

**Pt. Dwarka Prasad Mishra Indian Institute of  
Information Technology, Design &  
Manufacturing, Jabalpur  
[PDPM-IIITDM J]**

**Agenda  
The Board of Governors  
2005/2<sup>nd</sup> Meeting**

**Date: June 4, 2005  
Time: 1400 Hrs.  
Venue: Director's Office  
PDPM-IIITDM J  
Govt. Engineering College Campus  
JABALPUR**

**Agenda for the 2005/2<sup>nd</sup> meeting  
to be held on Saturday June 04, 2005, at  
1400 Hrs, in the Director's office PDPM-IIITDM  
(Govt. Engineering College Campus) Jabalpur**

<b>BOG/2005.2.1</b>	<b>Opening remarks / announcements by the Chairman Board of Governors</b>
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The Chairman is requested to give his opening remarks in the Board of Governors meeting.

<b>BOG/2005.2.2</b>	<b>Director's Overview Report</b>
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The Director's overview report in order to apprise the Board on the major events that took place during the recent past will be tabled at the time of the meeting for the consideration of the Board.

<b>BOG/ 2005.2.3</b>	<b>To take on record the nomination made by AICTE on the Board of Governors PDPM-IIITDM, Jabalpur</b>
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The Chairman AICTE has nominated Prof. H P Dixit, Vice Chancellor, IGNOU, New Delhi as AICTE nominee on the Board of Governors of the IIITDM Jabalpur. Letter No. F.No.3-4/2005/Admin-IV, dated 7/02/2005 addressed to the Director, TS, MHRD is enclosed at **Annexure - I**

The Board is requested to take on record the nomination made by AICTE.

<b>BOG/2005.2.4</b>	<b>To confirm the minutes of the 2005/ 1<sup>st</sup> meeting of the Board of Governors held on February 06, 2005</b>
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The minutes of 2005/1<sup>st</sup> meeting of the Board of Governors held on February 06, 2005 were circulated to all members separately. No comment is received. A copy of the relevant minutes is enclosed as **Annexure - II**

The Board is requested to confirm the minutes of the first meeting of BOG held on February 06, 2005.

<b>BOG/2005.2.5</b>	<b>Action taken report on the minutes of the meeting of the Board of Governors held on February 06, 2005</b>
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A statement showing the action taken on the minutes of the 2005/1<sup>st</sup> meetings of the Board of Governors held on February 06, 2005 is given below.

<b>Sl. No.</b>	<b>Item No. &amp; Date</b>	<b>Title No.</b>	<b>Action Point</b>	<b>Status</b>
1.	BOG 2005.1.5 Feb 6, 2005	To consider & Approve the interim arrangement for taking I. T. building hostel & other infrastructure of the Institute, on lease.	The Board noted the action taken by Institute so for	The Institute has already taken the Possession of IT Bhawan of GEC. A committee had inspected hostel no. 8 of GEC and did not find it suitable for the students of the Institute. It needs vast expenditure for its repairing. The committee found a private building having an accommodation for sixty students with dining hall, common room and other facilities which was taken on a monthly rental basis of Rs 64,000/-, which is about a half km. distant from the Institute. Similarly, efforts are being made to find out a girls' hostel in the same area.
2.	BOG 2005.1.6 Feb 6, 2005	To consider and take on record the acquisition of the plots of lands for the Institute near GEC, Ranjhi, Jabalpur	Rectification of acquisition of plot of land is made	The Institute found that the plot of land near GEC Ranjhi will not meet the actual need of the Institute seeing its future-growth. A request was



				made to the District Administration Jabalpur for allotment of 250/300 acres of land at Mahgawan near Dumna Airport. The District Administration has reserved 120.201 hectares of land at Mahgawan Village for the Institute. Actions are being taken to transfer the land to the Institute by the District Administration.
3.	BOG 2005.1.7 Feb 6,2005	To consider and approve UG Students' admission through AIEEE	The AIEEE is informed accordingly	Admission through AIEEE is confirmed. Vide letter No.F.CCB/Secretriati/2004/809 dated : 3/03/2005 <b>Annexure - III</b>
4.	BOG 2005.1.11 Feb 6, 2005	To approve the constitution of the academic senate	The Academic Senate is formulated after obtaining the approval of the Chairman, BOG.	First meeting of the Academic Senate was held on February 24 <sup>th</sup> , 2005 at IIT Kanpur copy of minutes is enclosed at <b>Annexure- IV</b>
5.	BOG 2005.1.12 Feb 6,2005	To consider and approve the Structure of the Finance Committee	The Board approved the Structure of the Finance Committee.	The 1 <sup>st</sup> meeting of the Finance Committee is going to be held in Director's Office at PDPM-IIITDMJ on June 4 <sup>th</sup> , 2005
6.	BOG 2005.1.13 Feb 6, 2005	Approve of the structure of the Building & Works Committee	The Board approved the Structure of the Building & Works Committee.	The 1 <sup>st</sup> meeting of the Building & Works Committee is going to be held on 4 <sup>th</sup> June, 2005 in Director's Office PDPM-IIITDM Jabalpur
7	BOG 2005.1.14	Appointment of Acting Registrar & Secretary BOG	Shri J P Singh has taken over the charge of Acting	A proposal for permanent absorption of Shri J P Singh into



			Registrar on deputation basis with effect from 22/03/2005. A Committee is constituted by the Acting Director to consider and make necessary recommendation for absorption Shri J P Singh as Registrar of the Institute as per suitable terms & conditions framed by the Institute for this purpose.	PDPM-IIITDM J is itemized at item No. 7 of the current agenda
8.	BOG 2005.1.15 Feb 6, 2005	To consider and approve the interim structure of the Faculty and staff strength of the Institute	The Board directed the Institute to pursue this issue with MHRD	Necessary approval has been conveyed by MHRD, which is itemized at item No. 8 of the current agenda.

<b>BOG/ 2005.2.6</b>	<b>To consider the recommendation of the 1/2005 Finance Committee meeting to be held on 4<sup>th</sup> June, 2005. To consider the recommendations of the 2005 /1<sup>st</sup> Meeting of the Finance Committee / 2005/1<sup>st</sup> meeting of the B&amp;WC to be held on 4<sup>th</sup> June, 2005.</b>
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A copy of the agenda for the 1/2005 Finance Committee and the 2005 / 1<sup>st</sup> meeting of the Building and Works Committee to be held on 4<sup>th</sup> June, 2005 is enclosed separately for the perusal of the Board.. **Annexure –V and Annexure VI.** Relevant minutes of the 1/2005 meeting of the Finance Committee / BWC to be held on 4<sup>th</sup> June, 2005 will be presented by the Secretary to the BOG/FC/BWC to the Board with a request to consider and approve the decisions on the following agenda items as recommended by the Finance Committee / BWC.

**(a) To consider the Budget Estimates 2005-06 along with the Annual Accounts 2004-05.**

The Budget Estimates 2005-06 of the Institute are prepared taking into consideration the expected income and expenditure for the year 2005-06 including the saving of the grant of the last year as annexed to the FC agenda.

The Board is requested to approve the Budget Estimates 2005-06 and the Annual Accounts for the financial year 2004-05 considering the recommendations of the Finance Committee. -

**(b) To consider the Delegation of Financial Powers to Acting Registrar / Registrar of the Institute**

The Board is requested to consider and approve the delegation of financial powers to Acting Registrar/Registrar considering the recommendations of the Finance Committee.

**(c) To consider the interim arrangement for leasing Houses / Flats for Faculty / Officer of the Institute**

The Board is requested to kindly consider & approve the interim arrangements for leasing Houses / Flats considering the recommendations of the Finance Committee.

**(d) To consider and authorize Acting Director for appropriation of the unutilized grants-in-aid received of the year 2004-05 and grant in-transit (04-05) received in the financial year 2005-06.**

The Board is requested to kindly consider and approve the recommendations of Finance Committee for appropriation of funds.

**(e) The Board is also requested to consider the administrative approval and financial sanction as recommended by the Building and Works at its 2005/1<sup>st</sup> meetings to be held on 4<sup>th</sup> June, 2005 considering the final recommendations of the Finance Committee.**

<b>BOG/ 2005.2.7</b>	<b>To consider absorption of Shri J P Singh, Acting Registrar into PDPM-IIITDM Jabalpur</b>
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The Board at its 2005/1<sup>st</sup> meeting has authorized the Institute to setup a committee for recommending the Acting Registrar, Shri J P Singh for permanent absorption into PDPM-IIITDM J from IIT Kanpur. Accordingly, a Committee which was setup for this purpose has given necessary recommendations for absorption of Shri J P Singh. A copy of the report will be placed on table for the consideration and approval of the Board.

<b>BOG/2005.2.8</b>	<b>To note the sanction of Posts as approved by the MHRD</b>
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With reference to the proposal of the Institute regarding creation of Faculty and non-teaching (staff) positions for PDPM-IIITDM Jabalpur, the MHRD has approved certain Posts / Positions. A copy of the sanctions received is enclosed at a **Annexure- VII**.



Out of the total 120 Position of Faculty as requested by the Institute the MHRD has approved only 30 Positions. Further, against the total of 253 non-teaching Posts as requested by the Institute for approval, only 29 posts have been sanctioned.

Further, in order to start the academic session form July 2005, action has been initiated for recruiting the faculty numbers. Text of the relevant advertisement at **Annexure -VIII** for the information of the Board.

