M.C.A. + relevant experience of 7 years

Research Scientist: M. Sc. + relevant experience of 5 years OR
M. Tech. + relevant experience of 3 years

The post of Research Engineer has already been sanctioned for PDPM IIITDM Jabalpur. It is recommended that the provision of Research Engineers of Grade I and Grade II respectively, as adopted in IIT Kanpur, may also be adopted by PDPM IIITDM Jabalpur. As the Institute urgently requires hiring of Research Engineers and wishes to release the advertisement for the same at the earliest, the above provision may kindly be approved.


(Sanjeev Bhargava)

Director, PDPM IIITDM Jabalpur


Put up in the
Finance Committee
Approved

(Sudeep Banerjee)

Chairman, BOG, PDPM IIITDM Jabalpur

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11/3X - III
ANNEXURE - C

**PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING JABALPUR (PDPM-IITDMJ)**
(An Institute under Ministry of HRD, Government of India)

The Institute invites applications from Indian nationals for the posts of:

Associate Professor	(Rs. 16,400-450-20,000/-)
Assistant Professor	(Rs. 12,000-420-18,300/-)
Research Engineer (Grade I)	(Rs. 10,000-325-15,200/-)
Research Engineer (Grade II)	(Rs. 8,000-275-13,500/-)

for its R&D activities and teaching of professional courses in the disciplines of Computer Science & Engineering (CSE), Electronics & Communication Engineering (ECE) and Mechanical Engineering (ME) as well as core courses of Mathematics, Physics and Solid State Chemistry. The pay carries all allowances as admissible to Central Government employees stationed at Jabalpur. Basic qualifications for the above posts are as given below:

Associate Professor	: Ph D with at least 8 years teaching/ research/ Industrial experience of which at least 3 years should be at the level of Assistant Professor.
Assistant Professor	: Ph D with at least 3 years teaching / research / Industrial experience.
Research Engineer (Grade I)*	: (M. Tech. / M.E. + Relevant Experience of 3 years) OR (B.Tech. / B.E. + Relevant experience of 5 years).
Research Engineer (Grade II)*	: (M.Tech/M.E) OR (B.Tech./B.E. + Relevant experience of 2 years).

*For the posts of Research Engineer (Grade I and Grade II), M.Tech. and B. Tech./B.E. must be in Computer Science & Engineering or Electrical / Electronics / Electronics & Communication Engineering or Mechanical Engineering or Allied Branches of the same.

The candidates for faculty positions must have a good academic background and an independent research experience as well as the ability to teach UG and PG level courses of the Institute. They should have publications in journals of repute or experience in carrying out developmental projects of merit in well known R&D organization. Candidates applying for higher positions may also be considered for lower positions. The Selection Committee may relax the professional experience requirements for candidates with exceptional academic record.

Application forms may be obtained by making written request at the address given below along with a self addressed, unstamped envelop (26 cm X 11 cm) indicating the discipline for which the appointment is sought. Forms can also be downloaded from www.iitdm.in. The last date for receipt of completed application form is November 20, 2008.

Address for correspondence : Registrar, PDPM Indian Institute of Information Technology, Design & Manufacturing Jabalpur, IT Building, Jabalpur Engineering College, Ranjhi, Jabalpur- 482011, (MP) Tel: + 91-761-2632615, 040 Fax: 0761-2632524



(27)

ANNEXURE-D
ANNEXURE-D

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology
Design & Manufacturing Jabalpur
(An Institute Established by MHRD Govt. of India)

IT, Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur, 482 011 India

Prof. Sanjeev Bhargava
Director

To,
Mr. Sachin Kumar Jain
Type II/204, NTPC Unchahar
Dist- RAE BARELI-229406 (up)

No.IIITDMJ/Dir/R/2007-157
October 16, 2007

Dear Mr. Sachin Kumar Jain,

Sub: Appointment to the post of the Research Engineer Grade-I

With reference to your application and subsequent interview held on August 27, 2007, the Chairman Board of Governors of the Institute has approved your appointment to the post of **Research Engineer Grade-I** in the pay scale of Rs 10000-325-15200/- on regular basis. Your initial basic pay will be Rs. 11,300/-. The other terms and conditions of your service will be as under:

01	Post & Appointment	The post is permanent and your appointment to the post is regular.
02	Probation	Subject to the provisions of the Memorandum of Association, you will be on probation for a period of one year from the date of your joining and be confirmed on satisfactory completion of the probation period. The period of probation can be extended, if found necessary.
03	Termination of Service During Probationary Period	During the period of probation, the appointing authority shall have the power to terminate your services without any cause being assigned by either giving one month's notice OR without giving a notice and paying one month's salary.
04	Pay	Your initial basic pay will be Rs.11,300/-. You will also be entitled for usual allowances as admissible under the Institute Rules which are at present the same as admissible to the Central Government employees stationed at Jabalpur.
05	Leave	You will be governed by the leave rules of the Institute.
06	Duties	As prescribed for the post and as may be assigned by the authorities of the Institute from time to time.
07	Traveling Allowance on Joining	TA on joining the Institute on initial appointment is admissible as per Institute rules in vogue.
08	Medical Examination	The appointment is subject to the production of a certificate of physical fitness from the Medical Authority prescribed by the Institute. You are required to comply with this requirement within three months from the date of your joining this post.
09	Character Certificate	The appointment is subject to verification of your character and antecedents. Meanwhile, you will have to produce a character certificate at the time of joining the duty from a 1 st class Magistrate or a Gazetted Officer of Central/ State Government.
10	Retirement Benefits	As applicable from time to time as per Institute norms.

(28)

11	Age of Superannuation	60 (Sixty) years or as modified from time to time.
12	General	All other terms and conditions of service, rules of discipline and conduct as contained in the Memorandum of Association and the Rules and Orders framed there under shall be applicable. If any declaration given or information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you shall be liable to removal from service, be that be at any stage.


You are required to submit the following documents at the time of joining the Institute:

- cc) Attestation Form, in triplicate, duly completed (three copies of Attestation Form enclosed).
- dd) Bio-data (in the enclosed proforma).
- ee) Original certificates of your educational/ technical/ professional qualifications, date of birth and experience along with a photostat copy each thereof for verification by the Institute Authorities.
- ff) A declaration form in respect of Immovable property (in the enclosed form);
- gg) A fresh and original certificate of SC/ ST/OBC along with a copy thereof, if applicable;
- hh) A relieving certificate in original from your present employer, if applicable;
- ii) Oath of allegiance from Indians at the time of joining the Institute (in the enclosed proforma).

I hope that this offer of appointment is acceptable to you on the terms and conditions mentioned above. I would appreciate it if you could kindly fill the enclosed form and send it to me, indicating the likely date on which you will be able to join us. This offer is valid for 1 month from the date of this letter, and only if you are citizen of India.

Encls: As above.

Yours sincerely,


Sanjeev Bhargava

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Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology
Design & Manufacturing Jabalpur
(An Institute Established by MHRD Govt. of India)

ANNEX - 1

IT, Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur, 482 011 India

Prof. Sanjeev Bhargava
Director

To,
Mr. Awadhesh Kumar Singh
House No-463
Type-IV
IIT Campus
IIT Kanpur-208016

No.IIITDMJ/Dir/R/2007-158

October 16, 2007

Dear Mr. Awadhesh Kumar Singh,

Sub: Appointment to the post of the Research Engineer Grade-I

With reference to your application and subsequent interview held on **August 28, 2007**, the Chairman Board of Governors of the Institute has approved your appointment to the post of **Research Engineer Grade-I** in the pay scale of **Rs 10000-325-15200/-** on regular basis. Your initial basic pay will be **Rs. 11,300/-**. The other terms and conditions of your service will be as under:

01	Post & Appointment	The post is permanent and your appointment to the post is regular.
02	Probation	Subject to the provisions of the Memorandum of Association, you will be on probation for a period of one year from the date of your joining and be confirmed on satisfactory completion of the probation period. The period of probation can be extended, if found necessary.
03	Termination of Service During Probationary Period	During the period of probation, the appointing authority shall have the power to terminate your services without any cause being assigned by either giving one month's notice OR without giving a notice and paying one month's salary.
04	Pay	Your initial basic pay will be Rs.11,300/- . You will also be entitled for usual allowances as admissible under the Institute Rules which are at present the same as admissible to the Central Government employees stationed at Jabalpur.
05	Leave	You will be governed by the leave rules of the Institute.
06	Duties	As prescribed for the post and as may be assigned by the authorities of the Institute from time to time.
07	Traveling Allowance on Joining	TA on joining the Institute on initial appointment is admissible as per Institute rules in vogue.
08	Medical Examination	The appointment is subject to the production of a certificate of physical fitness from the Medical Authority prescribed by the Institute. You are required to comply with this requirement within three months from the date of your joining this post.
09	Character Certificate	The appointment is subject to verification of your character and antecedents. Meanwhile, you will have to produce a character certificate at the time of joining the duty from a 1 st class Magistrate or a Gazetted Officer of Central/ State Government.

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10	Retirement Benefits	As applicable from time to time as per Institute norms.
11	Age of Superannuation	60 (Sixty) years or as modified from time to time.
12	General	All other terms and conditions of service, rules of discipline and conduct as contained in the Memorandum of Association and the Rules and Orders framed there under shall be applicable. If any declaration given or information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you shall be liable to removal from service, be that be at any stage.

You are required to submit the following documents at the time of joining the Institute:

- h) Attestation Form, in triplicate, duly completed (three copies of Attestation Form enclosed).
- i) Bio-data (in the enclosed proforma).
- j) Original certificates of your educational/ technical/ professional qualifications, date of birth and experience along with a photostat copy each thereof for verification by the Institute Authorities.
- k) A declaration form in respect of immovable property (in the enclosed form);
- l) A fresh and original certificate of SC/ ST/OBC along with a copy thereof, if applicable;
- m) A relieving certificate in original from your present employer, if applicable;
- n) Oath of allegiance from Indians at the time of joining the Institute (in the enclosed proforma).

I hope that this offer of appointment is acceptable to you on the terms and conditions mentioned above. I would appreciate it if you could kindly fill the enclosed form and send it to me, indicating the likely date on which you will be able to join us. This offer is valid for 1 month from the date of this letter, and only if you are citizen of India.

Yours sincerely,

Encls: As above.


