

**PT. DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR (PDPM - IIITDMJ)**

**AGENDA  
THE BOARD OF GOVERNORS  
1<sup>ST</sup> MEETING**

**DATE: FEBRUARY 6, 2005  
TIME: 1200 HRS. NOON  
VENUE: GOVT. ENGINEERING COLLEGE, JABALPUR**

**PT. DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
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(PDPM - IIITDMJ)**

**(THE BOARD OF GOVERNORS)  
(1<sup>ST</sup> MEETING)**

**AGENDA**

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2.	To take on record the chronology of the events took place for establishment of the Institute.  (a) Adoption of memorandum of Association and Articles thereon including adoption of constitutions of BOG of the Institute.	
3.	To consider and approve adoption of the name of the Institute as Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur (PDPM - IIITDMJ).	
4.	To consider and review the arrangements and the program of Inauguration of the Institute by the Hon'ble HRM on February 7, 2005.	
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11.	To approve the constitution of the Academic Senate of the Institute	
12.	To consider and approve the structure of the Finance Committee.	
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14.	To consider appointment of Acting Registrar & Secretary to the Board of Governors.	
15.	To consider and approve the interim structure of faculty and staff strength of the Institute.	
16.	Any other item with the permission of the Chair	

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**PT. DWARKA PRASAD MISHRA**  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,**  
**DESIGN & MANUFACTURING JABALPUR**  
**(PDPM - IIITDMJ)**

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**(1<sup>ST</sup> MEETING)**

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1.	(d) Welcome address by the Chairman, Board of Governors. (e) Introduction of the members by the Chairman (f) Introductory remarks by Sri Ravi Mathur, IAS, JS(T), MHRD
2.	To take on record the chronology of the events took place for establishment of the Institute.  (a) Adoption of memorandum of Association and Articles thereon including adoption of constitutions of BOG of the Institute.

The Government of India decided to consider establishing modern Institutes of Technical Education with the focus on the aspects of Design and Manufacturing. A project report was prepared and submitted to the Govt. of India. A copy of the report accepted by the Govt. of India is enclosed at **Annexure I**.

Accordingly, the Govt. of India decided to establish an Indian Institute of Information Technology, Design and Manufacturing at Jabalpur, Madhya Pradesh.

Subsequently, the Ministry of Human Resource Development, Govt. of India registered a society entitled "Indian Institute of Information Technology, Design & Manufacturing Jabalpur". The society was registered on January 24, 2005, with the Registrar of Societies at Jabalpur under Madhya Pradesh Societies Registration Act 1973.

The primary function of the society is to establish Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur (PDPM - IIITDMJ).

A copy of the Memorandum of Association and Rules of "Indian Institute of Information Technology, Design & Manufacturing Jabalpur" is enclosed at **Annexure II**.

The Govt. of India also vide its order F.No 26-7/2004/TS.1 dated January 31, 2005 notified the constitution of the Board of Governors of the Institute. The notification orders are placed at

**Annexure III.**

For managing the affairs of the Institute, the cabinet has approved creation of post of Director in Indian Institute of Information Technology, Design & Manufacturing Jabalpur. Vide the Govt. of India Ministry of HRD Order No. F.No 26-6/2004/TS.1 dated February 1, 2005, Prof. Sanjay Govind Dhande, IIT Kanpur was appointed as the Acting Director of the Institute till such time a full time Director is selected for the Institute. Prof. Sanjay G Dhande Acting Director will be the Executive, Academic and Financial Head of the Institute till further orders. The relevant order is placed at Annexure IV.

The BOG is requested to take on record all the above mentioned documents.

3.	To consider and approve adoption of the name of the Institute as Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur (PDPM - IIITDMJ).
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It is proposed that the name of the Institute shall be "Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur". The Institute shall be called "PDPM – IIITDMJ" in short

The Board of Governors is requested to accord its approval for adopting the name of Institute as "Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur".

4.	To consider and review the arrangements and the program of Inauguration of the Institute by the Hon'ble HRM on February 7, 2005.
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The Shilanyaas function of the New Building of the Institute along with the Inauguration ceremony of the "Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing Jabalpur" is scheduled to be held on the Institute premises near Govt. Engineering College, Jabalpur on February 7, 2005 by the Hon'ble Union Minister of Human Resource Development, Sri Arjun Singh. Hon'ble Chief Minister of Govt. of Madhya Pradesh Sri Babulal Gaur will be presiding over the function and Hon'ble speaker of Madhya Pradesh Legislative Assembly Sri Ishwar Das Rohani will be the guest of honor at the function.

The Board of Governors is requested to authorize the Acting Director to make all necessary arrangement duly meeting the expenditure, drawing the funds temporarily from Indian Institute of Technology Kanpur, which shall be reimbursed to IIT Kanpur on receipt of initial grants from the MHRD.

5.	To consider and approve the interim arrangements for leasing of Buildings, Hostels and other Infrastructure for the Institute.
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The Govt. of India after consultation with the Govt. of Madhya Pradesh has taken possession of one building namely IT Bhavan, and one Boys' Hostel (Hostel No. 8) of Govt. Engineering College, Jabalpur.

The BOG is requested to approve the use of these facilities on a lease basis for an initial period of two years, duly authorizing the Institute for payment of the lease charges to Govt. of Madhya Pradesh as per the terms on mutual agreement.