<b>BOG/ 2005.2.9</b>	<b>To appointment two nominees of the Board on the B&amp;WC of the Institute.</b>
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As per the constitution of B&WC laid down in the MoA of the Institute two nominees of the Board are to be appointed on the B&WC of the Institute.

The relevant extracts from the MoA are appended below.

- “8.a.5. A Civil Engineer not below the rank of Superintendent Engineer in the Govt./Govt. Agency nominated by the Board.
- 8.a.6 An Electrical Engineer not below the rank of Superintendent Engineer in the Govt./Govt. Agency nominated by the Board.”

Accordingly, a letter was addressed to the Commissioner Jabalpur vide letter no. DIR/IITK/2005/103 dated 02/03/2005 requesting to provide a list of officers working in the Government of Madhya Pradesh suitable for nomination on the B&WC.

In response, a list of officers was provided by the Commissioner Jabalpur as enclosed at **Annexure -IX**

The Board is requested to consider nomination of the following two officials of Government of M.P. on the B&WC of the Institute:

1. Shri B K Nema  
Superintending Engineer (Electrical)  
Public Works Department, Jabalpur
- 2 Shri P S Manglani  
Superintending Engineer (Civil)  
Upper Narmda Zone , Bargi Hills, Jabalpur

<b>BOG/ 2005.2.10</b>	<b>Any other item with the permission of the Chair</b>
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# Annexure —I

Nomination of AICTE  
Representative on the  
Board



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

मैदान गढ़ी, नई दिल्ली-110068 MAIDAN GARHI, NEW DELHI-110068. INDIA  
फोन (PHONE) : 91-011-29532707, 29532484 फैक्स (FAX) : 91-011-29535933  
ई-मेल (E-mail) : vc@ignou.ac.in

ह. प्र. दीक्षित

डी.फिल., डी.एस-सी., एफ.एन.ए.एस-सी.

कुलपति

H. P. Dikshit

D.Phil., D.Sc., F.N.A.Sc.

Vice-Chancellor

VC/XII-9/05/7P3

April 7, 2005

Dear Prof. Dhande,

Please refer to your letter DIR/PDPM-IIITDMJ/2005/135 dated 29<sup>th</sup> March, 2005 addressed to the Chairman, AICTE for nomination to the Board of Governors of PDPM-IIITDM Jabalpur. I am enclosing a copy of AICTE letter dated 7<sup>th</sup> February, 2005 addressed to MHRD which contains the nomination of AICTE on the said Board of Governors.

With regards,

Yours sincerely,

( H. P. DIKSHIT )

Prof. Sanjay G. Dhande  
Director  
Pt. Dwarka Prasad Mishra  
Indian Institute of Information  
Technology Design & Manufacturing  
Near Govt. Engineering College  
Jabalpur (M.P.)

To: Shri J P Singh

19/4

cc: D.



अखिल भारतीय तकनीकी शिक्षा परिषद्  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(भारत सरकार का एक सांविधिक निकाय) (A STATUTORY BODY OF THE GOVT. OF INDIA)

F.No. 3-4/2005/Admn.IV

Dt. 07-02-2005

✓ The Director

(T.S. -I)

Ministry of Human Resource Development

Dept of Secondary and Higher Education

Shastri Bhawan

New Delhi 110001

**Subject :** Nomination of AICTE representative on the Board of Governors of Indian Institute of Information Technology, Design and Manufacturing, Jabalpur.

Sir,

I am directed to refer to your letter No. F. 19-9/2004-T.S.I dated 31<sup>st</sup> January, 2005 and to convey that Chairman, AICTE has nominated Professor H.P.Dikshit, Vice Chancellor, IGNOU, New Delhi, as AICTE nominee on the Board of Governors of Indian Institute of Information Technology, Design and Manufacturing, Jabalpur. The telephone numbers of Prof. Dikshit's office are 011-29532707, 2953484.

Yours faithfully,

(Narender Singh)  
Under Secretary

p/c

इंदिरा गांधी खेल परिसर, इन्द्रप्रस्थ एस्टेट, नई दिल्ली - 110002

Indira Gandhi Sports Complex, I. P. Estate, New Delhi -110 002

दूरभाष / Phone : 23392506, 83-65-68, 71, 73-75 फैक्स / Fax : 011-23392554

वेबसाइट / Website : www.aicte.ernet.in



# Annexure —II

Minutes of the 2005/1<sup>st</sup>  
meeting of the BOG held  
on Feb 06, 2005

**PT. DWARKA PRASAD MISHRA INDIAN  
INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN & MANUFACTURING,  
JABALPUR**

**MINUTES  
BOARD OF GOVERNORS  
2005/1<sup>st</sup> MEETING**

**VANUE :GOVT. ENGINEERING COLLEGE, JABALPUR  
DATE : FEBRUARY 6, 2005  
TIME : 1200 HRS. NOON**

**PT. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY DESIGN & MANUFACTURING, JABALPUR  
(BOARD OF GOVERNORS)**

(2005/1<sup>ST</sup> MEETING)

**MINUTES**

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**PT. DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR  
(PDPM - IIITDMJ)**

**1<sup>ST</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON  
FEBRUARY 6, 2005  
AT GOVT. ENGG. COLLEGE, JABALPUR**

**(Draft Minutes of the Meeting)**

**Members Present:**

1. Shri Sudeep Banerjee, IAS
2. Shri Ravi Mathur, IAS
3. Prof. Sanjay G Dhande
  
4. Shri I S Dani, IAS
5. Dr. Manoj Gaur
6. Shri M Fakruddin

**In the Chair**  
**Member**  
**Acting Director, PDPM-**  
**IITDMJ / Director-IITK**  
**– Ex. Officio-Member**  
**Member**  
**Member**  
**Member**

**Special Invitees:**

1. Shri J P Singh
2. Shri R K Sachan

**Dy. Registrar, IITK**  
**Dy. Registrar, IITK**

1.	<b>(a) Welcome address by the Chairman, Board of Governors.</b> <b>(b) Introduction of the members by the Chairman</b> <b>(c) Introductory remarks by Sri Ravi Mathur, IAS, JS(T), MHRD</b>
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- (a) At the outset, the Chairman, Board of Governors, PDPM-IITDMJ & the Additional Secretary, MHRD Sri Sudeep Banerjee, IAS, welcomed the members present and explained about the objectives behind the decision of the Govt. of India for establishment of the Pandit Dwaraka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing, Jabalpur. He emphasized on the emerging role of Design and Manufacturing in the modern technical education. The defence organizations situated around Jabalpur are visualized to be amongst the beneficiaries of this move for establishing the Institute.

- (b) The Chairman introduced the other members present to the Board. The members were thanked and congratulated on their joining the Board which would be highly beneficial to the growth of the Technical education as well in tune with the needs of the Industry.
- (c) In his introductory remarks, Sri Ravi Mathur, IAS, Joint Secretary briefly recalled the major points made available in the Project Report that recommended for establishment of the Institute. He appreciated the fact that Globalization has brought about sea-changes in the market and industrial environment. The academia is expected to equip and train the human resource with new technological tools and techniques. The modern educational Institutes of this kind are expected to provide solutions for the challenges being posed by the competitive environment in the wake of new economic order.

Then, the Hon'ble Chairman had taken up the agenda items for discussion as per the order:

<b>2.</b>	<p><b>To take on record the chronology of the events took place for establishment of the Institute.</b></p> <p><b>(a) Adoption of memorandum of Association and Articles thereon including adoption of constitutions of BOG of the Institute.</b></p>
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The Board noted and took on record the events that took place for establishment of the Institute and adopted the Memorandum of Association and Articles thereon including the constitution of BOG of the Institute.

<b>3.</b>	<p><b>To consider and approve adoption of the name of the Institute as Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design &amp; Manufacturing Jabalpur (PDPM - IIITDMJ).</b></p>
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The Board resolved that the Institute be called as 'Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur' (PDPM - IIITDMJ).



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| <b>4.</b> | <b>To consider the program of Shilanyaas and Inauguration of the Institute by the Hon'ble HRM on February 7, 2005.</b> |
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The Board noted the program of Shilanyaas and inauguration of the Institute by the Hon'ble Minister of HRM on February 7, 2005 and reviewed various arrangements being made for making the event successful. The Board has authorized the Acting Director to take all the necessary decisions for making the arrangements in respect of the programs scheduled for Foundations Stone Laying Ceremony and the Inauguration of the Institute.

The Board has authorized the Acting Director for drawing the required funds from IIT Kanpur and expend as per the requirement, which would be reimbursed to IIT Kanpur on receipt of initial grants from the MHRD.

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| <b>5.</b> | <b>To consider and approve the interim arrangements for leasing of Buildings, Hostels and other Infrastructure for the Institute.</b> |
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The Board has authorized the Institute to make suitable arrangements for acquiring various facilities on a lease / rent basis for an initial period of two years.

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| <b>6.</b> | <b>To consider and take on record the acquisition of the plots of land for the Institute.</b> |
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The Board took on record the acquisition of the Plots of land for the Institute as per the details available at Annexure V of the agenda notes.

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| <b>7.</b> | <b>To consider and approve the UG Students' Admission through All India Engineering Entrance Examination (AIEEE).</b> |
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The Board resolved that the admission of students into UG courses be made through AIEEE, conducted by CBSE, New Delhi, duly liaising with CBSE and the Chairman, AIEEE.