Sanjeev Bhargava

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Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology
Design & Manufacturing Jabalpur
(An Institute Established by MHRD Govt. of India)

Annex-VI

IT, Bhawan, Jabalpur Engineering College Campus, Ranjhi, Jabalpur, 482 011 India

Prof. Sanjeev Bhargava
Director

No.IITDMJ/Dir/R/2007-1 59

October 16, 2007

To,
Mr. K.K. Soundrapandian
Dept of Mechanical Engineering
IIT Campus
IIT Kanpur-208016

Dear Mr. K.K. Soundrapandian,

Sub: Appointment to the post of the Research Engineer Grade-I

With reference to your application and subsequent interview held on **August 27, 2007**, the Chairman Board of Governors of the Institute has approved your appointment to the post of **Research Engineer Grade-I** in the pay scale of **Rs 10000-325-15200/-** on **regular** basis. Your initial basic pay will be **Rs. 10,975/-**. The other terms and conditions of your service will be as under:

01	Post & Appointment	The post is permanent and your appointment to the post is regular.
02	Probation	Subject to the provisions of the Memorandum of Association, you will be on probation for a period of one year from the date of your joining and be confirmed on satisfactory completion of the probation period. The period of probation can be extended, if found necessary.
03	Termination of Service During Probationary Period	During the period of probation, the appointing authority shall have the power to terminate your services without any cause being assigned by either giving one month's notice OR without giving a notice and paying one month's salary.
04	Pay	Your initial basic pay will be Rs.10,975/- . You will also be entitled for usual allowances as admissible under the Institute Rules which are at present the same as admissible to the Central Government employees stationed at Jabalpur.
05	Leave	You will be governed by the leave rules of the Institute.
06	Duties	As prescribed for the post and as may be assigned by the authorities of the Institute from time to time.
07	Traveling Allowance on Joining	TA on joining the Institute on initial appointment is admissible as per Institute rules in vogue.
08	Medical Examination	The appointment is subject to the production of a certificate of physical fitness from the Medical Authority prescribed by the Institute. You are required to comply with this requirement within three months from the date of your joining this post.
09	Character Certificate	The appointment is subject to verification of your character and antecedents. Meanwhile, you will have to produce a character certificate at the time of joining the duty from a 1 st class Magistrate or a Gazetted Officer of Central/ State Government.
10	Retirement Benefits	As applicable from time to time as per Institute norms.

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11	Age of Superannuation	60 (Sixty) years or as modified from time to time.
12	General	All other terms and conditions of service, rules of discipline and conduct as contained in the Memorandum of Association and the Rules and Orders framed there under shall be applicable. If any declaration given or information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you shall be liable to removal from service, be that be at any stage.

You are required to submit the following documents at the time of joining the Institute:

- v) Attestation Form, in triplicate, duly completed (three copies of Attestation Form enclosed).
- w) Bio-data (in the enclosed proforma).
- x) Original certificates of your educational/ technical/ professional qualifications, date of birth and experience along with a photostat copy each thereof for verification by the Institute Authorities.
- y) A declaration form in respect of Immovable property (in the enclosed form);
- z) A fresh and original certificate of SC/ ST/OBC along with a copy thereof, if applicable;
- aa) A relieving certificate in original from your present employer, if applicable;
- bb) Oath of allegiance from Indians at the time of joining the Institute (in the enclosed proforma).

I hope that this offer of appointment is acceptable to you on the terms and conditions mentioned above. I would appreciate it if you could kindly fill the enclosed form and send it to me, indicating the likely date on which you will be able to join us. This offer is valid for 1 month from the date of this letter, and only if you are citizen of India.

Yours sincerely,

Encls: As above.


Sanjeev Bhargava

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(24)
 I. No. 26-11/2004-18.1
 Government of India
 Ministry of Human Resource Development
 Department of Higher Education
 Technical Section - I

Shastri Bhawan, New Delhi
 Dated: 18th May, 2009

To,

Prof. Aprajita Ojha,
 Director (In-charge),
 PDPM- Indian Institute of Information Technology
 Design & Manufacturing, Jabalpur

Subject: - Creation / abolition of Faculty & non-faculty posts in PDPM-IITD&M, Jabalpur - regarding.

Sir,

I am to refer to PDPM-Indian Institute of Information Technology, Design & Manufacturing, Jabalpur's proposal, letter No. IITDMDIR/A.2008-08.72 dated 10th August, 2008 for creation of faculty posts and creation/abolition of non faculty posts in the Institute and to convey the approval of Government of India for creation of 9 (Nine) faculty posts and 22 (Twenty-two) non faculty posts and abolition of 8 (Eight) non faculty posts as per details given in the Table below:-

A. Faculty posts:-

S.No.	Name of the post	Scale of pay (pre-revised)	Number of Posts Sanctioned
1.	Assistant Professor	12000-18,500	06
2.	Research Engineer	8000-13,500	03
	Total		09

B. Non-faculty posts:-

S.No.	Name of the post	Pay Band and Grade pay	No. of posts to be created	No. of Posts to be abolished
1.	Registrar	PB 4, GP Rs. 10000	1	0
2.	Executive Engineer	PB 3, GP Rs. 6600	1	0
3.	Assistant Finance Officer (8000-13,500)		0	1
4.	Assistant Registrar	PB 3, GP Rs. 5400	1	0
5.	Data Processing Assistant (5400-9000)		0	2
6.	Junior Superintendent	PB 2, GP Rs. 1200	1	0

Contd.

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7.	Assistant Engineer	PB 2, GP Rs. 4600	1	0
8.	Junior Engineer	PB 2, GP Rs. 4200	2	0
9.	Data Entry Operator (4500-7000)		0	2
10.	Junior Steno (4000-6000)		0	2
11.	Senior Information Assistant (4000-6000)		0	1
12.	Technical Assistant	PB 1, GP Rs. 2400	6	0
13.	UDC	PB 1, GP Rs. 2400	2	0
14.	Library Assistant	PB 1, GP Rs. 2400	1	0
15.	Lab Assistant	PB 1, GP Rs. 2000	1	0
16.	UDC	PB 1, GP Rs. 1900	5	0
TOTAL			22	8

2. The creation and abolition of the non faculty posts in IITD&M, Jabalpur as per the Table in preceding paragraph would be made simultaneously. The Institute would fill up the non faculty posts in a phased manner depending upon the actual need. The educational qualifications and experience for the proposed non faculty posts and the mode of recruitment would be the same as in IITs or other Centrally Funded Technical Institute or in Government Departments, as the case may be. For the persons to be recruited on Direct Recruitment basis, the entry level pay in the pay band at which the pay of direct recruit to a particular post carrying a specific grade pay as indicated in Section II of Part A of the First Schedule of the CCS (Revised Pay) Rules, 2008 would apply.

3. This issues with the approval of the competent authority.

Yours Faithfully,



(Seema Raj)
Director
Tel:- 23383872

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पं. द्वारका प्रसाद मिश्र
भारतीय सूचना प्रौद्योगिकी,
अभिकल्पन एवं विनिर्माण संस्थान, जबलपुर
(मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित)

ANNEXURE-F
Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur
(An Institute Established by MHRD Govt. Of India)

No. IIITDMJ/Estt(FA)/MHRD/2012-13/193

Dated : 26 April 2012

To
The Joint secretary
Technical Section-I
Shastri Bhavan
MHRD, GOI
New Delhi-110001

Subject : Up-gradation of Grade Pay from Rs. 5400/- to Rs. 6600/- in the case of 3 Research Engineers
Recruited during the year 2006-07 in PDPM-IIITDM Jabalpur.

Dear Sir,

1. This Institute was established in the year 2005. On the proposal of the Institute dated 17 January 2005, MHRD, GOI had sanctioned various posts of faculty and non-faculty including 4 posts of Research Engineers in the Pre-revised Scale of 8000-13500 vide Sl. No. 4 of Sanction Letter No. F. No. 28-11/2004-TS.I dated 25 April 2005 enclosed as Annexure-I
2. Later the Institute proposed to have two Grades of Research Engineers i.e. Gr.I and Gr.II. vide BOG Agenda No. BOG/2006.2.11 and the Board approved the Post as Research Engineer Scientist Gr.I in the scale of 10000-15200 (pre-revised) and Research Engineer Scientist Gr.II in the scale of 8000-13500(Pre-revised). Board viewed that separate request to be made to MHRD,GOI to sanction additional posts. Copy of Minutes of Board of Governors is enclosed as Annexure-II.
3. On 5th Oct 2006, the Institute had advertised the posts of Research Engineer (Gr-I and II) in both the pay scales(Copy of advertisement enclosed as Annexure-III). Consequently, 3 candidates were recruited as Research Engineers Gr-I in the pay scale of 10000-350-15200. The particulars of all the three Research Engineers are appended below and copy of their appointment letters are enclosed as Annexure-IV, V and VI.

- (i) Mr. Avadhesh Kumar Singh
- (ii) Mr. Sachin Kumar Jain
- (iii) Mr. K.K. Saundra Pandian

डुमना एयरपोर्ट रोड, पोस्ट ऑफिस - खमरिया,
जबलपुर - 482005, म.प्र. भारत
दूरभाष : +91-761-2632273, फैक्स : +91-761-2632524
वेबसाइट : www.iiitdmj.ac.in

Dumna Airport Road, Post - Khamaria,
Jabalpur - 482 005, M.P. India
Phone : +91-761-2632273, Fax : +91-761-2632524
URL : www.iiitdmj.ac.in

PAGE-1/2

4. Post of Research Engineer is an academic, non-teaching post equivalent to those of Scientific Officers or Design Engineers in IITs. After the implementation of Six Pay Commission recommendations, all the above mentioned Research Engineers have been fixed on an AGP of Rs. 6000/-
5. As on date the Institute have 7 posts of Research Engineers, as 3 more posts were sanctioned by MHRD, GOI vide letter F. No. 28-11/2004-TS.I dated 25 April 2010 (Copy enclosed as Annexure-VII). To overcome the problem of fixing of pay of initially recruited 3 Research Engineers, it is requested to upgrade 3 post of Research Engineers out of 7 as Research Engineer Gr.I in the pay scale of Rs. 10,000-15200(pre-revised) replaced in Grade Pay of Rs. 6600/- as per 6th CPC as the posts are non- teaching posts.

Thanking you,

Yours sincerely,



[Col (Retd) P.S. Sandhu]
Registrar

Encl : As stated

PAGE-2/2

F.No. 26-11/2004-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section – I

Shastri Bhawan , New Delhi.
Dated the : 26th July, 2012

To,

The Director,
PDPM-Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur
Dumma Airport Road,
P.O. Khamaria,
Jabalpur

Subject: Up-gradation of the Grade Pay of the posts of 3 Research Engineer to Rs. 6600/- regarding.

