

No.: IIITDM/P&S/2010-11/975

Date: 16.07.2010

To,

Sub: Enquiry for Water Cooler

Dear Sir/Madam,

The Institute intends to purchase **Water Cooler** as per the specification given in Annexure-I

Item Detail	Quantity (Approx.)
Water Cooler (As per Annexure-I, attached)	10 Nos

You may kindly give your lowest offer on the following terms and conditions **on or before 26.07.2010 (1.00 PM)**

General Terms & Conditions:

1. **The bidders should quote only reputed brands** as per the specifications mentioned in Annexure - 1
2. Price quoted should be inclusive of all applicable taxes and levies (Show all charges –Rate, Tax, etc., clearly).
3. The rates should be F. O. R. PDPM-IIITDM Jabalpur, Mehgawan, Dumna Airport Road, Post: Khamaria, Jabalpur – 482005.
4. Attach all necessary documents including model specification/catalogues.
5. Institute reserves the right to change the quantity as per its requirement at any stage. The supplier shall have no right to claim any compensation in such case.
6. The supplier is to submit **earnest money** deposit of **Rs.5,000/-** (Rupees Five thousand only) with their sealed quotation. Quotations without earnest money deposit shall be summarily rejected.
7. The Earnest money deposit should be a FDR or demand draft in favour of PDPM IIITDM.
8. Validity of quotation should be minimum 30 days.
9. Warranty: minimum 1 year
10. **Service facility:** The quoted brand should have an authorized service centre at Jabalpur and the supplier has to provide after sales service from that centre.
11. Delivery should be **within 10 days** from the date of receipt of firm order.
12. In case of delay in supply, penalty at the rate of 0.5% per day of the ordered value shall be charged (maximum penalty up to 7.5 % of the order value can be deducted). If the delay is more than two weeks the order shall stand cancelled and the earnest money deposit shall be forfeited.

13. **Sealed quotation, super-scribed “Quotation for Water Cooler” should reach on or before 1.00 PM, 26.07.2010** to the Deputy Registrar, PDPM-IIITDM Jabalpur, Dumna Airport Road, PO Khamaria, Jabalpur – 482005.
14. **Quotations will be opened same day at 3.00 PM (26.07.2010.)**
15. The Institute reserves the right to reject any or all bids without specifying any reasons thereof.
16. All disputes should be within the jurisdiction of Jabalpur.

Deputy Registrar

Annexure-I

Minimum Specification:

Particulars	Specifications
Cooling Capacity	150 Litres
Storage Capacity	150 Litres
No. of Servings	Aprx. 750 Glasses/hour
Power Supply	230±10%, 50 Hz AC Supply
Water Inlet Hose Pipe	Provided
Overflow pipe	Provided
Material (Tank)	Stainless Steel
Top Lid	Stainless Steel or G.I. Pre coated
Front Top	Stainless Steel or G.I. Pre coated
Front Bottom	Stainless Steel or G.I. Pre coated
Sides/Rear	Stainless Steel or G.I. Pre coated
Legs	Nylon or PP
No. of Taps	2