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| <b>8.</b> | <b>To consider and approve the size of students' intake for the academic year 2005-06.</b> |
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It is proposed that in the 1<sup>st</sup> year of its inception, the Institute shall admit 20 students each in three departments viz., Electrical Engineering, Mechanical Engineering and Computer Science & Engineering. The total intake for the three departments shall be 60 students besides observing the quota for Reserved Categories as per the rules of the Govt. of India.

The Board approved the proposal for admission of 60 General Category Students and Reserved Category Students as per the rules of the Govt. of India, for the academic year 2005-06 (1<sup>st</sup> batch) in the Institute in various departments as proposed

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| 9. | To consider and approve adoption of Academic Calendar for the year 2005-06 of the Institute. |
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The Board approved for adopting the academic calendar of the Institute for the year 2005-06 as placed at **Annexure VI** of the agenda.

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| 10. | To consider and approve the Fee structure for various courses of the Institute. |
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The Board approved for adopting the proposed Fee Structure for the Institute as placed at **Annexure VII**.

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| 11. | To approve the constitution of the Academic Senate of the Institute. |
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The Board noted and adopted the constitution of the Senate as mentioned at Rule No. 6 of "Rules of Institute" as mentioned in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur.

And

the Board authorized the Acting Director of this Institute to formulate the Academic Senate in the capacity of the Chairman, Senate duly obtaining the approval of the Chairman, BOG. It is also noted that the Senate members be drawn from amongst the faculty of IIT Kanpur and other organizations. Total number of the Senate shall be put at 10 to start with.

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| 12. | To consider and approve the structure of the Finance Committee. |
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The Board resolved to adopt the proposed structure of the **Finance Committee** as mentioned at Rule No. 7 of "Rules of the Institute" as mentioned in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur.

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| 13. | To consider and approve the structure of Building and Works Committee. |
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The Board resolved to adopt the proposed structure of the **Building and Works Committee** as mentioned at Rule No.8 of "Rules of the Institute" as incorporated in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur (Annexure II), and authorizing the Acting Director to formulate the interim BWC in order to start the work of the Institute.

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| 14. | To consider appointment of Acting Registrar and Secretary to the Board of Governors. |
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The Board noted the temporary arrangements made by the Acting Director by deputing Sri J.P. Singh, Deputy Registrar (F&A), IIT Kanpur to discharge the duties of Officer-in-Charge (F&A) of PDPM - IIITDMJ and appointing him as the Acting Registrar and Secretary to the BOG till further arrangements are made.


Further, the Board also resolved to authorize the Acting Director to constitute a committee to consider and make necessary recommendation for absorption of Sri J.P. Singh as Registrar of the Institute as per the suitable terms and conditions framed by Institute for this purpose

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| <b>15.</b> | <b>To consider and approve the interim structure of faculty and staff strength of the Institute.</b> |
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The Board noted the proposed faculty and staff structure of the Institute as shown at Annexure VIII of the agenda notes and accorded its approval for the same. The Board directed the Institute to pursue this issue with MHRD for its necessary sanction.

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| <b>16.</b> | <b>Any other item with the permission of the Chair</b> |
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The meeting ended with a vote of thanks to the Chair.

  
(J P Singh) 25/11/05

Secretary to the Board of Governors

Minutes approved

  
Chairman  
Board of Governors



# Annexure –III

Confirmation on  
U G Admission  
through AIEEE

0512-2590260

**All India Engineering Entrance Examination 2004**  
**CENTRAL COUNSELLING BOARD**  
Ministry of Human Resource Development  
Government of India  
H.Q.: Delhi College of Engineering  
Bawana Road, Delhi -110042

Tel.: 011-27871031

Fax: 011-27871023

No.F.CCB/Secretariat/2004/

Dated:

Shri Pitam Singh  
HOD (Spl. Exam),  
Central Board of Secondary Education,  
Shiksha Sadan, 17, Rouse Avenue Institutional Area,  
New Delhi-110002.

Sub: Inclusion of name of Pandit Dwarka Prasad Misra Indian Institute of  
Information Design & Manufacturing as Participating Institute

Sir,

I am directed to enclose herewith a copy of letter No. DIR/IITK/2005/75, dated 17.02.2005, received from the Director, IIT, Kanpur and the Acting Director of Pandit Dwarka Prasad Misra Indian Institute of Information Design & Manufacturing, the contents of which are self-explanatory. You are therefore, requested to kindly include the name of "Pandit Dwarka Prasad Misra Indian Institute of Information Design & Manufacturing" in the list of Participating Institutes and display on your web site for information to all concerned under intimation to this office.

Yours faithfully

(DR.K.SINGH)  
SECRETARY, CCB

Encl: As above

No.F.CCB/Secretariat/2004/ 809

Dated: 3-3-05

Copy to: ✓ Prof. Sanjay G. Dhande, Director, Indian Institute of Technology,  
Kanpur-208016 for information.

(DR.K.SINGH)  
SECRETARY, CCB

**Pt. Dwarka Prasad Mishra Indian Institute of Information  
Technology Design & Manufacturing Jabalpur**

**DIRECTOR'S OFFICE**

**IITK Camp Office:**

पत्रालय - आई. आई. टी., कानपुर - 208

Post Office - I.I.T., Kanpur - 208 (

**Jabalpur Campus :**

Near Govt. Engineering College,

Dr. K. Singh  
Secretary  
Central Counselling Board  
All India Engineering Entrance Examination 2005  
Ministry of Human Resource Development  
Government of India  
H.Q. Delhi College of Engineering  
Bawana Road  
DELHI 110 042

Dear Dr. Singh,

**Reference Letter No. CCB/Secretariat/ 1/2005/930-966 dated April 21, 2005**

I have been directed to enclose the information as desired by you vide the letter cited at reference. In case you need any more information, please let us know.

Thanking you

Sincerely yours



Phalguni Gupta

Professor  
Department of Computer Science & engineering  
Indian Institute of Technology Kanpur  
Kanpur 208 016  
Phone 0512 259 7647 (O)



## **PANDIT DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING JABALPUR**

Vision of the institute is to become an academic institution of excellence that would facilitate and promote the competitive advantage of Indian products and manufacturing in global markets. The mission of the institute is to be Global Centre of Excellence in Design and Manufacturing Education and Research in the country. The primary goals of the institute are as follows:

- ◆ It would provide education and training, at both undergraduate and postgraduate levels, to persons of outstanding abilities who would provide leadership to Indian Industry in globally competitive economic environment.
- ◆ It would carry out advanced research and development activities in design and manufacturing technologies, both on its own and on sponsorship basis for the industry.
- ◆ It would provide distance learning and continuing education programmes for faculty/ scholars from other institutions and industry personnel.
- ◆ It would organize conferences, seminars, workshops and such other activities for the dissemination of knowledge to industry.

There is a need to have continuous up-gradation of curriculum to meet emerging demands of the industry, provision for high quality of service and infrastructure, improvement in the competence of faculty, relevance of R&D in institutions, professional work environment etc. Considering these, it is planned that the institution will be developed as Industry-driven Institutes with governance and management structure designed specifically for this purpose.

PDPM IITDMJ shall offer Four Year Undergraduate degree in Computer Science & Engineering, Electrical Engineering and Mechanical Engineering. Emphasis will be given on synthesis, creativity, hands-on experience, innovation, communication and entrepreneurship. Learning would be largely based on real-world situation in different sectors. This would bring in concept of verticals which could be (a) Automobile sector, (b) Aerospace and defense sector, (c) Industrial Machinery sector, (d) Engineering Services sector, (e) High-tech Electronics and (f) Consumer Durables/ Life-style Products etc. For each vertical, key industry players would be identified and invited to partner with the institute for both academic and research activities.

Curriculum is designed in consultation with industry partners in a way that allows the motivated student to pursue special areas and interests. There are some important notions that have been used while designing the curriculum:

- ◆ A good level of learning takes place when the concepts being taught are applied in problem solving situations.
- ◆ Learning, which is deep, occurs best when the student has tried to apply it in an unstructured design situation.
- ◆ An exceptionally motivated student with a passion to build something can overcome lacuna in his formal background through self-learning.
- ◆ The compulsory part of the curriculum should be lean. Elbowroom should be left for interested students to pursue other interests.
- ◆ Finally, "to learn how to learn" is more important than any specific knowledge the student learns in the programme.

To ensure holistic education, subjects like sociology, behavioral science, organization design, marketing strategy, linguistics, languages, and business law, intellectual property should also be pursued and taught mainly through adjunct faculty.

In order to foster a spirit of innovation in industry, a Design Studio Park will be co-located with the institute. This park will house design studios of industrial houses. Industrial houses can groom these studios as idea factories for their future endeavors. This innovation and incubation facility will use the infrastructure of the institute and run it smoothly.

## Fee Structure

Head	General	SC/ ST
One time Payment	Rs. 2150	Rs. 2150
Payable every semester	Rs. 18215	Rs. 4715
Refundable caution deposit	Rs. 4000	Rs. 4000
Total fees payable at the time of admission	Rs. 24365	Rs. 10865

In addition to this, Rs. 2000 will be charged as refundable mess caution deposit for joining the mess in the hostel.

## Seat Matrix :

Branch	General	SC	ST	PH	Total
Computer Science & Engineering	20	4	1	1	26
Electrical Engineering	20	4	1	1	26
Mechanical Engineering	20	4	1	1	26
Total	60	12	3	3	78

**Eligibility Criteria :** Same as notified by CBSE

**Fee Refund Rules :** The caution deposit amount will be refunded In case a candidate who has been allotted a seat at PDPM IITDMJ does not join the institute.