Madam,

I am directed to refer to your letter No. IIITDMJ/ Estt (FA)/ MHRD / 2012-13/193, dated 26th April, 2012 on the subject mentioned above and say that the proposal has been examined and the observations on the same are as under:

- (i) As on date the MHRD have created 7 posts of Research Engineers in IIIT-Jabalpur in the pre-revised scale of Rs. 8000-13,500 vide letter dated 25th April, 2005 (4 posts) and 18th May, 2009 (3 posts). The approval given by BoG in its 2nd Meeting to change the nomenclature so as to have two Grades of the posts of Research Engineer (i.e.) Grade-I and Grade-II apparently has not be approved by the MHRD. The change in the scale of post Research Engineer and Scientist Grade-I (pre-revised) 10,000–15,200 also though approved by the BoG has not been forwarded to the MHRD for approval before the advertisement was issued.
- (ii) Having bifurcated the posts as indicated above, the Institute needs to clarify regarding the fixation of AGP of Rs.6000/- after the implementation of Sixth Pay Commission recommendations and the present request for replacing in Grade Pay of Rs. 6600/- as per 6th CPC for the said posts.
- (iii) Four post of Research Engineer was sanctioned by MHRD vide its letter No. 26-11/2004-TS.I, dated 25th April, 2010.
- (vi) The posts of Research Engineer were sanctioned by MHRD against the category of Faculty posts.

PAGE-1/2

-2-

- (v) The present request for upgradation of 3 posts of Research Engineer out of 7 in the pay scale of 10,000-15,200 (pre-revised) needs to be justified by the institute.
2. The requisite clarification on the observations made above along with necessary justification may be forwarded to the Ministry for further consideration of the proposal.

926
10-7-12

Yours faithfully,

Prisca Mathew

(Prisca Mathew)

Under Secretary to the Government of India
Telefax: 2338 1698

DR/HA7

For a reply, please
prepare a justification

AO/HA7
9-7-2012

Pl. put-up with file.

10/8/12

PAGE-2/2



पं. द्वारका प्रसाद मिश्र
भारतीय सूचना प्रौद्योगिकी,
अभिकल्पन एवं विनिर्माण संस्थान जबलपुर
(मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित)

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur
(An Institute established by MHRD, Govt. of India)

Prof. Aparajita Ojha
Director

IIITDMJ/Dir./2012/08/...३००८

Date: August 31, 2012

Sept. 24, 2012

To,
Mr. R D Sahay, JS (Technical)
Department of Higher Education, MHRD
Shastri Bhawan, New Delhi – 110001

Subject: Up gradation of Grade Pay on the post of three Research Engineers to Rs. 6600/- reg.

1. Please refer our letter No. IIITDMJ/Estt(FA)/MHRD/2012-13/1/3 dated 26 April 2012 and Ministry's letter F. No. 26-11/2001-TS-1 dated 26 July 2012.

2. Para wise reply of Ministry's above mentioned letter is given below:

- a) The Institute agrees with the contents given in this Para.
- b) The posts of Research Engineers Grade-I were advertised and filled against the sanctioned vacancies of faculty. The scale of pay of the then lecturers was 10,000 – 325 – 15200, in 6th CPC replacement of this scale was given as PB-3 with GP 6600/- also in IITs replacement AGP of this scale given to Assistant Professors was Rs. 6000/-. In the same line AGP to Research Engineers Grade-I was also given Rs. 6000/-. Since the Research Engineers are non-teaching employees, therefore the replacement Grade Pay is proposed to be Rs. 6600/- as per 6th CPC.
- c) The other four posts of Research Engineers which were sanctioned by MHRD vide its letter No. 26-11/2004-TS dated 25 April 2005 were in the scale of 8000-275-13500, whose replacement Grade Pay in 6th CPC is Rs. 5400/-

PAGE- 1/5

- d) As per the MHRD letter dated 18th May 2009 the posts of Research Engineers were sanctioned in the category of faculty and pay scale for the same was 8000-13500.
- e) Based on the approval of the Board of Governors to change the nomenclature of Research Engineer to Research Engineers Grade-I in the scale of 10000-325-15200 (pre revised) the vacancies were published by the Institute and three Research Engineers namely Mr. Awadhesh Kumar Singh (joined in Dec. 2007), Mr. Sachin Kumar Jain (joined in Dec. 2007), Mr. K K Soundra Pandian (joined in Jan. 2008) were selected and joined the services of the Institute in the scale of 10000-325-15200 (pre revised) and with replacement Grade Pay of Rs. 6600/- in PB-3.
- f) It was brought to the notice of the undersigned that the approval of the Govt. of India for creation of these positions was not taken by the Institute. Since the appointment was made against the sanctioned positions, the nature of appointment is permanent; therefore it is requested to please approve the decision taken by the Board of Governors of the Institute.

With best regards,

Yours Sincerely

A Ojha
(Aparajita Ojha)

F. No. 26-11/2004-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

New Delhi, dated 25th March 2014

To,

The Director,
IIITD&M, Jabalpur
Dumna Airport Road,
P.O : Khamaria
Madhya Pradesh

Subject:- Creation of Faculty posts in IIIT Jabalpur

Madam,

I am directed to refer to this Ministry's letter of even number dated 21st June 2013 seeking clarification on the following points:-

- (i) Why was the approval of the MHRD not obtained on the resolution passed by the IIITD&M Jabalpur for conversion of the sanctioned posts of research Engineers into Research Engineer Grade I and Research Engineer Grade II
- (ii) Without the proper approval of the Government / Ministry how could the posts of Research Engineer Grade-I (which were not sanctioned by the competent authority) advertised and filled up on permanent basis.
- (iii) Why and with whose approval were the appointment to the post of Research Engineer Grade-I made against vacant faculty posts;
- (iv) It is observed that 3 people were appointed as Research Engineer Grade-I on permanent basis in IIIT, Jabalpur in the year 2007-08. What is the reason the proposal for ex-post-facto approval for creation of these posts sent to the Ministry now in 2013;
- (v) A total number of 7 posts of Research Engineer in the grade pay of Rs.8000-13500/- (pre-revised) have been sanctioned to IIIT, Jabalpur by the MHRD, It may be indicated as to how many of these posts are filled up and how many are vacant;

24
3-4-14

2

2. It is requested that the requisite clarification on the observations made above may be forwarded to the Ministry for further consideration of the proposal.

Yours faithfully,

PP
25/3/2014
(Prisca Mathew)

Under Secretary to the Government of India
Tele : 23398 1698

Regnum
Please prepare a
draft & reply

AC/
31-4-2014

PAGE-3/5



पं. द्वारका प्रसाद मिश्रा
भारतीय सूचना प्रौद्योगिकी,
अभिकल्पन एवं विनिर्माण संस्थान जबलपुर
(मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित)

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur
(An Institute Established by MHRD Govt. of India)

Professor Aparajita Ojha
Director

IIITDMJ/Dir/2014/05/232
Date: May 01, 2014

To,
Ms. Prisca Mathew,
Under Secretary
MHRD, Govt. of India
Shastri Bhawan, New Delhi

Reference :

- Our letter No. (1) IIITDMJ/Estt(FA)/MHRD/2012-13/193 dated 26 April 2012
(2) IIITDMJ/Dir/2012/08/2008 dated Sept 24, 2012
MHRD letter (1) F. No. 26-11/2001-TS.I dated 26 July 2012
(2) F. No. 26-11/2004-TS.I dated 25 March 2014

Subject : Upgradation of Grade Pay of 3 Posts of Research Engineers Grade-I from
Rs. 5400/- to Rs. 6600/-.

Dear Ms. Prisca Mathew,

1. In response to the Ministry's letter F. No. 26-11/2004-TS.I dated 25th March 2014 parawise reply is as follows -
 - (i) The Board of Governors of the Institute approved the positions of Research Engineers and Scientist Grade-I in the scale of 10000-15200 in the year 2006. Regarding the question on not taking the approval of the MHRD, it might be the reason that the institute was in its nascent stage and hence the matter was perhaps not taken up for approval from the MHRD by the then authorities of the Institute. All the later positions are filled in compliance with the approvals of the MHRD only.
 - (ii) The post might have been filled up by the Institute taking into consideration the approval of the BOG. In later years, all the posts are filled up as per the approval accorded by the MHRD.

डुमना एयरपोर्ट रोड, पोस्ट ऑफिस - खमरिया,
जबलपुर - 482005, म.प्र. भारत
दूरभाष : +91-761-2632615, फैक्स : +91-761-2632094
ई.मेल : director@iiitdmj.ac.in वेबसाइट : www.iiitdmj.ac.in

Dumna Airport Road, Post - Khamaria,
Jabalpur - 482 005, M.P. India
Phone : +91-761-2632615, Fax : +91-761-2632094
E-mail : director@iiitdmj.ac.in URL : www.iiitdmj.ac.in

ADJ

PAGE-4/5

(iii) As mentioned earlier, the posts were filled up with the approval of the then BOG.

(iv) Since the three research engineers were appointed during 2007-08 without the approval of the MHRD for creation of these positions, ex-post facto approval is sought in order to regularize these appointments. Accordingly, their salary would be fixed in the Grade Pay of Rs. 6600/- as Research Engineer Grade-I after the implementation of sixth pay commission. The proposal was moved for the approval of the MHRD, when the matter was brought to the knowledge of the undersigned.

(v) The details of 7 sanctioned posts of Research Engineers are given below :-

(1) Research Engineer Grade -I	Total-3	In position- 2 Vacant-1
(2) Research Engineers Grade-II	Total-4	In position- 4 Vacant -Nil
(posts are filled as per the approval of the MHRD)		
Total	-7	In position- 6 Vacant-1

2. It is once again requested to sanction three posts of Research Engineers in the Grade Pay of Rs. 6600/- and to be renamed as Research Engineer Grade-I for regularization of these positions.

With best wishes,

Yours Sincerely,


Aparajita Ojha

PAGE-575

F. No. 26-11/2004-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

New Delhi, dated 24th October 2014

To,

The Director,
PDPM - Indian Institute of Information Technology Design & Manufacturing
(IIITD&M), Jabalpur
Dumna Airport Road,
P.O : Khamaria
Madhya Pradesh

Subject :- Up-gradation of the Grade Pay of the posts of Research Engineer to
Rs.6600/- regarding

Madam,

I am directed to refer to your letter No. IIITDMJ/Estt(FA)/MHRD /2012-13/193 dated 26th April 2012 on the subject mentioned above and say that the proposal has been examined and the observation on the same are as under:-

- (i) MHRD had never approved Grade Pay for Rs.6600/- for Research Engineer. It is observed that in the meeting of the BoG held in 2006, it was decided that "appointment of Research Engineer Scientist Grade I and II i.e appointment to Research Engineer and Scientist be made in the scale of Rs.10000-15200 (Grade I) as well as Rs.8000-13500 (Grade II) by keeping some of the sanctioned posts of Assistant Professor in abeyance. Alternatively, the appointment of Research Engineers and Scientist in Grade I can be done by fixing higher basic pay by giving additional increments as per the recommendations of the Selection Committee
- (ii) The power to create post did not vest with the BoG of IIITD&M Jabalpur. So the decision of the BoG was improper. However, the BoG had approved two alternatives and the Institute while filling up the posts, opted for the first alternative which was totally at variance with the approval granted by MHRD.
- (iii) Since the post of Research Engineer was sanctioned as a faculty post, the replacement scale that was available in the pre-revised pay scale of Rs.8000-13500 was PB 3 with an AGP of Rs.6000/- But for being categorised as a faculty post, it is essential that the incumbent partake in actual classroom teaching . Moreover, they should have qualification and experience similar to that of Assistant Professor in the AGP of Rs.6000. But these conditions are not fulfilled in the present case.