6.	To consider and take on record the acquisition of the plots of land for the Institute.
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The Govt. of India has acquired two plots of land measuring approximately 50 Acres and 30 Acres respectively. These acquisitions have been registered with the Govt. of Madhya Pradesh. The layouts of the plots and the relevant documents are placed at Annexure V.

The BOG is requested to approve acquisition of the said plots of land.

7.	To consider and approve the UG Students' Admission through All India Engineering Entrance Examination (AIEEE).
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It is proposed that the admission for UG Students shall be through All India Engineering Entrance Examination (AIEEE) as done by other IITs.

The Board is requested to kindly accord the approval for admission of UG students through AIEEE which is conducted by CBSE, New Delhi every year.

8.	To consider and approve the size of students' intake for the academic year 2005-06.
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It is proposed that in the 1<sup>st</sup> year of its inception, the Institute shall admit 20 students each in three departments viz., Electrical Engineering, Mechanical Engineering and Computer Science & Engineering. The total intake for the three departments shall be 60 students.

The Board is requested to accord its approval for admission of 60 students for the academic year 2005-06 (1<sup>st</sup> batch) in the Institute.

<b>9.</b>	To consider and approve adoption of Academic Calendar for the year 2005-06 of the Institute.
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A proposed academic calendar for the year 2005-06, prepared on the lines of IIT Kanpur is placed at Annexure VI for the consideration of the Board.

The Board is requested to approve to adopt the academic calendar of the Institute for the year 2005-06.

<b>10.</b>	To consider and approve the Fee structure for various courses of the Institute.
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A proposed Fee Structure of the Institute for various courses going to be offered by the Institute is placed at Annexure VII for the consideration of the Board.

The Board is requested to approve for adopting the proposed Fee Structure for the Institute.

<b>11.</b>	To approve the constitution of the Academic Senate of the Institute
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The constitution of the Academic Senate is prescribed at Rule No.6 of "Rules of the Institute" as incorporated in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur (Refer Annexure II).

It is proposed to start the Academic Session of PDPMIITMDJ w.e.f. July 2005. The Acting Director shall have to formulate the Academic Senate in the capacity of Chairman, Senate. It is proposed that the senate members be drawn from amongst the faculty of IIT Kanpur and other organizations. Total number of the senate shall be put at 10 to start with.

The Board is requested to authorize the Acting Director to formulate the Academic Senate in the capacity of Chairman, Senate.

<b>12.</b>	To consider and approve the structure of the Finance Committee.
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The constitution of the Finance Committee is prescribed at Rule No.7 of "Rules of the Institute" as incorporated in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur (Refer Annexure II) as reproduced hereunder.

1. The Chairman, BOG – Ex-officio, who shall be the Chairman of the Committee
2. Two persons nominated by the Central Govt.
3. Two persons nominated by the Board
4. The Director, Ex-Officio

5. The Officer In-Charge of Finance & Accounts of the Institute Ex-Officio Secretary.

The Board is requested to approve the structure of Finance Committee as proposed above.

<b>13.</b>	<b>To consider and approve the structure of Building and Works Committee.</b>
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The constitution of the Building & Works Committee is prescribed at Rule No.8 of "Rules of the Institute" as incorporated in Memorandum of Association and Rules of Indian Institute of Information Technology, Design & Manufacturing Jabalpur (Refer Annexure II) as reproduced hereunder

1. The Director, ex-officio, who shall be the Chairman of the Committee
2. One person nominated by the Central Government
3. One person nominated by the Board from amongst its members
4. Dean, Planning & Development
5. A Civil Engineer not below the rank of Superintending Engineer in the Govt./Govt. Agency nominated by the Board
6. An Electrical Engineer not below the rank of Superintending Engineer in the Govt./Govt. Agency nominated by the Board.
7. The Officer in charge of Estate of the Institute will be the ex-officio secretary.

The Board is requested to approve the structure of Building & Works Committee as proposed above besides authorizing the Acting Director to formulate the interim Building Works Committee in order to start the work of the Institute.

<b>14.</b>	<b>To consider appointment of Acting Registrar and Secretary to the Board of Governors.</b>
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Sri J.P. Singh is presently working as Deputy Registrar (F&A), IIT Kanpur. In order to discharge the duties of Officer In-Charge (Finance & Accounts) of the Institute the Acting Director of the Institute has deputed Sri J P Singh to the Institute.

In this connection the Board may authorize the Acting Director to constitute a committee to consider and recommend for absorption of Sri J.P. Singh in the Institute as per the suitable terms and conditions framed by the Institute for this purpose.

As a temporarily arrangement the Board is requested to ratify the action taken by the Acting Director on deputing Sri J P Singh to the Institute besides appointing him as the Acting Registrar and Secretary to the Board of Governors till further arrangements are made.

<b>15.</b>	To consider and approve the interim structure of faculty and staff strength of the Institute.
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Vide the letter addressed to the Ministry of HRD the Acting Director of the Institute had conveyed the required faculty and staff structure on an interim basis for the operation of the Institute activities. The letter is enclosed at Annexure VIII for consideration of the Board.

The Board is requested to accord its approval for adopting the above faculty and staff structure for the Institute.

<b>16.</b>	Any other item with the permission of the Chair
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