**Hostel Facilities:** It is planned to have separate hostels for boys and girls with modern amenities such as internet connection in each room, well furnished common room, gymnastic room, dining area with modern facilities, games and sports area, Till the hostels are made available on the campus, private hostels are taken over for the allotment at the rent that will be specified at the time of joining.



**PT. DWARKA PRASAD MISHRA INDIAN  
INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR  
(PDPM-IIITDMJ)**

**1<sup>ST</sup> MEETING OF THE ACADEMIC SENATE HELD ON  
FEBRUARY 24, 2005 AT IIT, KANPUR**

**(Minutes of the Meeting)**

**Members Present:**

(i)	Prof. S G Dhande	Chairman (Ex-Officio)
(ii)	Prof. S Bhargava	Member (Academic Coordinator)
(iii)	Prof. Kripa Shankar	Member
(iv)	Prof. M S Kalra	Member
(v)	Prof. S K Agarawal	Member
(vi)	Prof. Anjan Ghosh	Member
(vii)	Prof. Phalguni Gupta	Member
(viii)	Prof. N S Vyas	Member
(ix)	Prof. Gautam Bishwas	Member
(x)	Shri J P Singh	Acting Registrar and Secretary

**Special Invitees:**

(i)	Dr. A Chatterjee	Senior Research Engineer
(ii)	Sri R K Sachan	Dy. Registrar



1.	<b>Welcome address by the Chairman, Academic Senate.</b>
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At the outset the Chairman Academic Senate Prof S G Dhande Acting Director, PDPM-IIITDMJ welcomed the members present and explained about the objectives behind the decision of the Govt. of India for establishment of Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing as a modern technical institution. The Institute is established to promote the competitive advantage of Indian products and manufacturing in global markets and prove itself to be a global centre of excellence in design and manufacturing both in education and research in the country. This Institute is expected to provide solutions for the changes being posed by the competitive environment in the wake of new economic order.

Then, the Chairman took up the agenda items for discussion as per the order.

2.	<b>To take on record the Chronology of the events took place for establishment of the Institute.</b>
----	--

The Academic Senate noted and took on record the events that took place for establishment of the Institute.

3.	<b>Adoption of the Project Report of PDPM-IIITDM Jabalpur.</b>
----	--

The Project report of PDPM-IIITDMJ as adopted by the BOG in its 1<sup>st</sup> meeting held on Feb. 6, 2004 was placed before the Senate. The Act. Director informed the Senate that at the first stage, a 4-year Bachelor's degree programme in Mechanical Engineering, Electrical Engineering and Computer Science & Engineering will be started. Subsequently, a 5-year Dual degree Programme with specialization either in Design Engineering or Manufacturing will be initiated.

The Academic Senate viewed the Project report of PDPM-IIITDM J and adopted the same (as adopted by BOG). (Annex-IV of the Agenda)

4.	<p>(i) <b>The admission Procedure for PDPM-IIITDMJ for the Academic Session 2005-06 as approved by BOG.</b></p> <p>(ii) <b>Academic Calendar of PDPM-IIITDMJ for Academic Session 2005-06 as approved by BOG.</b></p>
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- (i) It was informed to the Senate that the proposal of admission for UG students through All Indian Engineering Entrance Examination (AIEEE) as done by other IITs had been approved by the Board in its first meeting held on 6<sup>th</sup> Feb 2004. It was also informed to the Senate that letters No. DIR/IITK/2005/75 dt. 17/02/2005 to Chairman AIEEE and No. DIR/IITKI/2005/75 dt. 17/02/2005 Chairman CBSE are already sent for their information and necessary action, and further persuasion will be made in this connection. Presently, the number of students in general category will be 60 (20 students each in Computer Science, Electrical Engineering, Mechanical Engineering departments) besides observing the quota for reserved categories as per rule of the Govt. of India. (Annex-V of the Agenda)
- (ii) It was also informed to the Academic Senate that the Academic Calendar of PDPM-IIITDMJ for the academic session 2005-06 is prepared on the line of IIT Kanpur which is tentative and is based on the assumption that the admission formalities will be completed by July 15 through AIEEE. The calendar will be revised, if needed. (Annex-VI of the Agenda)

The Academic Senate took on record the admission procedure and Academic Calendar PDPM-IIITDM Jabalpur for the academic session 2005-06.

5.	The Course Structure of the 1 <sup>st</sup> Semester for Students to be admitted (2005-06)
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The Course Structure of the 1<sup>st</sup> Semester for Students of PDPM-IIITDM Jabalpur was placed before the Academic Senate. The Academic Senate approved the Course Structure (1<sup>st</sup> Semester) with a change in HSS English and Technical Writing as (2-2-0-4) in place of (3-0-0-4). It was also agreed that the contents of the above Courses be placed before the next meeting of the Senate. (Annex-VII of the Agenda)

The Senate opined that a compulsory Physical Education part be incorporated in the curriculum.

6.	Any other item with permission of the Chair.
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It was also discussed in the meeting that Continuing Education Programme be conducted by the Faculty members of IIT Kanpur, IIMs and other Institutes at and around Jabalpur to spread the message that the PDPM-IIITDM has been established at Jabalpur. This should be done before the commencement of academic session in July.

The meeting ended with a vote of thanks to the Chairman.

  
J P Singh 01/03/05

Secretary to the Academic Senate

Minutes Approved

  
Chairman 1-3-05  
Academic Senate



# Annexure —V

Agenda of the  
2005/1<sup>st</sup> meeting of  
the Finance  
Committee

**Pt. Dwarka Prasad Misra Indian Institute of  
Information Technology, Design &  
Manufacturing, Jabalpur**

**Agenda  
Finance Committee  
2005/1<sup>st</sup> Meeting**

**Venue :** Director's Office, PDPM-IIITDMJ,  
GEC Campus, Jabalpur  
**Date:** June 4, 2005  
**Time:** 1200 Hrs

**Agenda,  
Finance Committee,  
2005/1<sup>st</sup> Meeting**

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<b>Item No.</b>	<b>Item</b>	<b>Page No.</b>
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FC 2005.1.2	To consider the Budget Estimates 2005-06 along with the actual expenditure of (Annual Account) 2004-05	3-6
FC 2005.1.3	To consider the administrative approval and financial sanction as recommended by the Building and Works Committee at its 2005/1 <sup>st</sup> meeting to be held on 4 <sup>th</sup> June, 2005	7
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FC 2005.1.7	Any other item with the permission of the Chair.	8



<b>FC 2005.1.1</b>	<b>Director's overview report</b>
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The Director's overview report in order to apprise the Finance Committee on the major events that took place during the recent past will be tabled at the time of the meeting for the consideration of the Finance Committee.

<b>FC 2005.1.2</b>	<b>To consider the Budget Estimates 2005-06 along with the actual expenditure of (Annual Accounts) 2004-05</b>
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This Budget Estimates 2005-06 of this Institute are prepared taking into consideration the expected income and expenditure for the year 2005-06 including the savings of the grant of the last year. The actual expenditure for the year 2004-05 (Annual Account 04-05) is also shown here under:

**Part -I**

Sl. No.	Heads of Expenditure	Actuals 2004-05 (Rs. In Thousand)	Budget Estimate 2005-06 (Rs. in lakhs)	Remark
<b>A.</b>	<b>Salary Components</b>			
1.	Pay and allowances	29023(T.A.)	96.03	
2.	Retirement benefits GPF and CPF	-----	25.00	
	<b>Total (A)</b>	<b>29023.00</b>	<b>121.03</b>	
<b>B.</b>	<b>Non Salary Components</b>			
3.	Students scholarship	-----	05.00	
4.	Administrative Expenditures	2600308.00	50.00	(Including paper advertisement of Faculty / Non Faculty)
5.	Department Expenses	-----	80.00	CSE-25 lakhs, Mech. Engg. – 25 lakhs, Elect. Engg. – 25 lakhs, other Dept. Phy., Chem., etc. 5 lakhs
6.	Library Services	-----	50.00	Books – 20 lakh, Journal – 30 lakh
7.	Computing Facilities, Computer Centre & Automation	-----	50.00	
8.	Student support services Student Activity Centre	-----	10.00	
9.	Hostel Facilities/Subsidy	-----	20.00	
10.	Transport Subsidy	-----	10.00	

11.	Health Facilities	-----	15.00	
12.	Water & Electricity	-----	30.00	
13.	House Keeping & Maintenance	-----	16.00	
	<b>Total (B)</b>	<b>26,00,308</b>	<b>336.00</b>	
	<b>Total (A+B)</b>	<b>26,29,331</b>	<b>457.03</b>	

**Part – II**  
**Development Plan**

Sl.No.	Name of the Works	Actuals 2004-05	Budget Estimate 2005-06 (Rs. in lakh)
1.	Renovation of IT Building of GEC Ranjhi, Jabalpur		15.00
2.	Electrical Works		20.00
3.	Boundary wall of new campus at Mahagawan		150.00
4.	Lecture Hall (One) 4 class rooms each of 70 seats		250.00
5.	Boys' Hostel (Phase I)		250.00
6.	Residential Buildings, Directors' residence, 6 quarters Type III for teachers & officers (Phase I)		125.00
7.	Laboratory (Phase I)		250.00
8.	Campus Development Roads / Tube wells / Overhead Tanks / Sports & Games Facilities for students (Phase – I)		100.00
9.	Equipments including office & Laboratory equipments		300.00
10.	Vehicles Bus – 1 Car – 1 Jeep – 1		25.00
11.	Initiation grant to Faculty		20.00
	<b>Total Part - II</b>		<b>1505.00</b>
	<b>Add Part – I</b>		<b>457.03</b>
			<b>1962.03</b>
	Less grant received but not utilized upto 31.03.2005		<b>(-) 373.71</b>
			<b>1588.32</b>
	Less income from Fees from students & interest on fixed deposit		<b>(-) 30.00</b>
			<b>1558.32</b>



The Institute has a savings of Rs. 373.71 lakhs due to non-utilization of grant already received in 2004-05 (including the grant in Transit received in 2005-06 for the last year) and also an expected income of Rs. 30 lakhs from Fee of the students and interest on fixed deposits.