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: 2 :

2. Since these Research Engineers do not fulfill the criteria of Recruitment Rules for faculty, the request for up-gradation of the Grade Pay of the posts of Research Engineer to Rs.6600/- regarding cannot be entertained .

Yours faithfully,


(Alok Mishra)
Director

Copy for information to :

- (i) Chairman, BoG, IIITD&M Jabalpur
- (ii) PSO to Secretary (HE)/PPS to AS(TE)/PS to JS & FA(HRD)
- (iii) IFD/Guard File

PAGE-2/2

PDPM
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

No. Estt. / PF. 37/2015/IIITDMJ/35
August 25, 2015

OFFICE ORDER

Pay-fixation in respect of Dr. Sachin Kumar Jain, Assistant Professor on his joining the Institute w.e.f 29-07-2013 (F/N), the approved Pay- Fixation statement is given below:-

- 1) Research Engineer, Grade-I w.e.f 26/12/2007 -


Pay scale Rs 10000-325-15300(pre-revised), Revised to Rs. 15600-39100 (PB-3) + AGP Rs 6000/-

- 2) Assistant Professor w.e.f 29/07/2013 Rs. 15600-39100 (PB-3) + AGP Rs 7000/-

Sl.No	Particular	Previous pay fixation	Revised pay fixation
Research Engineer w.e.f 26/12/2007			
01	Basic pay in pre-revised scale as on 26/12/2007	Rs 11300/-	Rs 11300/-
02	Corresponding pay in band in 06 th CPC.	Rs 15600-39100(PB-3) + AGP Rs 6000/-	Rs 15600-39100(PB-3) + AGP Rs 6000/-
03	Pay in pay band	Rs 15600/-	Rs 15600/-
04	Basic Pay	Rs 15600 + Rs 6000/- = Rs 21600/-	Rs 15600 + Rs 6000/- = Rs 21600/-
05	Pay after adding seven non-compounded increment in terms of MHRD letter dated 18/08/2009 (Rs 21600 + Rs 4550/-) as on 26/12/2007	Rs 26150/-	Erroneously given as same is applicable for faculty i.e. Assistant Professor on completion of Phd.
06	Basic Pay as on 01/07/2008 after adding annual increment @ 3%	Rs. 26940/- (Rs 20940/- + AGP 6000/-)	Rs. 22250/- (Rs 16250/- + AGP 6000/-)
07	Basic Pay as on 01/07/2009 after adding annual increment @ 3%	Rs. 27750/- (Rs 21750/- + AGP 6000/-)	Rs. 22920/- (Rs 16920/- + AGP 6000/-)
08	Basic Pay as on 01/07/2010 after adding annual increment @ 3%pay band	Rs. 28590/- (Rs 22590 + AGP 6000/-)	Rs. 23610/- (Rs 17610/- + AGP 6000/-)
09	Basic Pay as on 01/07/2011 after adding annual increment @ 3%pay band	Rs.29450/- (Rs 23450/- + AGP Rs 6000/-)	Rs. 24320/- (Rs 18320/- + AGP 6000/-)
10	Basic Pay as on 01/07/2012 after adding annual increment @ 3%pay band	Rs. 30340/- (Rs 24340/- + AGP Rs 6000/-)	Rs. 25050/- (Rs 19050/- + AGP 6000/-)
11	Basic Pay as on 01/07/2013 after adding annual increment @ 3%pay band	Rs. 31250/- (Rs 25250/- + AGP Rs 6000/-)	Rs. 25810/- (Rs 19810/- + AGP 6000/-)

Joined to Assistant Professor in ECE w.e.f 29/07/2013			
Sl.No	Particular	Previous pay fixation	Revised pay fixation
1	Pay scale	Not yet done	Rs 15600-39100(PB-3) + AGP Rs 7000/-
2	Seven increments + three increments on (Rs 15600 + Rs 6000/-) = Rs 6500/-		Rs 6500/-
3	Pay in pay band after adding 10 increments as per offer of appointment		Rs 22100/-
4	Pay in pay band in previous post as on 28/07/2013		Rs 19810/-
5	Basic pay as on 29/07/2013		Rs 22100/ + AGP Rs 7000/- =Rs 29100/-
6	Basic Pay as on 01/07/2014 after adding annual increment @ 3%pay band		Rs 29980/- (Rs 22980/-+ AGP Rs 7000/-
7	Basic Pay as on 01/07/2015 after adding annual increment @ 3%pay band		Rs 30880/- (Rs 23880/- + AGP Rs 7000/-)

- Matter of revision of AGP is pending with MHRD response is yet to be received.


(Swapnali D. gadekar)
Acting Registrar

Copy to:-

1. Director (i/c)----- for kind information
2. Registrar Office
3. Deputy Registrar (F&A) ✓
4. Assistant Registrar (IA)
5. Dr. Sachin Kumar Jain
6. Personal File

Page 2/2

PAGE-2/6

PDDM

**Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

No. Estt. / PF. 14/2015/IITDMJ/148
September 11, 2015

OFFICE ORDER

Revised Pay-fixation in respect of Mr. Awadhesh Kumar Singh, Research Engineer (Grade-I) on his joining the Institute w.e.f 03/012/2007 (F/N), the approved revised Pay- Fixation statement is given below:-

Research Engineer, Grade-I w.e.f 03/12/2007 –

Pay scale Rs 10000-325-15300(pre-revised), Revised to Rs. 15600-39100 (PB-3) + AGP Rs 6000/-

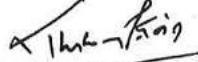
Sl.No	Particular	Previous pay fixation	Revised pay fixation
Research Engineer w.e.f 03/12/2007			
01	Basic pay in pre-revised scale as on 03/12/2007	Rs 11300/-	Rs 11300/-
02	Corresponding pay in band in 06 th CPC.	Rs 15600-39100(PB-3) + AGP Rs 6000/-	Rs 15600-39100(PB-3) + AGP Rs 6000/-
03	Pay in pay band	Rs 15600/-	Rs 15600/-
04	Basic Pay	Rs 15600 + Rs 6000/- = Rs 21600/-	Rs 15600 + Rs 6000/- = Rs 21600/-
05	Pay after adding seven non-compounded increment in terms of MHRD letter dated 18/08/2009 (Rs 15600 + Rs 4550/-) as on 03-12-2007	Rs 26150/-	Erroneously given as same is applicable for faculty i.e. Assistant Professor on completion of Phd.
06	Basic Pay as on 01/07/2008 after adding annual increment @ 3%	Rs. 26940/- (Rs (20150/- +790/-) + AGP 6000/-)	Rs. 22250/- (Rs (15600/-+650/-) + AGP 6000/-)
07	Basic Pay as on 01/07/2009 after adding annual increment @ 3%	Rs. 27750/- (Rs (20940/- +810/-) + AGP 6000/-)	Rs. 22920/- (Rs (16250/-+670/-) + AGP 6000/-)
08	Basic Pay as on 01/07/2010 after adding annual increment @ 3% pay band	Rs. 28590/- (Rs (21750/- +840/-) + AGP 6000/-)	Rs. 23610/- (Rs (16920/-+690/-) + AGP 6000/-)
09	Basic Pay as on 01/07/2011 after adding annual increment @ 3 %pay band	Rs. 29450/- (Rs (22590/- +860/-) + AGP Rs 6000/-)	Rs. 24320/- (Rs (17610/-+710/-) + AGP 6000/-)
10	Basic Pay as on 01/07/2012 after adding annual increment @ 3% pay band	Rs. 30340/- (Rs (23450/- +890/-) + AGP Rs 6000/-)	Rs. 25050/- (Rs (18320/-+730/-) + AGP 6000/-)
11	Basic Pay as on 01/07/2013 after adding annual increment @ 3% pay band	Rs. 31250/- (Rs (24340/- +910/-) + AGP Rs 6000/-)	Rs. 25810/- (Rs (19050/-+760/-) + AGP 6000/-)

Page 1/2

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12	Basic Pay as on 01/07/2014 after adding annual increment @ 3% pay band	Rs. 32190/- (Rs. (25250/- +940/-) +AGP Rs. 6000/-)	Rs. 26590/- (Rs. (19810/-+780/-) + AGP 6000/-)
13	Basic Pay as on 01/07/2015 after adding annual increment @ 3% pay band	Rs. 33160/- (Rs. (26190/- +970/-)+ AGP Rs. 6000/-)	Rs. 27390/- (Rs. (20590/-+800/-)+ AGP 6000/-)

- Matter of revision of AGP is pending with MHRD response is yet to be received.


(R.P. Dwivedi)
Registrar

Copy to:-

1. Director (i/c)----- for kind information
2. Registrar Office
- ✓ 3. Deputy Registrar (F&A)
4. Assistant Registrar (IA)
5. Mr. Awadhesh Kumar Singh
6. Personal File

PDPM
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

No. Estt. / PF. 36/2015/IIITDMJ/149
September 11, 2015

OFFICE ORDER

Revised Pay-fixation in respect of Mr. K.K. Soundra Pandian, Research Engineer (Grade-I) on his joining the Institute w.e.f 01/01/2008 (F/N), the approved revised Pay- Fixation statement is given below:-

Research Engineer, Grade-I w.e.f 01/01/2008 –

Pay scale Rs 10000-325-15200(pre-revised), Revised to Rs. 15600-39100 (PB-3) + AGP Rs 6000/-

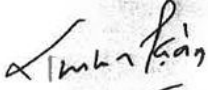
Sl.No	Particular	Previous pay fixation	Revised pay fixation
Research Engineer w.e.f 01/01/2008			
01	Basic pay in pre-revised scale as on 01/01/2008	Rs 10975/-	Rs 10975/-
02	Corresponding pay in band in 06 th CPC.	Rs 15600-39100(PB-3) + AGP Rs 6000/-	Rs 15600-39100(PB-3) + AGP Rs 6000/-*
03	Pay in pay band	Rs 15600/-	Rs 15600/-
04	Basic Pay	Rs 15600 + Rs 6000/- = Rs 21600/-	Rs 15600 + Rs 6000/- = Rs 21600/-
05	Pay after adding seven non-compounded increment in terms of MHRD letter dated 18/08/2009 (Rs 15600 + Rs 4550/-) as on 01-01-2008	Rs 26150/-	Erroneously given as same is applicable for faculty i.e. Assistant Professor on completion of Phd.
06	Basic Pay as on 01/07/2008 after adding annual increment @ 3%	Rs. 26940/- (Rs (20150/- +790/-) + AGP 6000/-)	Rs. 22250/- (Rs (15600/-+650/-) + AGP 6000/-)
07	Basic Pay as on 01/07/2009 after adding annual increment @ 3%	Rs. 27750/- (Rs (20940/- +810/-) + AGP 6000/-)	Rs. 22920/- (Rs (16250/-+670/-) + AGP 6000/-)
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SN. P.A.

PAGE-5/6

12	Basic Pay as on 01/07/2014 after adding annual increment @ 3% pay band	Rs. 32190/- (Rs. (25250/- +940/-) + AGP Rs. 6000/-)	Rs. 26590/- (Rs. (19810/- +780/-) + AGP 6000/-)
13	Basic Pay as on 01/07/2015 after adding annual increment @ 3% pay band	Rs. 33160/- (Rs. (26190/- +970/-) + AGP Rs. 6000/-)	Rs. 27390/- (Rs. (20590/- +800/-) + AGP 6000/-)

- Matter of revision of AGP is pending with MHRD response s yet to be received



(R.P. Dwivedi)
Registrar

Copy to:-

1. Director (I/c)----- for kind information
2. Registrar Office
- ✓ 3. Deputy Registrar (F&A)
4. Assistant Registrar (IA)
5. Mr. K.K. Soundra Pandian
6. Personal File

PA GE- 6/6

ANNEXURE -K

PDPM
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

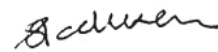
No. IIITDMJ/RP/2015/PF 36/211
October 06th, 2015

OFFICE ORDER

Subject:- Status quo on the pay fixation of Mr.K K Soundra Pandian, Research Engineer(Grade-1).

Ref:- This office order of revised pay fixation No Estt. / PF. 36/2015/IIITDMJ/149 Dated 11/09/2015 .

As per the instructions given by the Director, the revised pay fixation order at reference is being put on hold till further orders. Interest accrued and imposed by any statutory authority if any shall be recoverable.



(Swapnali Gadekar)

Acting Registrar

Copy to:-

1. Director (i/c)----- for kind information
2. Registrar Office
3. Deputy Registrar (F&A)
4. Assistant Registrar (IA)
5. Mr. K.K. Soundra Pandian
6. Personal File

for implementation

6.10.15

PAGE-1/2

Mr Pandian's case

Subject: Fwd: Mr Pandian's case
From: Prabodh Pandey <ppandey@iiitdmj.ac.in>
Date: 06-10-2015 11:15
To: rizwan@iiitdmj.ac.in

Dear Rizwan Ji,

Please issue OO as instructed by the Registrar.

Regards
PP

----- Original Message -----

Subject: Mr Pandian's case
Date: Mon, 5 Oct 2015 15:13:27 +0530
From: S.G. Deshmukh <deshmukh.sg@gmail.com>
To: Prabodh Pandey <ppandey@iiitdmj.ac.in>

Dear Praboh,
As discussed, kindly maintain status quo in case of Mr Pandian till further orders.
and accordingly prepare his salary bill
S G Deshmukh

PDPM

Indian Institute of Information Technology
Design & Manufacturing, Jabalpur

Date: 21/01/2016

Note for Approval

The Drawn & Due statements in reference to office orders No. Estt./PF.37/2015/IIITDMJ/135 dated August 25, 2015 and Estt./PF.14/2015/IIITDMJ/148 dated September 11, 2015 towards revised Pay-Fixations of Dr. Sachin Kumar Jain & Mr. Awadhesh Kumar Singh (copy placed opposite). Copies of salaries statements & arrear statement from the joining of both the employees are placed opposite.

The details of recoveries are given below:

1. Salary to be recovered from Dr. Sachin Kumar Jain: Rs. 5,79,703/- (A)
2. NPS to be recovered from Dr. Sachin Kumar Jain: Rs. 58,675/- (B)
Total Recovery (A)+(B) from Dr. Sachin Kumar Jain : Rs. 6,38,378/-
3. Salary to be recovered from Mr. Awadhesh Kumar Singh : Rs. 8,37,058/- (C)
4. NPS to be recovered from Mr. Awadhesh Kumar Singh: Rs. 76,748/- (D)
Total Recovery (C)+(D) from Mr. Awadhesh Kumar Singh: Rs. 9,13,805/-

File is put up for your kind perusal and order please.

AR (CFA)

[Signature]
21.01.16

[Signature]

AR (IA)

Revised pay fixation bills of Dr. Sachin Kumar Jain & Mr. Awadhesh Kumar Singh are checked for in audit - and recovery statement of Dr. Sachin Kumar Jain is checked for Rs. 6,38,378/- and recovery statement of Mr. Awadhesh Kumar Singh is checked for Rs. 9,13,805/-.

AR (IA) *[Signature]*
01-02-2016
(संलग्न प्रतिलिपि)

[Signature]
1.2.16

Pt. Officer *[Signature]*
31/1/16

AR (EST) 1. Pt. enclose the previous approvals
2. What about the case of Mr. K. Soundarapandian
AR (A&A) D.T.O. 27/5/2016

PAGE-1/2

N-2

- ① Revised Pay-fraction of Mr. Sachin Kumar Jaisi vide office order No. EST/PF.37/2015/111TDM/135 dt August 25, 2015 placed at Flag 'A'.
- ② Revised Pay-fraction of Mr. Anandhesh Kumar Singh vide office order No. EST/PF.14/2015/111TDM/140 dt Sept 11, 2015 placed at Flag 'B'.
- ③ Revised Pay-fraction of Mr. K.K.S. Panchani vide office order No. EST/PF.36/2015/111TDM/149 dt Sept. 11/2015 placed at Flag 'C'.
- ④ office order No. 111TDM/PP/2015/PF.36/211 dt 6/10/2015 towards put on hold of this office order No. EST/PF.36/2015/111TDM/149 dt Sept. 11, 2015. placed at Flag 'D'.

[Signature]
16.02.16

2988
16/2/16

[Signature]

3069
29/2/16

1. Re. refer notings on N-1
2. Approval of 'A' for excess payment received may be given.

[Signature]

29/2/16

3987
29/2/16

[Signature]
Director

Please put up to the B.S. all such cases for any further action

[Signature]
29/2/16

BOG/38/8	To Consider Proposal for Grant of Loan for Recurring Purposes to the Institute from Internal Corpus for Meeting Short of Grant-in-Aid for FY 2017-18.
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The Institute has received Rs. 1050.00 lakh as Grant-in- Aid from MHRD, Out of which 600.00 lakh for General Expenditure and Rs. 450.00 lakh for Salary. The Institute is having lack of funds in all heads. Fund position of the Institute is as under:

Rs. In lakh					
S.N.	PARTICULARS	GENERAL EXPENDITURE OH 31	SALARY OH 36		TOTAL
			SC & ST	GEN	
1	Release Made During FY 2017-18 including unspent GIA of previous year	600.00	258.90	510.97	1369.87
2	Expenditure Incurred up to September 2017	756.87	57.31	587.71	1549.02
3	Unspent Balance as on 01.10.2017	-156.87	201.59	-76.74	201.59/ -233.61

The Institute is making demands for Grant-in-Aid on monthly basis from MHRD and would receive funds and as of trend in previous years and current year the Institute may require to take a loan from internal corpus.

The Board is requested to accord administrative approval for taking a loan from internal corpus for meeting short of Grant-in-Aid for current financial year and the same will be reported to the Board in next meeting. The loan will be paid back on receipt of funds.

BOG/38/9	To Consider Proposal for Administrative Approval for taking loan from HEFA Constituted by MHRD for Providing Loan to CFTIs for Creation Capital Assets.
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Higher Education Funding agency has been set up by Government of India for financing the infrastructure in centrally funded institutions. MHRD, Government of India has communicated HEFA –Credit Policy Framework copy attached as **BOG/38/Annexure – VII**.

Board is requested to consider proposal for administrative approval for taking loan from HEFA for creation of capital assets.



F. No. 16 - 2/2017-TC
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Coord.(TC) Section

Shastri Bhawan, New Delhi.
Dated the 16th August, 2017.

To

**The Directors of all IITs/ IIMs//NITs/ IISERs/IIITs/SPAs/Other CFTIs
Vice-Chancellors of all Central Universities.**

**Subject: Higher Education Funding Agency (HEFA) Credit Policy
Framework – communicated.**


Sir/Madam,

The Higher Education Funding Agency (HEFA) set up by Government for financing the infrastructure in the centrally funded institutions has become operational, with M/S Canara Bank as the Promoter. The Board of HEFA has approved the Credit Policy Framework (enclosed) which defines the modalities for financing projects.

2. You are hereby requested to firm up proposal (s) for financing from HEFA after taking the approval of Finance Committee (FC) and Board of Governors (BOG)/ Executive Council (EC). The loan applications may be sent to the following address in the Format enclosed along with all the supporting documents expeditiously.

*MD & Chief Executive Officer, HEFA,
6th Floor, Naveen Complex,
No 14, MG Road, Banguluru – 560001
Ph: 080-25587405 email: info@hefa.co.in*

Encl : As above.


(R. SUBRAHMANYAM)
ADDITIONAL SECRETARY (TE)
TEL : 23383202

CREDIT POLICY FRAMEWORK

Higher Education Financing Agency would finance the infrastructure requirements of the higher educational institutions in accordance with the following Credit Policy:

I. Eligible Educational Institutions

1) Eligibility:

Educational institutions satisfying any one or more of the following criteria are eligible for financing:

- a) Institution funded by the Central Government covering at least 50% of its expenditure.
- b) Institution owned or controlled by Central Government.
- c) Institution set up and funded by the Central Government.

Provided further that such institution must be having its own internal resources generated either from fees, consultancies, research project or such other sources of revenue, lease, rent, donations from industry, donations from alumni etc.

2) Format for application:

The format for application for finance shall be as given in Annexure – I. The application shall be signed by the Chief Executive of the institution after taking approval from the Board of Governors or Executive Council.

- 3) A separate account of the Borrower Institution shall be maintained, so as to monitor the loans sanctioned to the Institution.