Hence, the Institute will need a total Rs. 1558.32 crore in the financial year 2005-06 for committed expenditure as shown in Part –I Budget as well as for development activities of the Institute as shown in Part – II Budget.

The actual expenditure for the year 2004-05 is Rs. 26,29,331/-. Out of the total expenditure, a sum of Rs. 18,94,537/- was paid to Indian Publicity Bureau for the advertisement of the laying ceremony of the Institute and other expenditure were met on decoration, white washing of IT Building of GEC (PDPM-IITDM office), Rs. 1,20,000/- Tent house Rs. 1,46,157/- , Catering services Rs. 54,500/- T.A., Hire of vehicles, staying at Hotel of VIPs' and other expenditure.

The Finance Committee may kindly consider and recommend the Budget Estimates 2005-06 along with the Annual Account 2004-05 to the Board of Governors for approval.



# Annual Accounts 2004-05

## Balance Sheet

Liabilities		Assets		Receipt & Payment (on Actual Cash Book basis)
Deposit Dt. 25-01-2005	Rs. 1000.00	Expenditure as per schedule	Rs. 26,29,331.00	Receipt Rs.1,06,51,000.00
Fund Received from IITK on 28-01-05 through Electronic Transfer to SBI, GEC Branch	Rs. 5,00,000.00	Investments	Rs 50,00,000.00	Payment Rs. 31,30,331.00
Received as Grant from MHRD Vide Cheque No. 1644678 & 156143 Dated: 7-02-2005	Rs.1,00,00,000.00	Refund of Advance	Rs. 6,51,000.00	Fixed Deposit Rs. 50,00,000.00
Dated 8-02-2005 Receipt through refund of advance by Sri Anil Kumar	Rs. 1,50,000.00	Grants in Transit	Rs. 3,00,00,000.00	
Fund receivable vide sanction F.No. 26-9/2004-T.S. 1 Dated 31-03-2005 but actual fund received on 29/04/2005 under plan	Rs.3,00,00,000.00			
Less grant receivable	Rs.4,06,51,000.00	Total	Rs. 3,82,80,331.00	Balance in Bank Rs. 23,70,669.00
Less fixed deposit Rs. 25 lakhs in SBI, GEC branch	Rs.3,00,00,000.00	Closing Balance in Bank	Rs. 23,70,669.00	
Rs. 25 lakhs in UBI, Ranjhi branch	Rs.1,06,51,000.00	Total Grant	Rs. 4,06,51,000.00	
Less Refund of advances	Rs. 50,00,000.00			
Less Expenditure upto 31-03-2005	Rs. 56, 51,000.00			
Closing Balance in SBI, GEC, branch	Rs. 6,51,000.00			
	Rs. 23,70,669.00			

(A sum of Rs. 6,51,000/- drawn as advance is refunded Rs. 5,00,000/- by cheque no. 544518 dt. 14-02-2005 and Rs. 1000/- by adjustment and Rs. 1,50,000/- advance drawn from PDPM- IIITDM (J) on 5-02-2005 and refunded on 8-02-2005 as shown in the receipt side.)

<b>FC 2005-1-3</b>	<b>To consider the administrative approval and financial sanction as recommended by the Building and Works Committee at its 2005/1<sup>st</sup> meeting to be held on 4<sup>th</sup> June, 2005</b>
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The minutes of the 2005/1<sup>st</sup> Building and Works Committee meeting to be held on June 4, 2005 will be conveyed orally by the Secretary to the BWC / FC for its consideration. The Finance Committee is requested to recommend the proposal as submitted by the B&WC to the Board of Governors for approval. Relevant agenda paper and enclosed for necessary perusal and reference of the Finance Committee. **Annexure - I**

<b>FC 2005-1-4</b>	<b>Delegation of Financial Powers to Acting Registrar / Registrar, PDPM-IIITDM Jabalpur</b>
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The Institute has started functioning in the Government Engineering College Campus, Ranjhi, Jabalpur. Now various expenditure are being made on academic programmes, developmental activities including primary workings for new campus at Mahgawan near Dumna.

This Institute has its account in SBI, GEC Branch, Ranjhi and grant in aid is being received in this A/C. To complete the activities of the Institute delegation of certain financial powers to Registrar/Acting Registrar is necessary.

Hence, it is proposed to delegate the following financial powers to the Registrar/Acting Registrar of the Institute:-

1. Registrar/Acting Registrar will sanction a contingent advance upto Rs. 20,000/- and Non-Contingent advance upto Rs. 50,000/- at a time considering the need of works at his own responsibility.
2. The operation of A/c. of PDPM-IIITDM Jabalpur (SBI, GEC Campus, UBI Ranjhi) will be made by the Registrar/Acting Registrar under his own responsibility.
3. In case of Construction works, repair and maintenance, the expenditure will be made on the basis of the bill prepared by the Junior Engineer and checked / passed by the Technical Officer / Executive Engineer duly approved by the Acting Director. The cheque will be signed by the Registrar / Acting Registrar as per the bills (duly checked/ passed by the above officer) authorized for the purpose.

The Finance Committee is requested to approve the above arrangement and recommend the same to the Board for approval.



<b>FC 2005-1-5</b>	<b>To consider and approve the interim arrangement for taking Houses/Flats for Faculty / Officer of the Institute on lease</b>
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The Institute is has planned to start the academic programmes including the admission for UG Students through All India Engineering Entrance Examination (AIEEE) w.e.f. July 2005. The Institute has advertised the Faculty Positions in the national New Papers. The Institute needs some residential houses/flats for the faculty / officers who are likely to join the Institute in the month of late June/July 2005.

Since this Institute is new, no infrastructure of its own is available and the only alternative is to find out houses/flats on lease basis / from Govt./Semi Govt. organizations.

The Finance Committee is requested to approve the use of the above facility on a lease basis for an initial period of two years, duly authorizing the Acting Director for payment of the lease charges to the private party / Govt. / Semi Govt. organization as per terms on mutual agreement and recommend it to the Board for approval.

<b>FC 2005-1-6</b>	<b>To consider and authorize Acting Director of the Institute for appropriation of the unutilized grants of the financial year 2004-05 and Grants in-Transit of financial year 2004-05 (received in the financial year 2005-06).</b>
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The Institute has received Rs. 1,00,00,000 (One Crore) in the month of February 2005 on the day of the inauguration of the Institute by the Hon'ble Minister of H.R.D. Shri Arjun Singh and Rs. 3,00,00,000 (Three Crore) sanctioned in the financial year 2004-05 vide No. FN-26-9/2004-TS1 dated 31/3/2005 but actually received on 29/04/2005 by the Institute (Financial year 2005-06).

Out of the total amount Rs. 4,00,00,000 (Four Crore), the Institute could utilize a sum of Rs 26,29,331/- only as on 31/03/2005 leaving a sum of Rs. 3,73,70,669/- as unutilized.

The Finance Committee is requested to allow the appropriation of the balance-unutilized amount of Rs. 3,73,70,669/- in the current financial year 2005-06 and recommend it to the Board for approval.

<b>FC 2005-1-7</b>	<b>Any other item with the permission of the Chair.</b>
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# Annexure —VI

Agenda of the  
2005/1<sup>st</sup> meeting of  
the Building &  
Works Committee

**Pt. Dwarka Prasad Misra Indian Institute of  
Information Technology, Design &  
Manufacturing, Jabalpur**

**Agenda  
Building & Works Committee  
2005/1<sup>st</sup> Meeting**

**Venue :** Director's Office, PDPM-IIITDMJ,  
GEC Campus, Jabalpur  
**Date:** June 4, 2005  
**Time:** 10:00 Hrs

**Pt. Dwarka Prasad Misra Indian Institute of Information  
Technology, Design & Manufacturing, Jabalpur**

**AGENDA  
Building & Works Committee  
2005/1<sup>st</sup> Meeting**

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B&WC 2005.1.2	Delegation of powers to various officials for building works.	7-10
B&WC 2005.1.3	Appointment of an Architect.	



**Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY DESIGN & MANUFACTURING JABALPUR**

**Name of work** Construction of boundary wall for the campus of PDPM, IITDM, Jabalpur (partial length of 4 km).

**Head of Account** Chargeable to Plan budget

The Detailed estimate amounting to Rs. 1,07,65,381.00 (One Crore Seven Lacs Sixty Five Thousand Three Hundred Eighty One Only) is framed to meet the probable cost of above mentioned work.

**History:**

- 1.0 The District Administration has allocated & demarcated 250 acres of land for the campus of PDPM, IITDM, at Mahgawan, Jabalpur.
- 2.0 The total periphery of the demarcated land is about 6.00 km. It is proposed to construct the ornamental boundary wall on the two roadsides of demarcated land, which will be about 2.00 km and for balance 4.00 km it is proposed to construct brick masonry boundary wall.