II. Fixing of credit limits:

- 1) The credit limit would normally be 10 times the amount committed to be escrowed by the institution every year from its own internal resources.
- 2) While deciding on the amount proposed to be escrowed, the institution shall ensure that it shall commit resources only from its internal resources, and shall ensure that such an action would not affect the functioning of the institution.
- 3) Credit Limit for the institution shall be fixed as above while sanctioning the first loan.



- 4) In case, the Institution agrees to increase the escrowed amount at a later date, the credit limit would be increased proportionately.

III. Margin:

Normally, margin for the loans shall be maintained at 10%. However, such margin norms may be relaxed/waived on a case to case basis by the Sanctioning Authority.

IV. Security:

Primary/Collateral security may be stipulated by the Board, wherever it is feasible/available.

V. Projects for funding:

Proposals for loan from the Institutions shall be considered only, if it is within the credit limit fixed for each institution.

A. Type of Projects for funding:

- i. Only projects of the following nature, which propose to create new infrastructure shall be considered for financing:
 - Construction of buildings or facilities therein, required for academic or research purposes, including the requirements for accommodating students/scholars/faculty/staff of the institution. Only the non-recurring portion shall be financed.
 - Setting up laboratories/high performance computing (HPC) facilities/libraries and equipping them, provided further, that the projects are accompanied by detailed plans for utilisation of such facilities. Only the non-recurring portion shall be financed.
 - Research projects that are sanctioned by Ministry of HRD or any other Ministry of Government of India provided further that the Company would meet only the cost of the non-recurring portion of the research project, and the cost of maintenance shall be borne by the institution from the resources generated through such project.
 - Setting up Centres of Excellence (CoE) sanctioned by the MHRD or other Ministries of Government of India, provided that only cost of the non-recurring portion of the CoE project shall be financed



- Campus common infrastructure/facilities including student facility centres. Only the non-recurring portion shall be financed.
- ii. The projects executed with the HEFA finance shall be maintained by the internal resources of the Institution.

B. Format for Project Loans:

- i. All loan applications shall be submitted only through the online portal of the Company.
- ii. The loan application shall contain the following details:
 - a) Purpose and justification for taking up the project including the details of the number of beneficiaries from the project.
 - b) Brief details of the project including the area to be constructed, equipment to be procured along with the broad specifications.
 - c) Cost of the project as per administrative approval by the competent authority, along with cost per sqft (in case of construction) and phasing of the requirement of funds (drawdown schedule) depending on the expected progress of the work.
 - d) Detailed estimates and designs as per technical sanction by the competent authority.
 - e) Duration of the project including the stage-wise timelines for completion.
 - f) Modalities for procurement and execution of the project.
 - g) Systems for Project Management and Monitoring of quality.
 - h) Systems for sustenance of the project including resource generation.
 - i) The institution has to state the method and timelines for selection of Agency(ies) for execution, and soon after such selection, shall furnish details to HEFA along with their bank account particulars for release of funds directly to the concerned agency based on e-request by the institution.
- iii. The cumulative exposure@ to the institution, including the project loans already sanctioned and the loan proposed for sanction, shall be within the overall credit limit approved for the institution.
(@**Exposure:** Total of outstanding liability where loans are fully disbursed and outstanding liability + undisbursed portion under partly disbursed loans)

C. Appraisal of the projects

- i. The projects shall be appraised based on the following three parameters, which shall run simultaneously, such that the appraisal shall be completed within 4 weeks from the date of submission of the project in the online portal, completed in all respects:
 - a) Financial appraisal by the internal team
 - b) Technical appraisal by a third party expert, normally from approved panel of Canara Bank or Project Appraisal Group, HO.
 - c) Legal appraisal by the empanelled advocates of Canara Bank or by the legal department of Canara Bank.
- ii. Cases of project loans where appraisal could not be completed within the specified time limits shall be placed before the Board of Directors along with reasons for the delay.

D. Approval of projects and sanction of loan

- i. Upon approval of the Project Loan, sanction will be conveyed to the Institution giving full details viz; the loan amount, term of the loan, repayment schedule for the Principal amount, interest chargeable, and the project completion time.
- ii. The sanction shall contain a unique ID for the project loan and shall be reflected against the credit limit approved for the institution.
- iii. The maximum period for repayment of the loan would be 10 years.

VI. Pricing of Credit/Rate of Interest:

Pricing/Rate of Interest will be fixed linked to the reference rate at the time of sanction of the loan and the same shall be reset once in 2 years.

VII. Regulatory guidelines:

Exposure norms shall be fixed in conformity with regulatory guidelines of RBI, upon receipt of NBFC licence from RBI.

VIII. Documentation:

Upon sanction of the loan, the institution shall execute the documents prescribed by HEFA/legal counsel appointed by HEFA/legal section of Canara Bank.

IX. Release of funds

- 1) Funds shall not be released in advance to the Institutions, even after sanction of the loan. Funds shall be released only based on the progress of the project and on electronic request by the institution.
- 2) Wherever applicable, funds have to be released directly to the implementing agency. The Borrower Institution has to send an online electronic request for transfer of funds from the amount sanctioned for the project to the implementing agency or the identified vendor.
- 3) Only after receipt of payment advice from the Borrower Institution, the eligible amount will be remitted within 24 hours electronically to the Bank Account of the implementing agency/identified vendor.
- 4) The responsibility of carrying out due diligence before issuing a request for release of funds lies with the institution. It shall be the responsibility of the Institution to ensure that the process laid down in their Statutes and the guidelines issued by the Government are followed scrupulously.

X. Verification of Assets and Inspection of Security:

The Unit/Project shall be inspected at the time of first disbursement and final disbursement.

XI. Repayment of the loans sanctioned:

- 1) As soon as the loan is sanctioned, the institution shall open an escrow account with HEFA's Bankers and authorize institution's bankers to escrow the committed portion from their regular internal resources account to the escrow account.
- 2) The Principal portion of the loan would be automatically recovered from the escrowed amount committed by the institution, as per the schedule communicated at the time of sanction of the loan.
- 3) Payment of interest on these loans would be serviced through the normal grants released by the Government to the institution.

XII. Review of Borrower Accounts:

A list of Special Watch Accounts, where the overdues persist/continue for more than 30 days will be generated and

followed up for recovery at Monthly intervals. Loan accounts where 2 consecutive instalments fall overdue shall be reviewed individually and necessary remedial measures would be initiated. Details of such accounts (where 2 consecutive instalments are overdue) shall be placed before the Board for review on quarterly basis.

XIII. Validity of Sanction:

Sanction shall be valid for a period of 1 Year. In case, no part of loan is availed within the validity period of sanction, the sanction shall lapse. However, the validity can be extended for a further period by the sanctioning authority.

XIV. Monitoring of Projects

- 1) Institution shall submit Project Implementation Progress Report (PIPR) duly certified by a Chartered Accountant/Statutory Auditors of the institution shall be submitted at quarterly intervals during the implementation period.
- 2) The progress of all the projects sanctioned and under implementation shall be monitored and reported to the Board once in a quarter.
- 3) The Board after monitoring/review of the project (s) from time to time may take a decision to stop further funding, if the project is not being implemented as per the laid down plans. The Institution shall abide by the decision of the Board in this regard.

XV. Sanctioning Authority:

Irrespective of the quantum of finance, the powers to sanction loans to the institutions vests with the Board. Office Note recommending for sanction of the loan shall be placed before the Board by the Managing Director and CEO of the Company.

Annexure – I

Format of Application to HEFA

1. Name of the institution:
2. Nature of the institution: (Pl see the eligibility conditions):
3. Address of main and other campuses:
4. Date of Establishment
5. TAN NO
6. PAN NO
7. The Principal functionaries of the institution:

Name	Designation	Date from which functioning	Contact details(Mobile, email)

8. Abstract of the annual accounts for the last 3 years, Estimates for current year & Projections covering the proposed repayment period:
(Annexure I)

9. Cash flow statements for the last 3 years & projected cash flows for the proposed repayment period:
(Annexure II)

10. The details of funding from the Government during the last 3 years:
Rupees in Crores

Year	Amounts in grants received	Amount spent

11. Amount proposed to be escrowed to HEFA for the next 10 years:



12.Details of ongoing Projects:

Name of project	Cost of project	Means of finance	Period of execution	Expected date of completion	Present status

13.New Projects requiring funding from HEFA: (Rupees in crores)

Name of project	Cost of the project		Term Loan required	Period for execution	Repayment Sought	Status of the project (Admin/Tech approvals)
	For Bldgs/Civil structure	For Equipments				

14. Present Bankers

Name of the Bank	Address	IFSC Code

15. Exposure (Existing& Proposed)

A. With Other Banks

Name Of the Bank	Loan Sanctioned	Present Liability	Purpose Of Loan

B. With HEFA

Loan Sanctioned	Present Liability	Purpose Of Loan



(Signature of the Director/Vice-Chancellor of the Institution)

Checklist (Documents to be enclosed)

- A. KYC documents of Institute (Copies of PAN/TAN, Resolution to borrow, Letter from MHRD)
- B. KYC documents of authorised signatories (Copies of ID Proof, Address Proof, PAN Card etc)
- C. Detailed project report (DPR)
- D. Balance Sheet for last 3 years, Current Year estimates & projections covering the proposed repayment period.
- E. Income and expenditure for last 3 years, Current Year estimates & projections covering the proposed repayment period.
- F. Cash flow statement for last 3 years, Current Year estimates & projections covering the proposed repayment period.
- G. Cash flow statement – Month wise for first 3 years of repayment term – to know the pattern of cash flow for fixing periodicity of repayment.
- H. Statement of loan account with other banks (if any) for the past one year.
- I. Copies of Office Notes placed before internal committees i.e Building committee, Finance committee etc.
- J. Copy of the project approval from the Board of Governors or Executive Council.

BOG/38/10	To Consider Proposal of Review of Enhancement of Salary of Contractual Employees {BOG/31/18(ii)}.
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As per BOG/31/18(ii) Enhancement in Salary of contractual employees is being done at the rate of 10% of consolidated salary. In most of cases consolidated salary has been derived from gross salary (basic salary + allowances) of equivalent post. On implementation of this norm it has been observed that contractual employees are getting more remuneration than regular employees in equivalent post. It is proposed that enhancement of consolidated salary of contractual employees may be linked with change of DA rates and accordingly annual enhancement on consolidated salary may be granted to such employees. Copy of BOG/31/18(ii) is placed as **BOG/38/Annexure – VIII.**

Board is requested to consider the proposal.