**Specifications:**

- 1.0 345 mm thick brick work in a cement mortar 1:6 with a pillar of 575 x 575 at a distance of 3.00 mtr.
- 2.0 The brick masonry foundation of 600 mm below the ground.
- 3.0 The height of the brick wall above the ground shall be 2.10 mtr.
- 4.0 The cement concrete coping on the top of the wall.

**Rates:**

DSR 2002 enhanced by cost enhancement @ 16.67% as applicable at Jabalpur and market rates in respect of non-schedule items.

**Period of work:** 9 (Nine) months

**Mode of Execution:** Thro' call of competitive tenders

  
(Rajeev Garg)  
Executive Engineer

# ABSTRACT OF COST

Name of Work : Construction of brick masonry boundary wall (2.10 m height ) of PDPM-IIITDM J at Mahgawan, Jabalpur

SUB-HEAD	AMOUNT
SH 1 EARTH WORK	217686.00
SH 2 CONCRETE WORK	899112.00
SH 3 REINFORCED CEMENT CONCRETE	15776.00
SH 4 BRICK WORK	7069668.00
SH 5 FINISHING	737616.00
SH 6 Misc.	18594.00
<u>Total</u>	<u>8958452.00</u>
Add Cost Index @ 16.67 %	1493374.00
Total	10 451 826.00
Add Contingencies @ 3.00 %	313555.00
Grand Total	<u><u>10 765 381.00</u></u>

(Rupees One Crores Seven Lakh Sixty Five Thousand Three Hundred Eighty One Only)

  
Executive Engineer

## ABSTRACT OF COST-ORIGINAL ESTIMATE

Name of Work : Construction of brick masonry boundary wall (2.10 m height ) of PDPM-IIITDM J at Mahgawan

Item No.	Sub-heads and item of work	Qty	Rate	Per	Amount	Total
			Rs. P.		Rs. P.	
	<b>SH 1 EARTH WORK</b>					
1.1	Earth work in excavation in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan) including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.					
(a)	All kinds of soil.	2120 cum	93.55	cum	198 326.00	2.8.1
1.2	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	640 cum	30.25	cum	19 360.00	2.26
	<u>SubTotal</u>				<u>217 686.00</u>	
	<b>SH 2 CONCRETE WORK</b>					
2.1	Providing and laying in position cement concrete of specified grade excluding the cost of centring and shuttering - All work upto plinth level :					
(a)	1:5:10 (1 cement : 5 coarse sand : 10 graded stone aggregate 40 mm nominal size)	320 cum	1 289.15	cum	412 528.00	4.5.10
2.2	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets etc. upto floor five level, excluding the cost of centring, shuttering and finishing :					
(a)	1:2:4 (1 Cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size)	80 cum	2 048.75	cum	163 900.00	4.6.3
2.3	Centring and shuttering including strutting, propping etc. and removal of form work for :					
(a)	Retaining walls, return walls, walls (any thickness) including attached pilasters, buttresses plinth and string courses fillets etc.	1720 sqm	106.40	sqm	183 008.00	4.9.2

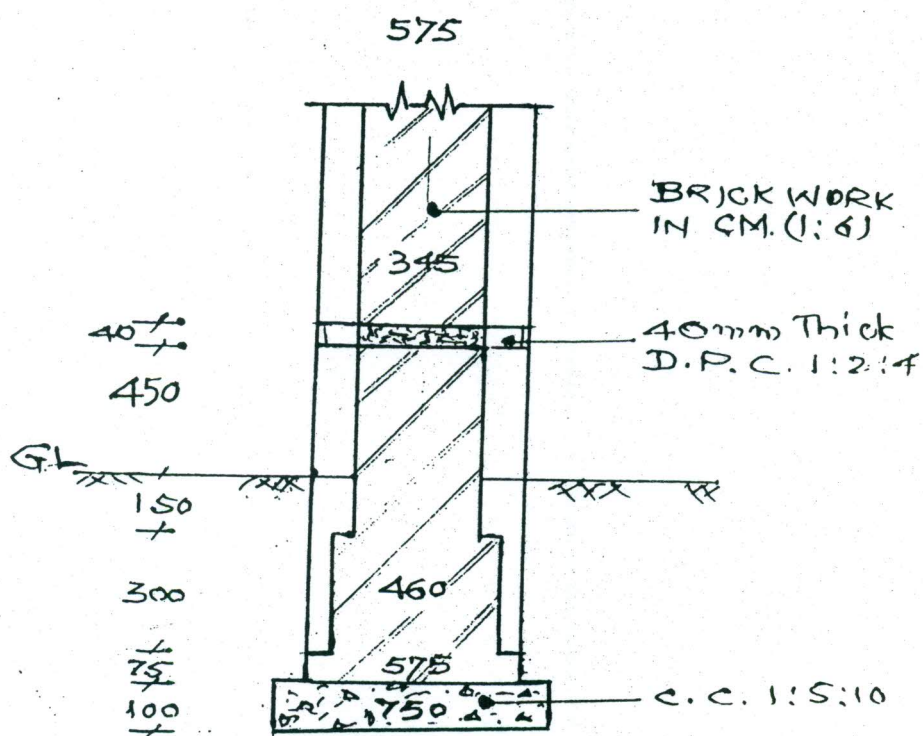
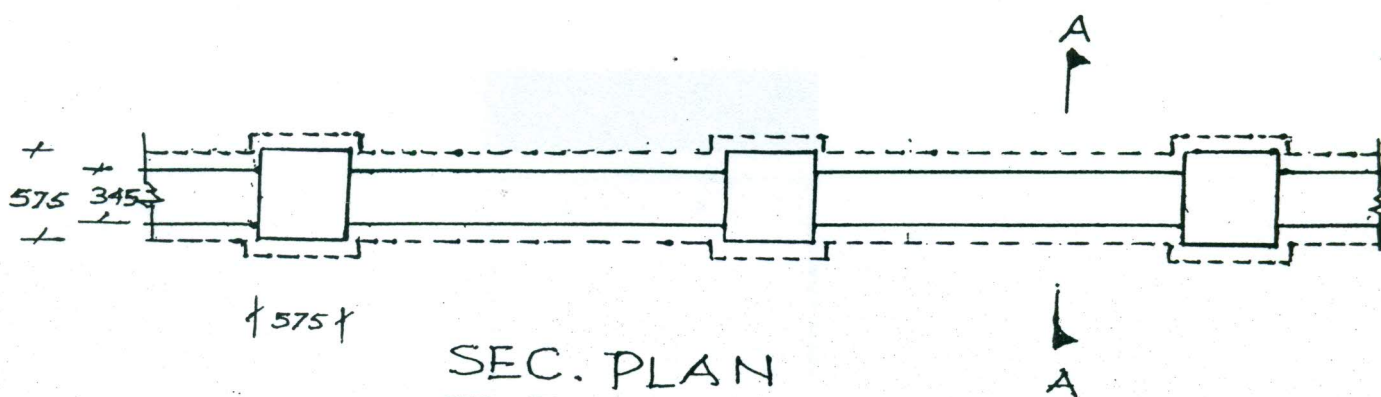


Item No.	Sub-heads and item of work	Qty	Rate	Per	Amount	Total
			Rs. P.		Rs. P.	
2.4	Providing and laying damp-proof course 40mm thick with cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 12.5mm nominal size).	1560 sqm	84.60	sqm	131 976.00	4.24
2.5	Extra for providing and mixing water proofing material 'Impermo' or equivalent in cement concrete work @ 1 kg per 50kg of cement.	400 per 50	19.25	r 50 kg cement	7 700.00	4.26
	<u>SubTotal</u>				<u>899 112.00</u>	
	<u>SH 3 REINFORCED CEMENT CONCRETE</u>					
3.1	Centring and shuttering including strutting, propping etc. and removal of form for :					
(a)	Lintels, beams, plinth beams, girders, bressumers and cantilevers.	80 sqm	87.95	sqm	7 036.00	5.14.5
3.2	Reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete.					
(a)	Cold twisted bars	400 kg	21.85	kg	8 740.00	5.29.3
	<u>SubTotal</u>				<u>15 776.00</u>	
	<u>SH 4 BRICK WORK</u>					
4.1	Brick work with F.P.S. bricks of class designation 75 in foundation and plinth in :					
(a)	Cement mortar 1:6 (1 cement : 6 coarse sand)	4640 cum	1 384.50	cum	6 424 080.00	6.1.14
4.2	Extra for brick work in superstructure above plinth level upto floor V level.	2760 cum	206.40	cum	569 664.00	6.3
4.3	Extra for brick work in :					
(a)	Square or rectangular pillars.	760 cum	99.90	cum	75 924.00	6.6.1
	<u>SubTotal</u>				<u>7 069 668.00</u>	
	<u>SH 5 FINISHING</u>					
5.1	12 mm cement plaster of mix :					
(a)	1:6 (1 cement : 6 fine sand)	9680 sqm	44.00	sqm	425 920.00	13.8.4
5.2	Pointing on brick work with cement mortar 1:3 (1 cement : 3 fine sand) :					
(a)	Ruled pointing	9680 sqm	32.20	sqm	311 696.00	13.56.2
	<u>SubTotal</u>				<u>737 616.00</u>	
	<u>SH 6 Misc.</u>					

R. Lang

Item No.	Sub-heads and item of work	Qty	Rate	Per	Amount	Total
			Rs.	P.	Rs.	P.
6.1	Reinforced cement concrete work in beam suspended floors, roofs having slope upto 15 degree landing balconies, shelves chhajja, lintel bends and a plain window sill staircases and spiral staircase upto vth floor excluding the cost of centering and shuttering, finishing and reinforcement with 1:1.5:3 (1 cement : 1.5 coarse sand ; 3 graded stone aggregate 20 mm nominal size)	8 Cum	2 324.20	Cum	18 594.00	MR Item
	<u>SubTotal</u>				18 594.00	
	<u>Total</u>				8 958 452.00	

*R. Laro*  
Executive Engineer



# FOUNDATION DETAILS OF BOUNDARY.

R. hury



**DELEGATION OF FINANCIAL POWERS IN RESPECT OF BUILDING WORKS**  
(Civil, Electrical & Air Conditioning)

Sl. No.	Nature of powers	Proposed for recommendation of B&WC to BOG
1	To accord Administrative approval and expenditure sanction for original works. (A/A & E/S)  a) BOG  b) Director  c) Dy. Director	   Full powers on the recommendation of B&WC.  50 Lacs  10 Lacs
2	To sanction minor works and additions to residential and non-residential building in respect of each case. (Chargeable to Plan Budget)  Residential: a) Director  b) Dy. Director  c) SE  Non Residential a) Director  b) Dy. Director  c) SE	   Full power  2 Lacs  5,000/-  Full power  5 Lacs  25,000/-
3	To accord technical sanction on detailed estimates of works.  a) SE  b) EE / Sr. EE	  Full power  2.00 Lacs
4 (a)	Scrutiny applications for issue of tenders.	i) For works costing upto 5 lacs: EE/ Sr. EE shall issue tenders to empanelled contractors only.  ii) For works costing above 5.0 lacs & upto 2.0 crores:  SE - Chairman EE/Sr. EE - Member SW/ASW - Member

*R. hand*

4 (b)	Pre-Qualification for issue of tenders.	For works costing 2.0 crores & above  By a committee to be appointed by Chairman, B&WC, which will also include SE and a finance personnel of the rank of Dy. Registrar.
5	Committee for opening of tenders	a) For works upto 2.0 lacs i) EE / Sr. EE – Chairman ii) ASW – Member iii) Concerned AE – Member iv) IWD Accountant – Member  b) For works above 2.0 lacs i) SE – Chairman ii) SW / ASW – Member iii) Concerned EE / Sr. EE- Member iv) IWD Accountant – Member
6	Acceptance of lowest tender with or without negotiation.  i) B&WC ii) Director iii) Dy. Director iv) SE v) EE/ Sr. EE	Full power 50.00 Lacs 10.00 Lacs 5.00 Lacs 2.00 Lacs
7	Award of work on work orders without call of tenders.  a) SE b) EE/ Sr. EE	75,000 25,000
Annual limit for forward of work on work orders by negotiations shall be limited to Rs. 15.00 lac per division per annum for SE and Rs. 5.00 lacs for Sr. EE / EE.		
8	To pass excess over estimates:  a) B&WC b) Director c) Dy. Director d) SE e) EE/ Sr. EE	Full powers  Upto 50 lacs with excess upto 10% of sanctioned amount. Upto 10 lacs with excess upto 10% of sanctioned amount. Upto 5 lacs with excess upto 10% of sanctioned amount. Upto 2 lacs with excess upto 10% of sanctioned amount.
9	Administrative approval of detailed estimate in respect of maintenance & repair works within allocated budget (chargeable to non plan budget)  a) Director	Full power

R. Lang



	b) Dy. Director c) SE d) EE / Sr. EE	10 lacs 5 lacs 2 lacs
10	To accord sanction to extra / substituted items. a) Director b) Dy. Director c) SE d) EE/ Sr. EE	Full power 5 lacs in respect of both schedule ad non-schedule items. 2 lacs in respect of both schedule and non-schedule items in addition to the powers of EE / Sr. EE. But value of contract not to be exceeded by 5%. 25,000/- in respect of schedule and agreement items only. In respect of other items:- 25% of contract value subject to a ceiling of 25,000/- beyond this sanction of SE would ne necessary.
11	Award of additional quantities against abnormally high / low rates items, variations below the schedule rate dully enhanced to the extent of cost. a) Director b) Dy. Director c) SE d) EE/ Sr. EE	Full power 5.00 lacs 1.0 lac 25,000/-
12	Running & final bills of contractors. a) EE / Sr. EE	i) EE / Sr. EE to pass pay order on all the bills. He shall bear full responsibility for passing the bills of the contractors. ii) SE to counter sign all bills which are passed by EE / Sr. EE in respect of all contracts over 10 lacs.
13	Pre audit of bill	i) First bill, every alternate running bill and final bill of contract agreements, amounting to Rs. 5.00 lacs and above to be pre-audited. ii) Final bill of all works, above 50,000/- and upto Rs. 5.00 lacs to be pre-audited.
14	To approve survey reports and accept highest tenders / bids for disposal of unserviceable materials. (Except equipments).	

R. Lang



	a) Dy. Director b) SE	Full power Upto 1.00 Lac
15	Local purchase of stores.  a) Director  b) Dy. Director  c) SE  d) EE/ Sr. EE	Full powers within budget allocation.  lacs per supply order within budget allocation subject to a single item not exceeding an amount of 50,000/-  50,000/- per supply order within budget allocation subject to a maximum of 5 lacs per annum per division in addition to the powers of EE.  25,000/- per supply order within budget allocation subject to a maximum of 2 lacs per annum.
16	Powers for grant of extension of time and levy of compensation.  a) SE  b) EE / Sr. EE	Full powers  a) Full powers in respect of works upto 1.0 lacs b) Full powers in respect of individual contracts, amounting to more than 1.00 lac and upto 5.0 lac, provided delay is not more than 1/3 <sup>rd</sup> of the stipulated period.

*R. Lang*

# Annexure —VII

Sanctions of  
Posts by  
MHRD



F. No.26-11/2004-TS.I

Government of India

Ministry of Human Resource Development  
(Department of Secondary & Higher Education)

\*\*\*\*\*

Shastri Bhavan, New Delhi

Dated the 25<sup>th</sup> April, 2005

The Director,  
Indian Institute of Information Technology  
Design and Manufacturing, Jabalpur,  
Camp Office, IIT, Kanpur,  
P.O. Kanpur - 208016

**Subject: Creation of Faculty and Non-Faculty posts for IITD&M, Jabalpur.**

Sir,

I am directed to refer to the Indian Institute of Information Technology, Design and Manufacturing, (Jabalpur)'s proposal dated 17<sup>th</sup> January, 2005 for creation of faculty and non-faculty posts for the Institute and to convey the approval of the Government of India for the creation of thirty (30) Faculty and twenty-nine (29) Non-Faculty posts with immediate effect. The detail of Faculty and Non-Faculty posts is given below:-

S No	Name of the Post	Scale	No. of the Post
<b>Faculty Positions</b>			
1.	Professors	Rs. 18,400-22,400	5
2.	Associate Professor	Rs. 16,400-20,000	8
3.	Assistant Professor	Rs. 12,000-18,000	13
4.	Research Engineers	Rs. 8,000-13,500	4
	<b>Total</b>		<b>30</b>
<b>Non-Faculty Positions</b>			
<b>PART-A</b>			
5.	Deputy Registrar	Rs. 12,000-18,000	1
6.	Finance Officer	Rs. 12,000-18,000	1
7.	Assistant Finance Officer	Rs. 8,000-13,500	1
8.	Assistant Registrar	Rs. 8,000-13,500	1
9.	Programmer	Rs. 6,500-10,500	1
10.	Data Processing Assistant Grade 'A'	Rs. 5,500-9,000	2
11.	Senior Steno	Rs. 5,000-8,000	1
12.	Data Entry Operator Grade 'B'	Rs. 4,500-7,000	2
13.	Deputy Accounts Assistant	Rs. 4,000-6,000	1
14.	Caretaker	Rs. 4,000-6,000	1
15.	Junior Steno	Rs. 4,000-6,000	2
16.	Lab Assistant	Rs. 3,200-4,900	4
17.	Driver	Rs. 3,050-4,590	2

Contd...



PART-B			
18	Technical Assistant	Rs. 4,000-6,000	2
19	Sr. Information Assistant	Rs. 4,000-6,000	1
20	LDC	Rs. 4,000-6,000	2
21	LDC	Rs. 3,050-4,500	4
Total			29

2 All the posts are in the scale of pay as per the IIT system, subject to the condition that the recruitment rules for these posts are also the same as in IITs.

3 This issue in consultation with Ministry of Finance, Department of Expenditure vide their ID No 529/E.Coord I/2005 dated 15 04 2005 and JS&FA (HRD) Dy.No.318 dated 15 4.2005.

Yours faithfully,

*Ashwani Kumar*

(Ashwani Kumar)

Under Secretary to the Government of India

Telefax: 23388253

- Copy to: i) IFD, Ministry of Human Resource Development for information  
 ii) PS to AS(S&HE)  
 iii) PS to JS(T)  
 iv) Director (T)

भारतीय प्रौद्योगिकी संस्थान कानपुर  
Indian Institute of Technology Kanpur

प्रो. संजय गो. धांडे  
निदेशक

Prof. Sanjay G. Dhande  
Director



पत्रालय - आई. आई. टी., कानपुर - 208 016 (भा)  
Post Office : I.I.T., Kanpur - 208 016 (Indi

No. IIIT-DM/2005/ 47.  
February 1, 2005

Shri Ravi Mathur, IAS  
Joint Secretary (Technical)  
Ministry of HRD  
Department of Secondary & Higher Education  
Shashtri Bhavan  
New Delhi

Subject: Regarding approval of the Faculty and Non Teaching (Staff)  
Position for PDPM-IIITDM, Jabalpur.