BOG/31/18	Ratifications of the approvals given by the Chairman
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(i) **Resignations:** The Board ratified the decision of chairman for accepting resignation of Dr KK Balakrishnan, Assistant Professor wef 04th Dec 2015(A/N) and technical resignation of Dr Jayesh Pillai, Assistant Professor wef 18th December 2015(A/N).

(ii) **Enhancement of contractual Salary/Consultancy charges** - Regarding enhancement of salary/consultancy charges agenda is to be considered as a reporting item. The Institute is already giving 10% yearly enhancement of salary to contractual employees/Doctors/Consultants. Board advised that before enhancement of the salary, a performance review of the individual be done.

BOG/31/19	Agenda for Reporting
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- (i) Shri Manish Rastogi, IAS has joined the Board as Member(Ex-officio) on his joining as Secretary IT, Department of Information Technology, Govt of MP on transfer of Shri Hari Ranjan Rao to other department.
- (ii) Shri DM Gupta, Member BOG – He would be completing his three year tenure on February 11, 2016.

The Board noted the same.

BOG/31/20	Any other agenda with the permission of Chairman
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1) Proposal for adoption of policy for the selection of Deans.

The proposal for adoption of policy for the selection of Deans was deferred by the Board and proposal to be resubmitted after consultation with the regular Director who is joining shortly.

2) Proposal of approval of administrative hierarchy and financial budget for EL&ICT Academy.

The agenda was deferred. Prof. P N Kondekar was requested to check the structure of other similar academies and place it in the next Board meeting.

3) Proposal given by Prof. Harish Karnick related to requirements of journals etc.

BOG/38/11	To Consider Proposal for Confirmation of Services of non-faculty employee on completion of probation period.
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Probation period of one non-faculty employee Ms. Menika Patel, Assistant Registrar (Library) Erstwhile Assistant Librarian is completed on 15/01/2013. Her performance during the period was satisfactory and She has completed all the requirements such as PVR/APAR, medical fitness, caste verified wherever it was applicable and no adverse is reported against her. Board is requested to confirm services of Ms. Menika Patel as Assistant Registrar (Library).

BOG/38/12	To Consider Annual Report of the Institute for FY 2016-17.
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The Institute has prepared Annual Report for FY 2016-17. Board is requested to accord approval for placing the same before both the houses of the Parliament. Copy of Annual Report will be placed in the meeting itself.

BOG/38/13	Agenda Item for Ratification i) Lien allowed to Dr. Jawar Singh for joining IIT Patna as Associate Professor.
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Dr. Jawar Singh, Associate Professor has been offered appointment to the post of Associate Professor at IIT Patna. He requested for lien for a period of two years to join IIT Patna and relieve him wef 15 December 2017(A/N) while retaining the lien (Associate Professor) for two years at PDPM IITDM Jabalpur. His request has been approved by the Chairperson BOG and approval copy is placed as **BOG/38/Annexure-IX.**

Board is request to ratify the same.

2-5

Dr. Jawar Singh, Associate Professor has requested for grant of lien for a period 02 years to join IIT Patna as Associate Professor. He also requested to relieve him w.e.f 15th December, 2017. As per DoPT guidelines, permanent employee may be allowed retention of lien for 02 years. Dr Jawar is a permanent employee of the Institute.

For perusal and approval please.

~~Part 22~~
AR(EH)

Registrar:

Forwarded for Approval

Rec'd
8/9/17

Director

12/9/2017

BOG/38/13	Agenda Item for Ratification ii) Resignation of Mr. Saket Saurav from post of Research Engineer and Resignation of Dr. Samrat Rao from post of Assistant Professor.
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- a) Mr. Saket Saurav, Research Engineer has tendered his resignation from post of Research Engineer wef 31.08.2017 and the same has been approved by the Chairperson BOG. Copy of approval is placed as **BOG/38/Annexure-X**.
- b) Dr. Samrat Rao, Assistant Professor (on contract) in ME discipline has been selected as Assistant Professor in IIT Jammu. Dr Rao has tendered resignation w.e.f 01/12/2017(A/N). The resignation has been accepted by the Chairperson, Board of Governors on 24/10/2017. Copy of approval is placed as **BOG/38/Annexure-XI**.

N-4

Sub: Technical resignation of Mr. Saket Saurav, Research Engineer.

May please see a technical resignation received from Mr. Saket Saurav, Research Engineer, Placed opposite.

Submitted for your acceptance the request of Mr. Saket Saurav as technical resignation w.e.f. 31/08/2017 (A/N). Presently he has on Study leave at IIIT Hyderabad.

As per bond "NOW THE CONDITION OF THE ABOVE OBLIGATION IS THAT I, the obligor, do hereby undertake to serve the Institute for a minimum period of five years from the date of my return to duty from IIIT Hyderabad and in the event of my failing to resume duty after the expiry or termination of Study Leave or at any time within a period of five years after my return to duty or in the event of my removal or dismissal from service for any kind of misconduct during the aforesaid period. I shall forthwith pay to the institute of /on demand a sum equal to the salary including allowances drawn by me from the Institute during the period of Study Leave together with interest thereon from the date of demand at Government rates for the time being in force on Government loans"

Put up for perusal, please.

Forwards

A.P. (Estt.)

Mr. Saket Saurav has intimated that he wishes to resign w.e.f. 31/08/17 (A/N). Mr. Saket is on study leave for a period of 02 years from 29/07/15 to 28/07/17. He is under bond obligation. He has consented for depositing the bond value. Accounts has been intimated to calculate the same.

"A" In view of the above it is for perusal & approval to accept his resignation from 31/08/17 (A/N) subject to his deposition of bond value with the Institute.

25/8/17

Registrar

Recommended for approval to accept his Resignation after satisfying "A"

24/8/17

Director

निदेशानुसार कृपया सभी आवश्यक कार्यवाही पूरी करने एवं फाइल में प्रेषित करें।

31-8-17

स.कु.स. (ए.ए.)

P.O.O

1029
25/08/17

R-1347
29/8/17

1398
19/17

N-5

Kindly confirm about bond value & its deposition
in the Institute Account from the applicant.

AR (Estt.)
01/09/17

1224
01/09/17

AR (Estt.) ₹ 16,72,438/- has been received. Amount
includes gross salary from commencement of
leave to 31.08.17 and interest from 25.08.17 to
31.08.17.

AR (Estt.)
01.09.17

AR (Estt.)

Bond amount has been deposited with Account as
detailed above. Forwarded for acceptance of resignation
w.e.f 31/8/17 (A/N)

AR (Estt.)
04/09/17

Registrar

Recommended for Approval

AR (Estt.)
4/9/17

Director

Submitted for your kind consideration
and acceptance please.

Chairman, BoG.
05/9/17

Chairman, BoG.

Discussed with Chairman, BoG
and he agreed for above.

Appt as per rules.

Chairman, BoG.
11/9/17

1493
11/9/17

24.05.17. 2014017

10/25/2017

IITDMJ Samrat resignation.jpeg

Sub: Technical resignation of Dr. Samrat Rao, Assistant Professor.

May please see a technical resignation received from Dr. Samrat Rao, Assistant Professor. Placed opposite.

Submitted for your acceptance the request of Dr. Samrat Rao as technical resignation w.e.f. 01/12/2017 (A/N).

As per clause 04 (1) of the appointment order no.IITDMJ/Dir/2017/642 dated June 09, 2017 "During the tenure, your services shall be liable to be terminated without assigning any reason at any time by giving one month's notice in writing either by you to the appointing authority or by the appointing authority to you, OR paying one month salary without notice."

Put up for perusal, please.

Tanket
16/11/17

A.R. (S.M.)

For perusal & approval to accept resignation
w.e.f. 01/12/17 (A/N)

Registrar

17/11/17

Forwarded for approval please.

16/11/17

Director

Submitted for your kind consideration
and acceptance please.

17/11/17

Chairman, BOG

24/11/2017

24/11/2017

18/10/17

आवश्यक कार्रवाई हेतु अद्योचित।

स.कु.स. (रि.म.)

25-10-17

BOG/38/14	To Consider Adoption of Revision of Pay for Faculty of the Institute Following Pay Revision of Central Government Employees as per Recommendations of 7th CPC.
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Ministry of Human Resource Development, Government of India as issued letter Ref. No. F.No. 15-4/2017-TC dated October 27, 2017 pertaining to revision of pay of faculty members of the Institute following pay revision of central Government employees as per recommendations of 7th CPC. Board is requested to accord approval for adoption of revision of pay. Copy of MHRD letter is placed as **BOG/38/Annexure-XII**.

F.No. 15-4/2017-TC
Government of India
Ministry of Human Resource Development
Department of Higher Education
TC Section

Shastri Bhawan, New Delhi
Dated: 27 October, 2017

To,

The Directors,
All Centrally Funded Technical Institutions.

Sub:- Revision of pay of Faculty and Scientific/Design Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 7th Central Pay Commission (7th CPC).

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the Pay Review Committee, to revise the Pay of Faculty and Scientific/Design Staff of Centrally Funded Technical Institutions following the pay revision of the Central Government employees on the recommendation of 7th Central Pay Commission(CPC). The revised pay and other service conditions as approved by the Government of India for the Faculty and Scientific/Design Staff in Centrally Funded Technical Institutions (CFTIs) are as under: -

1. **For Indian Institutes of Technology (IITs), Indian Institute of Science (IISc.), Bangalore, Indian Institutes of Management (IIMs), National Institute of Industrial Engineering (NITIE), Mumbai and Indian Institutes of Science Education & Research(IISERs), National Institutes of Technology (NITs) and Indian Institutes of Information Technology (IIITs).**
 - (a) The pay fitment in respect of the Faculty would be as per fitment table at **Annexure-I**.
 - (b) The nomenclature of Assistant Professors (Contractual) is changed into Assistant Professor Grade-II (Presently in AGP 6,000 and AGP 7,000) and Assistant Professor Grade - I (Presently in AGP 8,000 and AGP 9,000). There shall be no change in the terms and conditions of appointment, or nature of appointment as done earlier as per MHRD letter no. 23-01/2008-TS-II dated 18.08.2009 read with 16.09.2009. Institutes should put in place a process for discontinuation of non-performers. The initial pay for Assistant Prof. Grade -II (level 10) be mapped to cell no. 8 of the **Annexure-I** i.e. Rs. 70,900 instead of the 7 non-compounded increments.
 - (c) The pay of Directors of IITs/IIMs/IISc/IISERs/NITIE whose pay scale in 6th CPC was Rs. 80,000 (fixed) shall only be fixed at level 17 (i.e. Rs. 2,25,000/-fixed) and pay in respect of all other Directors who were in the existing pay scales of Rs. 75,000 + Rs.5000 (Special Allowance) shall be fixed at Rs 2,10,000/- (fixed). However, the

present Special Allowance of Rs.5000/- shall continue till a final decision is taken on revision of Special Allowance after consultation with the Ministry of Finance.