Dear Sir,

With reference to the above noted subject kindly find enclosed herewith the details of the posts (Faculty and Non-Teaching Staff) of PDMP-IIITDM, Jablapur for approval. The faculty and non teaching staff will be recruited as per actual need of the Institute as and when required.

In addition to enclosed positions the posts of Director, Deputy Director and Registrar also be approved.

With best regards,

Sincerely,

  
Sanjay G. Dhande

# PDPM-IITDM, JABALPUR

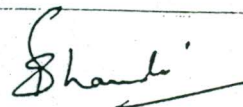
## STAFF STRUCTURE

With an estimated enrolment of 1200 students, with a ratio 1:10, 120 faculty members are proposed in teaching category.

A total of 253 supporting staff is proposed to be in the following categories including technical and administrative in various functional units and sections of the Institute.

	A	B	C	D
Directorate	-	2	3	2
Deans Offices	3	3	15	4
Departments	-	15	33	18
Registry	1	1	2	2
Administration	1	2	5	3
Accounts and Finance	2	3	10	4
Estate	1	1	3	2
Stores and Purchase	1	2	6	3
Works Department	2	5	10	4
Health Services	3	1	6	3
Physical Education	1	3	5	3
Hostels	-	3	3	3
Computer Centre	2	3	6	2
Central Facilities	1	4	8	2
Central Library	2	5	8	2
Total	20	53	123	57 = 253

Positions of Director, Deputy Director and Registrar are not included in the table which also kindly be approved.





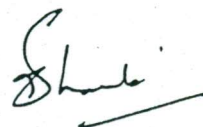
## PDPM-IITDM, JABALPUR

### FACULTY POSITION

With an estimated enrolment of 1200 students, with a ratio 1:10, 120 faculty members are proposed in teaching category.

Positions	Nos
Professors	30
Associate Professors	30
Assistant Professors	45
Research Engineers	15
<b>Total</b>	<b>120</b>

PS: Lecturers will also be recruited within the above positions on contractual basis.



# Annexure —VIII

Faculty  
Recruitment  
Advertisements



## PANDIT DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING JABALPUR

Advertisement No. 01/2005

Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design and Manufacturing Jabalpur (PDPM IITDMJ) has been set up in February 2005 with the primary goal of the Institute to educate and train engineers who are dealing with design and manufacturing of engineering goods. Vision of the Institute is to become an academic institution of excellence that would facilitate and promote the competitive advantage of Indian products and manufacturing in global markets. The Institute invites applications from Indian Nationals for the posts of

PROFESSOR	(Rs. 18400 - 500 - 22400)
ASSOCIATE PROFESSOR	(Rs. 16400 - 450 - 20000)
ASSISTANT PROFESSOR	(Rs. 12000 - 420 - 18300)
LECTURER	(Rs. 10000 - 325 - 15200)

in the Departments of Computer Science and Engineering, Electrical Engineering and Mechanical Engineering. Appointment of Lecturer is temporary and will be made on contract for a period not exceeding 5 years.

**QUALIFICATIONS (FOR ALL POSITIONS) :** The candidates must have a good academic background, have ability and aptitude for teaching Undergraduate / Postgraduate courses and have independent Research experience. They should have publications in journals of repute or experience in carrying out developmental projects of merit. Basic degree in respective branch is preferred. Candidates applying for higher positions may also be considered for lower positions. For candidates with exceptional academic record, the professional experience may be relaxed by the Selection Committee.

**PROFESSOR :** Ph. D with at least 10 years teaching / research / industrial experience of which at least 5 years should be at the level of Assistant Professor/ Associate Professor.

**ASSOCIATE PROFESSOR :** Ph. D with at least 8 years teaching / research / industrial experience of which at least 3 years should be at the level of Assistant Professor.

**ASSISTANT PROFESSOR :** Ph. D with at least 3 years teaching / research / industrial experience.

**LECTURER :** Ph. D

Application forms may be obtained by making written request at the address given below along with a self addressed, unstamped envelope (26cm x 11 cm) indicating the department to which appointment is sought. Forms can also be downloaded from [www.iitk.ac.in/iitdm-jabalpur](http://www.iitk.ac.in/iitdm-jabalpur). The last date for receipt of completed application form is June 15, 2005.

Notes :

1. The areas of specialization for a particular position in a department, if any, and other relevant details will be supplied with the application form.
2. Indian National residing abroad may apply on plain paper, giving details of educational qualifications, relevant experience and achievements, list of publications and research plans along with names and addresses of three referees.
3. The pay carries all other allowances as admissible to a Central Government employee stationed at Jabalpur.

Address for all correspondence :

Registrar

PANDIT DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING JABALPUR

Camp Office : Room No. NL 201, Northern Lab, Indian Institute of Technology Kanpur,  
KANPUR 208 016, India Tel : + 91 512 259 7170 Fax : + 91 512 259 0260



# Annexure –IX

Nominations of the  
BOG on the Building  
& Works Committee

(1)

0512-2590260

## कार्यालय कमिशनर, जबलपुर संभाग जबलपुर

क्रमांक 390/एक-3/रा.शा./05

जबलपुर दिनांक 22 मार्च 2005

प्रति,

श्री जे.पी.सिंह

प्रभारी रजिस्ट्रार एवं सचिव,

कैम्प आफिस आई.आई.टी.

कानपुर (उ.प.)

विषय:-

भवन एवं निर्माण कार्य समिति के गठन के संबंध में ।

संदर्भ:-

आपका पत्र क्रमांक डी.आई.आर/आई.आई.टी.के./05 दिनांक 02/03./05

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कृपया सन्दर्भित पत्र का अवलोकन करने का कष्ट करें । पं. द्वारका प्रसाद मिश्रा भारतीय सूचना प्रौद्योगिकी अभिकल्पन एवं विनिर्माण संस्थान जबलपुर (PDPMIITDM) के भवन एवं निर्माण कार्य समिति के गठन के संबंध में जबलपुर स्थित शासकीय/ अशासकीय संस्थानों में कार्यरत निम्नांकित सिविल तथा विद्युत इंजीनियरर्स से सहमति प्राप्त की गयी, जिनका विवरण निम्नानुसार है :-

क्रमांक	अधिकारी का नाम	टेलीफोन/ मोबाईल नंबर	पदनाम
01	श्री एच.पी.शिवहरे Civil	0761-2626608 2527507 9425112018	अधीक्षण यंत्री ग्रामीण यांत्रिकी सेवा संभाग जबलपुर
02	श्री के.सी.प्रजापति Civil	0761-2370924 2370557 9827357614 9425039503	अधीक्षण यंत्री, कार्यालय मुख्य अभियंता, रानी अवंतीबाई लोधी सागर परियोजना जबलपुर
03	श्री पी.सी.महोबिया (Civil)	0761-2372979 2625015	अधीक्षण यंत्री, कार्यालय मुख्य अभियंता अपर नर्मदा जोन बरगी हिल्स जबलपुर (प्रकोष्ठ-4)
04	श्री पी.एस.मंगलानी Civil	0761-2372750 0761 2313724	अधीक्षण यंत्री, कार्यालय मुख्य अभियंता अपर नर्मदा जोन बरगी हिल्स जबलपुर(प्रकोष्ठ-6)
04	श्री बी.के.नेमा Electrical	0761-2620268 9826018101 (R) 0761-2621671	अधीक्षण यंत्री, कार्यालय मुख्य अभियंता लोक निर्माण विभाग जबलपुर

कृपया आपसे निवेदन है कि समिति के उपरोक्त सदस्यों की उपलब्धता के संबंध में संबंधित कार्यालय से पुष्टि करने का कष्ट करें ।  
(कमिशनर द्वारा आदेशित)

(जमदीश चन्द्र जटिया)

उपायुक्त (राजस्व)

जबलपुर संभाग

जयानाकपण  
निदेशक, भा.प्रौ.सं.  
जबलपुर  
रजि.मं.



attendi

attention - Anil  
Murtu

0512-2590260

**From:**

J P Singh  
Acting Registrar,  
Camp Office,  
IIT, Kanpur.

**To,**

Shri I S Dani (I. A. S.)  
Commissioner,  
Jabalpur,  
(M. P.)

DIR/IITK/2005/ 103.  
Dt. 02/03/2005

**Sub:- Regarding composition of Building & Works Committee**

Sir,

The composition of Building & Works Committee (B&WC), is prescribed at rule 8 of the rules of the Institute as incorporated in memorandum of association and rules of the Indian Institute of Information Technology Design & Manufacturing Jabalpur (PDPM-IIITDM J).

As per the above rule (i) a civil engineer not below the rank of superintending engineer in the Government/Government agency and (ii) an electrical engineer not below the rank of superintending engineer in the Government/Government agency will be nominated by the Board.

For this purpose, kindly inform the names of two officers (as stated above) of the M.P. Govt. cadre for the consideration of the nominee of the BOG for Building and Works Committee.

Thanking you,

Your's faithfully,

  
J P Singh 02/05

Acting Registrar &amp; Secretary