2. For SPA, SLIET & NERIST:-

- (i) The pay fitment in respect of the Faculty would be as per fitment table at **Annexure-II**.
- (ii) The pay in respect of all Directors who were in the existing pay scales of Rs. 75,000 + Rs.5000 (Special Allowance) shall be fixed at Rs 2,10,000/- (fixed). However, the present Special Allowance of Rs.5000/- shall continue till a final decision is taken on revision of Special Allowance after consultation with the Ministry of Finance.

3. For CIT, GKCIET, NIFT & NITTTR :-

- (i) For Academic posts other than those contained in **Annexure-II** of this order, they shall follow AICTE Pay Revision orders.
- (ii) For Directors, the **Annexure-II** above shall apply as per 2(ii) above.

4. Pay Fixation Method.

The revised pay structure for different categories of Faculty is based on the following:

- a) The Pay Fixation formula followed in the 7th CPC for Central Government is being followed in the academic pay structure too, moving from the concept of Pay Band and Academic Grade Pay to that of Academic Levels and Cells.
- b) The first academic level (corresponding to AGP of Rs.6000) is numbered as academic level 10. Similarly, the other academic levels are 11, 12, 13A1, 13A2, 14, 14A and 15.
- c) Each cell in an academic level is 3% higher than the previous cell in that level.
- d) The Index of Rationalisation (IOR) is 2.67 for AGP less than Rs.10,000 and 2.72 for the AGP of Rs.10,000 and above.
- e) The entry pay for each level is as follows:

Level	Academic Grade Pay (Rs.)	Entry Pay (Rs.)
10	6,000	21,600
11	7,000	25,790
12 (Annx.-I)	8,000	38,000
12 (Annx.-II)	8,000	29,900
13A1	9,000	49,200
13A2 (Annx.-I)	9,500	52,300
14	10,000	53,000
14A (Annx.-I)	10,500	58,500
15	-	67,000

The Pay Matrix based on the above propositions on Academic Levels, Cells and Entry Pay is at **Annexure I & II**.

- (f) For fixation of pay of an employee in the Pay Matrix as on 1st January, 2016, the existing pay (Pay in Pay Band plus Academic Grade Pay) in the pre-revised structure as on 31st December, 2015 shall be multiplied by a factor of 2.57. The figure so arrived at is to be located in the Academic Level corresponding to employee's Pay Band and Academic Grade Pay in the new Pay Matrix. If a Cell identical with the figure so arrived at is available in the appropriate Academic Level, that Cell shall be the revised pay; otherwise the next higher cell in that Academic Level shall be the revised pay of the employee. If the figure arrived at in this manner is less than the first cell in that Academic Level, then the pay shall be fixed at the first cell of that Academic Level.

If a situation arises where more than two stages are bunched together, one additional increment equal to 3% may be given for every two stages bunched, and pay fixed in the subsequent cell in the pay matrix.

5. Increment

- (i) The annual increment is given in the Pay Matrix at 3%, with each cell being higher by 3% over the previous cell in the same level, rounded off to nearest 100. The annual increments to each employee would move up in the same academic level, with an employee moving from the existing cell in the academic level to the immediate next cell in the same academic level.
- (ii) There shall be two dates for grant of increment namely, 1st January and 1st July of every year, instead of existing date of 1st July, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or grant of financial up-gradation.

6. Promotion

When an individual gets a promotion, his new pay on promotion would be fixed in the Pay Matrix as follows:

On promotion, he would be given a notional increment in his existing Academic Level of Pay, by moving him to the next higher cell at that level. The pay shown in this cell would now be located in the new Academic level corresponding to the post to which he has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell in that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed at the first cell of that level.

7. Allowances

The decision on allowances of faculty of CFTIs will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances is taken, all allowances will continue to be paid at existing pay structure, as if the pay had not been revised with effect from 01.01.2016.

8. Superannuation and Re-employment

The existing provisions on superannuation and re-employment of faculty shall continue as per extant provisions.

9. Scientific/Design Staff:-

The revised pay of Scientific/Design Staff shall be mapped into the normal replacement pay of 7th CPC.

10. Date of implementation of revised pay and allowance and payment of arrears:

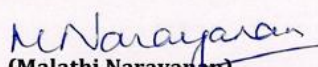
- (i) The revised Pay and revised rates of Dearness Allowance shall be with effect from 01.01.2016.
 - (ii) Payment of arrears shall be made during the current financial year 2017-18, after deduction of income tax as admissible.
 - (iii) An undertaking shall be taken from every beneficiary to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary in the same manner as provided in Ministry of Finance (Department of Expenditure) O.M. No.1-5/2016-IC dated 29th July, 2016.
 - (iv) The revised pay in the relevant Level and Cell together with the applicable allowances including arrears of salary as mentioned above shall be paid to all eligible faculty.
11. The above revision is in line with the guidelines issued by the Ministry of Finance (Department of Expenditure) vide O.M. No.1-5/2016-IC dated 29th July, 2016.
12. All other provisions/conditions not mentioned in this order shall continue to apply as per MHRD letter no. 23-1/2008-TS-II dated 18.08.2009 read with 16.09.2009.
13. Anomalies, if any, in the implementation of this order may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/ decision of the Central Government.
14. Hindi version will follow.


(Malathi Narayanan)
Deputy Secretary to the Government of India

Copy to:

1. Directors of all Centrally Funded Technical Institutions (CFTIs).
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi.
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi.
4. Secretary, Department of Expenditure, North Block, New Delhi.
5. Secretary, Department of Personnel & Training, North Block, New Delhi.

6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Chairman, All India Council for Technical Education, New Delhi
9. Secretary, University Grants Commission, New Delhi
10. Chief Secretaries of all State Governments.
11. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.


(Malathi Narayanan)
Deputy Secretary to the Government of India

15-4/2017-TC
Government of India
Ministry of Human Resource Development
Department of Higher Education

Pay Matrix Proposed for IITs/ISc/IIM/NITIE/ISER/NIT/IIIT – in 4-tier structure* (All figures are in Rupees)										
Cadre Title	Asst. Prof. Grade II		Asst. Prof. Grade I		Associate Prof.		Professor			
6 th PC Pay Band	PB3 15600-39100				PB4 37400-67000				67000-79000	
Grade Pay – IIT etc.	6000	7000	8000	9000**	9500	10000	10500	HAG		
Index of Rationalisation	2.67	2.67	2.67	2.67	2.67	2.72	2.72	2.72		
Entry Pay IIT etc.	21600	25790	38000	49200	52300	53000	58500	67000		
Cell No. Pay Level	10	11	12	13A1	13A2	14	14A	15		
1	57700	68900	101500	131400	139600	144200	159100	182200		
2	59400	71000	104500	135300	143800	148500	163900	187700		
3	61200	73100	107600	139400	148100	153000	168800	193300		
4	63000	75300	110800	143600	152500	157600	173900	199100		
5	64900	77600	114100	147900	157100	162300	179100	205100		
6	66800	79900	117500	152300	161800	167200	184500	211300		
7	68800	82300	121000	156900	166700	172200	190000	217600		
8	70900	84800	124600	161600	171700	177400	195700	224100		
9	73000	87300	128300	166400	176900	182700	201600			
10	75200	89900	132100	171400	182200	188200	207600			
11	77500	92600	136100	176500	187700	193800	213800			
12	79800	95400	140200	181800	193300	199600	220200			
13	82200	98300	144400	187300	199100	205600				
14	84700	101200	148700	192900	205100	211800				
15	87200	104200	153200	198700	211300					
16	89800	107300	157800	204700						
17	92500	110500	162500							
18	95300	113800	167400							
19	98200	117200								

*As ISM, Dhanbad has become IIT, not shown separately; ** 9000 grade pay also has Asso. Prof (pre 4-tier), not shown separately.

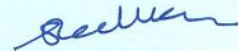
15-4/2017-TC
Government of India
Ministry of Human Resource Development
Department of Higher Education

Pay Matrix Proposed for SPA/NIFT/CIT [^] /SLIET/NERIST/NITTR [^] /GKCIET [^] (All figures are in Rupees)									
Pay Band Cadre Title		15600-39100 Assistant Professor			37400-67000 Associate Prof.		67000-79000 Professor		
	Grade Pay SPA etc.	6000	7000	8000	9000	10000			HAG
	Index of Rationalisation	2.67	2.67	2.67	2.67	2.72			2.72
	Entry Pay SPA etc.	21600	25790	29900	49200	53000			67000
Cell No.	Level	10	11	12	13A1	14			15
1.		57700	68900	79800	131400	144200			182200
2.		59400	71000	82200	135300	148500			187700
3.		61200	73100	84700	139400	153000			193300
4.		63000	75300	87200	143600	157600			199100
5.		64900	77600	89800	147900	162300			205100
6.		66800	79900	92500	152300	167200			211300
7.		68800	82300	95300	156900	172200			217600
8.		70900	84800	98200	161600	177400			224100
9.		73000	87300	101100	166400	182700			
10.		75200	89900	104100	171400	188200			
11.		77500	92600	107200	176500	193800			
12.		79800	95400	110400	181800	199600			
13.		82200	98300	113700	187300	205600			
14.		84700	101200	117100	192900	211800			
15.		87200	104200	120600	198700				
16.		89800	107300	124200	204700				
17.		92500	110500	127900					
18.		95300	113800	131700					
19.		98200	117200						


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BOG/38/15	Any Other Agenda with the Permission of Chair.
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The agenda is submitted for approval please.



(Swapnali Gadekar)
Acting Registrar & Secretary, BoG


Director 06/11/17

Chairperson, BoG

Forwarding of Agenda of 38th BOG meeting.

Kota Harinarayana <hnkota@yahoo.com>

Tue, Nov 7, 2017 at 7:44 AM

Reply-To: Kota Harinarayana <hnkota@yahoo.com>

To: registrar registrar <registrar@iiitdmj.ac.in>

Cc: director director <director@iiitdmj.ac.in>, dracad dracad <dracad@iiitdmj.ac.in>

Dear Prof Jain

The agenda is OK. What happened to selection of registrar. deputy registrar and faculty selection ?
Pl expedite and include those agenda points also.

Kota Harinarayana

From: registrar registrar <registrar@iiitdmj.ac.in>**To:** Harinarayana Kota <hnkota@yahoo.com>**Cc:** director director <director@iiitdmj.ac.in>; dracad dracad <dracad@iiitdmj.ac.in>**Sent:** Monday, 6 November 2017 4:15 PM**Subject:** Forwarding of Agenda of 38th BOG meeting.

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